

**VILLAGE OF THIENSVILLE
BOARD OF TRUSTEES
MINUTES**

DATE: **Monday, August 6, 2012**

LOCATION: **250 Elm Street
Thiensville, WI**

TIME: **Immediately following a Public Hearing
Scheduled at 6:00 PM**

I. CALL TO ORDER

President Mobley called the meeting to order at 6:08PM

II. ROLL CALL

President:	Van Mobley	
Trustees:	Kim Beck	Kenneth Kucharski
	Ronald Heinritz	David Lange
	Rob Holyoke	John Treffert
Administrator:	Dianne Robertson	
Attorney:	Robert Feind	
Staff:	Director of Public Works Andy LaFond, Fire Chief Brian Reiels (6:10PM)	
	Police Chief Scott Nicholson	

III. PLEDGE OF ALLEGIANCE

Trustee Lange led the recitation of the Pledge of Allegiance.

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

IV. APPROVAL OF MINUTES

A. Board of Trustees

1. July 2, 2012
2. May 24, 2012, Police Chief Conditional Offer
3. July 2, 2012 Public Hearing with Plan Commission

V. DEPARTMENT REPORTS (Receipt)

A. Department Reports (Receipt)

1. Fire Department
 - a. June, 2012 (not complete)
2. Police Department
 - a. June, 2012
3. Public Works Department
 - a. June, 2012

VI. COMMITTEE REPORTS

A. Committee of the Whole

1. July 2, 2012 (see Board of Trustees)

VII. REPORTS AND COMMUNICATIONS

- A. Historic Preservation Commission**
 - 1. June 19, 2012
 - 2. July 22, 2012
- B. Plan Commission**
 - 1. July 2, 2012
- C. Capital Expenditures**

MOTION by Trustee Holyoke, **SECONDED** by Trustee Beck to approve the consent agenda.
MOTION CARRIED UNANIMOUSLY.

BUSINESS AGENDA

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

- A. Accounts Payable For All Funds**
 - 1. **Accounts Payable**
 - a. June 16, 2012 through August 3, 2012

MOTION by Trustee Heinritz, **SECONDED** by Trustee Holyoke to approve the accounts payable from June 16, 2012 through August 3, 2012 in the amount of \$473,983.48. **MOTION CARRIED UNANIMOUSLY.**

- b. Authorization for the Village Administrator to release checks for usual and customary expenses

MOTION by Trustee Holyoke, **SECONDED** by Trustee Heinritz to authorize the Village Administrator to release checks for usual and customary expenses. **MOTION CARRIED UNANIMOUSLY.**

- 2. **Financial Report (Receipt)**
 - a. June, 2012

The financial report was received.

IX. PRESIDENT'S REPORT

- A. Appointments**
 - 1. **Liquor License:**
 - 2. **Operators Licenses:**
 - b. **New:**
Walgreens: LaTonya Lena West

MOTION by Trustee Beck, **SECONDED** by Trustee Kucharski to approve a new operator's license to LaTonya L. West. **MOTION CARRIED UNANIMOUSLY.**

- c. **Renewal:**
 - d. **Denial**
 - e. **Temporary**

Board of Trustees, meeting minutes
August 6, 2012, page three of fourteen

- 3. **Fire Department Members:**

- a. Christopher R. Dean, Thomas P. Jacobson and Brett E. Liljegren

MOTION by Trustee Heinritz, **SECONDED** by Trustee Beck to approve Christopher R. Dean, Thomas P. Jacobson and Brett E. Liljegren as new fire department members. **MOTION CARRIED UNANIMOUSLY.**

4. Miscellaneous

X. ADMINISTRATOR'S REPORT

A. Department Reports

1. Administrator's Report

STP Road Grant

The application has been filed requesting the grant for Main Street vs. Green Bay Road. Added to the concrete and diamond grinding portions of the project are street light pole replacements, stamped concrete or pavers in various locations and at the other intersections and crosswalk improvements and replacements.

MMSD Report

The 2011 Milwaukee Metropolitan Sewerage District's Comprehensive Annual Financial Report and Journal of Proceedings are available in the Administrator's Office. They are also available online at www.mmsd.com.

Incoming revenue

\$1,894.76	2 nd Quarter 2012 AT&T Franchise Fees
\$5,805.40	2 nd Quarter 2012 Time Warner Cable Franchise Fees

2. Building Inspection Department (Receipt)

- a.** June, 2012 Report
b. July, 2012 Report

Inspection report was received.

XI. ATTORNEY'S REPORT

Attorney Feind is executing the 3rd Amendment to the PUD Overlay Agreement and the 3rd Amendment to the Conditional Use Permit for Willowbrook.

XII. COMMITTEE REPORTS

- A.** Review and approval to permit Logemann Historic Days to utilize the Village Park in October 2012

Ms. Joanie Monfre, Program Director from the Logemann Center was in attendance. Ms. Monfre stated that the proposed Historic Days in Village Park will happen in September of 2013. The Logemann Board decided that there will not be a community event this year. Ms. Monfre wants to move Historic Days to Thiensville Park because Thiensville residents feel the Logemann Center serves Mequon residents and not Thiensville. Historic rein actors are brought in and they set up a campsite during these historic days. There is a blacksmith, a fur trader, a Native American story teller, (things that are very traditional for the early 1800's).

**Board of Trustees, meeting minutes
August 6, 2012, page four of fourteen**

On Friday, the local 4th grade classrooms and senior centers are brought in. This is very interactive, educational and up close and personal. The big community event is on Saturday. In addition to the historic rein actors there is food, kid's activities, and the historical societies are invited. This is a focus on our local history as well as just our heritage in general. Ms. Monfre stated that Thiensville is a great supporter of things like this and would like to see

this event grow especially with Thiensville having a local historic district. The rein actors do set up camp and spend Friday and Saturday night and leave about midday on Sunday. There is also a plan to have small animals to complement the theme. Administrator Robertson commented that there is a Village Ordinance that can prohibit overnight camping and animals in the park but the Village Board can wave this ordinance for a particular event.

MOTION by Trustee Beck, **SECONDED** by Trustee Treffert to allow Logemann Historic Days to utilize the Village Park in September 2013 on a one time basis and to see how successful this event is. **MOTION CARRIED UNANIMOUSLY.**

- B.** Review and discussion regarding design options for the Green Bay Road Reconstruction Project from Heidel Road to the north Village limits
Village Engineer Michael Campbell will be in attendance

Mr. Mike Campbell, Village Engineer was in attendance to provide design options for Green Bay Road. President Mobley explained that the Village was able to acquire an STP Grant that had federal monies for the reconstruction of Green Bay Road. One of the downsides was that there were too many stipulations that the Village had to adhere to with not enough Village control or input in regards to the design and width of the road. Administrator Robertson was then able to shift this grant to Main Street which also has to be improved and then Village money will be used on Green Bay Road.

The designs rank from a rural type cross section progressively towards more of an urban type cross section.

Alternative #1: This is pulverizing and repaving what is there and adding some drains along the road edge because the drainage is very marginal and this is one of the reasons the road is breaking up. Last year the sanitary sewer was repaired, some of the sewer main was lined and some sewer laterals were replaced at the expense of the property owner. A storm drain outlet was setup at the north end which the Village obtained an easement for right along the north Village limits and a storm sewer was installed that runs from Green Bay east over to the detention basin. There are a number of driveways on Green Bay that do not have culverts and there are large sections that don't have swales or ditches. The good thing is that the soil is gravelly so eventually after a rain the water does seep in. This design would include some under drains and would pick up some of the water along the edge of the road and hopefully preserve the road. This alternative is the least costly and would cost about \$375,000. This alternative would have the least resident opposition. The driveways would remain and the traffic issues would remain as they are now.

Alternative #2: This pavement would have 5 feet added to both sides of the road which is wide enough for both biking and pedestrian paths. This creates obstacles which are power poles and some landscaping and is the second most expensive alternative. This is leaning more towards the urban look, there is a dedicated bike and pedestrian path and this alternative would take time to move the utilities (power and telephone poles). This alternative would have drainage facilities added, some of the visual obstacles would be removed including adding impervious surface. The resident opposition might be a little stronger with this alternative. This alternative would include some encroaching onto driveways so some portions of driveways would be replaced. There will be a wider pavement so this may increase speeds. There will be a lot of tree trimming and some tree removal. The road could have only 4 feet added which is the minimum but Mr. Campbell feels that 5 feet is safer. This would cost \$461,400.

Trustee Heinritz asked how this would impact the telephone pole relocation and Mr. Campbell stated that the poles would be impacted. Trustee Treffert asked if the utility companies would pick up the cost and Mr. Campbell answered that if the poles are in the right-of-way the Village can request that We Energies move them at their cost. If the Village wanted the lines buried this would be at Village cost. The pathway will consist of asphalt.

**Board of Trustees, meeting minutes
August 6, 2012, page five of fourteen**

Alternative #3: This would have an 8 foot wide path on the west side of the road which would be large enough for two-way bicycles plus pedestrians. Moving some of the utility poles along the edge of the road could be avoided since the road is not being made wider but on the west side some of the landscaping would be an issue. The driveways are being crossed so there would be new driveways and a drainage system would be installed at the same time to improve the drainage. There are fewer utilities on the west side of the road. This alternative would include

an under drain installed along the edge of the road so the water has a place to go.

Alternative 4: This design was initially turned down by the Village because it not only had added bike lanes to the edge of the pavement it also added separate sidewalks right along the property lines. In addition, there were more drains, more culverts and the cost was almost double compared to Alternative #1 at \$717,000. This design would have portrayed a more urban looking street. Many trees would have been taken down, including the moving of power poles, a complete drainage system was included and this was the most expensive alternative in regards to creating the safer alternative but would have had the greatest impact on everyone. This wide open alternative could encourage speeding.

Trustee Lange asked about the difference between this drainage system and the drainage system in Alternative #1. Mr. Campbell explained that this Alternative #4 has a ditch system and culverts as well as the under drains along the edge of the road.

Trustee Mobley stated that he has fielded a number of complaints regarding the speed of the road and the safety of children who live along Green Bay Road. Is there anything that can be done about speed tables?

There were several options to try to control the speed on Green Bay Road. There is a 25 mph speed limit. There are several driveways so the Village would not want to increase the speed limit. There are a number of speeding tickets written on Green Bay Road. One idea is a speed table that is actually a raised intersection so people would feel a big bump if they were speeding. There are three intersections involved so three speed bumps could be installed or just one speed bump in the middle of the road at Woodside Lane. Having one speed bump would be easier on the snow plows also.

President Mobley commented that Alternative # 4 is not really an option since the grant funding has been shifted to the Main Street project.

C. Citizen comments regarding Green Bay Road

Roy Wetzel - 539 Green Bay Road: He was born and raised in the Village and has driven this road for 55 years. In all this time he has never been aware of a vehicle/bicycle accident. Mr. Wetzel and his wife volunteer for a bike race event every year called the Scenic Shore Drive. They drive from MATC to Sturgeon Bay and make a rest stop in Oostburg. The bicyclists were riding from MATC to Lake Shore Drive and Mr. Wetzel was behind 4 cyclists that were riding abreast and should have been riding single file per signage in Mequon. Mr. Wetzel could not get around them and he tapped the horn and they said "go get a life". Mr. Wetzel feels that the more space we give cyclists the more fatalities will happen. Mr. Wetzel feels that many cyclists do not obey the stop signs when necessary. He feels that we are losing the charm of Thiensville and Mr. Wetzel works hard in his yard to make it look nice for the gateway into Thiensville. All of these alternatives except for #1 will destroy everything he has worked for. Mr. Wetzel stated that Ozaukee County has a wonderful interurban bike trail but on Wauwatosa Road sometimes there are 3-4 bikes riding abreast in the lane of traffic and he has to go around them. He feels if Green Bay Road is widened the speed will most likely be increased. Just the presence of a police squad with a radar gun slows people down. A brick speed bump would deteriorate very quickly in this climate. Mr. Wetzel really wants consideration for Alternative #1.

Board of Trustees, meeting minutes August 6, 2012, page six of fourteen

Glen Halloran – 180 Heidel Road: Is in favor of Alternative #1 because this will take less of his property and he is also concerned with the speed on the road. Widening of the road will increase speed. Will landscaping be compensated to the homeowner? Administrator Robertson responded that if the landscaping is in the right-of-way the homeowner is not compensated, this is Village property. This includes 33 feet from the center of the road.

Sharon Halloran – 180 Heidel Road: Is in favor of Alternative #1, she does not want to lose her landscaping. She also agrees with the speeding on Green Bay Road and that a speed bump is a good idea. She asked how the two

-way path would work. Alternative #3 has the separate 8 foot wide path on the west side. Ms. Halloran feels this path will be very unsafe.

President Mobley commented that there are two populations of bikers, little kids, and adults, which one is the most dangerous? Ms. Halloran feels that the adults are more dangerous. The adult bikers need to follow the rules of the road as well as everyone else. Ms. Halloran is also concerned as to how this is going to be paid for. President Mobley explained the transfer of the STP Grant money to Main Street and that the Village taxpayers will be paying for the improvements to Green Bay Road. Administrator Robertson commented that the Village is debt free and this saves money over time so money has been saved for the Green Bay Road project. Ms. Halloran is not as opposed to having a path on both sides of the road as she is to a path just on the west side.

Trustee Treffert commented on the high speed bikers who ride 3-4 abreast and a casual biker like himself who rides single file does not ride at as high a speed as the other bikers.

Ron Ehlers – owns 640 Green Bay Road, (lives in Mequon): Mr. Ehlers has been cutting grass for 65 years at his Green Bay Road property and he sees no drainage problem. Mr. Ehlers asked Mr. Campbell if there was a perk test done and Mr. Campbell responded no but they did dig up some soil and the good gravel does help with the drainage. Mr. Ehlers asked is there really a need to waste money for a drain on the side of the road? The deterioration is from police cars pulling people over to the side of the road. If this were a drainage problem the road would crumble from the bottom up not the top down.

Deb Martin – 608 Green Bay Road: Her two top concerns are safety on Green Bay Road and the speed. She has had several conversations with Retired Chief Preston and commented that as soon as people hit the bottom of the hill past Grand Avenue their speed increases. She likes something between Alternative #1 and #2 and to take the least amount of additional landscaping from the residents on both sides of the street.

Julie Johnson – 410 Green Bay Road: She has lived here for three years. Her concern is her neighbors to the north (not in attendance) and that their home is so close to the road. Mr. Lafond responded that this area will not change in width this area will just get a new surface. The DOT would have required bike lanes and a sidewalk on Green Bay Road under the STP Grant.

Trustee Treffert -feels that speed tables are an annoyance and that everyone has to suffer due to the non-compliance of a few people and is not in favor of speed tables. He referenced speed signs that were placed in Whitefish Bay on Lake Drive and that the speed flashes when the driver goes over 30 mph.

Trustee Kucharski - feels that the Board needs to accomplish something with safety because everyone that spoke this evening had safety concerns.

Trustee Holyoke - feels that speed tables will help with people speeding and feels that maybe the Village should purchase some portable speed bumps and move them around from time to time. Administrator Robertson responded that portable speed tables create holes in the road so this is not an answer.

Board of Trustees, meeting minutes August 6, 2012, page seven of fourteen

Trustee Treffert – The Mequon-Thiensville Bike and Pedestrian Commission has encouraged and has been fairly successful in getting most of the recently constructed roads in Mequon a four foot bike lane such as Highland Road and River Road and it accommodates pedestrians also. He also sat through the discussions when Freistadt Road was built and the design that was initially approved would have had sidewalks on Freistadt Road but the final Freistadt Road that was built did not include sidewalks.

Trustee Beck – Does not agree with Trustee Treffert. He is in agreement with the safety of children but adults will not use this path as a separate option. He feels a four foot path on either side of road makes more sense than an eight foot path on one side. Trustee Treffert agrees that a path on either side of the road would be good. Trustee

Beck asked how much impact there would be on the property owners in taking two feet off the paths. Mr. LaFond responded that there are some areas where the road is actually wider than it needs to be so there would only be 2 ½ to 3 feet added on either side of the current road to get the 4 foot lane.

Trustee Holyoke – Is there a way to choose Alternative #1 but to include paths on either side of the road but then what would happen beyond the Thiensville village limits? Mr. Campbell responded that you can always add onto a road to include bike lanes or a pedestrian path from the Mequon limits.

President Mobley wants to make sure that there is a place for people to walk. The professional bikers will come blasting through no matter what the width of the street. Mr. LaFond stated that the safety of a two way path that is connected to the road is not a safe path.

Trustee Beck – Is there a way to only widen the road by 2-3 feet on either side. Trustee Treffert thought there was a national standard of a 4 foot minimum and if the Village deters from this we could expose ourselves to some backlash.

Trustee Treffert stated that he thinks Alternative #3 can be eliminated. Trustee Beck asked if it would be possible to have Alternative #2 up to Woodside Lane and then Alternative #1 north of Woodside Lane.

Trustee Heinritz is very concerned about safety for pedestrians, motorists, and all the people that live along this road that have to deal with the end of their driveways. Trustee Heinritz is in favor of a safety lane on both sides of the road. This would give the option for people pushing a walker, stroller, etc. Another factor is if there is a stalled car there would be somewhere for that car to pull off. On most of Mequon's connecting roads there is a four foot lane on either side of the road. Green Bay Road is a main ingress and egress to the Village. Another thing to consider is bikers have right's, they have a right to be on that road. Also, MATC is also a major school where people will want to bike to in the future as the school increases in attendance.

Trustee Treffert would like to see Mequon put bike lanes on the north side of Green Bay Road to Highland Road.

The Board wants to consider Alternative #1 and #2 and to not have 5 foot lanes. The maximum would be 4 feet. Between Heidel and Grand there is room for a 4 foot path. Trustee Treffert suggested having Mr. LaFond go out and install stakes from Heidel Road north to show a 4 foot width path and how it would affect some of the issues that were discussed.

Further discussion will take place on Tuesday, September 4, 2012.

- D.** Review and approval of Resolution No. 2012-16 Proposal with Ruekert & Mielke for the Municipal Parking Lot, Retaining Wall and Plats of Survey for the 108 N. Main Street Area Project in the lump sum of \$24,600

The Village Board agreed to enter into a shared parking lot along with dryland access along the back of the redevelopment of the Reuter parcel and 108 N. Main Street which is the former Remax property.

**Board of Trustees, meeting minutes
August 6, 2012, page eight of fourteen**

The Plan Commission wanted to make sure there was enough green space on the parcel but the Village also needs to do some mapping and planning for the wall in back of 108 N. Main Street. The wall is a good structural wall but is not high enough to meet the new floodplain elevations. The wall has to be repaired as was agreed in the back of the Reuter property and along the 108 N. Main Street property so the property can be filled up to provide that dryland access. The dryland access will also serve the Reimer property and the D&D Electronics property. Mr. Campbell has provided an agreement not to exceed the \$24,600 to accomplish these projects. This includes bidding and recommendation for award and also the demolition of 108 N. Main Street and 2 plats of survey. The wall next to the old firehouse will not be disturbed. The wall which is over several 100 feet will be over \$100,000 for the repair. The entire project will cost over \$200,000. The Reuters hope to start their project within 2 months. Mr. Campbell will bid both building demolitions separately but at the same time.

Trustee Heinritz asked about the two existing wells and what will happen with the wells. Administrator Robertson explained that one well is north of the Reuters property which is used by Fiddleheads and the other well is for 108 N. Main Street.

Mr. LaFond has a parking lot layout where the well is saved but the most ideal parking lot would be to move the well and re-drill it since the well is needed for the old firehouse. The water was tested and came back safe for drinking although is less than ideal for taste.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to approve Resolution No. 2012-16 Proposal with Ruekert & Mielke for the Municipal Parking Lot, Retaining Wall and Plats of Survey for the 108 N. Main Street Area Project in the lump sum of \$24,600. **MOTION CARRIED UNANIMOUSLY.**

E. Review and discussion regarding dry land access for Reuters, shared parking plan and green space plan

Administrator Robertson handed out pictures of the lot and would like to get feedback from the Board prior to tomorrow night's Plan Commission meeting to see whether there is any input regarding the dry land access, parking and green space. The idea is to maximize parking spaces along with providing some green space for either a fire and/or a veteran's memorial most likely on the back corner and there is quite a bit of green space along Main Street in the front. The dryland access should all be an asphalt or concrete paved surface for consistency and future use. The Town Center Plan consistently required shared parking and shared access throughout the downtown area.

President Mobley did have an offer from a landscape architect (Treetops Landscape) for some volunteer work in this area.

F. Review and approval to appoint Gary B. Belzer as police officer

Police Chief Nicholson gave a brief history of Gary Belzer's background and he was with the Village in 2004 and moved to Arizona in 2010 due to a family medical issue. Mr. Belzer is moving back to the area and is very interested in returning to work for the Village. Administrator Robertson reported that he will start out with no seniority. With his experience and his knowledge of Thiensville the Administrator wants to bring him in on a little bit higher salary and keep him on that level until he reaches it naturally. Mr. Belzer is also aware that he must sign a 4-year agreement so if he leaves prior to 4 years there is a percentage that he would pay back to the Village for training, uniforms etc. Trustee Kucharski asked if the Board could recognize any portion of the time that he was previously here. Administrator Robertson stated that she approached the Police Union with that thought and the union would not agree to that offer.

MOTION by Trustee Treffert, **SECONDED** by Trustee Kucharski to appoint Gary B. Belzer as police officer. **MOTION CARRIED UNANIMOUSLY.**

Board of Trustees, meeting minutes
August 6, 2012, page nine of fourteen

G. Review of Police Chief Scott Nicholson's report on 2012 festivals

Chief Nicholson wanted the Board to know the time involved from his department standpoint regarding the local festivals. Chief Nicholson does have a concern for his department resources with these festivals especially Suburban Harley which is only one business. Fire Chief Reiels stated that the fire department did raise a large amount of money from this festival and it brings people into Thiensville. Chief Nicholson asked if the Village should spend the resources to close down the road when it is basically for the motorcyclists to park their bikes on the street and for the bike burnout. Suburban Harley has a festival on Labor Day when the road is not closed down. Fire Chief Reiels stated the fire department does not have a concern with shutting down the road. Money is spent at other businesses as well during the event so it benefits not just Suburban Harley. Trustee Beck asked if maybe Suburban Harley could hire their own personal security. Chief Nicholson stated that this is not the issue it is the manpower to close down the road and direct traffic which costs a lot in regards to overtime pay. Trustee Treffert wants the Board to be cautious with changing the street closing, part of the mystique of the festival is closing the

street and saying welcome to Thiensville! The special police volunteer their services for Lion's Fest and Family Fun and they are recognized twice a year.

- H. Review and approval to utilize and purchase I-Pads to disseminate information to the Village Board in place of paper packets

Administrator Robertson included an original memo and a recent inquiry which she sent to her WCMA (Wisconsin City/County Management Association) website and also an email from Trustee Lange regarding Nook tablets versus I-Pads. Every community that Administrator Robertson contacted was in favor of the I-Pads and there was one person that had trouble adapting but has learned since then. The Nook is lighter and more affordable and has a USB port but has a smaller screen. Mr. LaFond commented that the I-Pad G4 tends to be a safer and an easier to use platform. There would have to be some training sessions on the I-Pad. Trustee Mobley stated that there will not be any data plan with the I-Pads and the I-Pads are Village property.

The County policy is if a person leaves after 1 year the employee reimburses 2/3 cost of the equipment, if they leave after 2 years they pay 1/3 and after 3 years they pay nothing. Trustee Heinritz asked if the Village Hall would still honor a request for a hard copy and Administrator Robertson responded yes.

MOTION by Trustee Lange, **SECONDED** by Trustee Holyoke to approve to utilize and purchase I-Pads to disseminate information to the Village Board in place of paper packets. **MOTION CARRIED UNANIMOUSLY.**

- I. Review and approval of Resolution No. 2012-17 Dedication and Acceptance of Water Service Facilities for Century Estates Water Co-Op #3 Project

Administrator Robertson stated that this is to transfer the ownership of the system for Century Estates Water Co-Op #3 from the Village to Mequon Water Utility. The final cost ended up to be \$8,095.30 per property owner. The one person who was not on the Co-op paid for the taping of the water main, the curb box and to include services was about \$9,500. Before a contractor is paid by the Village we would receive any lien waivers from the contractor.

MOTION by Trustee Lange, **SECONDED** by Trustee Heinritz to approve Resolution No. 2012-17 Dedication and Acceptance of Water Service Facilities for Century Estates Water Co-Op #3 Project. **MOTION CARRIED UNANIMOUSLY.**

Board of Trustees, meeting minutes August 6, 2012, page ten of fourteen

- J. Review and approval of Resolution No. 2012-18 Final Special Assessment Resolution for Century Estates Water Co-Op #3

Administrator Robertson stated that the original assessment was \$9,400 and there are 39 people that paid in advance so these people will be getting a refund and the annual assessment on the remaining property owners will be adjusted to reflect the actual cost.

MOTION by Trustee Beck, **SECONDED** by Trustee Holyoke to approve Resolution No. 2012-18 a final special assessment resolution for Century Estates Water Co-Op #3. **MOTION CARRIED UNANIMOUSLY.**

- K. Review and approval of Resolution No. 2012-19 Preliminary Assessment Resolution Declaring Intent to Exercise Special Assessment Powers Under Chapter 66.0701 Through 66.0715 and as applicable 61.36 of the Wisconsin Statutes, As Amended from Time to Time or Amended or Modified by Village Ordinance

and Setting the Public Hearing date, Regarding the Laurel Acres Water Distribution System

Administrator Robertson stated that once this is approved then the Public Hearing date is set for September 4, 2012 at 6PM. A copy of this signed resolution goes to each property owner by certified mail and they are invited to the public hearing for comment.

This Co-Op decided to use the water utilities engineer to design so this estimate has come forward from Mike Rau, Mequon Water Utility. The Village is again hoping for some positive numbers where the final assessment will be \$8,100 also. The Village estimated higher just as before so the process does not have to be repeated. A letter will also be sent to approximately 11 abutting property owners to let them know what their cost will be if they decide to hook up.

MOTION by Trustee Beck, **SECONDED** by Trustee Heinritz to approve Resolution No. 2012-19 Preliminary Assessment Resolution Declaring Intent to Exercise Special Assessment Powers Under Chapter 66.0701 Through 66.0715 and as applicable 61.36 of the Wisconsin Statutes, As Amended from Time to Time or Amended or Modified by Village Ordinance and Setting the Public Hearing date, Regarding the Laurel Acres Water Distribution System. **MOTION CARRIED UNANIMOUSLY.**

- L.** Review and discussion regarding committee members of the adhoc committee to promote and recognize new business in the community (Trustees Beck and Lange)

Administrator Robertson commented that 2 people have called expressing interest in being part of the committee, one is the Thiensville Business Association President Nichole Schneider and a businessman whose wife owns Boz's Closet, Mike Goldberg. Trustee Lange stated that there are 5 people in addition to Trustee Beck and himself. There have been no meetings to date. The intention is to get together and see what ideas the members may have. Trustee Kucharski asked if the members have to be Thiensville residents. The consensus was no they would not have to be residents of the Village, they may be business owners or others with expertise.

This will be discussed at the COW in September or the regular Board meeting in September.

**Board of Trustees, meeting minutes
August 6, 2012, page eleven of fourteen**

- M.** Review and discuss the 2013-2017 Capital Improvement Plan

Administrator Robertson discussed that the department heads will complete this with what their department needs are and use this document to draft their capital funds project budget. One thing that Chief Nicholson has added is the police car replacement changing from a 3-year program to a 4-year program. Ford is going to stop making the Crown Victoria squad cars that are currently used. If a heavier vehicle is used then the program could go to a 4-year program. Repairs are being done by one of the public works employees which has saved quite a bit of money. Trustee Treffert feels that the Village should start operating as if we did not have TIF money and get the project list to reflect financial reality. Administrator Roberson explained that some of the items are already funded or are on their way to being funded.

President Mobley stated that the budget process is where the Village Board prioritizes and the Board members as they put together the budget should look towards the future and future spending. Mr. LaFond commented that in many cases if grant money becomes available for a project then other items become available for Village money to be spent on what otherwise might not have been. Trustee Holyoke mentioned an incentive program for business owners on Main Street. Administrator Robertson commented that an incentive program is also an option to utilize for downtown improvements.

- N. Review and approval of Ordinance No. 2012-01 Conditional Uses in the R-5 Multiple Family Residential District

MOTION by Trustee Treffert, **SECONDED** by Trustee Lange to approve Ordinance No. 2012-01 Conditional Uses in the R-5 Multiple Family Residential District. **MOTION CARRIED UNANIMOUSLY.**

- O. Review and recommendation regarding storage of old village records as requested by Robert Blazich, President of the Mequon-Thiensville Historical Society

Mr. Blazich is trying to revitalize the old Mequon Historical Society, now known as the Mequon-Thiensville Historical Society, and they have about 118 members, last year at this time there were roughly 9 members. The Society is now solvent, bills are paid, and they are trying to get more exposure in the community. At a recent Board meeting they discussed approaching the Village, the City and various service organizations and offering to have a repository for old records. There is a climate controlled area available. Some records go back to the 1870's and they really do have value. The City of Mequon gives space to the Society at no cost but at \$9 per square foot this would normally cost them over \$13,000 per year. In addition, the Ishim Day house is leased to the Society for \$1per year. Mr. Blazich would encourage the Village to look at what their storage needs are and to use the Historical Society. Mr. Blazich invited the Board to come over to the Historical Society at the Logemann Center any Thursday afternoon to see some of the artifacts and collections. Attorney Feind stated that the statute of limitations requires that you keep things for 6-7 years for record keeping purposes.

Mr. Blazich stated that they have been working with the library and the UW system and are now digitizing a lot of things. The City of Mequon gives the society \$.65 per year per citizen in in-kind services and if the Village would ever consider giving the Society money it would be greatly appreciated.

**Board of Trustees, meeting minutes
August 6, 2012, page twelve of fourteen**

- P. Review and acceptance of the 2011 Thiensville Fire Department Annual Report

Fire Chief Brian Reiels summarized his 2011 Annual Report. Approximately 75% of the calls are EMS calls. There were 77 fire related calls, 755 EMS, 162 cancellations (a direct result of the shared paramedic program) and one dive rescue. There were a total of 1,017 calls in 2011. Port Washington and Mequon have started their own paramedic program (Mequon is under Thiensville's license) and Chief Reiels was concerned that there would be a huge drop off in call volume. There has been a slight drop off but nothing that has made a significant change.

Chief Reiels report that the Thiensville Fire Department staff does a tremendous amount of community outreach and volunteer hours. In 2011 there were about 1300 hours that were unpaid community outreach hours. The department is also looking to extend their fundraising efforts. Recruitment and retention have also been a high priority for the department in addition to the Explorer Program. The department also is a big supporter of the Fire Department Corporation and the Corporation does a lot for the department. Chief Reiels thanked the Board for their support.

MOTION by Trustee Beck, **SECONDED** by Trustee Heinritz to accept the 2011 Thiensville Fire Department Annual Report. **MOTION CARRIED UNANIMOUSLY.**

NEXT RESOLUTION NUMBER:	2012-20
NEXT ORDINANCE NUMBER:	2012-02

XIII. REPORTS AND COMMUNICATIONS

- A. Plan Commission
- B. Frank L. Weyenberg Library
- C. Mid-Moraine Legislative Committee – August 22, 2012 Dinner
- D. Historic Preservation Commission
- E. Telecommunication & IT Oversight Committee
- F. C.D.A.
- G. Bike Trail Committee – Trustee Heinritz reported on the Interurban Trail
- H. Farmland Preservation Committee – The process for claims for tax credits will be coming out soon

XIV. UNFINISHED BUSINESS

XV. CITIZENS TO BE HEARD

Mr. Jack Schmitt, 405 N. Main Street, was in attendance and has lived here about 14 years. Mr. Schmitt wanted to complain about the appearance of some of the properties along Main Street. The Prime Minister's restaurant sign is dirty, Reuters Insurance is missing letters on their building, Calvary Lutheran Church and the small strip mall that they own looks bad on South Main, and D & D Electronics looks terrible. Mr. Schmitt commented on some other properties and asked how much leverage does the Village have to do something about these properties? Police Chief Nicholson informed Mr. Schmitt of all the citations D & D Electronics have received. There is an ongoing court case between the Village and D & D Electronics.

**Board of Trustees, meeting minutes
August 6, 2012, page thirteen of fourteen**

Mr. Jim Doornek was in attendance and he is from the Thiensville-Mequon Lions Club. Mr. Doornek wanted to thank the Board for the use of the park and thanked Mr. LaFond and Mr. Reiels for their help with Lion's Fest. Mr. Doornek reported on what the T-M Lions Club does. All the money that they raise goes back to community services such as Leader Dogs for the Blind and Wisconsin Lions Camp (providing children and adults with disabilities) an adventure and assistance in enjoying life in addition to other donations to charitable organizations. Lions Fest is their major fundraiser. Lions Fest tried to get Miller Beer for the festival but they were very expensive so Budweiser was chosen. Trustee Holyoke was not happy with this decision and felt that a Wisconsin made product should have been served.

XVI. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE JULY 2, 2012 VILLAGE BOARD MEETING.

- A. Inter-Governmental Committee with Mequon
- B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report of Gifts Received
 - 1. Willowbrook Place, \$500.00, Thiensville Fire Department

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to accept the gift of \$500.00 from Willowbrook Place to the Thiensville Fire Department. **MOTION CARRIED UNANIMOUSLY.**

- D. Dialog with Mequon regarding water utility service
- E. Review next month's meeting date schedule

XVII. MOTION TO ADJOURN TO CLOSED SESSION

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to adjourn the meeting to closed session at 9:42PM pursuant to Chapter 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding police personnel matter, pursuant to Chapter 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding the village purchasing distressed property with the intent to promote redevelopment and pursuant to Chapter 19.85(1)(g) Conferring with legal counsel for the governing body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding raze order issued on property.

1. Roll Call Vote

Ayes: Trustees Beck, Heinritz, Holyoke, Kucharski, Lange, Treffert, and President Mobley.

Naes: None

MOTION CARRIED.

MOTION TO RECONVENE IN OPEN SESSION

1. Vote of Board to reconvene.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Beck to reconvene the meeting to open session at 10:50PM. **MOTION CARRIED UNANIMOUSLY.**

Board of Trustees, meeting minutes

August 6, 2012, page fourteen of fourteen

2. Review and action on closed session matter.

MOTION by Trustee Beck, **SECONDED** by Trustee Lange to authorize the Village Attorney to draft offers to purchase properties discussed in closed session tonight.

Ayes: Trustees Beck, Holyoke, Lange, Treffert, and President Mobley.

Naes: Trustees Heinritz and Kucharski.

MOTION CARRIED.

XVIII. ADJOURNMENT

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to adjourn the meeting at 10:53PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,

Approved by,

Susan R. Conway
Administrative Assistant

Dianne S. Robertson
Village Clerk