

**VILLAGE OF THIENSVILLE
BOARD OF TRUSTEES
MINUTES**

DATE: **Tuesday, November 13, 2012**

LOCATION: **250 Elm Street
Thiensville, WI**

TIME: **5:30PM**

I. CALL TO ORDER

President Mobley called the meeting to order at 5:30PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Kim Beck (excused)	Kenneth Kucharski
	Ronald Heinritz	David Lange
	Rob Holyoke	John Treffert (5:35 PM)
Administrator:	Dianne Robertson	
Attorney:	Robert Feind	
Staff:	Police Chief Scott Nicholson	

III. PLEDGE OF ALLEGIANCE

Trustee Holyoke led the recitation of the Pledge of Allegiance.

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

IV. APPROVAL OF MINUTES

- A. Board of Trustees**
 1. October 15, 2012

V. DEPARTMENT REPORTS (Receipt)

- A. Department Reports** (Receipt)
1. Fire Department
 - a. October, 2012 (not complete)
 2. Police Department
 - a. October, 2012
 3. Public Works Department
 - a. October, 2012

VI. COMMITTEE REPORTS

- A. Committee of the Whole**
1. November 5, 2012 (not complete)
 2. November 5, 2012 Budget Public Hearing

VII. REPORTS AND COMMUNICATIONS

- A. Historic Preservation Commission**
1. October 17, 2012

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B. Plan Commission

1. November 13, 2012 (not held yet)

C. Capital Expenditures

MOTION by Trustee Holyoke, **SECONDED** by Trustee Heinritz to approve the consent agenda. **MOTION CARRIED UNANIMOUSLY.**

BUSINESS AGENDA

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

A. Accounts Payable For All Funds

1. Accounts Payable

- a. Authorization for the Village Administrator to release checks for usual and customary expenses

MOTION by Trustee Heinritz, **SECONDED** by Trustee Holyoke to authorize the Village Administrator to release checks for usual and customary expenses. **MOTION CARRIED UNANIMOUSLY.**

2. Financial Report (Receipt)

- a. September, 2012

Financial report was received.

IX. PRESIDENT'S REPORT

A. Appointments

1. Liquor License:
2. Operators Licenses:
 - a. New:
 - b. Renewal:
 - b. Denial
 - c. Temporary
3. Fire Department Members:
4. Parade/Street Closing Permit:

X. ADMINISTRATOR'S REPORT

A. Department Reports

1. Administrator's Report

Election Day was very busy! With over 700 absentee ballots it took approximately 12 hours to process these ballots. Administrator Robertson commented that the lines were not that long and suggested that everyone make an attempt to try to vote in person if possible.

2. Building Inspection Department (Receipt)

- a. October, 2012 Report

Inspection report was received.

XI. ATTORNEY'S REPORT

XII. COMMITTEE REPORTS

- A. Review and approval of Resolution No. 2012-27 Adopting the 2013 Budget and Establishing the 2012 Tax Levy and Rate

MOTION by Trustee Holyoke, **SECONDED** by Trustee Kucharski to approve Resolution No. 2012-27 Adopting the 2013 Budget and Establishing the 2012 Tax Levy and Rate. **MOTION CARRIED UNANIMOUSLY.**

- B. Review and approval of Resolution No. 2012-28 Accepting a STP Grant for the Main Street Project in the amount of \$544,784

MOTION by Trustee Treffert, **SECONDED** by Trustee Heinritz to approve Resolution No. 2012-28 Accepting a STP Grant for the Main Street Project in the amount of \$544,784. **MOTION CARRIED UNANIMOUSLY.**

- C. Review and approval of Resolution No. 2012-29 Accepting a Temporary Limited Easement Agreement and a Parking Lot & Dry Land Access Easement Agreement between Reuter & Associates, Inc. and the Village of Thiensville

MOTION by Trustee Treffert, **SECONDED** by Trustee Lange to approve Resolution No. 2012-29 Accepting a Temporary Limited Easement Agreement and a Parking Lot & Dry Land Access Easement Agreement between Reuter & Associates, Inc. and the Village of Thiensville. **MOTION CARRIED UNANIMOUSLY.**

- D. Review and approval of Resolution No. 2012-30 Approving an Agreement with Ruekert & Mielke to prepare and complete the request for proposal process for Village owned property on North Main Street

Trustee Treffert asked which properties this covered. Administrator Robertson responded that this covered the former D & D Electronics, The Dive Shop and Riemer's Flowers properties. Trustee Treffert asked if Ruekert & Mielke was the best entity for marketing these properties for future development. Administrator Robertson stated that they have a department that is experienced at this type of endeavor. Trustee Treffert thinks this is premature. President Mobley commented that he feels comfortable with Ruekert & Mielke and they have a widespread network in Southeastern Wisconsin and know the developer community. President Mobley would like to demolish the buildings and bring in fill and then receive RFP's (Request for Proposals). If the Village Board does not like the proposal then that proposal would be turned down. Trustee Treffert just wants to make sure we get a firm that helps sell these properties. Trustee Heinritz asked if the two lots had the same frontage space. Administrator Robertson responded that D & D is a little larger. President Mobley would like to sell both properties together and have a bigger building developed.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to approve Resolution No. 2012-30 Approving an Agreement with Ruekert & Mielke to prepare and complete the request for proposal process for Village owned property on North Main Street.

Ayes: Trustees Heinritz, Holyoke, Kucharski, Lange and President Mobley.

Naes: Trustee Treffert

MOTION CARRIED.

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- E. Review and approval to accept the resignation of Julie Brady from the Thiensville Fire Department

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to approve the resignation of Julie Brady from the Thiensville Fire Department with thanks. **MOTION CARRIED UNANIMOUSLY.**

- F. Review and approval to accept the retirement of Sergeant Raymond Nauer from the Thiensville Police Department

MOTION by Trustee Lange, **SECONDED** by Trustee Holyoke to accept the retirement of Sergeant Raymond Nauer from the Thiensville Police Department. **MOTION CARRIED UNANIMOUSLY.**

NEXT RESOLUTION NUMBER:	2012-31
NEXT ORDINANCE NUMBER:	2012-06

XIII. REPORTS AND COMMUNICATIONS

- A. Plan Commission
- B. Frank L. Weyenberg Library
- C. Mid-Moraine Legislative Committee
- D. Historic Preservation Commission
- E. Telecommunication & IT Oversight Committee
- F. C.D.A.
- G. Bike Trail Committee
- H. Farmland Preservation Committee

XIV. UNFINISHED BUSINESS

XV. CITIZENS TO BE HEARD

XVI. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE OCTOBER 15, 2012 VILLAGE BOARD MEETING.

- A. Inter-Governmental Committee with Mequon
- B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report of Gifts Received
 - 1. Brian & Kelli Taffora, \$100 for Fire Department Birthday Party Donation

MOTION by Trustee Lange, **SECONDED** by Trustee Holyoke to accept the \$100 donation from Brian and Kelli Taffora to the Thiensville Fire Department. **MOTION CARRIED UNANIMOUSLY.**

- D. Dialog with Mequon regarding water utility service
- E. Review next month's meeting date schedule
- F. Update on Village owned Main Street properties

XVII. ADJOURNMENT

MOTION by Trustee Treffert, **SECONDED** by Trustee Heinritz to adjourn the meeting at 5:49PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,

Approved by,

Susan R. Conway
Administrative Assistant

Dianne S. Robertson
Village Clerk