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Public Works Department

Joint Mequon-Thiensville Bike and Pedestrian Way Commission

Thursday, January 4, 2018

8:00 AM

Administration Conference Room

Minutes

1. Call to Order, Roll Call

Present:

Commissioner Ron Heinritz
Chair Carol Leonard
Commissioner John Liegeois
Commissioner Kristin Wade
Commissioner Maggie Sewart
Commissioner Janice Druetzler-Katz
Commissioner T. Azinger

Absent:

Also present were Andy LaFond, Director of Public Works, Village of Thiensville, Assistant City Engineer Bridget Henk and Administrative Secretary Barb Vento.

2. Approval of Meeting Minutes

Commissioner Sewart made a motion to approve the minutes of November 1, 2017.

RESULT: **Approved [Unanimous]**

MOVED BY: Commissioner Sewart

SECONDED BY: Commissioner Wade

AYES: Heinritz, Leonard, Liegeois, Wade, Sewart, Druetzler-Katz, Azinger

3. Election of Vice Chairperson

Chair Leonard opened the floor for nominations. Assistant City Engineer Henk explained that up to this point we did not require a Vice Chair, but now that the Ordinance has been rewritten each Commission is required to have a Vice Chair. Commissioner Azinger asked what the Vice Chair entailed. Assistant City Engineer Henk replied leading the group in the absence of Chair Leonard. Commissioner Azinger stated that he would be willing to be the Vice Chair.

Commissioner Wade nominated Commissioner Azinger to be Vice Chair.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Commissioner Wade
SECONDED BY: Chair Leonard

AYES: Heinritz, Leonard, Liegeois, Wade, Sewart, Druetzler-Katz, Azinger

4. Resident Communications

Citizens wishing to address the Commission on any matter not on the agenda may do so at this time. If you desire to be heard on agenda items, you may be heard when that item is considered on the agenda. The time limitation is FIVE minutes. Please state your name and address.

Chair Leonard stated that there being none at this time, the Commission shall move forward.

5. Discussion/Action Items

a. Ozaukee Interurban Trail Crossing at Donges Bay Rd

Chair Leonard reminded everyone that at our last meeting we recommended that a speed bump be installed, whether permanent or temporary. Assistant City Engineer Henk mentioned that since the last meeting Donges Bay Road is now part of the 2018 Road Program. This topic will stay on the bikeway agenda as the Road Program develops. Assistant City Engineer Henk will review all of our past recommendations and what decisions were made. Assistant City Engineer Henk will have a more in-depth update at next month's meeting.

b. Ozaukee Interurban Trail Crossing at County Line Rd

Chair Leonard made a motion to table until next month.

RESULT: Tabled [Unanimous]
MOVED BY: Chair Leonard
SECONDED BY: Commissioner Azinger

AYES: Heinritz, Leonard, Liegeois, Wade, Sewart, Druetzler-Katz, Azinger

c. Safety Concerns

i. Thiensville - Main St & Green Bay Rd crosswalk

Commissioner Azinger stated that he had concerns with the timing of street light at Main and Green Bay Rd. He was informed by Director of Public Works Andy LaFond that they are ultimately regulated by the Department of Transportation and that only minor changes can be done locally. Commissioner Azinger stated he had asked the Police Chief to keep an eye out for people running the lights.

ii. Thiensville - Elm St & Green Bay Rd crosswalk

Commissioner Azinger also had concerns for Elm Street & Green Bay Rd. He was informed by the Director of Public Works Andy LaFond that this road was slated for reconstruction this year with consideration given for a better marked crosswalk with an additional crosswalk being added mid-block to connect the Rotary River Walk and Diane's Bridge. Elm Street

and Green Bay Road concerns will stay on the agenda for discussion until the plans are finalized.

d. Resident Survey

Chair Leonard stated that after a long search she is not finding a survey that meets our concerns. At this point she is recommending that we find someone to draft one for the Commission. Because we have no budget she is going to ask the Park Board if they would be willing to go in on it and see if they could find a survey. Commissioner Azinger asked if we could maybe approach Concordia as part of a student activity along with a statistical analysis. Maybe we could approach an economics professor.

Chair Leonard motioned to ask the Park Board if they would be interested in assisting in the funding of the development of a resident survey for bicycles and pedestrians.

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Chair Leonard
SECONDED BY: Commissioner Heinritz

AYES: Heinritz, Leonard, Liegeois, Wade, Sewart, Druetzler-Katz, Azinger

Chair Leonard made a motion to inquire at Concordia University to see if there would be a student project to assist in writing the survey at no cost. Part class work and part statistical analysis

Assistant City Engineer Henk said she would check with the City Attorney to make sure that using a non-paid group or person would not create any conflict. Therefore, the current effort would only be to see if Concordia would be interested in doing the survey in the first place. For Concordia to put together could be discussed at our next meeting.

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Chair Leonard
SECONDED BY: Commissioner Azinger

AYES: Heinritz, Leonard, Liegeois, Wade, Sewart, Druetzler-Katz, Azinger

e. Bike Racks

Commissioner Liegeois stated we've been kicking this around for a long time now looking at various aspects to come up with some direction. Examples of bike rack styles were shared with the commission and attached to the meeting minutes. So far we looked at the need for bike racks, do we want to do a bike rack plan, the cost of bike racks and do we have an ordinance regulating bike racks. Other Communities have actually created a theme for their racks. Assistant City Engineer Henk reminded this group that they do have the authority to provide information about what you would like to see in a new development when it comes to the Planning Commission. The developers do not have to implement the recommendations, but take the recommendations under advisement. Commissioner Sewart asked what does the Planning Commission need to see from the Bike and Pedestrian Commission? Assistant City Engineer Henk said by having a list of at least three options, a sheet showing the types of racks that you recommend or would like to see, and a general

price list. Chair Leonard said as a committee we should be looking at making a standard packet for a mixed use development. Assistant City Engineer Henk said there should be at least three options: Various price levels cheaper, middle and elaborate option with a fourth option being approved by this Commission. The fourth option gives the owner a little more creativity and opens the opportunity for a special rack.

Chair Leonard made a motion to create a General Bike Rack Packet.

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Chair Leonard
SECONDED BY: Commissioner Sewart

AYES: Heinritz, Leonard, Liegeois, Wade, Sewart, Druetzler-Katz, Azinger

Bike Racks 2018

f. SEWRPC 2050 Visioning Plan

Heinritz asked that all Commissioners get a copy of this report as there is a section that deals with bikes and he felt that it would be helpful in the future. Assistant City Engineer Henk said that a link would be provided in the minutes for future reference as the report is not available for free.

[<https://www.vision2050sewis.org/>](https://www.vision2050sewis.org/)

g. E-Bike Discussion

Chair Leonard made a motion to Table so Commissioner Heinritz could look up additional information.

RESULT: Tabled [Unanimous]
MOVED BY: Chair Leonard
SECONDED BY: Commissioner Wade

AYES: Heinritz, Leonard, Liegeois, Wade, Sewart, Druetzler-Katz, Azinger

h. Bike Federation's Maintaining Bike Information in the State

Chair Leonard made a motion to Table so Commissioner Heinritz could have more time to look up addition information.

RESULT: Tabled [Unanimous]
MOVED BY: Chair Leonard
SECONDED BY: Commissioner Druetzler-Katz

AYES: Heinritz, Leonard, Liegeois, Wade, Sewart, Druetzler-Katz, Azinger

i. Bike Sharing

Chair Leonard made a motion to Table so Commissioner Wade could have additional time to look up information.

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Chair Leonard

SECONDED BY: Commissioner Heinritz

AYES: Heinritz, Leonard, Liegeois, Wade, Sewart, Druetzler-Katz, Azinger

6. Other Business

Commissioner Liegeois reminded everyone that there is a deadline looming of June 2018 for any grants from People for Bikes. There is a target date to fund something with an online application due in June and notification of the status in September and application due in October. December of 2018 is when it would be awarded. It covers anything to do with bikes. Director of Public Works LaFond asked if the grant could fund the survey?

Director of Public Works LaFond stated that he is on the Mequon-Thiensville Today Magazine Committee and they are always looking for content. He would be happy to include an article when we have one. The next deadline would be the first week of June for the Summer issue.

Commissioner Heinritz asked if we want to think about sponsoring a bike ride this year. It takes a lot of lead time to set up. Chair Leonard said that there is National Bike to Work Week along with one other. However, one is in April which really doesn't work well with our weather. It would need to be an informal ride where we set up a date and place and you meet us if you can. A formal ride would leave us with liability issues to overcome. We will add to next month's agenda.

7. Adjourn

Commissioner Wade made a motion to adjourn the meeting.

The meeting adjourned at 9:03 a.m.

RESULT: Approved by Voice Acclamation [Unanimous]

MOVED BY: Commissioner Wade

SECONDED BY: Commissioner Sewart

AYES: Heinritz, Leonard, Liegeois, Wade, Sewart, Druetzler-Katz, Azinger

Respectfully Submitted,

Barb Vento