ocument
City of Mequon
Phone: 262-236-2934
Fax: 262-242-9655
VILLAGE of THIENSVILLE WISCONSIN
www.ci.mequon.wi.us Public Works Department

JOINT BIKE AND PEDESTRIAN WAY COMMISSION
Friday, September 1, 2017
9:15 AM
Administration Conference Room

Minutes

1. Call to Order, Roll Call

Present:
Chair Carol Leonard
Commissioner John Liegeois
Commissioner Kristin Wade
Commissioner Maggie Sewart
Commissioner T. Azinger

Absent:
Commissioner Ron Heinritz
Commissioner Janice Druetzler-Katz

Also present were Director of Public Works/City Engineer K. Lundeen, Assistant City Engineer B. Henk, and Administrative Secretary B. Vento

Present in the audience was Frank Zampardi

2. Approval of Meeting Minutes

A motion was made to approve the minutes of April 28th, 2017.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Commissioner Wade
SECONDED BY: Commissioner Sewart

AYES:	Leonard, Liegeois, Wade, Sewart, Azinger

3. Election of Chairperson

C. Leonard explained that each year we need to elect a chairperson and opened the floor for nominations. K. Wade nominated C. Leonard. Having no further nominations a vote was called.

a. A motion was made to nominate C. Leonard as Chairperson of the Committee.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Commissioner Wade
SECONDED BY: Commissioner Liegeois

AYES:	Leonard, Liegeois, Wade, Sewart, Azinger

4. Resident Communications

Resident Concerns: (Residents addressing the Bikeway Commission should clearly state their name and address and should limit their comments to five minutes.)

C. Leonard acknowledged Frank Zampardi as an interested party in the audience. She asked if he had any questions. Mr. Zampardi stated that he just moved here a few weeks ago and did a lot of biking and walking and was interested in what the Commission did.. C. Leonard explained that this was a joint advisory committee between Mequon and Thiensville, and that we made recommendations to make the communities better and safer through biking and walking.

5. Discussion/Action Items

A. Meeting Day and Time

C. Leonard brought up the fact that one reason we haven't had a meeting for a while is that it is difficult to have a quorum. Does the first Friday of the month at 9:15 still work for everyone? M. Sewart said that it is the weekend and felt the time was a little late and would prefer to see it earlier or later in the afternoon. K. Wade felt any day but Friday would be better. C. Leonard asked if the City had any issues with changing the date. K. Lundeen said we would have to look at other committees to see if there were any conflicts if the public would want to attend. .

A motion was made to move the meeting to the first Thursday of the month at 8:00 a.m.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Commissioner Azinger
SECONDED BY: Commissioner Wade

AYES: Leonard, Liegeois, Wade, Sewart, Azinger

B. Bike Racks

C. Leonard asked J. Liegeois to give an update on the bike racks since the last time that we met. J. Liegeois stated what do we want to do with bike racks? We talked about the types of racks, the cost, who makes them, and asked everyone to take a look at bike racks when you were out an about in the communities. He showed some pictures of different racks from other communities. In Thiensville and Mequon it's kind of a hogpog of racks. We need to come up with a bike rack plan. Thiensville Park was going through a big remodel at Fireman's Park. They were pretty far along in their selection and we really didn't have any design that we could suggest. We need to decide what we want to do as a group. It could be part of an option such as a remodel or let the business buy and give them some kind of a theme to follow. K. Lundeen reminded the group that you are advisory committee to the Planning Commission so you should regularly be reviewing the businesses that are being proposed. And if you think there is a reason to compel them to make a recommendation to the Planning Commission that bikes racks be installed as a condition of their approvals. It may not be appropriate in every location. S. Azinger felt that maybe we should be trying to raise donations to help fund the name plat and let the business pick out a suggested rack design.

C. Leonard stated that over the past few months she has attended several bike seminars/committee and what was brought up at these workshops is Community Funding. Racine went through their bike plan, and they got their bike plan privately funded through donations and were able to raise $80,000. They got some of it through the Hospital and things like that. K. Lundeen reminded the group to leverage this committee's relationship with the Park Board who does have funding and many of their initiatives and goals align with the Bike Commission. They have more authority over public properties at least in Mequon then private businesses would to leverage that partnership as well. K. Wade said we also need to make sure of the need and that might be our connection with the Park Board. We did have issues that actually there was a rack and the Library didn't want it. K. Lundeen mentioned that as a part of the Firemen's Park project they reduced the number of racks because they were under used.

J. Liegeois suggested that between now and the next meeting everyone come up with a frame work for this plan. S. Azinger also suggested including community funding plans, encourage local businesses to do their own bike racks. K. Wade said that Gary Achterburg at the News Graphic is very bike friendly, so if we come up with a plan he is very likely to put it in the paper. K. Lundeen said that he would be happy to write an article stating your plan. Mequon Community Foundation is another good contact for funding and receipt of donations. J. Liegeois stated that here are some thoughts to consider before the next meeting. First: Functional Design - 2 pt. connection point. Design what kind, how many, how would you buy it, Seirs is a big bike and rack builder. What would you want to tell them. K. Lundeen mentioned you can also google someone else's plan and copy that.

C. Grant Availability

C. Leonard said that Grant Availability kind of tied in with the whole idea of funding for bicycle racks. We may be a little ahead of ourselves and we'll keep in mind People for Bikes and their schedule for Grants. We will keep as a discussion item, but won't take any action at this time. We're going to focus on survey questions before we really do anything with this for now.

D. Annual Bike Ride

K. Wade what we did in the past is called the River Ride. Its' about ten miles, starting at Mequon City Hall, passing through Thiensville along Riverview, down Freistadt, over the bridge on Highland and just kind meandering along.. It's a really nice ride. We had about 25 people, we did it in September. It was a great Family ride and now people comment that they ride it a lot now because it so nice. We would need people to help guide the route. K. Wade and her husband marked all the Routes because there are just a few turns that dead end. It's kind of late to be doing it now, but it is pretty interesting question for a survey. Are people interested in biking or if people have a favorite bike route that they could share. This would help people understand the facilities that we currently have. C. Leonard stated that the maps that we currently have are the most popular items when passing out on Arbor Day.

C. Leonard stated that maybe we should hold off this year until after we do a survey and see what people are looking for on a map. We will table the annual bike ride for now and put it on the survey.

E. Priority Information List

C. Leonard stated that the Priority List was developed from the 2010-2030 Bike and Pedestrian Way Commission Plan which everyone should have. We've narrowed it down to this list and the map packet that refer to the items on this list. J. Liegeois asked if on the survey we could ask the residents where they would like to see bike lanes marked. C. Leonard noted that we won't change anything on the list this month. S. Azinger asked what are the goals of this list. K. Lundeen replied that originally it was taking in the goals and objectives that are outlined in the 2030 and giving the committee the opportunity to focus their efforts. It was an effort to determine where the resources should be spent and what the highest priority is. C. Leonard explained that this is a 20 year plan and that we are about half way through it and that at some point we might want to consider redoing it.

F. Resident Survey

C. Leonard stated that this kind of ties into a lot of what we have been talking about today is "What do residents really want?" Even when we go before the Council for certain things, the Council says we really haven't had any feet back. We discussed the idea of doing a survey, probably through Survey Monkey. We will need to come up with some way of determining residence. K. Lundeen mentioned that we could use what district they are in, and it is a way to bring some validity to the information. Different districts will have different priorities than the next district. This will help determine a common theme throughout the City & Village or just isolate to a certain area. M. Sewart asked to have cycling or biking changed to a non-motorized route simply because she doesn't bike but is an avid walker. K. Wade asked if we could put a like in our newsletter. K. Lundeen said to talk to Lina Processer as well as putting it on the Community Board. C. Leonard said we could have two separate sections one for biking and one for non-biking. M Sewart said you could ask what would you use these pathways for? C. Leonard said two surveys would to confusing, but we could have one survey with two different sections. Do you think we need to have demographics? We should include age. S. Azinger said the 18 age group should be broken up. K. Lundeen said that when you are coming up with your questions, you are going to want to tie it to the 2030 plan as much as possible; otherwise you're negating all the validity of your 2030 plan.

6. Other Business

Next meeting Thursday, October 4th, 2017, 8:00 a.m.

7. Adjourn

a. A motion was made a to adjourn

The meeting adjourned at 10:49 a.m.

RESULT:	**Approved by Voice Acclamation [Unanimous]**
MOVED BY:	Commissioner Sewart
SECONDED BY:	Commissioner Wade
AYES:	Leonard, Liegeois, Wade, Sewart, Azinger

Respectfully Submitted,

Barb Vento