

**VILLAGE OF THIENSVILLE
COMMITTEE OF THE WHOLE
MINUTES**

DATE: Monday, September 13, 2021

LOCATION: 250 Elm Street
Fire Department Training Room
Thiensville, WI

TIME: 6:00 PM

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Jennifer Abraham	Rob Holyoke
	Angelina Apostolos (excused)	Ken Kucharski
	Kristina Eckert	David Lange
Administrator:	Colleen Landisch-Hansen (excused)	
Staff:	Police Chief Curt Kleppin	
	Fire Chief Brian Reiels	
	Director of Community Services/Public Works	Andy LaFond
	Village Clerk/Deputy Treasurer	Amy Langlois

III. OATH OF OFFICE TO VILLAGE OFFICIALS

- A. Police Officer Nicholas Schmit**
- B. Police Officer Brandon Rogers**
- C. Motion to take a 15-minute break for a welcoming reception**

Village Clerk Amy Langlois administered the Oath of Office to Police Officer Nicholas Schmit and Police Officer Brandon Rogers.

MOTION by Trustee Lange, **SECONDED** by Trustee Abraham to Take a 15-Minute Break for a Welcoming Reception.
MOTION CARRIED UNANIMOUSLY.

IV. CITIZENS TO BE HEARD

Open to any resident or taxpayer on items not subject to a public hearing: Please be advised per §19.84(2), information will be received from the public. Village policy limits a three (3) minute time period per person, with time extension by the presiding official's discretion or a vote of 2/3 of the Board or Committee; be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments. Written comments on agenda items are encouraged to be sent and addressed to the intended body by noon on the day of the meeting. Comments received timely will be forwarded to all members of the body. If you wish to speak, you **must** pre-register by emailing the Village Clerk at alanglois@village.thiensville.wi.us by 4:00 PM on the day of the meeting or by signing in immediately prior to the meeting.

Douglas Chimenti – 587 Rosedale Drive - Mr. Chimenti addressed the Board regarding the trash can and recycle bin Ordinance. Mr. Chimenti has spoken with other neighbors who all support the Ordinance and stated that Thiensville is a very desirable place to live and one of the reasons is because of this Ordinance which helps to keep the Village clean, orderly and neat. Property values have increased and this is because standards are enforced.

V. BUSINESS

A. I-43 DOT Project Update and Presentation by Timothy Anheuser

Tim Anheuser, Kapur & Associates, Inc., and Ryan Janke, HNTB Corporation, presented an I-43 DOT project update.

The limits of this project are from Silver Spring Drive to Hwy 60 in Grafton. All the interchanges will be reconstructed, a new interchange will be constructed at Highland Road and the interchange at County Line Road will be reconstructed as a full interchange.

This project was started in 2014 and went on hiatus due to changing budget priorities, however, back in July, 2019 Governor Evers made this a priority and restarted the process. This involved a new environmental impact statement to ensure that the project had not changed significantly. There were no significant changes so in April, 2020 plans started up again. Construction has begun and will continue through 2024 with some wrap-up in 2025.

Mr. Janke presented a more detailed overview of the project. The project is about 14 miles in total and the general approach is to stagger the construction throughout the project to keep interchanges open while others are being built. Construction will begin on the north end in the spring of 2022. The Highland Road interchange will be a full interchange; currently this is an overpass. This is one of the first items to be completed in 2022 and will take about 8 months to construct. The County Line interchange will also begin in early 2022 with completion in 2023. This interchange will be reconstructed as a full interchange.

The Mequon interchange is scheduled for reconstruction in 2023-2024. There will be new ponds for storm water retention. There will be some short-term closures, however, there will be one lane open in each direction.

Most of the construction will be in 2023. A goal of the project is maintaining traffic while construction is in place.

One of the important aspects of these projects is safety and part of that is having a transportation management plan. There will be dedicated law enforcement during construction and a freeway service team. The Project Manager is Steve Hoff.

South of this project is under construction right now; this is a URT (Union Refrigerator Transit Company) project.

John Treffert - 184 Riveredge Court – Mr. Treffert inquired about the project near Hampton Avenue. Mr. Anheuser shared that the project limits are Capitol Drive up to Hampton Avenue. The bridge over the Milwaukee River needs to be replaced. South of this is a long bridge that is no longer needed and will be removed. This work will go through 2023. Mr. Treffert also inquired if the road construction industry is experiencing labor shortages. Mr. Janke shared that numerous contractors had submitted bids.

Douglas Chimenti - 587 Rosedale – Mr. Chimenti inquired if there were any incentives for finishing the work early or financial penalties for delaying this project. There are specifications that go along with the contract that limits the duration of closures and if not open by a certain date, there will be monetary penalties. There are no incentives at this time.

B. Presentation of Sanitary Sewer Study and 5-Year Sanitary Sewer CIP, Jerad Wegner, Ruekert-Mielke

Jerad Wegner, Ruekert-Mielke, presented to the Board a sanitary sewer study and 5-year sanitary sewer capital improvement plan.

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In 2019, the Village contracted Green Bay Pipe & TV, LLC to put a camera into the Village's mainline sanitary sewer and then produce condition assessment reports. This information was then put into the Village's GIS system to geospatially represent and show the condition of the sewer system in the Village. From there, that information was evaluated. The televising information with the condition assessment are represented by various codes indicating various structural and O&M (operations and maintenance) defects found within the pipe. They are also associated with a grade - grade 5 being worse down to grade 1 which is a good condition pipe. The 4 and 5's were isolated and are represented on a map provided. The 5 grade sewers were marked in red and are sewers that have items or defects that need attention or have potential for failure in the near future. Taking all this information, a 5-year improvement or rehabilitation plan was developed starting in 2022 and ending in 2026.

Mr. Wegner noted that some of the sewers needing the most work can be found near Williamsburg Drive and Freistadt Road. There is a siphon pipe that goes underneath Pigeon Creek. The siphon pipe has water or sanitary sewer that is sitting in a stagnant condition which creates a gas called H₂S – hydrogen sulfide which is very corrosive to concrete pipe. It can be seen from the televising that the inside of the pipes are starting to disintegrate and disappear. These sewers would be scheduled in year 1 (2022).

Also, highlighted were different rehab techniques. There is a traditional open cut (backhoe, dig, relay and replace a pipe). For the most part this is where there are sags or where there was not continuous online gravity feed. There is also a technique referred to as cure and replace pipelining (a crew cleans the pipe and then comes back to install a new pipe, inflating it via steam or hot water and curing it resulting in a structurally sound new pipe in the existing pipe). A great application for this is if there are cracks or fractures in a pipe.

In terms of costs in addressing those sewers with a 5 rating over five years, this came out to about \$230,000 per year in terms of needs for rehab. This number coincides with what the Village currently budgets for their contribution towards the Thiensville-Mequon interceptor project which is wrapping up. Those dollars could be allocated to a yearly CIP Sanitary Rehabilitation Program.

In terms of the actual pipes themselves, these are just dealing with the public infrastructure (the mainline pipes). With sanitary sewer, there is also a private end of the system - the laterals that extend from each property and feed into the mainline. This equates to about 1.3 times the amount of private laterals compared to the amount of mainline sanitary sewer – there is more lateral length of pipe in the system on the private end than on the public side. That is a system that the Village does not maintain and is up to the property owner. In terms of defects, these conditions are not known. If there are circumstances that arise on the private end of the system, these are addressed through MMSD's Private Property I/I Program. A few projects have been identified for next year through this separate funding program. This is not a grant program, it is monies that the District collects which is set aside in a separate reserve account. The Village has to submit a work plan back to the District that shows a project that is going to reduce or eliminate I/I in the sanitary sewer system.

Director LaFond stated that annually our sewer system gets graded well. There is 58,000 feet of Village sewer pipe underground. Moving towards a program will help to budget yearly upgrades to continue to have a well operating and performing system. The lift station rehabilitation was completed last year.

Trustee Holyoke inquired if residents will see an increase in sewer bills because of this work. Director LaFond shared that the plan goes hand in hand with what the Village has been budgeting and as of recently the only increases in the sewer bills for the Village were due to MMSD increases.

The Board thanked Mr. Wegner.

C. Update regarding Lionfest 2022, Jim Doornek, Thiensville-Mequon Lions Club

Mr. Doornek updated the Board on the Thiensville-Mequon Lions Club plans for Lionfest in 2022. The Club had some interest in moving Lionfest to Rotary Park in 2021, however, it was decided to stay in Village Park. As far as plans are for the future, the Club Board would like to stay in Village Park in 2022. Lionfest is scheduled for June 9-12, 2022. The decision not to move was made due to too many unknowns i.e. manpower and electrical concerns. Mr. Doornek stated that the Lions will keep the Board informed if there are any changes for the future. The 2021 Lionfest was a successful event.

D. Review and recommendation regarding Amended Temporary Class B Beer and Class B Wine License, Thiensville-Mequon Lions Club, to Include Applefest, Sunday, October 3, 2021, 8:00 AM to 6:00 PM, Village Park, 251 Elm Street

MOTION by Trustee Lange, **SECONDED** by Trustee Eckert to recommend to the Village Board to approve Amended Temporary Class B Beer and Class B Wine License, Thiensville-Mequon Lions Club, to Include Applefest, Sunday, October 3, 2021, 8:00 AM to 6:00 PM, Village Park, 251 Elm Street. **MOTION CARRIED UNANIMOUSLY.**

E. Frank L. Weyenberg Library of Mequon-Thiensville Update, Rachel Muchin Young, Library Director

Frank L. Weyenberg Library Director Rachel Muchin Young shared with the Board an update regarding the library and how they provided essential services in extraordinary times. Library Director Muchin Young stated that the library tries to stimulate imagination and inspire creativity by opening windows to lifelong learning and is an essential service in times of calm as well in times of crisis.

Some of the ways the library adapted in 2020 was by expanding wifi access, installed a quick pick-up window for no contact pick-up, provided take and make projects, customized book bundles for children, expanded online readers advisory, computers have been socially distanced, offered virtual literacy programs, offered virtual book discussions, held virtual escape room adventures, cooking demonstrations, computer demonstrations and outdoor activities such as story time on the lawn. Internet speed was doubled for all of the access points in the library. The Frank L. Weyenberg Library was one of the first libraries in the Monarch system to reopen. Digital checkouts have increased dramatically.

The Library operates with 16 employees who report to a 10 member Board of Trustees. The library is open 64 hours per week and has resource sharing among 4 counties in the Monarch library system (Sheboygan, Ozaukee, Washington and Dodge). Materials can be obtained from anywhere in the state with enough notice as well as from the university system.

Wisconsin public libraries are subject to Wisconsin State Statute 43. The library has joint representation from both the City of Mequon and the Village of Thiensville. There is a county library tax, however, Thiensville has been exempt from the library tax because of the funding provided. To be exempt, a municipality must fund their library at no less than the average support for the last three years. Thiensville has supported the library greater than the minimum for years (a level higher than the percentage of equalized value) at \$110,740 per year.

Library Director Muchin Young is asking for the Village Board to consider an increase of \$5,000 for 2022 and will be requesting from the City of Mequon an additional \$105,000 in funding. The library gets about \$13,000 from County reimbursements as well as funds from fines and fees, book sales, donations and miscellaneous income (investment income).

Areas of concern include an aging building that needs a new HVAC control system, new boilers, a new telephone system and competitive wages.

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President Mobley inquired if Milwaukee County residents have the ability to get a library card at the Frank L. Weyenberg Library and if Mequon/Thiensville residents have the ability to get a Milwaukee County library card. Library Director Muchin Young shared that yes, Milwaukee County residents can get a card at the Frank L. Weyenberg Library. All of the libraries in Milwaukee County do not offer Ozaukee County residents a card and all of the libraries in Ozaukee County do not offer Milwaukee County residents cards.

Library Director Muchin Young also shared that the library offers other items to check out i.e. outdoor games, board games, DIY equipment (power washer, bicycle tool kit), wifi hotspots and STEAM (science, technology, engineering arts and math) toys. These items were purchased through a grant from the Junior Woman's Club of Mequon-Thiensville.

President Mobley inquired what the COVID policy is at the library. Library Director Muchin Young shared that the COVID policy right now is that masks are required in the building primarily because so many of the patrons are not eligible for the vaccine, computers are socially distanced, some of the toys have been returned in the children's department as well as some of the furniture throughout the library and hand sanitizer, wipes and masks are available as well as contactless pick-up.

President Mobley shared that the State of Wisconsin government, County of Ozaukee government, the City of Mequon and Village of Thiensville do not have a mask mandate. Library Director Muchin Young shared that the library is governed by a 10 member Board of Trustees who make the policies for the library and have decided to take a conservative standpoint on this and do everything they can do to keep everyone safe, particularly those that are not eligible for the vaccine.

President Mobley also noted other CDC guidelines regarding COVID and asked if any of these will be implemented. Library Director Muchin Young stated that they have tried to create an environment where there are accommodations to use the library and find the balance between providing access to information and the safety of the community.

Library Director Muchin Young thanked the Board.

F. Review and recommendation regarding A Resolution Adopting an Updated Mid-Moraine Municipal Court Bond Schedule for Village Ordinance Citations

Police Chief Kleppin shared that a Resolution will be before the Village Board on September 27, 2021 to adopt an updated Mid-Moraine Municipal Court bond schedule for Village Ordinance citations. On average, the bonds will increase between \$25 - \$35.

G. Review and recommendation regarding Resolution 2021-07 Authorizing Urban Forestry Grant and Urban Forestry Catastrophic Storm Grant Programs

Director LaFond shared that this grant will be a tree inventory update, workshops for staff both on planting and pruning trees, a public planting and pruning seminar, GIS updates, management plan update and an emerald ash borer update.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Abraham to recommend to the Village Board to approve Resolution 2021-07 Authorizing Urban Forestry Grant and Urban Forestry Catastrophic Storm Grant Programs. **MOTION CARRIED UNANIMOUSLY.**

- H. Review and recommendation of a Contract with Grota Appraisals, LLC for the Years 2022-2024, for Annual Assessor Fees in the Amount of \$6,600 and Annual Reassessment Fees in the Amount of \$7,560

Director LaFond shared a memo from Administrator Landisch-Hansen stating the Village's contract for Maintenance of Assessment Records expires at year end. The proposed agreement is for a period of three years beginning January 1, 2022 through December 31, 2024.

Also, included is a proposal for the revaluation of all real and personal property in the Village which would take place in 2023. The Village is currently in year three of noncompliance. State Statute Sec. 70.05(5)(b) requires all major property classes to be within 10% of full value in the same year at least once within a five year period. If the Village property value trends continue as they have, the Village will be in year five of noncompliance in 2023. The proposal is prorated over a three year contract. Due to the longstanding relationship and the duplication of work with the annual assessment functions, Grota has given the Village a credit of \$5,012 from the normally charged fee for this service.

MOTION by Trustee Lange, **SECONDED** by Trustee Eckert to recommend to the Village Board to approve Contract with Grota Appraisals, LLC for the Years 2022-2024, for Annual Assessor Fees in the Amount of \$6,600 and Annual Reassessment Fees in the Amount of \$7,560. **MOTION CARRIED UNANIMOUSLY.**

I. Discussion regarding Road Program

Director LaFond shared a brief overview of the road program. Street pavements are a significant part of the municipal public works asset inventory. The Pavement Surface Evaluation and Rating (PASER) pavement condition rating system is a simple 1 to 10 condition rating system that uses visual identification of pavement surface distresses to rate pavement condition. The numerical ratings correspond to the condition of the pavement with a 1 being a failed pavement and a 10 being brand new pavement. PASER is used in Wisconsin to report pavement condition to the Wisconsin Department of Transportation every two years.

According to the Wisconsin Information System for Local Roads (WISLR), pavements rated:

- 1-2 have already failed
- 3-4 require significant rehabilitation and strengthening
- 5-6 require patching and surface treatments
- 7-8 require crack sealing and routine maintenance
- 9-10 are new or newer pavements

The Village has no roads rated 1, 2 or 10. The Village has 7% at a 3 rating, 21% at a 4 rating, 24% at a 5 rating, 22% at a 6 rating, 13% at a 7 rating, 5% at an 8 rating and 8% at a 9 rating. As far as needs, the 3 and 4's rise to the top of the list; the 5's have about 5-15 years, and the 6, 7 and 8 have a longer life cycle.

Using the PASER and WISLR data, Village staff and consultants then apply local factors to create a list of project areas for consideration during the annual budget process. Factors considered, in addition to road rating, include impending utility projects such as storm water, sanitary sewer or municipal water needs. Also, considered is the road use and how many cars per day as well as projects that can be geographically lumped together.

The Village does not have an annual road program where a contribution is made to a road every year; roads in the Village are up against every other capital project whether that be vehicles, building improvements or redevelopment. The Village does have a neighborhood that storm water and sanitary sewer improvements may be necessary. A lot of sewer work can be trenchless, however, if there are capacity issues, there are not many ways to upsize a pipe without digging it up.

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A resident on Ellenbecker Road recently expressed interest in city water. A survey was sent to those homeowners on Ellenbecker Road and six out of nine responded with interest at varying levels in city water but all are interested in hearing more. The water utility is going to host a meeting. Heidel Road is also in great need of repair. The last estimate was just over \$600,000.

President Mobley inquired if some sewer funds could be used for a road project. Director LaFond noted that how sewer funds are used can be changed out depending on the Village's debt status. The Village has a 5-year moratorium on new roads.

Director LaFond shared that in the past, the Village has used the County to pave roads. Director LaFond will look into this to see if the County still does this.

The 3 rated roads will be added to the 5 year CIP presented at the annual budget workshop.

Village Engineer Jered Wegner shared that the 4 and 5 rated roads on the map are concerning and recommends addressing these a section at a time. Regarding the 8 and 9 rated roads, something to take into account is property maintenance and keeping up with crack sealing.

There are some roads where the Village did a recycle and replace technique about 15-18 years ago – these roads are in relatively good shape. Director LaFond would not suggest this technique in the future. On the north end of the Village, there was no gravel under the road, just clay. This almost doubled the cost. Village Engineer Jered Wegner suggested doing some type of boring to get a cross-section of what is under the road to determine what is needed for repair.

J. Update regarding 2020 Census and Redistricting

Village Clerk Amy Langlois updated the Board on the 2020 Census and redistricting. The United States had an increase of 22,703,743 people, the State of Wisconsin had an increase of 206,732 people, Ozaukee County an increase of 5,108 and the Village of Thiensville an increase of 55 people.

Redistricting in the County started on August 23rd. The County Board has agreed to keep the number of County Supervisory Districts at 26. This will be before the County Board on September 15th. There is no change in the Village.

The Village has 2,362 registered voters. Section 7.33 of the Wisconsin Statutes permits a reduction of election officials and the Village passes this by resolution every other year in December for a two year cycle. Currently, the Village combines our 4 wards into two reporting units - Ward 1 & Ward 2 and Ward 3 & Ward 4. If these wards were not combined, we would need 4 ballot styles, 4 poll books, 4 lines of voters, 4 staffed check-in tables and 4 sets of election paperwork at each election.

Looking at the wards and where they are drawn, not too much can change as statutorily each ward shall contain not less than 300 nor more than 1,000 inhabitants.

Currently, there is a difference between reporting units of 334 voters. Renumbering or combining differently would result in a difference of 146 voters. Taking into account the new development, Village Clerk Langlois estimates a difference of about 49.5 after the proposed developments are completed. Combining the wards differently (Wards 1 & 3 and Wards 2 & 4) would result in both reporting units including residential, apartments and condos.

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Concern regarding changing the ward numbers was expressed as it may be confusing to voters. Village Clerk Langlois will look into combining them differently for election purposes versus renumbering them.

K. Update regarding Open House to Share Details and Seek Input on the Future of the Fire Department

President Mobley shared that plans are being finalized for a visit to a newly consolidated safety department. This will likely be in November or December. A meeting county-wide is scheduled among the Mayors and Village Presidents on September 21, 2021 to further discuss consolidation.

L. Discussion regarding Street Lights in Residential Neighborhoods (Trustee Holyoke)

Trustee Holyoke shared that lights have been replaced in his neighborhood with LED lights and concern has been expressed among neighbors regarding the brightness. Also, Trustee Holyoke inquired why there are so many street lights in some neighborhoods compared to others.

Director LaFond noted that these lights belong to We Energies; the program is called We Energies Night Aura. These lights have probably been there for 40 years or more and are a Class C light (the lowest street light wattage offered). The Village does pay monthly for street lights, and the rate for the LED's cost the Village about \$11 per month and the high pressure sodium are \$20 per month. The Village pays about \$1,800 per month. We Energies does have a lesser classification of lights. Director LaFond will contact We Energies to see if these are an option as well as the process of removing a light.

M. Discussion regarding Trash Cans, Recycle Bins (Trustee Kucharski)

Trustee Kucharski is not interested in having the Ordinance concerning trash cans changed, however, noted the Ordinance in place is not being followed or respected by a few residents. Riverview Drive is a busy road, especially when there are events at Village Park, and these cans can be an obstruction. Trustee Kucharski believes this Ordinance should be enforced.

A certain percentage of those not following the Ordinance are new homeowners who may not be aware of the Ordinance. Director LaFond shared that this has been communicated in Village Voice. Chief Kleppin is working on a door hanger to educate residents who leave their cans out. The fine for leaving trash cans and/or recycle bins out is by discretion and is not less than \$10 and not more than \$1,000 for each violation.

**N. Review and recommendation regarding Application for Parade/Street Closing
Application for Junior Woman's Club of Mequon-Thiensville, Annual
Turkey Trot, Thursday, November 25, 2021, 7:00 AM to 11:00 AM**

MOTION by Trustee Lange, **SECONDED** by Trustee Eckert to recommend to the Village Board to approve Application for Parade/Street Closing Application for Junior Woman's Club of Mequon-Thiensville, Annual Turkey Trot, Thursday, November 25, 2021, 7:00 AM to 11:00 AM. **MOTION CARRIED UNANIMOUSLY.**

- O. Review and recommendation regarding:
 - 1. Operator's License – New:
 - a. Prime Minister Restaurant
Joy Michelle Booth Ludford

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to recommend to the Village Board to approve New Operator's License for Joy Michelle Booth Ludford, Prime Minister Restaurant. **MOTION CARRIED UNANIMOUSLY.**

NEXT RESOLUTION NUMBER:	2021-08
NEXT ORDINANCE NUMBER:	2021-09

VI. MISCELLANEOUS BUSINESS BY TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

- A. Acceptance/Report of Gifts Received:
 - 1. \$586.00 to Village Park Reimagined from Gathering on the Green, Inc.
- B. Review meeting date schedule:
 - September 27, 2021 – Board of Trustees at 6:00 PM
 - October 11, 2021 – 2022 Budget Work Session at 5:00 PM
 - October 11, 2021 – Committee of the Whole at 6:00 PM
 - October 13, 2021 – Employee and Volunteer Recognition Dinner at 6:00 PM
 - October 18, 2021 – Board of Trustees at 6:00 PM

MOTION by Trustee Eckert, **SECONDED** by Trustee Abraham to recommend to the Village Board to accept the gift of \$586.00 to Village Park Reimagined from Gathering on the Green, Inc. with Much Gratitude. **MOTION CARRIED UNANIMOUSLY.**

Trustee Lange would like to discuss at the next Committee of the Whole meeting rules for stopping for pedestrians and bikers on the bike path.

VII. ADJOURNMENT

MOTION by Trustee Abraham, **SECONDED** by Trustee Kucharski to adjourn the meeting at 8:32 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois
Village Clerk