

**VILLAGE OF THIENSVILLE
COMMITTEE OF THE WHOLE
MINUTES**

DATE: Monday, December 2, 2019

LOCATION: 250 Elm Street
Thiensville, WI

TIME: 6:00 PM

I. CALL TO ORDER

President Mobley called the meeting to order at 6:01 PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Samuel Azinger	Rob Holyoke
	Kristina Eckert	Kenneth Kucharski
	Ronald Heinritz (excused)	David Lange
Administrator:	Colleen Landisch-Hansen	
Staff:	Police Chief Curt Kleppin	
	Director of Community Services/Public Works Andy LaFond	
	Village Clerk/Deputy Treasurer Amy Langlois	

III. BUSINESS

A. Review Capital Expenditures List

Administrator Landisch-Hansen reported that there are no new capital requests.

B. Discussion Regarding School Resource Officer with Matthew Joynt, Superintendent, Mequon-Thiensville School District

Matthew Joynt, Superintendent of the Mequon-Thiensville School District presented to the Board details regarding a proposal for a joint School Resource Officer Program between the Mequon-Thiensville School District, City of Mequon and the Village.

Mr. Joynt shared that the high school and the district have benefitted from SRO services dating back to the 1970's. In the 1970's the officer was a plain-clothed detective in the high school. Mr. Joynt has served in the district since 1999 as an elementary school teacher then as an assistant principal at Homestead High School, then left the district for 5 years where he was principal at Shorewood High School and then returned as Assistant Superintendent and now as Superintendent. In each of these roles, Mr. Joynt had various levels of engagement with the SRO. The duties of an SRO range from conducting meetings addressing school behaviors, challenges both at school and at home, presentations in health class, working with student council planning events as well as handling discipline issues.

What brings Mr. Joynt in this evening are conversations that the school district has been having both with the Village and the City of Mequon regarding increasing the SRO services in the district. In 2016 the district underwent a safety and security assessment conducted by Safe Haven International LLC. The study indicated that for the size and complexity of the district, adequate police coverage was not being provided with only one SRO. The study findings also suggested that the district and Mequon Police Department discuss the feasibility of adding an additional SRO position for the middle schools.

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The current SRO is employed by the Mequon Police Department. This SRO has an office located at the high school campus and services the elementary, middle and high schools as well as other schools in the community, however, spends the majority of time at the high school level.

The request for an additional SRO has a lot to do with some of the challenges that are being presented to middle school students and the challenges that they are faced with in regards to their decisions i.e. bullying, vaping, etc. Mr. Joynt stated that as a community it is important to ensure that students are safe and secure and also to provide resources to make good decisions. This started conversations between Mr. Joynt, City of Mequon Administrator Jones and Village Administrator Landisch-Hansen. Initial discussions focused on the current SRO program and also about putting together a Memorandum of Understanding that would allow the program to grow by adding an additional SRO.

The additional SRO is not being recommended to increase the number of citations issued but instead to provide support and resources for school-aged children throughout the community. While the public school district does capture between 78%-80% of the school age population every year, there are private school and home school options that the SRO program would also provide support.

The SRO as it relates to best practices and national findings has three major roles:

- Educator: classroom speaker, staff training facilitator, an expert in emergency preparedness and crime prevention, community presenter
- Informal Counselor: youth advisor, intermediary advocate, student mentor
- Law Enforcer: critical responder, a deterrent for violence and criminal behavior, an officer of the law

Mr. Joynt confirmed that the current SRO believes that adding an additional SRO would be beneficial.

Trustee Azinger inquired if this is the correct resource that is needed in the school district. Trustee Azinger also has concerns about students getting in trouble for making poor decisions as well as concerns regarding the expense to the Village.

The City of Mequon currently pays 100% of the current SRO.

Administrator Landisch-Hansen explained that the Memorandum of Understanding states that the amount that the Village will contribute is \$12,600 (\$6,300 per SRO). This amount is less than the equalized value ratio compared to the City of Mequon. This amount is fixed and tied to equipment and uniforms. The SRO does wear a uniform most of the time. Trustee Holyoke questioned how much the Village should be funding a Mequon officer.

The Memorandum of Understanding is a cooperative agreement between the school district, the City of Mequon and the Village for this program. From a strategy standpoint, Mr. Joynt shared that the district's contribution be split between the two officers instead of tied solely to one.

Trustee Eckert inquired why this position is not funded entirely by the school district. Mr. Joynt shared that based on the Memorandum of Understanding the SRO provides a community service and is not solely for the school district. The SRO will work with the private schools providing support when called upon as well as home-schooled children. The role of the Village's officers will not change.

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Krista Brookman, President of the Board of Education for the Mequon-Thiensville School District shared with the Board that she also had some of the same questions the Board is asking and shared that the school district of Two Rivers, which is a much smaller district, has three SRO's. Most districts indicate that these positions are funded cooperatively between the municipality and district.

Ms. Brookman also shared that during community round table conversations, safety was the number one issue discussed.

In regards to funding in other communities, Mr. Joynt shared that Port Washington/Saukville funding is from across all three entities – the school district, Port Washington and Saukville.

Mr. Joynt reported that the City of Mequon will contribute an additional \$30,000 in order to fund the additional SRO. Administrator Landisch-Hansen added that the City of Mequon's annual contribution will be \$146,000. The additional SRO will be a new employee, not an officer currently working for the Mequon Police Department.

It was shared by Mr. Joynt that the district has three staff members dedicated to campus safety and security (not all full-time) that start ½ hour before the start of the school day and cover until about 6:30 PM. The buildings are quite secure during the school day and are more open in the evening. One point of entry in the evening is quite challenging – the response to this was hiring one full-time campus security staff member for second shift funded by the district. This position started last year. The SRO's report to and are supervised by the Mequon Police Department.

The Memorandum of Understanding will be annually reviewed by the district, City of Mequon and Village. It is Mr. Joynt's understanding at this time that the City of Mequon is prepared to increase their budget for this additional SRO.

Mr. Joynt shared that the district is excited about the opportunity to collaborate with the City of Mequon and the Village.

President Mobley thanked Mr. Joynt and Ms. Brookman for attending this evening.

C. Review and recommendation regarding School Resource Officer, Mequon-Thiensville School District

Administrator Landisch-Hansen indicated that there will be revisions to the Memorandum of Understanding for the School Resource Officer (SRO) and would like to table this discussion until the Village Board meeting on Monday, December 16, 2019. At this time a final draft will be presented for consideration. The dollar amount will not be changing. Trustee Holyoke would like to know what the Village of Saukville pays for the SRO at the Port Washington school district.

The Memorandum of Understanding is designed to give the Village the ability to evaluate the program annually as well as to separate the Village from any liability as this is not a Village employee.

Trustee Holyoke would like to see the amount paid for the SRO position be an annual grant instead of it being classified for uniforms and training. The Board agreed on the annual \$12,600 contribution being considered as a flat annual contribution. Administrator Landisch-Hansen will take this up when finalizing the Memorandum of Understanding

- D. Review and recommendation regarding request from Katie Schreiner for a Variance to Ordinance 1995-07 An Ordinance Repealing and Recreating Village of Thiensville Municipal Code Sections 16.01 through 16.14 Pertaining to the Electrical Code, Burying of Utilities, 171-175 Green Bay Road

Katie Schreiner addressed the Board on behalf of her mother, Margaret Larkin, who owns the duplex at 171-175 Green Bay Road. The home is vacant on the first floor and is rented out on the top level by a tenant that does have autism and lower cognitive ability and has lived here all her life.

The electrical is very old and needs updating. Ms. Schreiner is requesting the Board to grant a variance to Ordinance 1995-07 requiring any change to electrical service be buried due to the expense. The contractors fee for updating the electrical is \$3,250 and the fee from We Energies is an additional \$2,099 to bury the lines.

Ms. Schreiner stated that as far as aesthetic purposes, these wires are on the back of the property and not visible from the street. Ms. Schreiner was unable to find any financial assistance for a special needs tenant.

Ms. Schreiner did contact the Village building inspector, Paul Mortimer, who indicated that variances are offered for landscaping issues but cannot offer a variance for this type of request. President Mobley indicated that the Board is not in the business of offering variances for cost reasons and sympathizes with this situation.

The home is currently on very old fuses which are blown sometimes weekly, and the updated system would be much safer.

The current occupant does pay \$685 per month rent. The lower unit is available for a short-term tenant as Ms. Larkin is hoping to return to the home. Trustee Azinger supports granting the variance to make the home safer. There are no plans to sell the home at this point, however, the family believes that this may happen in about three years. The panel is not planned for a huge update, and Ms. Schreiner suggested that anyone who purchases the home in the future could be required to bury the electrical.

MOTION by Trustee Azinger, **SECONDED** by Trustee Eckert to recommend to the Village Board to approve Request from Katie Schreiner for a Variance to Ordinance 1995-07 An Ordinance Repealing and Recreating Village of Thiensville Municipal Code Sections 16.01 through 16.14 Pertaining to the Electrical Code, Burying of Utilities, 173 Green Bay Road.

Ayes: Trustees Azinger, Eckert and Kucharski

Naes: Trustees Holyoke, Lange and President Mobley

MOTION NOT CARRIED.

- E. Review and recommendation regarding Leukemia & Lymphoma Society – MWOY Campaign Application for Parade Permit or Street Closing, Turkey Trot Route (see attached map), Saturday, May 2, 2020, 8:00 AM until 12:00 PM, Amanda Baltz

Ms. Amanda Baltz is fundraising for the Leukemia & Lymphoma Society and is interested in planning a community based 5K in Thiensville using the same route that the Turkey Trot uses. The event is tentatively planned for Saturday, May 2, 2020 from 8:00 AM until 12:00 PM. The streets would only be closed during the duration of the race with events at Village Park after the 5K. Hopes are to get about 500 participants the first year.

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Trustee Lange has concerns about closing the streets on a Saturday morning and shared that usually events like this are on Sunday's because there is less traffic. Trustee Eckert supports raising money for this worthy cause but does have concerns about closing the streets as well.

Police Chief Kleppin shared that the Special Police were extremely helpful for the Turkey Trot.

Trustee Eckert suggested using the bike path as well as Village Park instead of using the Turkey Trot route so Village streets would not have to be shut down.

Ms. Baltz is open to considering a Sunday instead of a Saturday as well as choosing an alternate route. The loop in Village Park is ½ mile long. Administrator Landisch-Hansen indicated that there is concern regarding staffing and equipment as well as any overtime from Village staff.

President Mobley likes the option of having the event on a Sunday and suggested considering an alternate route. Ms. Baltz will return with a new request.

President Mobley thanked Ms. Baltz for all the work she has done in support of the Leukemia & Lymphoma Society.

F. Review and recommendation regarding Resolution No. 2019-16 A Resolution Adopting the 2020 Sewer Utility Budget

Administrator Landisch-Hansen shared an update to the sewer utility budget which indicates a \$3.00 increase to the 2020 sewer rates. This is before the Board again for consideration. In November an increase of \$5.00 was proposed. The increase is mainly due to increasing depreciation. It was hoped to only have an increase of \$2.00.

President Mobley's concern is that the sewer bills are too high. Administrator Landisch-Hansen stated that there is a cost to maintaining and updating equipment. Trustee Holyoke indicated that the Village of Grafton pays much less than the Village due to the fact that they are not MMSD.

There is an interceptor project planned which will total about \$700,000. Currently, the Village has \$1.1 million in unrestricted fund balance. The interceptor is scheduled for this early spring and early winter for Phase I and Phase II the following year.

Trustee Holyoke suggested having the sewer bills based on the assessment of their home. All residential rates are the same no matter the size of the home or amount of occupants. The Village is not metered. Trustee Azinger would like to see this increase at \$2.00 or zero. Administrator Landisch-Hansen indicated that the rate is based on a calculation from Ruekert-Mielke and tried to only increase the utility \$2.00, however, the rates would not calculate lower than \$3.00. Trustee Eckert feels comfortable with Administrator Landisch-Hansen's recommendation.

MOTION by Trustee Eckert, **SECONDED** by Trustee Kucharski to recommend to the Village Board to approve Resolution 2019-16 A Resolution Adopting the 2020 Sewer Utility Budget.

Ayes: Trustees Azinger, Eckert, Lange, Kucharski and President Mobley

Naes: Trustee Holyoke

MOTION CARRIED.

- G. Review and recommendation regarding Resolution 2019-18 A Resolution Authorizing the Reduction of Election Officials and Combining of Wards for all Elections Held in 2020 & 2021

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to recommend to the Village Board to approve Resolution 2019-18 A Resolution Authorizing the Reduction of Election Officials and Combining of Wards for all Elections Held in 2020 & 2021. **MOTION CARRIED UNANIMOUSLY.**

- H. Review and recommendation regarding:
1. Operator's License – New
 - a. Walgreens
David Brian Haberman

MOTION by Trustee Kucharski, **SECONDED** by Trustee Lange to recommend to the Village Board to approve New Operator's License for Walgreens: David Brian Haberman. **MOTION CARRIED UNANIMOUSLY.**

- I. Discussion regarding Mequon Pool

President Mobley shared that the Mayor of Mequon sent a letter regarding proposed plans in the City of Mequon to expand the pool and add a water feature and inquired if there was any interest from the Village to participate.

There is no interest from the Board to collaborate with the City of Mequon on a new pool and water feature.

NEXT RESOLUTION NUMBER:	2019-19
NEXT ORDINANCE NUMBER:	2019-06

IV. BUSINESS FROM THE FLOOR

- A. Citizens to be Heard

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

V. MISCELLANEOUS BUSINESS BY TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

- A. Inter-Governmental Committee with Mequon
- B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report of Gifts Received:
 1. \$20.00 from Brian and Kelsey Scheller to the Thiensville Fire Department
 2. \$10.00 from an Anonymous Donor to the Thiensville Fire Department
- D. Dialog with Mequon regarding water utility service
- E. Review meeting date schedule:
December 16, 2019 – Village Board at 6:00 PM
January 20, 2020 – Combined Committee of the Whole and Village Board at 6:00 PM

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to recommend to the Village Board to accept with gratitude the donation of \$20.00 from Brian and Kelsey Scheller to the Thiensville Fire Department and \$10.00 from an Anonymous Donor to the Thiensville Fire Department with much gratitude. **MOTION CARRIED UNANIMOUSLY.**

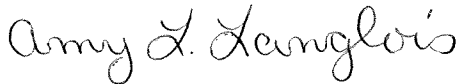
Trustee Kucharski indicated that there have been some pods in the Walgreens parking lot. Director of Community Services/Public Works LaFond shared that Walgreens is doing some construction/updating to the interior of the store, and the pods are no longer in the parking lot. Village Ordinance allows for one pod during construction.

Trustee Eckert shared that putting on a 5K event is a lot of work and requires a lot of resources and has concerns regarding shutting down the Village streets for this event. The Village is very busy in the summer months, and Administrator Landisch-Hansen does have concerns adding another event and asking the Special Police for their help.

VI. ADJOURNMENT

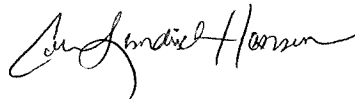
MOTION by Trustee Holyoke, **SECONDED** by Trustee Azinger to adjourn the meeting at 8:06 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois
Village Clerk

Approved by,



Colleen Landisch-Hansen
Administrator