

**VILLAGE OF THIENSVILLE
COMMITTEE OF THE WHOLE
MINUTES**

DATE: Monday, September 9, 2019

LOCATION: 250 Elm Street
Thiensville, WI

TIME: 6:00 PM

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Samuel Azinger	Rob Holyoke
	Kristina Eckert	Kenneth Kucharski
	Ronald Heinritz	David Lange
Administrator:	Colleen Landisch-Hansen	
Attorney:	Tim Schoonenberg	
Staff:	Police Chief Curt Kleppin	
	Director of Community Services/Public Works Andy LaFond	
	Village Clerk/Deputy Treasurer Amy Langlois	

III. BUSINESS

A. Review Capital Expenditures List

Administrator Landisch-Hansen reported that there are no new requests.

B. Discussion regarding CBD Oil (Ozaukee County District Attorney Adam Gerol)

Ozaukee County District Attorney Adam Gerol presented to the Board an informational presentation regarding CBD oil and hemp.

C. Update regarding Mequon-Thiensville Gateway Feature (Trustee Lange)

Connie Pukaite, Mequon-Thiensville Gateway Committee Co-Chair, shared with the Board an update regarding the Mequon-Thiensville Gateway Feature.

The City of Mequon put out to bid the design of the proposed Gateway Feature two times, and both times the bids came back too high. On August 13, 2019 Mequon's City Council approved leasing the Mequon-Cedarburg Roads northeast corner site to the T-M Rotary Foundation for two years. The Gateway Committee and T-M Rotary Foundation have put together working with a retired architect, a builder and an individual that has 27 years of experience in construction management. This is the team that the Foundation will look to in order to manage the construction of the Gateway Feature. A construction manager has also been hired. These four individuals had gone out to local contractors to try to get the best price with the hopes to get the design as presented at a lower cost. These bids came back high as well.

The Foundation has evaluated what the causes of the high cost of the feature are. The largest part of the construction expense is the circular walkway. Half of this walkway is elevated and the materials that go into this construction are very expensive as well as a complicated build due to the grade of the site.

The important aspects of the project are the vision of what is seen from the road i.e. the event sign and the Mequon-Thiensville sign as well as pulling the sidewalk away from the road. Now, plans are to look at removing the elevated walk and essentially having a walkway around the wall for an oversight to the river and then landscape down the decline to the river.

Administrator Landisch-Hansen inquired if Mequon has considered moving the sidewalk away from the road separately from this project. Ms. Pukaite did report that the City will be paying for this portion of the project. The Foundation will come before the Board when further details are available. President Mobley thanked Ms. Pukaite for the update.

D. Boat Launch Grant Update

Director of Community Services/Public Works Andy LaFond shared that the DNR has approved the Village's request for a new boat launch. The next steps are to sign a Grant Agreement and get bids. Total project cost is \$321,118 for the launch. The cost share is up to 48% and the grant amount is \$151,761 with the local share being \$169,357. These prices are best estimates and based off of bid pricing.

The existing boat launch will be removed and replaced. There will be a 26' long concrete ramp with a 14% slope. This project also includes a kayak launch and pier alongside the boat launch. The launch will also be ADA compliant.

In addition to the boat launch and kayak launch, another significant part to this project is repair to the Gabion baskets (wire baskets full of stone along the river). In the past, the park had experienced loss of inches to feet of the park due to erosion. Many years ago these wire baskets were installed to help with this. During the winter a lot of these baskets had been damaged from the ice. The cost to the Village as a non-grant project would be about \$113,000.

The new launch is a cove design and will be landscaped with native grasses to help absorb stormwater. The Village has until June of 2022 to complete all aspects of the project. If needed, half of the match can be requested in advance.

E. Review and recommendation regarding Resolution 2019-12 A Resolution Establishing a Line of Succession of Officers in the Event of a Declaration of Emergency

Police Chief Curt Kleppin informed the Board that the Police Department is updating the Emergency Management Manual. Village Code Sec. 22-52 indicates that "a line of succession of officers shall be established annually by resolution of the Village Board" to declare an emergency. In the event that a resolution is not passed, a Special Board would have to be scheduled to declare an emergency.

The Emergency Management Manual addresses all different emergency situations i.e. water contamination, tree damage, destruction, etc. President Mobley suggested scheduling a Special Board meeting in the event a declaration of emergency is declared to keep the Board informed. The line of succession would include first the Village President and then the next two Trustees with the most seniority. The resolution will be approved and updated annually.

MOTION by Trustee Azinger, **SECONDED** by Trustee Lange to recommend to the Village Board to approve Resolution 2019-12 A Resolution Establishing a Line of Succession of Officers in the Event of a Declaration of Emergency. **MOTION CARRIED UNANIMOUSLY.**

- F. Review and recommendation regarding Resolution 2019-06 A Resolution to Continue in the Wisconsin Public Employers (WPE) Group Health Insurance Program

Administrator Landisch-Hansen indicated that there are no material changes to anything within the plan, however, the insurance reference tool has been updated and renamed and in doing so, a new resolution needs to be approved.

MOTION by Trustee Lange, **SECONDED** by Trustee Azinger to recommend to the Village Board to approve Resolution 2019-06 A Resolution to Continue in the Wisconsin Public Employers (WPE) Group Health Insurance Program. **MOTION CARRIED UNANIMOUSLY.**

- G. Review and recommendation regarding Ordinance 2019-04 Adopting Wisconsin Administrative Code Chapter SPS 316.011(1) Electric Code

If the Village would like for SAFEbuilt to continue to do electrical inspections for commercial buildings, the Village must adopt this ordinance. If the Village chooses not to exercise jurisdiction over commercial electrical permitting and inspection by January 1, 2020, the state will assume jurisdiction within the Village for these services.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to recommend to the Village Board to approve Ordinance 2019-04 Adopting Wisconsin Administrative Code Chapter SPS 316.011(1) Electric Code. **MOTION CARRIED UNANIMOUSLY.**

- H. Review and recommendation regarding Proclamation Establishing Sunday, October 27, 2019 as Beggar's Night for the Year 2019 in the Village of Thiensville with Hours Being from 3:00 PM to 6:00 PM

MOTION by Trustee Azinger, **SECONDED** by Trustee Eckert to recommend to the Village Board to approve Proclamation Establishing Sunday, October 27, 2019 as Beggar's Night for the Year 2019 in the Village of Thiensville with Hours Being from 3:00 PM to 6:00 PM. **MOTION CARRIED UNANIMOUSLY.**

- I. Review and recommendation regarding Amending Thiensville-Mequon Lions Club Temporary Class B Beer and Class B Wine License to Include Applefest, October 6, 2019

MOTION by Trustee Azinger, **SECONDED** by Trustee Heinritz to recommend to the Village Board to approve Amending Thiensville-Mequon Lions Club Temporary Class B Beer and Class B Wine License to Include Applefest, October 6, 2019. **MOTION CARRIED UNANIMOUSLY.**

J. Discussion regarding Pocket Neighborhoods

President Mobley shared that there is no proposal before the Village for a pocket neighborhood at this time but would like to discuss this as a possible option.

Director of Community Services/Public Works LaFond stated that often times with proposals that are brought before the Village the feedback is “why don’t you just build single-family houses?” If there is a large building taken down, a single-family home is not feasible because of the size of the lot. Houses in the Village sell very quickly so replicating 1,200-1,600 square foot single-family housing on some of the properties in the Village is a nice idea. These homes are not tiny houses.

Director LaFond shared an informational video about pocket neighborhoods. Pocket neighborhoods are a throwback to an era when people knew their neighbors. This concept has been around for a long time and generally have popped up on the west and northwest coast and is all about taking a small amount of land with a common area and living in close proximity providing a sense of community. The market for this type of house include empty nesters, single parents or couples just getting started.

There are a couple sites in the Village where a pocket neighborhood may work. This was discussed at the September Plan Commission meeting as well.

NEXT RESOLUTION NUMBER:	2019-13
NEXT ORDINANCE NUMBER:	2019-05

IV. BUSINESS FROM THE FLOOR

A. Citizens to be Heard

Deborah Michalski, 111 Ellenbecker - In regards to residential development in the Village, residents are interested in affordable and aesthetically pleasing single-family homes.

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

V. MISCELLANEOUS BUSINESS BY TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

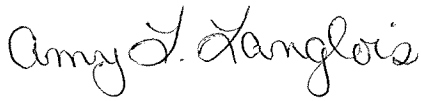
- A.** Inter-Governmental Committee with Mequon
- B.** Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C.** Acceptance/Report of Gifts Received:
 - 1.** \$2,250 from Skippy’s Burger Bar for Village Park ReImagined
- D.** Dialog with Mequon regarding water utility service
- E.** Review meeting date schedule:
 - September 23, 2019 – Village Board Meeting
 - October 7, 2019 – Budget Work Session @ 5:00 PM
 - October 7, 2019 – Committee of the Whole Meeting @ 6:00 PM
 - October 21, 2019 – Village Board Meeting

MOTION by Trustee Lange, **SECONDED** by Trustee Azinger to recommend to the Village Board to accept the gift of \$2,250 from Skippy's Burger Bar for Village Park ReImagined with Much Gratitude. **MOTION CARRIED UNANIMOUSLY.**

VI. ADJOURNMENT

MOTION by Trustee Holyoke, **SECONDED** by Trustee Azinger to adjourn the meeting at 7:46 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois
Village Clerk

Approved by,



Colleen Landisch-Hansen
Administrator