

**VILLAGE OF THIENSVILLE
COMMITTEE OF THE WHOLE
MINUTES**

DATE: Monday, June 5, 2017

**LOCATION: 250 Elm Street
Thiensville, WI**

TIME: 6:00 PM

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Kim Beck	Kenneth Kucharski
	Ronald Heinritz (excused)	David Lange
	Rob Holyoke	Elmer Prenzlowl
Administrator:	Dianne Robertson	
Staff:	Director of Public Works Andy LaFond	
	Fire Chief Brian Reiels	
	Police Chief Scott Nicholson	
	Asst. Administrator Colleen Landisch-Hansen	
	Village Clerk Amy Langlois	

III. BUSINESS

A. Review Capital Expenditures List

A request from Police Chief Nicholson for \$10,000 for body cameras, unlimited cloud storage and a docking station is the only new request.

B. Review and recommendation regarding a Proclamation Saluting Gregory Movrich for 40 Years of Working with Walgreens in the Village of Thiensville

Administrator Robertson shared that a request has been received from Walgreens asking for the Village to recognize Mr. Movrich's years of service.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to recommend to the Village Board to approve a Proclamation Saluting Gregory Movrich for 40 Years of Working with Walgreens. **MOTION CARRIED UNANIMOUSLY.**

C. Presentation of Thiensville Fire Department Annual Report from Fire Chief Brian Reiels

The Thiensville Fire Department Annual Report from Fire Chief Reiels was received.

D. Review and recommendation Regarding Appointing Deanna S. Jackson as New Fire Department Member

MOTION by Trustee Beck, **SECONDED** by Trustee Lange to recommend to the Village Board Appointing Deanna S. Jackson as New Fire Department Member. **MOTION CARRIED UNANIMOUSLY.**

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- E. Review and recommendation regarding Transfer of Ownership of Two Octagon Buildings and Snack Shack from the Thiensville Fire Corporation to the Village**

Mr. John Kukla has been President of the Fire Department Corporation since 1991.

The Fire Department Corporation would like to work with the Village in order to transfer ownership of the two octagon buildings and snack shack. The Corporation believes that the Village will be able to keep up and maintain these buildings as it is getting increasingly difficult to find volunteers to help with this work.

The Fire Department Corporation will still operate and maintain the interior portion of the snack shack, including the equipment. The Village will manage the rental of the octagon buildings and maintain the exterior of the snack shack.

Administrator Robertson approached Mr. Kukla regarding this and suggested that the Village become the landlord. The Corporation will have the first opportunity to use the buildings.

Director of Public Works LaFond indicated that the majority of the work needed on the octagon buildings is mainly cosmetic – replacing some rotten boards, scraping and painting, door replacement, locks, windows, etc. An interior remodel may help as well by updating the stainless steel sink. The Department of Public Works can perform this work.

Administrator Robertson recommended that the Board review the Agreement from Attorney Schoonenberg.

The Board thanked President Kukla.

- F. Pigeon Creek Power Point (Administrator Robertson)**

Administrator Robertson shared a power point of the history of the Pigeon Creek project and improvements in the Village.

- G. Operator's Licenses – New**

1. **the cheel, llc**
Drew Philip Kassner
2. **Remington's River Inn**
Breanne Nicole Hunt
3. **Skippy's Sports Pub & Grub**
Hayley Michelle Reinke, Jake Andrew Tarantino
4. **Walgreens**
Jyotsna Kirit Patel

MOTION by Trustee Prenzlów, **SECONDED** by Trustee Beck to recommend to the Village Board to approve the following Operator's Licenses – New: the cheel, llc: Drew Philip Kassner; Remington's River Inn: Breanne Nicole Hunt; and Walgreens: Jyotsna Kirit Patel. **MOTION CARRIED UNANIMOUSLY.**

MOTION by Trustee Prenzlów, **SECONDED** by Trustee Beck to recommend to the Village Board to approve the following Operator's Licenses – New: Skippy's Sports Pub & Grub: Hayley Michelle Reinke and Jake Andrew Tarantino.

Ayes: Trustees Beck, Holyoke, Lange, Prenzlów and President Mobley

Abstain: Trustee Kucharski

MOTION CARRIED.

H. Operator's Licenses – Renewal

1. **the cheel, llc**
Christopher Mason Homayouni
2. **Skippy's Sports Pub & Grub**
Melissa Lee Kuehn

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to recommend to the Village Board to approve the following Operator's License – Renewal: the cheel, llc: Christopher Mason Homayouni. **MOTION CARRIED UNANIMOUSLY.**

MOTION by Trustee Beck, **SECONDED** by Trustee Lange to recommend to the Village Board to approve the following Operator's License – Renewal: Skippy's Sports Pub & Grub: Melissa Lee Kuehn.

Ayes: Trustees Beck, Holyoke, Lange, Prenzlowl and President Mobley

Abstain: Trustee Kucharski

MOTION CARRIED.

I. Former M&I Bank Building Update

President Mobley stated that June 23, 2017 marks the end date of the cooperation period with MSP Real Estate regarding the former M&I Bank building at 200 Green Bay Road. To date there are no interested parties.

J. Request by Trustee Lange to Offer Thiensville Shirts to Public

Trustee Lange inquired regarding the Village offering Village shirts to the public. Trustee Lange would prefer to offer nice shirts, not t-shirts, at the various events i.e. Farmer's Market, Lionfest, etc.

Trustee Kucharski suggested turning this over to the TBA with the idea that a percentage goes toward Park development.

President Mobley and Trustee Beck shared concerns regarding the exclusivity of the Thiensville brand and in keeping the Village staff separate from those offered to the residents.

Trustee Lange will speak to Rob Kos about the possibility of selling Village shirts. Trustee Prenzlowl agreed with having a staff shirt versus those that are sold to the public. The sale of the shirts may be a good fundraiser for TBA.

K. Review and recommendation regarding Capital Expenditures Request from Police Chief Nicholson in the Amount of \$10,000 for Body Cameras, Unlimited Cloud Storage and Docking Station

Police Chief Nicholson reported that this request was budgeted for in 2016. The Department has had the current cameras for about five years and have proven to be a valuable asset. The camera world has changed where the price of the cameras are lower but storage has increased; \$30 per camera per month for unlimited storage. The cameras qualify for all the law enforcement regulations and include a warranty for three years.

Budgeted was \$7,000 for the cameras and \$3,000 for the docking station. Total cost amounts to slightly over \$10,000. The docking station downloads the video automatically. Each Officer has their own camera. These cameras are vital in protecting the Officers.

Currently, the video is stored on a computer in the Police Department. Rules and regulations state that evidence must be stored for 180 days; any felony, arrest or Officer involved shooting or Officer involved hand-to-hand (battery, fights, etc.) must be saved for at least 4-5 years.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to approve the Capital Expenditures Request from Police Chief Nicholson in the amount of \$10,000 for Body Cameras, Unlimited Cloud Storage and Docking Station. **MOTION CARRIED UNANIMOUSLY.**

NEXT RESOLUTION NUMBER:	2017-08
NEXT ORDINANCE NUMBER:	2017-06

IV. BUSINESS FROM THE FLOOR

A. Citizens to be Heard

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

V. MISCELLANEOUS BUSINESS BY TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

- A. Inter-Governmental Committee with Mequon
- B. Use of 101 Green Bay Road, Old Village Hall & Fire Station

President Mobley and Director of Public Works LaFond had the opportunity to tour 101 Green Bay Road with a couple interested parties.

- C. Acceptance/Report of Gifts Received:
 - 1. \$50.00 from Patricia Lawrence to the Thiensville Police Department
 - 2. \$200.00 from Grube's Towing & Repair to the Thiensville Police Department for Bike Safety Days
 - 3. \$100.00 from Richard and Patricia Gattoni for Village Park Reimagined
 - 4. \$100.00 from an Anonymous Donor for Village Park Reimagined

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to recommend to the Village Board to accept the gifts of \$50.00 from Patricia Lawrence to the Thiensville Police Department, \$200.00 from Grube's Towing & Repair to the Thiensville Police Department for Bike Safety Days, \$100.00 from Richard and Patricia Gattoni for Village Park Reimagined and \$100.00 from an Anonymous Donor for Village Park Reimagined with much gratitude. **MOTION CARRIED UNANIMOUSLY.**

- D. Dialog with Mequon regarding water utility service
- E. Review next month's meeting date schedule
 - 1. Combined COW and Board on Monday, July 17, 2017

Next month's Committee of the Whole and Board of Trustees meeting will be combined and is scheduled for Monday, July 17, 2017.

F. Staff update on TBA Executive Director

Executive Director of the Thiensville Business Association (TBA) Rob Koss was in attendance to give the Village Board an update regarding his progress.

Mr. Kos started with the TBA on May 1, 2017 as Executive Director and extended appreciation to the Board for their support. Mr. Kos's wish is to be as effective and fiscally responsible as possible.

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Mr. Kos recapped the first month as Executive Director:

1. Mr. Kos met with the Village staff to discuss various plans and to understand operational procedures. Items were provided to update the Village and TBA website.
2. The TBA website, the Facebook page as well as the Chamber of Commerce portion of the website were updated.
3. Compiled a comprehensive list of Thiensville businesses.
4. Met with Concordia University (CUW), along with Trustee Lange, with the head of the business school as well as the hospitality and events division. CUW Marketing students would like to reach out to the community by working with businesses and help with website and Facebook development, putting together an e-mail list, branding, etc. This could possibly be integrated into course selection.
5. There is discussion about possibly hosting an event in the Park this summer as a dry run to a larger event in 2018. The idea is to use the Thiensville businesses that have liquor licenses to provide and operate beverages for a Beer Garden.
6. Mr. Kos is working with Jesse Daily on the operations of the Farmer's Market.
7. All the music acts are booked and there are six vendors who will move from the Village Market to sell from 4:00 PM to 7:00 PM for Music at Molyneux Park.
8. The Village-wide rummage sale is planned for Saturday, June 17, 2017.
9. Mr. Kos has had conversations with Vanessa Nerbun of Mequon Events Committee regarding potential ways to work together for Taste of Mequon and explore other events.
10. There is a ribbon cutting at Port Washington State Bank on Thursday, June 8, 2017 at 5:30 PM.

Goals going forward include:

1. Improve website and Facebook pages.
2. Build the email list on the website.
3. Become known as the point of contact for information regarding the TBA activities.
4. Create value for businesses to become TBA members.
5. Work with the Village to show value of the TBA and Executive Director position.
6. Develop the relationship with CUW to provide resources to assist our businesses and community.
7. Possibly plan and execute an event in summer/fall 2017.
8. Plan and execute a major event in 2018.
9. Fundraise for TBA.

Mr. Kos indicated that a press release will be issued regarding his position with the TBA combined with an announcement about the Village Market. Administrator Robertson shared that it is nice to have Mr. Kos on board as a point-of-contact.

The event that the TBA is planning in no way will conflict or compete with the other established events in the Village.

It was confirmed that quarterly updates will occur from Mr. Kos. The next update will occur in September, 2017.

Mr. Kos thanked the Board.

Trustee Lange indicated that the memorial walk/run event in the Park on Friday, June 2nd went very well and interest was shown in having the event again next year. Director of Public Works LaFond indicated that the Lions suggested sharing the tent if the event was on the same week next year as Lionfest in order to share the use and cost of the tent rental.

There is a Public Hearing scheduled for June 22, 2017 at 10:30 AM at the Village Hall regarding the condition of the railroad tracks on Buntrock Avenue and Freistadt Road. Complaints can be filed online. Administrator Robertson stated that just recently both set of tracks have been acknowledged as needing repair by the railroad. Buntrock Avenue will need a total reconstruct and Freistadt Road will have wood timbers replaced.

VI. ADJOURNMENT

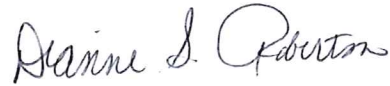
MOTION by Trustee Beck, **SECONDED** by Trustee Lange to adjourn the meeting at 8:08 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois
Village Clerk

Approved by,



Dianne S. Robertson
Administrator