

**VILLAGE OF THIENSVILLE
COMMITTEE OF THE WHOLE
MINUTES**

DATE: Monday, May 4, 2015

**LOCATION: 250 Elm Street
Thiensville, WI**

TIME: 6:00PM

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00PM.

II. ROLL CALL

President: Van Mobley

Trustees: Kim Beck

Ronald Heinritz

Rob Holyoke

Kenneth Kucharski

David Lange

John Treffert

Administrator: Dianne Robertson

Staff: Director of Public Works Andy LaFond, Fire Chief Brian Reiels (excused)

Police Chief Scott Nicholson, Asst. Administrator Colleen Landisch (excused)

Clerk Amy Langlois

III. BUSINESS

A. Review Capital Expenditures List

Administrator Robertson reported that there are no new requests for purchase.

B. Review and recommendation regarding the Main Street Water Project

President Mobley addressed the Board stating three concerns regarding the Main Street Water Project: the problem with Dr. Lewis' property, water on Main Street and the Main Street rehabilitation next year. President Mobley expressed that he felt it would be good have water on all of Main Street.

Director of Public Works Andy LaFond shared that he has been working with Mike Campbell. Mike can go into more detailed project estimates and engineering specifications once the decision has been made on where the Village decides to provide the water main on Main. The bidding environment is changing and the economy is getting stronger so prices appear to be increasing. Mike has worked up estimated costs based on other projects in Thiensville, however, doing the work on Main Street will be higher because of all the pavement, curbs, gutters and sidewalk. Director LaFond shared that once in a commercial district, the fire hydrants are required to be every 300 feet.

Director LaFond and Mike Campbell met with Mequon Water Utility and reported on different options available, all are only laying the main and do not include the services (laterals). This was not included because there is a chance that it may never be used or two or three may be hooked up together needing only one service.

Administrator Robertson shared that on Concord, 30 sewer laterals were laid that go nowhere that have never been used. This leaves them open for maintenance issues.

Following are the options shared by Director LaFond:

Option #1 = Willowbrook to Firehouse Main (just south of the intersection) = \$379,515

#1A Willowbrook to Lumber Yard = an additional \$74,000 = Total \$453,515

#1B Willowbrook to Junior Tire = an additional \$162,000 = Total \$615, 515

Option #2 = South Green Bay Road Main (does not get water to Main Street) = \$159,126

This is from where Shully's ends, around the corner to the last customer.

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Option #3 = All of Main Street Main = \$1,961,876

This option is Concord through Division and services all of Main Street for a cost of \$1,961,876 and connects at Willowbrook. Ultimately the Utility would like that looped but staff feels that is not the Village's responsibility. There may be a future need for water from the Seminary to Freistadt, that cost would be \$351,000.

Option #4 = North Main Street Main = \$1,109,615

This option is from Willowbrook north and does not include Dr. Lewis' office. If there was ever a need to service the former bowling alley site, it could be done by starting at Heidel to North Main for a cost of \$333,000. The difference in prices is due to the fact that for much of the distance there is asphalt road and grass ditch lines. The cost of commercial district ditch line is \$295 a linear foot compared to residential district of \$130 a linear foot.

President Mobley shared that meetings have been held with a couple property owners on North Main north of Heidel and there is interest in getting water service.

Option #5 = Service Health Alliance = \$81,581

This connects where Shully's ends and then boring under Pigeon Creek. This is a low-cost option that does not have much future use but would supply Dr. Lewis and Fiddleheads. It could be connected in the future but would need to be looped (connected at both ends to a water main) in the future.

Option #6 = Health Alliance Loop Main = \$383,447

This option creates a loop system under the Creek at the bridge, under the Creek at Harley and then back to Willowbrook.

Option #7 = South Main Main = \$472,745

This is from Green Bay Road to Division.

The last scenario, which will someday have to be looped, is City Hall to Health Alliance for a cost of \$892,000 with \$234,000 in the City of Mequon.

Sites with a sprinkler variance until water is available include Suburban Harley, Health Alliance, Fiddleheads and the gymnasium at Calvary. Rather than laying unused laterals, you can run a feeder main across the street and install a fire hydrant in order connect a lateral.

Mike Campbell worked up some costs of what the laterals to individual property owners might be (just from main to the curb stop). Generally, when a customer hooks up they are required to put that in but this is public infrastructure. Then the owner would get a private plumber to connect to the main and install a meter. Depending on what side of the street the owner is on, depends on how long the lateral is. The costs range from \$5,700 to \$8,250. These costs do not include replacing any landscaping or abandoning an existing well. If the main and laterals are put in at the same time, the cost will be less than if this is done at different times.

If a fee for hook up is charged, it is based on acres, footage of the property, or potential usage.

The main feed in from Mequon Water System is located at Willowbrook. Columbia St. Mary's Hospital paid to have a looped system which goes out River Road to Highland, under the river and over to the hospital to Port Washington Road and back to Milwaukee.

Trustee Heinritz inquired as to if there were any businesses on South Main Street that would be interested in connecting. Director LaFond has heard from a few that would be interested.

Trustee Beck shared that E-Collectique is experiencing well problems.

President Mobley shared that the buildings on the east side of South Main from Green Bay Road south (between the record store and Fiddleheads) are in a flood way and that if they were ever destroyed by fire, they could not be rebuilt.

Administrator Robertson reported that a well is hooked up to the old fire house so any needs by a future occupant are covered.

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Trustee Holyoke inquired about funding the project. President Mobley reported that the investment that the Tax Stabilization Fund was in has not been renewed. Administrator Robertson did not renew that CD and put those funds in a money market. Any overage can be looked at the State Trust Fund Loan which isn't a general obligation debt.

Trustee Kucharski shared that the cost is a concern and believes that there is more chance for development on South Main. Trustee Treffert's concern is funding as well. He also asked Administrator Robertson if the Capital Projects list could be updated.

Trustee Lange shared that it will be difficult to attract new business without water.

Administrator Robertson reported that Mequon has an ordinance that when you redevelop, not when you sell, you must get hooked up to the water. The Village ordinance states that upon sale of the property, the owner must pay the assessment.

Trustee Heinritz expressed his concern about absorbing the cost and draining the General Fund.

MOTION by Trustee Lange, **SECONDED** by Trustee Beck to recommend to the Board to get look into getting bids, financing, surveying property owners and to look into ordinance issues on South Main. **MOTION CARRIED UNANIMOUSLY.**

C. Review and recommendation regarding additional wrought iron fencing

Director of Public Works Andy Lafond updated the Board regarding replacing the split rail fence from the bridge to the first utility transformer for the cost of \$8,990. Replacing the split rail fence will continue with the theme throughout the Village downtown area. There is also chain-link fencing at Riverview and Main that needs to be replaced which would cost \$3,900. Director LaFond also suggested carrying the theme over the Main Street bridge on both sides. The cost of this is \$13,707 which does not include the cost of the lights. The fencing comes in 3 foot high sections that would need to be cut down to be consistent with the Village. This project is funded through the Main Street Project.

President Mobley shared that he would like to get rid of the cyclone fence and to see the wrought iron fencing behind Skippy's by Creakside Park to match the other side. President Mobley expressed that he is not fully supportive of spending the \$13,707 by the bridge over Pigeon Creek. Trustee Kucharski shared that the fence would not be effected during snow plowing on his property.

Administrator Robertson questioned the Board as to whether they would like to approve each step of this large project. She suggested including updates in her Administrator's Report.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to recommend to the Board to approve installing wrought iron fencing at Creekside Park and the culvert at Riverview.

Ayes: President Mobley, Trustees Beck, Heinritz, Holyoke, Lange and Treffert

Abstain: Trustee Kucharski

MOTION CARRIED.

D. Review and recommendation regarding Contract for a 2015 Market Update and Maintenance of Assessment Records 2016 – 2018; \$17,250 for revaluation

Administrator Robertson reported that Grota has been authorized for a \$4,800 piece on the condominium portion of the assessments. This would include the entire Village in the reassessment now that that county-wide assessing is out the state budget.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to recommend to the Board approving the Contract for a 2015 Market Update and Maintenance of Assessment Records 2016 – 2018; \$17,250 for revaluation.

MOTION CARRIED UNANIMOUSLY.

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E. Review and recommendation regarding continued participation in the Mequon-Thiensville Today Magazine

Barb Caprilli addressed the Board regarding continuing participation in the Mequon-Thiensville Today Magazine. She thanked everyone for their confidence and support of the first issue and shared that she received many positive responses. Barb asked for our feedback and inquired as to if the Village would like to continue participating.

Trustee Lange shared that to get the cover was very positive. Trustee Treffert shared that he received about 8 unsolicited positive comments.

Trustee Kucharski received positive feedback as well from both customers and advertisers. He did inquire as to advertising space and why there were Brown Deer and Cedarburg advertisements. Barb did share that she was unable to fill with Thiensville or Mequon advertising spaces, however, since the Magazine has been distributed she has been approached by about 15 Thiensville and Mequon businesses that would like space in the next issue. Moving forward she does not feel that there will be any trouble getting local advertisers.

Barb shared that the cost of the Magazine to the Village is \$1,300 per issue and there are three issues per year. She is looking to secure funding for two more issues this year for a total \$2,600.

Trustee Holyoke does not support funding this project.

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to recommend to the Board to fund two additional publications for the cost of \$2,600 of the Mequon-Thiensville Today Magazine.

Ayes: President Mobley, Trustees Beck, Heinritz, Kucharski, Lange and Treffert

Naes: Trustee Holyoke

MOTION CARRIED.

F. Review and recommendation regarding Street Closing Permit for Suburban Motors for Block Fest July 11, 2015 from 5PM to 12AM from Riverview to Green Bay on Main Street

Administrator Robertson reported that she will contact Suburban Motors to inform them that they should not allow burning tires on Village property.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Kucharski to recommend to the Board to approve a Street Closing Permit for Suburban Motors for Block Fest July 11, 2015 from 5PM to 12AM from Riverview to Green Bay on Main Street. **MOTION CARRIED UNANIMOUSLY.**

G. Review and recommendation regarding Ice Cream Cart at Molyneux Park

Trustee Lange addressed the Board to inform them about the ice cream cart that he has found to use that will keep the ice cream at the correct temperature, which is under 41 degrees. The cart will require electric and does have a 10' x 10' canopy that will need to be taken down every day. Hours of operations will 2PM to 10PM. Hand sanitization is on the cart. The cart will not be removed every day so it will more than likely kill the grass under the cart. It was suggested to put the cart on pavers. Trustee Lange is hoping to open on Memorial Day through Labor Day and would like to operate on Tuesdays at the Farmer's Market. He shared that he has been getting a positive response to the Purple Door Ice Cream that they will be serving. This proposal was well received.

H. Hear appeal of Thomas Niemczyk of denial of Operator's License

Mr. Niemczyk was not in attendance. No action to be taken.

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- I.** Review and recommendation on Certificate of Recognition to
Michael Wheatley, Eagle Scout Troup #852

MOTION by Trustee Beck, **SECONDED** by Trustee Lange to recommend to the Board approving a Certificate of Recognition to Michael Wheatley, Eagle Scout Troup #852. **MOTION CARRIED UNANIMOUSLY.**

- J.** Review and recommendation regarding denial of Operator's License
Meghan Kathleen Joyce

Chief Scott Nicholson reported that Meghan K. Joyce applied for renewal of her Operator's License. It was signed by Ms. Joyce and notarized by Colleen Landisch after Ms. Joyce swore under oath that the information given is true and correct. Just after running her DOT driver's file check, it showed that she was convicted of Operating While Under the Influence on October 8, 2014 which she failed to put on the back of her application. Based on this, Chief Nicholson feels that Ms. Joyce lied on her sworn document and should be denied.

Chief Nicholson will notify Ms. Joyce that she has the right to appeal this decision.

MOTION by Trustee Treffert, **SECONDED** by Trustee Holyoke to recommend to the Board to deny Meghan K. Joyce renewal of her Operator's License. **MOTION CARRIED UNANIMOUSLY.**

- K.** Review and recommendation regarding license approvals:

a. Class A Liquor

1. Fantasy Flowers, Inc., Nancy Witte-Dycus, Agent, 106 E. Freistadt Road

MOTION by Trustee Treffert, **SECONDED** by Trustee Holyoke to recommend to the Board to approve the above listed Class A Liquor license renewal. **MOTION CARRIED UNANIMOUSLY.**

b. Class A Beer and Class A Liquor

1. Scott & Beth Shully, Pigeon Creek Wine & Liquor, 144 Green Bay Road
2. Walgreens Co., Shoua Janasiak, Agent, 278 N. Main Street

MOTION by Trustee Treffert, **SECONDED** by Trustee Holyoke to recommend to the Board to approve the above listed Class A Beer and Class A Liquor renewals. **MOTION CARRIED UNANIMOUSLY.**

c. Class B Beer and B Liquor

1. 2MGA Enterprise, LLC, Anna Bakalinsky, Agent, B-1 Burger 105 W. Freistadt Rd.
2. Cheel, Inc., Matthew Buerossie, Agent, 105 S. Main Street
3. Chuck's Place, Inc., Theodore J. Hagen, Agent, 406 N. Main Street
4. Esthimios & Vasilike Triantafellou, Prime Minister, 517 N. Main Street
5. Robert J. Ollman & Amy M. Ollman, Inc., Robert Ollman, Agent, Remington's 130 S. Main Street
6. Shully Catering, Inc., Scott Shully, Agent, 146 Green Bay Road

MOTION by Trustee Treffert, **SECONDED** by Trustee Holyoke to recommend to the Board to approve the above listed Class B Beer and B Liquor License renewals. **MOTION CARRIED UNANIMOUSLY**

7. Big Day, LLC, Kenneth Kucharski, Agent, Skippy's Sports Pub & Grub, 113 Green Bay Road

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to recommend to the Board to approve the above listed Class B Beer and B Liquor License renewal.

Ayes: President Mobley, Trustee Beck, Trustee Heinritz, Trustee Holyoke, Trustee Lange,
Trustee Treffert

Abstain: Trustee Kucharski

MOTION CARRIED.

d. Class B Beer and C Wine

1. Chang Chun Siu, East Sun Chinese Restaurant, 305 N. Main Street
2. glaze, LLC, Kristina A. Eckert, Agent, 149 Green Bay Road
3. Thiensville Fire Department, Inc., Andrew Match, Agent, 250 Elm Street

MOTION by Trustee Treffert, **SECONDED** by Trustee Holyoke to recommend to the Board to approve the above listed Class B Beer and Class C Wine License renewals. **MOTION CARRIED UNANIMOUSLY.**

L. Operator's Licenses-Renewal

a. Walgreens Co.

Aaron C. Baker, Jennifer K. Bandt, Kristin L. Freimuth, Elizabeth A. Goettl, Joanne F. Hilgendorf, Shirley C. Rodriguez, Alyssa J. Scalone, Steven A. Slutzky, Gao Seng Thao, Todd R. Tischer, Mini Vijayan Nalini

b. B-1 Burger

Patricia A. Bolling, Jordan J. Lee, Lenora M. Large

c. Remington's

Charise E. Albers, Bruce F. Anderson, Cynthia C. Check, Sarah V. Endlich, Nicole M. Gresbach, Amy M. Ollman, Sandra L. Pintor, Lindsay M. Rischmann, Kristina L. Specht

d. Shully's

Beth M. Berdes, Sandra D. Fedele-Jacoby, Douglas M. Hogan, John J. Janz, Scott S. Jones, Julie A. Koskinen, Christopher D. Marks, Edwina Silverstein, Patricia L. Sommerfeldt, Steven R. Thuilliez, Kim I. White, Nathan M. Zetting

e. Grace Lutheran Church

Mary J. Gieschen

MOTION by Trustee Lange, **SECONDED** by Trustee Heinritz to recommend to the Board to approve the above listed Operator's License renewals. **MOTION CARRIED UNANIMOUSLY.**

f. Lions Club

Kenneth C. Kucharski

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to recommend to the Board to approve the above listed Operator's License renewal.

Ayes: President Mobley, Trustees Beck, Heinritz, Holyoke, Lange and Treffert

Abstain: Trustee Kucharski

MOTION CARRIED.

M. Operator's Licenses-New

a. Walgreens Co.

Timothy J. Sullivan

b. Cheel

Lauryn M. Thompson

c. Shully's

Lisbeth A. Leder-Shein, Jacob C. Shully, Jane F. Weske

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to recommend to the Board the above listed new Operator's Licenses. **MOTION CARRIED UNANIMOUSLY.**

N. Cigarette

Walgreen's, Thiensville Mobil

MOTION by Trustee Treffert, **SECONDED** by Trustee Heinritz to recommend to the Board to approve the Cigarette License renewal for Walgreen's and Thiensville Mobile. **MOTION CARRIED UNANIMOUSLY.**

Cigarette License Continued
Skippy's Sports Pub (Big Day, LLC)

MOTION by Trustee Treffert, **SECONDED** by Trustee Heinritz to recommend to the Board to approve the Cigarette License renewal for Skippy's Sports Pub (Big Day, LLC)

Ayes: President Mobley, Trustees Beck, Heinritz, Holyoke, Lange and Treffert

Abstain: Trustee Kucharski

MOTION CARRIED.

O. Amusement Devices

Robert J. Ollman and Amy M. Ollman, Inc., Remington's (5 machines),
Skippy's Sports Pub (3 machines)

MOTION by Trustee Treffert, **SECONDED** by Trustee Heinritz to recommend to the Board to approve the Amusement Devices License renewal for Remington's. **MOTION CARRIED UNANIMOUSLY.**

MOTION by Trustee Treffert, **SECONDED** by Trustee Holyoke to recommend to the Board to approve the Amusement Devices License renewal for Skippy's Sports Pub (Big Day, LLC).

Ayes: President Mobley, Trustees Beck, Heinritz, Holyoke, Lange and Treffert

Abstain: Trustee Kucharski

MOTION CARRIED.

P. Billiard & Pool Tables

Skippy's Sports Pub (Big Day, LLC)

MOTION by Trustee Treffert, **SECONDED** by Trustee Heinritz to recommend to the Board to approve the above listed Billiard & Pool Table License renewal.

Ayes: President Mobley, Trustees Beck, Heinritz, Holyoke, Lange and Treffert

Abstain: Trustee Kucharski

MOTION CARRIED.

Q. CITIZEN APPOINTMENTS:

MOTION by Trustee Treffert, **SECONDED** by Trustee Holyoke to approve the following Citizen Appointments:

<u>Community Development Authority</u>	Greg Huffman, 208 E. Freistadt Road, Four-Year Term
<u>Historic Preservation Commission</u>	Henry Kolbeck, 425 Alta Loma Drive, Three-Year Term Joseph Miller, 307 Riverview Drive, Three-Year Term
<u>River Advisory Committee</u>	Daniel Knuth, 713 Riverview Drive, Three-Year Term Julie Cabaniss, 503 Riverview Drive, Three-Year Term
<u>Zoning Board of Appeals</u>	James (Tony) Engle, 610 Crescent Lane, Three-Year Term Andy Match, 505 Alta Loma Drive, Three-Year Term Carol Olkowski, 512 Laurel Drive, Three-Year Term
<u>M-T Bikeway Commission</u>	Daniel Waschow, 502 Laurel Lake Road #8, Three-Year Term to replace Orlando Frets

MOTION CARRIED UNANIMOUSLY.

R. STAFF APPOINTMENTS:

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to approve the following Staff Appointments:

<u>Assessor</u>	Michael Grota, Two-Year Term
<u>Attorney</u>	Robert L. Feind, Jr., Two-Year Term
<u>Auditor</u>	John Knepel, CPA, Annually
<u>Building Inspector</u>	Paul Mortimer, Two-Year Term
<u>Emergency Government Director</u>	Andy J. LaFond, Two-Year Term
<u>Engineer</u>	Michael Campbell, Two-Year Term
<u>Planner</u>	Jonathan P. Censky, Annually

MOTION CARRIED UNANIMOUSLY.

NEXT RESOLUTION NUMBER:	2015-05
NEXT ORDINANCE NUMBER:	2015-01

III. BUSINESS FROM THE FLOOR

A. Citizens to be Heard

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

V. MISCELLANEOUS BUSINESS BY TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD.

1. Infrastructure Investment Achievement Award
2. Acceptance/Report of Gifts Received
 - a) Michael and Linda Frieze, \$25, Fire Department
 - b) Ron and Pat Heinritz, \$25, Fire Department
 - c) Richard and Bonnie Sippl, \$50, Fire Department
 - d) Ronald and Lynn Shuster, \$50, Fire Department
 - e) John Crane Engineered Bearings, \$50, Fire Department, Leroy Depies Memorial
 - f) Gordon Brothers Group, LLC, \$250, Fire Department
 - g) Thiensville-Mequon Lions Club, Inc., \$500, Police Department (bike safety)
 - h) Thiensville-Mequon Lions Club, Inc., \$500, Police Department (baseball cards)
 - i) Thiensville-Mequon Lions Club, Inc., \$1,000, Police Department-Special Police
 - j) Mequon Thiensville Optimist Club Safety Town, \$300, Police Department, Bike Safety
 - k) Mequon Thiensville Optimist Club Safety Town, \$1,000, Police Department, Police Bike
 - l) Thiensville-Mequon Lions Club, Inc. \$5,000, Park Restrooms
3. Review next month's meeting date schedule

MOTION by Trustee Treffert, **SECONDED** by Trustee Lange to recommend to the Board approval of the gifts from Michael and Linda Frieze, Ronald and Pat Heinritz, Richard and Bonnie Sippl, Ronald and Lynn Shuster, John Crane Engineered Bearings, Gordon Brothers Group, Thiensville-Mequon Lions Club, Inc., and Mequon Thiensville Optimist Club Safety Town with much gratitude. **MOTION CARRIED UNANIMOUSLY.**

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Trustee Treffert complimented and inquired as to who created the calendar of events. It was reported that Jesse Daily was responsible for creating that.

Trustee Lange reminded the Board about the Business Forum meeting to be held on Wednesday May 13, 2015 from 5:00PM until 6:30PM at the Village Hall. Mr. Wayne Houpt will be recognized for all he has done for the Village.

VI. ADJOURNMENT

MOTION by Trustee Treffert, **SECONDED** by Trustee Holyoke to adjourn the meeting at 7:53PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,

Approved by,

Amy L. Langlois
Village Clerk

Dianne S. Robertson
Administrator