VILLAGE OF THIENSVILLE
COMMITTEE OF THE WHOLE
MINUTES

DATE: **Monday, February 6, 2012** **LOCATION:** **250 Elm Street**
Thiensville, WI

TIME: **6:00PM**

I. CALL TO ORDER

President Hertz called the meeting to order at 6:00 PM.

II. ROLL CALL

President: Karl Hertz
Trustees: Ronald Heinritz, Van Mobley, Rob Holyoke, Donald Molyneux, Toni Ihler, John Treffert
Administrator: Dianne Robertson
Staff: Police Chief Richard Preston, Director of Public Works Andy LaFond, Fire Chief Brian Reiels
Attendees: Police Officer Chad Wucherer, Police Sergeant Ray Nauer, Karen Erickson - Fire Department

III. BUSINESS

A. Review Capital Expenditures List

B. Review and recommendation regarding tentative Main Street Water Main Special Assessment including calculation method

A questionnaire was included from 2002 reflecting questions and answers concerning a water franchise to provide Lake Michigan water to the property owners in the Village. Houseman & Feind provided information on "Early Bird" hookup discounts to property owners hooking up to the new water main. This can be done if it follows proper ordinance procedures. The spreadsheet provided by Administrator Robertson reflects the requirement to have a cost benefit analysis in order to have special charges on bigger lots that might have potential for redevelopment. There were five spreadsheet scenarios with different calculations provided. The Board discussed the different methods. The base hook-up charge is proposed to be $8,000. Trustee Treffert asked if the Village contributes $200,000 to this project who benefits and President Hertz answered that "they all do". Some property owners have multiple parcels and may elect not to hook up a particular parcel (i.e. a parking lot) especially if the lot is not developable. President Hertz stated that the reason the Village is trying to get a method in place is to figure out a price to let the property owners know how much this will cost. If there is a small amount of interested property owners that will want to hook-up it will make it more difficult at this time and not cost affective. Trustee Heinritz stated that the Village may have to require abutting properties to participate if there is a prospective parcel for redevelopment. Both Trustees Ihler and Holyoke expressed an interest in #3 calculation method with the Village contributing $100,000.

Administrator Robertson stated that the Village should invite the property owners to the March 5, 2012 Committee of the Whole meeting to discuss costs, benefits and provide paperwork.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Ihler to recommend to the Board Option#3 calculation method with the Village contributing $100,000. **MOTION CARRIED UNANIMOUSLY.**

C. Review and recommendation regarding Portraits of Past Presidents-Options for Placement in Board Room (Trustee Treffert)

Director of Public Works Andy LaFond provided a mockup on the wall of the board room showing one option for placement of portraits. Trustee Holyoke does not want the portraits placed in the Board Room but maybe place them in the hallway to keep the Board Room cleaner. Trustee Ihler suggested having the Ward Map centered on the wall and then put the President's portraits in the hallway. The ward map is used during elections but could also be placed on an easel if not on the wall. Trustee Treffert commented that the president's pictures are old and the board room should be focused toward the future. Trustee Ihler suggested that some of the older pictures could be placed in the President's office on the north wall.

MOTION by Trustee Treffert, **SECONDED** by Trustee Holyoke to recommend to the Board to place the portraits in a reduced consolidated manner with the placement to be determined other than the board room.

Ayes: Trustees Heinritz, Holyoke, Ihler, Mobley, Treffert.
Abstain: Trustee Molyneux and President Hertz.
MOTION CARRIED.

D. Review and recommendation regarding Resolution No. 2012-02 Adopting the 2012 Sanitary Sewer Utility Budget

Administrator Robertson reported that the proposed sewer utility budget is a relatively flat budget, it is reduced by about $2,000 which lowers the rate by approximately $1 per quarter so this would drop the amount from $138 to $137 per quarter per residential user.

MOTION by Trustee Heinritz, **SECONDED** by Trustee Molyneux to approve Resolution No. 2012-02 adopting the 2012 Sanitary Sewer Utility Budget at $137 per quarter per residential user.

Ayes: President Hertz and Trustee Mobley
Naes: Trustees Molyneux, Treffert, Ihler, Holyoke, and Heinritz.
MOTION FAILED.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Treffert to approve Resolution No. 2012 adopting the 2012 Sanitary Sewer Utility Budget to keep the same rate as 2011 at $138 per quarter per residential user.

Ayes: Trustees Heinritz, Holyoke, Ihler, Molyneux, and Treffert.
Naes: President Hertz and Trustee Mobley
MOTION CARRIED.

E. Review and recommendation regarding Resolution No. 2012-03 Accepting a Local Road Improvement Grant in the amount of $15,996.81 for the Main Street Concrete Replacement and Profiling Project

Administrator Robertson thanked the Director of Public Works who attends the LRIP (Local Road Improvement Grant) meetings on behalf of the Village and that every four years the Village is eligible for a grant and the grant is prorated county-wide based on miles and population.

MOTION by Trustee Treffert, **SECONDED** by Trustee Holyoke to recommend to the Board to approve Resolution No. 2012-03 accepting a Local Road Improvement Grant in the amount of $15,996.81 for the Main Street Concrete Replacement and Profiling Project. **MOTION CARRIED UNANIMOUSLY.**

F. Review and recommendation regarding Resolution No. 2012-04 Accepting a Wisconsin Department of Transportation STP-Urban Competitive Grant in the amount of $544,784 for the Green Bay Road Reconstruction Project

This project was compared to others competitively in the southeastern Wisconsin area and the grants are administered through SEWRPC. This is a federal grant so federal rules and guidelines have to be met including the bike lane as designated but in order to make the bike lane smaller the Village would have to apply for a variance but a variance cannot be applied for until the grant has been accepted. This would become a 2013 or 2014 project and would include the larger portion of the storm sewer work on Green Bay. The sanitary sewer work has been completed.

Trustee Ihler asked Administrator Robertson what her experience has been when municipalities have requested a variance on the size of a bike lane and the success of obtaining that variance. Administrator Robertson stated that Engineer Mike Campbell feels pretty good about the Village receiving a variance. Trustee Heinritz referred to this bike lane as more of a safety lane for bikers, pedestrians and stalled vehicles.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Heinritz to recommend to the Board approval of Resolution No. 2012-04 accepting a Wisconsin Department of Transportation STP-Urban Competitive Grant in the amount of $544,784 for the Green Bay Road Reconstruction Project. **MOTION CARRIED UNANIMOUSLY.**

G. Review and recommendation authorizing the Village Administrator to expand the contracted planner services to include redevelopment and property maintenance duties

Administrator Robertson commented that currently the contracted planner is mainly reviewing new and old signs in the Village that are funded by the applicants and would like to include redevelopment and property maintenance duties. This will help when there is a possible developer interested in a particular property. Trustee Ihler talked about bringing back the Economic Development Committee so there is a point of contact with a Village Board member and this could help with the branding identity of the Village. Trustee Ihler is not comfortable with an unknown entity representing the community and asked where is the linkage back to the body that governs the community? Trustee Mobley stated that even if the Village did not have the Economic Development Committee the planner (Jon Censky) would report to Administrator Robertson and Administrator Robertson reports to the Board. Trustee Treffert asked how many hours this will entail and Administrator Robertson responded the hours involved will depend upon how much interest there is in redevelopment. Currently, it may be a couple of hours a month.

MOTION by Trustee Mobley, **SECONDED** by Trustee Heinritz to recommend to the Board authorizing the Village Administrator to expand the contracted planner services to include redevelopment and property maintenance duties. **MOTION CARRIED UNANIMOUSLY.**

H. Review and recommendation regarding Police Department staffing levels (7^{th} officer position)

Administrator Robertson feels the7th position is needed and this should be done after a new Police Chief is hired so that person can help make the decision on who is hired into the department. Chief Preston commented that there is still an eligibility list from previous hires with potential candidates possibly still available as one option. President Hertz totally agreed that this process should not start until the new Police Chief is in place. Trustee Ihler feels the process should be started sooner rather than later and then engage the new Chief in the final decision making process due to the length of time that the department has been short staffed and the length of the hiring process. Trustee Ihler also commented that this has been going on for over a year and that is why she will vote no. Trustee Heinritz also feels the process should wait until the new Chief is in place. Trustee Mobley is still on board with the process and agrees with Chief Preston in having the new Chief's involvement in getting somebody that they want. Trustee Heinritz commented that with the state economics as it is maybe the new Chief will not want to hire a 7^{th} officer.

Trustee Treffert stated that when the new Chief is on Board the Village Board should not have a variable as to whether we are going to have the fully restored staff in place and if the new Chief feels that we don't need a 7^{th} position fine, but if he/she says we need the position filled then the debate process is not necessary. President Hertz stated there is always the possibility of lay-offs but there are enough young people looking to get their feet wet in the profession and that this can be a good thing. The state legislation should not be a deterring factor.

MOTION by Trustee Treffert, **SECONDED** by Trustee Mobley to recommend to the Board that the Board authorizes the hiring of the seventh officer.

Ayes: Trustees Holyoke, Mobley, Molyneux, Treffert and President Hertz.
Naes: Trustees Heinritz and Ihler.
MOTION CARRIED.

I. Verbal update report on the Police Chief hiring process

Administrator Robertson stated that there were 40 applicants, 9 were sent interview letters and there has been no denial letters sent out at this time. The initial interviews will be this Thursday, February 9 from 8am to the end of the day and then the committee will attempt to pare the list down and if not there will be another phase of interviews and the ultimate final four or five will come to the Village Board for personal interviews. The County Sheriff will do background investigations on these finalists and then a physiological, physical, and agility test will be given to the selected candidate.

J. Review and recommendation regarding railroad “quiet zones”
(request from Mequon to participate)

Administrator Robertson reported that the City of Mequon is requesting that all Canadian National Railroad crossings in the City of Mequon be “quiet zones” and to have gates coming down and other infrastructure at the cost of Canadian National which may include the three crossings in Thiensville (Buntrock, Division and Freistadt). President Hertz asked what are the chances that this might come back to the Village to help fund this cost? Administrator Robertson responded that this might come back to the Village Board and asked if the Village Board wants railroad gates down in a rural community. Trustee Holyoke stated that this is not a busy railroad track and he feels the blowing of the horns is a safety issue. Trustee Treffert asked why wouldn’t the Village explore the idea of not having train horns blowing? President Hertz responded that this is going to be an expense for someone with probable surveys, studies on how much traffic goes over the tracks in the two communities, cost estimates, etc.

MOTION by Trustee Treffert, **SECONDED** by Trustee Ihler to recommend to the Board that the Board authorizes the participation in the “quiet zone” initiative with the understanding that the Village intends to spend zero dollars to accomplish this.

Ayes: Trustee Treffert
Naes: Trustee Heinritz, Holyoke, Ihler, Mobley, Molyneux and President Hertz
MOTION FAILED.

K. Review and recommendation regarding use and renovation of Old Village Hall

Administrator Robertson stated that this was originally put on the agenda to see if the Village Board wanted to do some remodeling sooner for the Chamber of Commerce to open their office at this location but they have found another home. Trustee Treffert wants to find out the potential to install an elevator either inside or outside the old village hall. Trustee Heinritz wants to start renovating the building sooner rather than later and now that the Village owns the lot next door. One of the purposes was to provide parking for the old village hall and facilitate the development of the second floor. President Hertz asked if the elevator is a must have in order to use the second

floor? Trustee Mobley asked if maybe the planner Jon Censky had some ideas for an alternate use for a potential tenant. Trustee Treffert feels that without an elevator this plan could be a “show stopper”. Trustee Heinritz commented that maybe the previous Ruekert & Mielke letter giving an estimate regarding updates to the building should be resurrected to give the Board some direction. The Board agreed this was a good idea.

NEXT RESOLUTION NUMBER: 2012-06
NEXT ORDINANCE NUMBER: 2012-01

IV. BUSINESS FROM THE FLOOR

A. Citizens to be Heard

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

Administrator Robertson reported that the City of Mequon was taking steps to control the deer population and will take some deer out on the Village's behalf.

Administrator Robertson also reported on a letter that was signed by President Hertz objecting to the flood gate during low flow events and she will provide a copy of the letter to the Board. This letter was sent to the DNR, the Grafton Administrator and the Engineer and asked about the public hearing and public comment dates.

V. MISCELLANEOUS BUSINESS BY TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD.

A. Inter-Governmental Committee with Mequon
B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
C. Acceptance/Report of Gifts Received
D. Dialog with Mequon regarding water utility service
E. Control of wild animals
Administrator Robertson stated that she authorized participation in the culling of the deer herd on Thiensville's northeast corner for approximately $1,400.
F. Grafton Dam
A letter was sent in objection to the Grafton Dam gates.

VI. MOTION TO ADJOURN TO CLOSED SESSION

MOTION by Trustee Mobley, **SECONDED** by Trustee Ihler to adjourn to closed session at 7:25 PM pursuant to Chapter 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding bargaining and Pursuant to Chapter 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding non-represented employees compensation.

1. Roll Call Vote

Ayes: Trustee Heinritz, Holyoke, Ihler, Mobley, Molyneux, Treffert and President Hertz.
Naes: None
MOTION CARRIED.

MOTION TO RECONVENE IN OPEN SESSION

1. Vote of Board to reconvene.

MOTION by Trustee Mobley, **SECONDED** by Trustee Ihler to reconvene in open session at 8:50 PM.

Ayes: Trustee Heinritz, Holyoke, Ihler, Mobley, Molyneux, Treffert and President Hertz.
Naes: None
MOTION CARRIED.

2. Discussion and possible recommendation on Closed Session.
    a) Review and recommendation Resolution No. 2012-05 Fixing Salaries for Village Employees and Elected Officials for the Fiscal Period January 1, 2012 through December 31, 2014

None

VII. ADJOURNMENT

MOTION by Trustee Treffert, **SECONDED** by Trustee Heinritz to adjourn the meeting at 8:51 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,	Approved by,
Susan R. Conway	Dianne S. Robertson
Administrative Assistant	Village Clerk