

**VILLAGE OF THIENSVILLE  
COMMITTEE OF THE WHOLE  
MINUTES**

**DATE:** Tuesday, September 4, 2012

**LOCATION:** 250 Elm Street  
Thiensville, WI

**TIME:** Immediately following a Public Hearing  
Scheduled at 6:00 PM

**I. CALL TO ORDER**

President Mobley called the meeting to order at 7:00 PM.

**II. ROLL CALL**

|                |                                                                    |                       |
|----------------|--------------------------------------------------------------------|-----------------------|
| President:     | Van Mobley                                                         |                       |
| Trustees:      | Kim Beck                                                           | Kenneth Kucharski     |
|                | Ronald Heinritz                                                    | David Lange (excused) |
|                | Rob Holyoke                                                        | John Treffert         |
| Administrator: | Dianne Robertson                                                   |                       |
| Staff:         | Director of Public Works Andy LaFond, Police Chief Scott Nicholson |                       |
| Attorney:      | Robert Feind                                                       |                       |

**III. BUSINESS**

- A.** Review Capital Expenditures List
- B.** Introduction of Police Officer Gary B. Belzer

Administrator Robertson introduced Police Officer Gary B. Belzer. The Village Board welcomed him back.

- C.** Review and recommendation regarding design of Green Bay Road Project and construction estimates, Village Engineer Michael Campbell will be in attendance

Village Engineer Mike Campbell was in attendance. The first alternative was to pulverize and repave in place what exists now. The second alternative is adding a four foot path on either side of Green Bay Road. The existing pavement is wider than 2 twelve foot lanes in most places so only 2-3 feet needs to be added rather than 4 feet. At the most, there would have to be 3 utility poles moved. Most of the mailboxes will have to be moved and this cost is built into the project. The street is part of the public right-of-way and is not owned by the property owner but the owner is expected to maintain the grass up to the road. Mr. Campbell showed what the DOT would have required if the Village kept the grant money for Green Bay Road, their requirements would have had a much wider use of the right of way. This alternative would have torn up a lot of the area. Trustee Kucharski asked where the start of the project is, which is Grand Avenue going north to the Village limits. The pavement is not being changed between Grand and Heidel. North of Heidel is where the 4 foot path on either side will be created. There is a sidewalk and the road is wider from Grand to Heidel. Trustee Heinritz asked with the 4 foot addition north of Heidel on the east lane, how will this compare to the overall width of the area south of Heidel? Mr. Campbell answered that there would be room for parked cars on the west side and on the east side there would be quite a bit of pavement. It would be a little narrower north of Heidel versus south of Heidel.

Trustee Beck asked about the speed issue and how fast people drive on Green Bay. Mr. Campbell and Mr. LaFond had discussed installing flashing speed limit signs that are solar powered that tell you what your speed is and if you are over the speed limit it starts blinking and if you are really over the limit red and blue lights can go off. Would speed tables affect ambulance service? Mr. LaFond responded that the ambulance would have to slow down like anybody else but typically the driver of the ambulance would slow down for any intersection anyway. There is another alternative that is called speed cushions that have gaps in them so a wider fire truck can get through. The response time would not be slowed down by any significant time. The flashing speed limit signs can range in price from \$3,000 to \$7,000 and a raised intersection would cost a lot more than this. Trustee Holyoke is not in favor of speed tables but does like the flashing speed limit signs. Trustee Kucharski stated that Mequon gets a lot of complaints in regards to the speed tables on Freistadt Road near River Road and he prefers flashing speed limit signs.

Police Chief Nicholson directed his staff to do a study on Green Bay Road everyday from 5 am to 12 am and will report back for the next Board meeting. Trustee Heinritz feels the speed tables in Mequon are effective. President Mobley likes Alternative #2 and likes the flashing speed limit signs as does Trustee Holyoke. Mike Campbell verified with Mequon that their plans are to redo Green Bay Road from Village limits to Highland Road in 2016 and to also provide 4 foot paths. Virtually the residents will not incur any costs they will just experience the inconvenience of the construction. President Mobley talked about the dangling electrical wires that go across the road and that maybe these could be buried.

Administrator Robertson asked Mr. Campbell to talk about the underground drainage system. Mr. Campbell said there is one pipe between Grand and Heidel that will be run across the street from the existing storm sewer to a low spot but north of Heidel there will be an underdrain that runs the length of the pavement on either side to pick up the water that sits on the edge of the road so the road does not disintegrate. There are a couple of other spots that are low where the water sits and there will be a little casting placed on the underdrain to pick up the water. Mr. Campbell stated that when the path is added good material will be used to make the base and this will also extend beyond the edge of the pavement. This will be covered with grass and will help support the road. Trustee Beck asked that if a 4 foot path is created on either side of Green Bay Road will this ruin the aesthetics of the road coming in from the north. Trustee Treffert feels that because the Village is not doing the ditches as was done on Riverview Drive there is a positive in the ability to add quaintness of welcoming residents to walk along the street. Trustee Heinritz feels that Green Bay Road handles a lot of traffic and he feels that this is a good compromise to provide safety lanes for pedestrians, for vehicles including the mail trucks; bikers use etc. and will not detract from the quaintness of the street. The Director of Public Works will look into getting temporary flashing speed signs to see if they work well for the Village.

**MOTION** by Trustee Holyoke, **SECONDED** by Trustee Treffert to recommend to the Board to choose Alternative #2, to look into the flashing speed signs and to have the electrical wires reviewed. **MOTION CARRIED UNANIMOUSLY.**

- D. Review and recommendation regarding an Agreement with Laurel Acres Water Distribution System, Mequon Water Utility and the Village of Thiensville for water services

Administrator Robertson explained that this agreement basically mirrors the Century Estates #3 Agreement except for 3 things: 1) the Village is not financing the construction, Mequon is financing the construction, Mequon is also designing the system, 2) the Water Trust is responsible for abandoning the well, and 3) the Water Trust is responsible for the cost of the hydrants.

**MOTION** by Trustee Treffert, **SECONDED** by Trustee Holyoke to recommend acceptance of an Agreement with Laurel Acres Water Distribution System, Mequon Water Utility and the Village of Thiensville for water services. **MOTION CARRIED UNANIMOUSLY.**

- E. Review and recommendation regarding authorization for the Village Administrator to formally challenge the 2012 population estimate by the Wisconsin Department of Administration

Administrator Robertson stated that some state shared revenue is lost when the population goes down. She feels that the population of family size is definitely increasing in the Village.

**MOTION** by Trustee Holyoke, **SECONDED** by Trustee Beck to recommend to the Board authorization for the Village Administrator to formally challenge the 2012 population estimate by the Wisconsin Department of Administration. **MOTION CARRIED UNANIMOUSLY.**

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- F. Review and recommendation regarding Village philosophy to "Buy Local" first

(Trustee Holyoke)

**MOTION** by Trustee Holyoke, **SECONDED** by Trustee Heinritz to recommend to the Board that the Village philosophy be adopted to “Buy Local” first and to make the change in the park reservation form to buy local or state products first. **MOTION CARRIED UNANIMOUSLY.**

**G. Review and recommendation regarding Resolution No. 2012-22 Approving Village Procurement Policy and iPad Policy**

The Village issued iPad will be Village property and shall be used for Village business and if the employee uses the iPad for Village use, the Village will pay all costs of the iPad. Should the employee wish to use the iPad for personal use then the employee shall reimburse the Village 50% of the cost of the iPad but at all times the iPad is Village property. President Mobley stressed that the iPad should really be used for Village business to avoid open records issues.

**MOTION** by Trustee Holyoke, **SECONDED** by Trustee Treffert to recommend to the Board adopting Resolution No. 2012-22 Approving Village Procurement Policy and iPad Policy. **MOTION CARRIED UNANIMOUSLY.**

**H. Review and recommendation regarding Village Ad-Hoc Business Committee (Trustee Beck)**

Trustee Beck reported that he and Trustee Lange met last week and there are 5 residents on the committee. Jennifer Abrahams was present and will be on the committee. The first meeting is scheduled for September 18, 2012 at 6:30 PM and discussion will be about the purpose of the committee and creating a vision of what downtown Thiensville should look like. Trustee Kucharski asked if this committee will be part of the Sign Code review. Administrator Robertson feels that the changes to the sign code will not be that significant and will be easy changes. Trustee Heinritz stated that the signs years ago in the Village were horrible and over the years there have been some major improvements. Trustee Heinritz had given some warnings regarding some of the items in the code but added that there are also some good things in the sign code.

**MOTION** by Trustee Kucharski, **SECONDED** by Trustee Holyoke to recommend to the Board regarding a Village Ad-Hoc Business Committee with the recommendation of 7 members and more to follow. **MOTION CARRIED UNANIMOUSLY.**

**I. Review and recommendation regarding Fishway Volunteer Concept**

Director of Public Works Andy LaFond talked about the many projects that the Village has undergone in the last few years but the budget does not allow the maintenance of some of these projects. The fishway is another spot that has a need for maintenance including education and outreach. The camera needs to be cleaned every couple of weeks in the summertime and maybe a volunteer group could be started. Trustee Treffert met a gentleman from Mequon that owns a very pristine nature preserve that offered to volunteer his time to help with the invasive species of weeds. Before Mr. LaFond went on vacation he put out a feeler email to some groups and received 24 emails from volunteers while he was gone so he feels this is going to go well.

Trustee Treffert stated the gentlemen he met from Mequon will bring expertise into this endeavor since he knows what is invasive as to certain species of plants, etc. and this fish passage has the potential to be really beautiful. Trustee Beck stated that in the next 2 years the Thiensville-Mequon Boy Scouts will have 10 boys that will be ready to do Eagle Scout projects so this could be a great opportunity for them. Andy LaFond stated that there have been many tour groups that have come through touring the fish passage.

The Board is in favor of this concept.

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**J. Review and recommendation regarding Resolution No. 2012-20 Approving Purchase of 128-134 N. Main Street for public purposes**

President Mobley stated that the Plan Commission voted 6-1 in favor of moving forward. Administrator Robertson stated that there was one written communication in favor of this item from Mr. Bill Conley. This is to make a recommendation to move forward in purchasing the properties. There will be an environmental contingency that is undergoing and Moraine Environmental will complete their initial study in time for the Board meeting on September 17, 2012. The purchase price for 128-134 N. Main Street is \$125,000 which is a 70% of the assessed value and the price for 136 N. Main Street is \$172,000 which is 79% of the assessed value.

**MOTION** by Trustee Beck, **SECONDED** by Trustee Holyoke to recommend to the Board the approval of Resolution No. 2012-20 and Resolution No. 2012-21 Approving Purchase of 128-134 and 136 N. Main Street for public purposes as recommended by the Plan Commission

**Ayes:** Trustees Beck, Heinritz, Holyoke, Lange Treffert, and President Mobley.

**Naes:** Trustee Kucharski

**MOTION CARRIED.**

- K.** Review and recommendation regarding Resolution No. 2012-21 Approving Purchase of 136 N. Main Street for public purposes

See item J.

- L.** Review and recommendation regarding Contract for Maintenance of Assessment Records for years 2013-2015

**MOTION** by Trustee Holyoke, **SECONDED** by Trustee Beck to recommend to the Board approving a Contract for Maintenance of Assessment Records with Grota Appraisals, LLC for years 2013-2015. **MOTION CARRIED UNANIMOUSLY.**

- M.** Review and recommendation regarding new beverage operator's license  
Remington's Sarah V. Endlich  
Walgreens Amber M. Piotrowski  
No employer listed Kim I. White

**MOTION** by Trustee Beck, **SECONDED** by Trustee Holyoke to recommend to the Board approving new beverage operator's licenses to Sarah V. Endlich, Amber M. Piotrowski, and Kim White. **MOTION CARRIED UNANIMOUSLY.**

- N.** Review and recommendation regarding Parade Permit for Concordia University Homecoming Parade on October 3 (rain date October 4) from 5PM to 6PM from Walgreens on Freistadt Road to Green Bay Road exit to Village Park on Elm Street

**MOTION** by Trustee Holyoke, **SECONDED** by Trustee Kucharski to recommend to the Board approving a Parade Permit for Concordia University Homecoming Parade on October 3 (rain date October 4) from 5PM to 6PM from Walgreens on Freistadt Road to Green Bay Road exit to Village Park on Elm Street. **MOTION CARRIED UNANIMOUSLY.**

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- O.** Review and recommendation regarding Resolution No. 2012-23 Flexible Benefit Plan Modification to meet new Federal Standards for a maximum yearly contribution of \$2,500

**MOTION** by Trustee Holyoke, **SECONDED** by Trustee Kucharski to recommend to the Board approving Resolution No. 2012-23 Flexible Benefit Plan Modification to meet new Federal Standards for a maximum yearly

contribution of \$2,500. **MOTION CARRIED UNANIMOUSLY.**

- P.** Review and recommendation regarding Resolution No. 2012-24 Accepting a National Recreation Trails matching grant in the amount of \$45,000

Administrator Robertson stated that the Village was successful in obtaining a grant for the Riverwalk portion and the T-M Rotary Club is funding the difference. This portion covers extending the existing Rotary Riverwalk Trail and then building a bridge down at the end of the fish passage area and then extending the Riverwalk to Green Bay Road. The Stewardship Grant did not have enough money for the restoration of the restrooms in the park so next year this will be applied for. President Mobley would like to use the resources that the Village has available in the best possible way.

**MOTION** by Trustee Holyoke, **SECONDED** by Trustee Heinritz to recommend to the Board approval of Resolution 2012-24 Accepting a National Recreation Trails matching grant in the amount of \$45,000. **MOTION CARRIED UNANIMOUSLY.**

- Q.** Discussion regarding funding of local road by the State (Trustee Heinritz)

Trustee Heinritz and Trustee Lange attended the Mid-Moraine meeting on August 22, 2012 and the featured speaker was Ed Huck. The topic was road and highway funding in the state of Wisconsin and Mr. Huck is doing some lobbying for a group called 1,000 Friends of Wisconsin. Mr. Huck talked about the shortfalls that are looming in highway funding within the State because vehicles are using alternative fuels, vehicles are getting more mileage, less miles being driven and registration fees not able to cover the costs of state highway expenses. Mr. Huck is available to present his program to any interested group and Trustee Heinritz felt it might be worthwhile if there is interest. There was interest from the Board.

- R.** Review and recommendation regarding new Fire Department Members  
Austin A. Hayes and Amanda A. Mielenz

**MOTION** by Trustee Holyoke, **SECONDED** by Trustee Kucharski to recommend to the Board approval of Austin A. Hayes and Amanda A. Mielenz as new fire department members. **MOTION CARRIED UNANIMOUSLY.**

- S.** Review and recommendation regarding appointments to Village Committees

**CITIZEN APPOINTMENTS:**

Zoning Board of Appeals

James (Tony) Engle, 610 Crescent Lane  
3 Year Term to Expire 5/2015  
Carole Olkowski, 512 Laurel Drive  
Alternate, 3 Year Term to Expire 5/2015

River Advisory Committee

Daniel Knuth, 713 Riverview Drive  
3 Year Term to Expire 5/2015  
Julie Cabaniss, 503 Riverview Drive  
3 Year Term to Expire 5/2015

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M-T Bikeway Commission

Orlando Frets, 311 Washington Court  
3 Year Term to Expire 4/2015

**MOTION** by Trustee Treffert, **SECONDED** by Trustee Heinritz to recommend to the Board the following appointments to Village Committees:

**CITIZEN APPOINTMENTS:**

Zoning Board of Appeals - James (Tony) Engle, 610 Crescent Lane, 3 Year Term to Expire 5/2015

Carole Olkowski, 512 Laurel Drive, Alternate, 3 Year Term to Expire 5/2015

River Advisory Committee - Daniel Knuth, 713 Riverview Drive, 3 Year Term to Expire 5/2015

Julie Cabaniss, 503 Riverview Drive, 3 Year Term to Expire 5/2015

M-T Bikeway Commission - Orlando Frets, 311 Washington Court, 3 Year Term to Expire 4/2015

**MOTION CARRIED UNANIMOUSLY.**

|                         |         |
|-------------------------|---------|
| NEXT RESOLUTION NUMBER: | 2012-25 |
| NEXT ORDINANCE NUMBER:  | 2012-02 |

**IV. BUSINESS FROM THE FLOOR**

**A.** Citizens to be Heard

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

**V. MISCELLANEOUS BUSINESS BY TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD.**

**A.** Inter-Governmental Committee with Mequon

On September 19, 2012 there will be an intergovernmental meeting with the Village Board, Mequon Common Council and M-T School Board at 6PM.

The Chamber of Commerce is having their annual awards banquet on October 10, 2012 at the River Club of Mequon.

Thanks to the TFD divers for attempting to find the child that drowned in Lake Michigan.

- B.** Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C.** Acceptance/Report of Gifts Received
- D.** Dialog with Mequon regarding water utility service
- E.** Review next month's meeting date schedule

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**VI. ADJOURNMENT**

**MOTION** by Trustee Holyoke, **SECONDED** by Trustee Kucharski to adjourn the meeting at 8:23PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,

Approved by,

Susan R. Conway  
Administrative Assistant

Dianne S. Robertson  
Village Clerk

