

**VILLAGE OF THIENSVILLE
BOARD OF TRUSTEES
MINUTES**

DATE: Monday, September 27, 2021

LOCATION: 250 Elm Street
 Thiensville, WI

TIME: 6:00 PM

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Jennifer Abraham	Rob Holyoke
	Angelina Apostolos (excused)	Ken Kucharski
	Kristina Eckert	David Lange
Administrator:	Colleen Landisch-Hansen	
Attorney:	Amber Hollrith	
Staff:	Police Chief Curt Kleppin	
	Director of Community Services/Public Works	Andy LaFond
	Village Clerk/Deputy Treasurer	Amy Langlois

III. PLEDGE OF ALLEGIANCE

Trustee Lange led the recitation of the Pledge of Allegiance.

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

IV. APPROVAL OF MINUTES

- A. **Board of Trustees**
 - 1. August 16, 2021

V. DEPARTMENT REPORTS (Receipt)

- A. **Department Reports** (Receipt)
 - 1. Fire Department
 - a. N/A
 - 2. Police Department
 - a. August Police, 2021
 - 3. Public Works Department
 - a. August DPW, 2021

VI. COMMITTEE REPORTS

- A. Committee of the Whole
 - 1. September 13, 2021

VII. REPORTS AND COMMUNICATIONS

- A. Historic Preservation Commission
 - 1. August 3, 2021
- B. Mequon-Thiensville Bike and Pedestrian Way Commission
 - 1. June 3, 2021
- C. Milwaukee River Advisory Committee
 - 1. March 3, 2021 (not available)
- D. Plan Commission
 - 1. August 10, 2021
- E. Capital Expenditures

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to approve the Consent Agenda. **MOTION CARRIED UNANIMOUSLY.**

BUSINESS AGENDA

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

- A. Accounts Payable for All Funds
 - 1. Accounts Payable
 - a. August 16, 2021 through September 24, 2021

Administrator Landisch-Hansen reported that the August 16, 2021 through September 24, 2021 accounts payable total \$716,187.11. Included in this amount is payment to the City of Mequon in the amount of \$248,750.83 for Phase III of the Mequon-Thiensville interceptor.

MOTION by Trustee Lange, **SECONDED** by Trustee Eckert to approve the August 16, 2021 through September 24, 2021 Account Payable in the Amount of \$716,187.11. **MOTION CARRIED UNANIMOUSLY.**

- 2. Financial Report (Receipt)
 - a. August, 2021

The August, 2021 Financial Report was received.

IX. PRESIDENT'S REPORT

- A. Amended Temporary Class B Beer and Class B Wine
 - 1. Thiensville-Mequon Lions Club, to Include Applefest, Sunday, October 3, 2021, 8:00 AM to 6:00 PM, Village Park, 251 Elm Street

MOTION by Trustee Holyoke, **SECONDED** by Trustee Abraham to approve Amended Temporary Class B Beer and Class B Wine License, Thiensville-Mequon Lions Club, to Include Applefest, Sunday, October 3, 2021, 8:00 AM to 6:00 PM, Village Park, 251 Elm Street. **MOTION CARRIED UNANIMOUSLY.**

B. Application for Parade or Street Closing

1. Junior Woman's Club of Mequon-Thiensville, Turkey Trot, November 25, 2021

MOTION by Trustee Kucharski, **SECONDED** by Trustee Eckert to approve Application for Parade or Street Closing, Junior Woman's Club of Mequon-Thiensville, Turkey Trot, November 25, 2021. **MOTION CARRIED UNANIMOUSLY.**

C. Appointments

1. **Fire Department Members**

- a. Stephen J. Fuglsang
- b. Adrian B. Jordan
- c. Bradley R. Wachter

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to approve the Appointment of the Following Fire Department Members: Stephen J. Fuglsang, Adrian B. Jordan and Bradley R. Wachter. **MOTION CARRIED UNANIMOUSLY.**

2. **Operator's License - New**

- a. Joy Michelle Booth Ludford

MOTION by Trustee Holyoke, **SECONDED** by Trustee Eckert to approve the New Operator's License for Joy Michelle Booth Ludford, Prime Minister Family Restaurant, 517 North Main Street. **MOTION CARRIED UNANIMOUSLY.**

X. ADMINISTRATOR'S REPORT

A. Department Reports

1. Administrator's Report

Administrator Landisch-Hansen shared that there will be a Special Election for four MTSD School Board seats. The election will be held on Tuesday, November 2, 2021. If there are more than two candidates for any seat, November 2nd will be a Primary for that seat and that General Election will be held on Tuesday, November 30, 2021. It will be know if there is a Primary on October 5, 2021. The deadline for applying for an absentee ballot by mail is October 28, 2021. Thiensville will hold in-person absentee voting starting on Tuesday, October 19, 2021 through Friday, October 29, 2021.

The annual Employee and Volunteer Recognition Dinner is scheduled for Wednesday, October 13, 2021 at 6:00 PM at Shully's Watermark.

The Thiensville-Mequon Lions Club is holding its annual Applefest on Sunday, October 3, 2021 from 11:00 AM to 5:00 PM at Village Park.

Incoming revenues include \$7,852.26 from the Hoff Group for sewer connection fees, \$1,200.00 from Hillcrest Builders & Construction for a new sewer connection and \$500.00 from Hillcrest Builders & Construction for park impact fee.

2. **Building Inspection Department (Receipt)**

- a. August, 2021 Report

The August, 2021 Building Inspection Department report was received.

XI. ATTORNEY'S REPORT

The Board welcomed Attorney Hollrith who was in attendance for Attorney Schoonenberg. No Attorney's report.

XII. COMMITTEE REPORTS

- A. Review and action regarding Resolution 2021-07 Authorizing Urban Forestry Grant and Urban Forestry Catastrophic Storm Grant Programs

Director LaFond shared that the Urban Forestry Grant and Urban Forestry Catastrophic Storms Grant Programs is for planning, mapping and public education; it is not for more trees.

MOTION by Trustee Lange, **SECONDED** by Trustee Abraham to approve Resolution 2021-07 Authorizing Urban Forestry Grant and Urban Forestry Catastrophic Storm Grant Programs. **MOTION CARRIED UNANIMOUSLY.**

- B. Review and action regarding a Contract with Grota Appraisals, LLC for the Years 2022-2024, for Annual Assessor Fees in the Amount of \$6,600 and Annual Reassessment Fees in the Amount of \$7,560

The current contract with Grota Appraisals, LLC expires at the end of 2021. The new contract for the years 2022-2024 includes reassessment fees; this will be conducted in 2023. The cost for the revaluation is divided throughout the length of the contract.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Abraham to approve Contract with Grota Appraisals, LLC for the Years 2022-2024, for Annual Assessor Fees in the Amount of \$6,600 and Annual Reassessment Fees in the Amount of \$7,560. **MOTION CARRIED UNANIMOUSLY.**

- C. Review and action regarding Ordinance No. 2021-09 An Ordinance Pertaining to the Approval of Ward Boundaries and Boundary Map Created as a Result of the 2020 Census

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to approve Ordinance No. 2021-09 An Ordinance Pertaining to the Approval of Ward Boundaries and Boundary Map Created as a Result of the 2020 Census. **MOTION CARRIED UNANIMOUSLY.**

- D. Consideration of Resolution 2021-09 Authorizing the Issuance and Sale of Taxable Bond Anticipation Note, Series 2021A

Administrator Landisch-Hansen shared that as we move forward with the TIF plan and look to purchase properties within the District, securing a short-term bond would ensure there is enough cash on hand.

Dawn Gunderson-Schiel from Ehlers shared that before the Board this evening is consideration of the issuance and sale of a \$1,255,000 taxable bond anticipation note. This is considered a taxable BAN (short-term financing) that will be refinanced with a long-term debt issuance. This covers land acquisition as well as environmental costs. This is taxable due to the fact that this is more of business activity. This is a one year BAN and can be refinanced. The rate on this issue for one year is .45%. An alternative to this financing would be a State Trust Fund Loan. The present rate for a similar loan would be 2.5%. Additional interest costs with a State Trust Fund Loan could result in an additional \$20,000-\$30,000.

Ms. Gunderson-Schiel shared that approving this bond is the best way to get the funds to complete any anticipated projects. This bond issue could be refinanced with permanent financing which would add up to 20 years for repayment.

Administrator Landisch-Hansen shared that there are anticipated expenses pertaining to the District, and the Village is not rated at this time for long-term bonding. This option is a low-cost option in order to have funds available.

MOTION by Trustee Lange, **SECONDED** by Trustee Eckert to approve Resolution 2021-09 Authorizing the Issuance and Sale of Taxable Bond Anticipation Note, Series 2021A. **MOTION CARRIED UNANIMOUSLY.**

NEXT RESOLUTION NUMBER:	2021-10
NEXT ORDINANCE NUMBER:	2021-10

XIII. REPORTS AND COMMUNICATIONS

XIV. UNFINISHED BUSINESS

XV. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE AUGUST 16, 2021 VILLAGE BOARD MEETING

- A. Acceptance/Report of Gifts Received:
1. \$586.00 to Village Park Reimagined from Gathering on the Green, Inc.
 2. \$360.00 to Thiensville Fire Department from Gierach's Service, Inc.

MOTION by Trustee Eckert, **SECONDED** by Trustee Lange to Accept With Gratitude the Donation of \$586.00 to Village Park Reimagined from Gathering on the Green, Inc. and \$360.00 to Thiensville Fire Department from Gierach's Service, Inc. **MOTION CARRIED UNANIMOUSLY.**

- B. Review next month's meeting date schedule:
- October 11, 2021 – 2022 Budget Work Session at 5:00 PM
 - October 11, 2021 – Committee of the Whole at 6:00 PM
 - October 13, 2021 – Employee and Volunteer Recognition Dinner at 6:00 PM
 - October 18, 2021 – Board of Trustees at 6:00 PM

XVI. MOTION TO ADJOURN TO CLOSED SESSION

MOTION by Trustee Lange, **SECONDED** by Trustee Abraham to adjourn to Closed Session at 6:20 PM deliberating about the investment of public funds in future Village properties requiring a Closed Session due to the competitive nature and bargaining positions at risk if conducted in a public meeting. Such Closed Session is authorized pursuant to Wis. Stats. Article 19.85(1)(e).

1. Roll Call Vote

Ayes: Trustees Abraham, Eckert, Holyoke, Kucharski, Lange and President Mobley.
Naes: None
MOTION CARRIED.

MOTION TO RECONVENE IN OPEN SESSION

1. Vote of Board to reconvene in Open Session

MOTION by Trustee Lange, **SECONDED** by Trustee Holyoke to reconvene in Open Session at 6:29 PM. **MOTION CARRIED UNANIMOUSLY.**

2. Review and action regarding Resolution No. 2021-06 A Resolution of Necessity, 301 North Main Street

MOTION by Trustee Lange, **SECONDED** by Trustee Eckert to approve Resolution No. 2021-06 A Resolution of Necessity, 301 North Main Street. **MOTION CARRIED UNANIMOUSLY.**

3. Review and action regarding Offer to Purchase, 301 North Main Street

MOTION by Trustee Lange, **SECONDED** by Trustee Eckert to Authorize Administrator Landisch-Hansen to Extend an Offer to Purchase, 301 North Main Street. **MOTION CARRIED UNANIMOUSLY.**

XVII. ADJOURNMENT

MOTION by Trustee Holyoke, **SECONDED** by Trustee Kucharski to adjourn the meeting at 6:30 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois
Village Clerk