

**VILLAGE OF THIENSVILLE
BOARD OF TRUSTEES
MINUTES**

DATE: Monday, October 21, 2019

LOCATION: 250 Elm Street
 Thiensville, WI

TIME: 6:00 PM

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Samuel Azinger	Rob Holyoke
	Kristina Eckert	Kenneth Kucharski
	Ronald Heinritz	David Lange
Administrator:	Colleen Landisch-Hansen (excused)	
Staff:	Police Chief Curt Kleppin	
	Director of Community Services/Public Works Andy LaFond	
	Village Clerk/Deputy Treasurer Amy Langlois	

III. PLEDGE OF ALLEGIANCE

Trustee Eckert led the recitation of the Pledge of Allegiance.

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

IV. APPROVAL OF MINUTES

- A. Board of Trustees**
 - 1. September 23, 2019
- B. Special Board of Trustees**
 - 1. October 7, 2019

V. DEPARTMENT REPORTS (Receipt)

- A. Department Reports (Receipt)**
 - 1. Fire Department
 - a. 3rd Quarter Fire, 2019
 - 2. Police Department
 - a. September Police, 2019
 - 3. Public Works Department
 - a. September DPW, 2019

VI. COMMITTEE REPORTS

- A. 2020 Budget Work Session
 - 1. October 7, 2019
- B. Committee of the Whole
 - 1. October 7, 2019

VII. REPORTS AND COMMUNICATIONS

- A. Historic Preservation Commission
 - 1. September 11, 2019
- B. Plan Commission
 - 1. September 3, 2019
- C. Capital Expenditures

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to approve the Consent Agenda. **MOTION CARRIED UNANIMOUSLY.**

BUSINESS AGENDA

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

- A. Accounts Payable for All Funds
 - 1. Accounts Payable
 - a. September 23, 2019 through October 18, 2019

MOTION by Trustee Holyoke, **SECONDED** by Trustee Heinritz to approve the Accounts Payable from September 23, 2019 through October 18, 2019 in the amount of \$372,558.94. **MOTION CARRIED UNANIMOUSLY.**

- 2. Financial Report (Receipt)
 - a. September, 2019

The Financial Report was received.

IX. PRESIDENT'S REPORT

- A. Appointment
 - 1. Operator's License – Renewal
 - a. Walgreen Co.
Steven Jacob Jacomet

MOTION by Trustee Holyoke, **SECONDED** by Trustee Azinger to approve the Operator's License – Renewal for Walgreen Co.: Steven Jacob Jacomet. **MOTION CARRIED UNANIMOUSLY.**

B. Application for Parade or Street Closing

- 1.** Junior Woman's Club of Mequon-Thiensville, Turkey Trot, November 28, 2019

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to approve the Application for Parade or Street Closing for Junior Woman's Club of Mequon-Thiensville, Turkey Trot, November 28, 2019. **MOTION CARRIED UNANIMOUSLY.**

X. ADMINISTRATOR'S REPORT

A. Department Reports

- 1.** Administrator's Report

Director of Community Services/Public Works Andy LaFond shared Administrator Landisch-Hansen's report with the Board.

The annual Employee/Volunteer Recognition dinner is scheduled for Wednesday, October 30, 2019 from 5:30 PM until 7:30 PM at Shully's.

The Mequon-Thiensville Chamber of Commerce will be recognizing Trustee Sam Azinger for the Next Generation Leadership Award on Thursday, October 24, 2019. Also recognized is Gentian Financial for Business of the Year, Matt Richmond for Citizen of the Year and former Mequon Mayor Dan Abendroth will be receiving the Distinguished Service Award.

The 2020 Budget Hearing will be held on Monday, November 11, 2019 at 6:00 PM. The Committee of Whole is scheduled for Monday, November 4, 2019 at 6:00 PM and the Village Board meeting will be held on Monday, November 18, 2019 at 6:00 PM.

The State's 2020 Transportation Aid estimate has been received. Thiensville's share will increase by \$13,253 which is a 6% increase from 2019.

Incoming revenue includes \$370.00 from the Department of Justice for the Bulletproof Vest Grant and \$54,560.19 for quarterly 2019 General Transportation Aids.

- 2.** Building Inspection Department (Receipt)
a. October, 2019 Report

The Building Inspection Department report was received.

XI. ATTORNEY'S REPORT

No Attorney's report.

XII. COMMITTEE REPORTS

- A.** Review and approval of Agreement for Auditing Services with Baker Tilly for the Years Ended December 31, 2019, 2020, 2021, 2022 and 2023

MOTION by Trustee Lange, **SECONDED** by Trustee Holyoke to approve Agreement for Auditing Services with Baker Tilly for the Years Ended December 31, 2019, 2020, 2021, 2022 and 2023. **MOTION CARRIED UNANIMOUSLY.**

NEXT RESOLUTION NUMBER:	2019-13
NEXT ORDINANCE NUMBER:	2019-05

XIII. REPORTS AND COMMUNICATIONS

XIV. UNFINISHED BUSINESS

XV. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE SEPTEMBER 23, 2019 VILLAGE BOARD MEETING

- A. Inter-Governmental Committee with Mequon
- B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report of Gifts Received
- D. Dialog with Mequon regarding water utility service
- E. Review next month's meeting date schedule:
 - November 4, 2019 – Committee of the Whole at 6:00 PM
 - November 11, 2019 – 2020 Budget Public Hearing at 6:00 PM
 - November 18, 2019 – Village Board at 6:00 PM

Director LaFond shared that much progress has been made regarding the permit process as he and Administrative Assistant Gary Achterberg have been trained to process incoming permits turning around the permits in a day or two.

Trustee Heinritz inquired about the progress of the camera work on the sewer system. Director LaFond shared that the televising itself has been completed and is now in the hands of the engineers to review all the reports. This cost the Village approximately \$82,000.

Director LaFond also shared an update regarding the DPW yard remediation per the request of Trustee Heinritz. There is an open case with the DNR for a hazardous material spill at the Public Works yard. This is due to a chemical spill in the 1980's. The chemicals were burned and used for training by the Fire Department. This contaminated the area and covers about 2 acres of land that will either have to be capped with asphalt, capped with a building or a rubber membrane and gravel placed over it to prevent any more contamination moving into the water table. About \$20,000 has been spent studying and putting in monitoring wells. Director LaFond estimates that it will take about \$150,000 to complete this work. The Village is consulting with Moraine Environmental for this work. The area was recently surveyed by a drone.

In regards the Old Village Hall, Director LaFond shared that the Village has received the first initial assessment from Groth Design. A report will be shared at a future meeting.

President Mobley had received an email from the Mayor of Mequon regarding plans for the Mequon pool. Mequon would like to discuss these plans with the Village Board for possible participation.

XVI. ADJOURNMENT

MOTION by Trustee Holyoke, **SECONDED** by Trustee Azinger to adjourn the meeting at 6:13 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois
Village Clerk

Approved by,



Andy LaFond
Director of Community Services/
Public Works

Signed by,



Colleen Landisch-Hansen
Administrator