

**VILLAGE OF THIENSVILLE
BOARD OF TRUSTEES
MINUTES**

DATE: Monday, September 23, 2019

LOCATION: 250 Elm Street
 Thiensville, WI

TIME: 6:00 PM

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Samuel Azinger	Rob Holyoke
	Kristina Eckert (arrived at 7:25 PM)	Kenneth Kucharski
	Ronald Heinritz	David Lange
Administrator:	Colleen Landisch-Hansen	
Attorney:	Tim Schoonenberg	
Staff:	Police Chief Curt Kleppin	
	Director of Community Services/Public Works Andy LaFond	
	Village Clerk/Deputy Treasurer Amy Langlois	

III. PLEDGE OF ALLEGIANCE

Trustee Kucharski led the recitation of the Pledge of Allegiance.

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

IV. APPROVAL OF MINUTES

- A. **Board of Trustees**
 - 1. August 12, 2019
- B. **Special Board of Trustees**
 - 1. August 28, 2019
 - 2. September 9, 2019

V. DEPARTMENT REPORTS (Receipt)

- A. **Department Reports** (Receipt)
 - 1. Fire Department
 - a. N/A
 - 2. Police Department
 - a. August Police, 2019
 - 3. Public Works Department
 - a. August DPW, 2019 (available Monday)

VI. COMMITTEE REPORTS

- A. **Committee of the Whole**
 - 1. September 9, 2019

VII. REPORTS AND COMMUNICATIONS

- A. **Historic Preservation Commission**
 - 1. July 10, 2019
 - 2. August 14, 2019
- B. **Plan Commission**
 - 1. August 6, 2019
- C. **Capital Expenditures**

Administrator Landisch-Hansen shared the following requests: \$7,110 for Emerald Ash Borer tree injections, \$11,342 for DPW yard remediation, \$2,500 for Community Core building inspection software and \$900 for two thermal cameras for the Police Department.

MOTION by Trustee Lange, **SECONDED** by Trustee Heinritz to approve the Consent Agenda. **MOTION CARRIED UNANIMOUSLY.**

BUSINESS AGENDA

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

- A. **Accounts Payable for All Funds**
 - 1. **Accounts Payable**
 - a. August 9, 2019 through September 20, 2019

MOTION by Trustee Lange, **SECONDED** by Trustee Heinritz to approve the Accounts Payable from August 9, 2019 through September 20, 2019 in the Amount of \$344,749.74. **MOTION CARRIED UNANIMOUSLY.**

- 2. **Financial Report (Receipt)**
 - a. August, 2019

The Financial Report was received.

IX. PRESIDENT'S REPORT

- A. **Appointment**
 - 1. **Temporary Class B Beer and Class B Wine**
 - a. Thiensville-Mequon Lions Club, Amended to include Applefest, October 6, 2019

MOTION by Trustee Azinger, **SECONDED** by Trustee Heinritz to approve Temporary Class B Beer and Class B Wine, Thiensville-Mequon Lions Club, Amended to Include Applefest, October 6, 2019. **MOTION CARRIED UNANIMOUSLY.**

- B. **Application for Parade Permit or Street Closing**
 - 1. Amended Homestead High School Homecoming Parade, Friday, September 27, 2019, Walgreens to Mequon City Hall, 4:00 PM until 5:00 PM –
Correction to Date

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to approve Application for Parade Permit or Street Closing, Amended Homestead High School Homecoming Parade, Friday, September 27, 2019, Walgreens to Mequon City Hall, 4:00 PM until 5:00 PM – Correction to Date. **MOTION CARRIED UNANIMOUSLY.**

X. ADMINISTRATOR'S REPORT

A. Department Reports

1. Administrator's Report

Administrator Landisch-Hansen informed the Board that the annual Employee/Volunteer Recognition Dinner is scheduled for Wednesday, October 30, 2019 from 5:30 PM until 7:30 PM at Shully's.

The Chillin In The Ville event was held on Saturday, September 14, 2019. The Thiensville Business Association underwrote the event. Shully's received the Best Chili award.

Applefest will be held on Sunday, October 6, 2019 from 11:00 AM until 5:00 PM in Village Park.

The 2019 Recycling Grant has been submitted.

Congratulations was extended to Trustee Azinger for being awarded the Mequon-Thiensville Chamber of Commerce 2019 Next Generation Leader Award. The recipient of this award for three of the last four years has been from the Village of Thiensville.

Incoming revenues include \$4,793.71 from Charter Communications for the 2nd quarter 2019 franchise fees, \$7,852.26 from Hoff Development for Phase II Woods at Highland Park sewer hook-up and \$5,472.88 from Wisconsin DHS for 2019 EMS funding assistance.

2. Building Inspection Department (Receipt)
a. August, 2019 Report

The Building Inspection Department report was received.

XI. ATTORNEY'S REPORT

No Attorney's report.

XII. COMMITTEE REPORTS

A. Review and approval of Resolution 2019-12 A Resolution Establishing a Line of Succession of Officers in the Event of a Declaration of Emergency

MOTION by Trustee Holyoke, **SECONDED** by Trustee Kucharski to approve Resolution 2019-12 A Resolution Establishing a Line of Succession of Officers in the Event of a Declaration of Emergency. **MOTION CARRIED UNANIMOUSLY.**

B. Review and approval of Resolution 2019-06 A Resolution to Continue in the Wisconsin Public Employers (WPE) Group Health Insurance Program

MOTION by Trustee Azinger, **SECONDED** by Trustee Heinritz to approve Resolution 2019-06 A Resolution to Continue in the Wisconsin Public Employers (WPE) Group Health Insurance Program. **MOTION CARRIED UNANIMOUSLY.**

- C. Review and approval of Ordinance 2019-04 Adopting Wisconsin Administrative Code Chapter SPS 316.011(1) Electric Code

MOTION by Trustee Heinritz, **SECONDED** by Trustee Lange to approve Ordinance 2019-04 Adopting Wisconsin Administrative Code Chapter SPS 316.011(1) Electric Code. **MOTION CARRIED UNANIMOUSLY.**

- D. Review and approval of Waiver to Village Code Sec. 50-112 for the Thiensville-Mequon Lions Club to Allow Petting Zoo, Applefest, 251 Elm Street, October 6, 2019

Administrator Landisch-Hansen shared that Village Ordinance states that “no animal except those placed in the park under the authority of the village are allowed in village parks.” The Thiensville-Mequon Lions Club is requesting a waiver to this Ordinance to allow a petting zoo at Applefest on Sunday, October 6, 2019. Staff recommends a hand-washing station to be located near the petting zoo.

Trustee Kucharski indicated that the petting zoo is completely enclosed with a fence and will be run by an organization that has been in business for over 40 years. There will be a hand-washing station.

MOTION by Trustee Lange, **SECONDED** by Trustee Azinger to approve Waiver to Village Code Sec. 50-112 for the Thiensville-Mequon Lions Club to Allow Petting Zoo, Applefest, 251 Elm Street, October 6, 2019. **MOTION CARRIED UNANIMOUSLY.**

- E. Discussion regarding Trees in the Village

Director of Community Services/Public Works Andy LaFond shared that in 2010 a grant was received from the Wisconsin DNR to complete a full tree inventory. At this time the Village adopted a Management Plan. The Village only maintains trees that are on Village property. This includes trees in Village parks or between sidewalk and curb totaling about 360 trees.

Trees play a role in reducing erosion runoff, improving rainwater recirculation, improve recreation opportunities and comfortable living as well as increases economic stability by helping to attract and keep businesses. People linger longer in shaded areas, properties rent faster, have fewer turnover and can add 10% or more to property values.

Species diversity is also encouraged. At the time of the report, the recommendation for planting new trees was no more than 30% of one family, 20% of one genus and 10% of one species; now it is recommended to have no more than 20% of one family, 10% of one genus and no more than 5% of one species. When the Elm trees died, a lot of Ash trees were planted. The inventory in the Village includes 59 different species with the top 4 being 27% Norway Maple, 14% Green Ash, 8% Colorado Spruce and 5% Honey Locust.

The Public Works staff is working on removing about 110 Ash trees near the railroad tracks on Williamsburg Drive. These trees will be replaced by a mix of about 40 new trees (both conifer and deciduous).

The Village has about \$970,000 in inventory of trees. The Park trees are valued at about \$400,000.

Since the impending Emerald Ash Borer, any tree that has a conditioned rating of 60% or better is treated. This starts with a soil injection followed by a direct trunk injection. This treatment has been very successful with about a 95% survival rate.

Moving forward, some trees will still need to be treated and some will need to be removed. Tree removal will result in tree waste. The tree grinder costs about \$600 per hour to rent. Director LaFond would like to start a campaign to inform citizens to take care of their trees.

In regards to replacing trees, consideration must be given to species and size as sidewalk openings do not allow for a large tree. Depending on the type of tree, it costs \$125-\$200 per tree with an additional \$100 for staff time. Some species on the recommended list of trees to plant include Cherry, Crabapple, Ironwood, Hackberry, Honey Locust, Hornbeams, Ornamental Pear and Kentucky Coffee. Soil conditions play a large part in the success of the tree. The Village is a Tree City.

Trustee Azinger expressed concern regarding the placement of trees in the large planters and how the location of the planters too close to the street limits visibility.

**F. Discussion regarding Citizens Speaking at Committee of the Whole Meeting
(Trustee Holyoke)**

Trustee Holyoke inquired about the procedure for allowing citizens to speak at the Committee of the Whole meetings. Citizens are allowed to speak on items not on the agenda currently, however, the Village President can use discretion and allow.

Both Trustees Lange and Heinritz shared their support in allowing citizens to share their concerns and being allowed to speak. Trustee Kucharski's concern is that a meeting may turn into a public hearing. President Mobley does allow citizens to speak using discretion and stated that a Committee of the Whole is not a public hearing.

Trustee Kucharski believes that residents do share their thoughts with Village Trustees which are then shared at a meetings. Trustee Heinritz does not want to discourage residents from expressing concerns to the Board.

President Mobley believes that comments from residents on items on the agenda does change the discussion among the Board and that there is no obligation on the part of the Chair to allow people to speak. Trustee Holyoke does not want this changed on the agendas and was only looking for the Board's thoughts.

Administrator Landisch-Hansen stated that citizens wishing to speak should be asked to address the Board from the podium and state their name and address for the record. Instituting a time limit was also recommended.

Trustee Kucharski inquired if anyone wishing to speak is required to be a resident of the Village. The agenda only states "citizens". Trustee Lange shared that the President should use discretion regarding this as well.

**G. Review and approval of Proclamation Establishing Sunday, October 27,
2019 as Beggar's Night for the Year 2019 in the Village of Thiensville with
Hours Being from 3:00 PM to 6:00 PM**

MOTION by Trustee Kucharski, **SECONDED** by Trustee Heinritz to approve Proclamation Establishing Sunday, October 27, 2019 as Beggar's Night for the Year 2019 in the Village of Thiensville with Hours Being from 3:00 PM to 6:00 PM.
MOTION CARRIED UNANIMOUSLY.

NEXT RESOLUTION NUMBER:	2019-13
NEXT ORDINANCE NUMBER:	2019-05

XIII. REPORTS AND COMMUNICATIONS

XIV. UNFINISHED BUSINESS

XV. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE AUGUST 12, 2019 VILLAGE BOARD MEETING

- A. Inter-Governmental Committee with Mequon
- B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report of Gifts Received
 - 1. \$2,250 from Skippy's Burger Bar for Village Park ReImagined
- D. Dialog with Mequon regarding water utility service
- E. Review next month's meeting date schedule:
 - October 7, 2019 – Budget Work Session @ 5:00 PM
 - October 7, 2019 – Committee of the Whole Meeting @ 6:00 PM
 - October 21, 2019 – Village Board Meeting @ 6:00 PM

MOTION by Trustee Lange, **SECONDED** by Trustee Azinger to accept with much gratitude the gift of \$2,250 from Skippy's Burger Bar for Village Park ReImagined. **MOTION CARRIED UNANIMOUSLY.**

Trustee Lange inquired of Chief Kleppin if the Board could do anything to address the recent car break-ins. Chief Kleppin shared that educating the public on locking their car doors if parked outside would be beneficial.

Trustee Azinger inquired on behalf of a resident about the median near Village Estates on North Main Street and how difficult it is to make a left hand turn into their parking lot. Director LaFond shared that the design of these medians has been signed off on by the Village engineers as well as the DOT.

President Mobley recessed the meeting at 7:07 PM until 7:15 PM.

XVI. MOTION TO ADJOURN TO CLOSED SESSION

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to adjourn to Closed Session at 7:15 PM deliberating about the investment of public funds in future Village properties requiring a Closed Session due to the competitive nature and bargaining positions at risk if conducted in a public meeting. Such Closed Session is authorized pursuant to Wis. Stats. Article 19.85(1)(e).

- 1. Roll Call Vote

Ayes: Trustees Azinger, Heinritz, Holyoke, Kucharski, Lange and President Mobley.

Naes: None

MOTION CARRIED.

MOTION TO RECONVENE IN OPEN SESSION

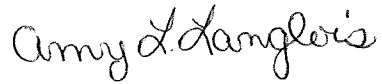
- 1. Vote of Board to reconvene
- 2. Review and possible action regarding Closed Session topic

MOTION by Trustee Kucharski, **SECONDED** by Trustee Lange to Reconvene to Open Session at 8:45 PM. **MOTION CARRIED UNANIMOUSLY.**

XVII. ADJOURNMENT

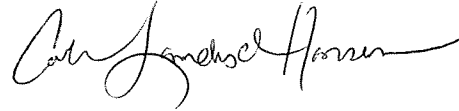
MOTION by Trustee Lange, **SECONDED** by Trustee Azinger to adjourn the meeting at 8:45 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois
Village Clerk

Approved by,



Colleen Landisch-Hansen
Administrator