



VILLAGE OF THIENSVILLE
Historic Preservation Commission
MINUTES

DATE: Tuesday, May 5, 2026

LOCATION: 250 Elm Street, Thiensville, WI

TIME: 6:00 PM

I. CALL TO ORDER

MOTION to Nominate Commissioner Unkefer as Temporary Chairperson for the May 5, 2026 Meeting by Commissioner Miller. **SECONDED** by Commissioner Eckert. **MOTION CARRIED UNANIMOUSLY.**

Aye: 5

No: 0

Abstain: 0

II. ROLL CALL

Chairman

Vacant

Staff

Director of Community
Services/Public Works Andy
LaFond

Commissioners

Joe Miller

Nate Matson

Angelina Apostolos
(excused)

Kim Hauswirth

Philip Eckert

Linda Unkefer

III. CITIZENS TO BE HEARD

A. Open to any resident or taxpayer on items not subject to a public hearing: Please be advised per §19.84(2), information will be received from the public. Village policy limits a three (3) minute time period per person, with time extension by the presiding official's discretion or a vote of 2/3 of the Board or Committee; be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments. Written comments on agenda items are encouraged to be sent and addressed to the intended body by noon on the day of the meeting. Comments received timely will be forwarded to all members of the body. If you wish to speak, you must pre-register by emailing the Village Clerk at clandisch@thiensville.gov by 4:00 PM on the day of the meeting or by signing in immediately prior to the meeting.

IV. DATE AND TIME OF NEXT MEETING

A. June 2, 2026

V. APPROVAL OF MINUTES

A. April 7, 2026 (att)

MOTION to Approve the Minutes of the April 7, 2026 Meeting by Commissioner Hauswirth. **SECONDED** by Commissioner Eckert. **MOTION CARRIED UNANIMOUSLY.**

Aye: 5

No: 0

Abstain: 0

VI. BUSINESS

A. Review and Action Regarding a Certificate of Appropriateness Application for 100-108 South Main Street (att)

Director LaFond explained that Tom Montaine has proposed a 4'x6' white mini-split air conditioning unit on the Green Bay Road side of the building at 100-108 South Main Street. Mr. Montaine was not in attendance at the meeting and thus unable to elaborate on the reasoning for this location of the unit.

Director LaFond and the Commissioners discussed potential reasons for the location of the unit as well as proposing that Mr. Montaine find an appropriate way to screen the unit if this location is in fact the only option for placement. The screening would need to be historic in nature and compliment the color and style of the structure.

MOTION by Commissioner Eckert to Conditionally Approve the Project at 100-108 South Main Street Upon Mr. Montaine Submitting a Screening Plan and Building Permit for Staff Approval. **SECONDED** by Commissioner Miller. **MOTION CARRIED UNANIMOUSLY.**

Yes: 5

No: 0

Abstain: 0

B. Discussion on the Proposed Joint Preservation Education Program with the Mequon-Thiensville Historical Society and Rec Department

Chairperson Unkefer noted that there have been no new developments in regard to the Joint Preservation Education program. There has been no further communication with the Rec. Department. Dates have not yet been set for Rec. Department staff to participate in a demonstration of the walking tour program that is being proposed.

Director LaFond and the Commissioners discussed putting materials together to present to the Board of Trustees regarding the Joint Preservation Education Program sometime in the future.

C. Discussion and Possible Action Regarding the 2026 Historic Plaque Program

Director LaFond explained that the Village of Thiensville Employee/Volunteer Recognition Dinner, where the plaques are presented, has been moved to September. This will shorten the length of time to approve plaque language and send plaques to production.

To ensure a timely process, Director LaFond stated that draft plaque language may be individually sent to the Commissioners prior to the next meeting, allowing time for research, fact-checking, and structuring of each plaque before formal review and discussion.

VII. STAFF REPORT

A. April, 2026 (att)

VIII. ADJOURNMENT

MOTION to Adjourn at 6:25 PM by Commissioner Miller. **SECONDED** by Commissioner Hauswirth. **MOTION CARRIED UNANIMOUSLY.**

Aye: 5

No: 0

Abstain: 0

Submitted by,

Ben Honeck
Deputy clerk

Signed by,

Colleen Landisch-Hansen
Village Administrator/Clerk