



VILLAGE OF THIENSVILLE  
Combined Committee of the Whole &  
Board of Trustees  
MINUTES

DATE: Monday, December 15, 2025  
LOCATION: 250 Elm Street, Thiensville, WI  
TIME: 6:00 PM

**I. CALL TO ORDER**

President Rosing called the meeting to order at 6:00.

**II. ROLL CALL**

**President**

John Rosing

**Board of Trustees**

Jennifer Abraham  
(Excused)

Nick Ernster

**Administrator**

Colleen Landisch-Hansen

Angelina Apostolos

Kristina Eckert

David Lange

Richard Longabaugh

**Staff**

Director of Community Services/Public Works Andy LaFond

Police Chief Curt Kleppin

Deputy Village Clerk/Administrative Coordinator Ben Honeck

**III. PLEDGE OF ALLEGIANCE**

**IV. CITIZENS TO BE HEARD**

A. Open to any resident or taxpayer on items not subject to a public hearing: Please be advised per §19.84(2), information will be received from the public. Village policy limits a three (3) minute time period per person, with time extension by the presiding official's discretion or a vote of 2/3 of the Board or Committee; be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments. Written comments on agenda items are encouraged to be sent and addressed to the intended body by noon on the day of the meeting. Comments received timely will be forwarded to all members of the body. If you wish to speak, you must pre-register by emailing the Village Clerk at [clandisch@thiensville.gov](mailto:clandisch@thiensville.gov) by 4:00 PM on the day

of the meeting or by signing in immediately prior to the meeting.

None.

## V. OATH OF OFFICE

A. Village Administrator/Interim Clerk Colleen Landisch-Hansen to Administer Oath of Office

1. Police Officer Cory Birchbauer

Chief Kleppin introduced, and shared some background on, Officer Birchbauer.

Administrator Landisch-Hansen administered the Oath of Office to Officer Birchbauer.

B. Motion to take 15-minute recess

**MOTION** to Adjourn to 15 Minute Recess by Trustee Longabaugh **SECONDED** by Trustee Lange. **MOTION CARRIED UNANIMOUSLY.**

**Aye:** 6

**No:** 0

**Abstain:** 0

C. Motion to reconvene

**MOTION** to Return from Recess at 6:23 PM by Trustee Ernster **SECONDED** by Trustee Apostolos. **MOTION CARRIED UNANIMOUSLY.**

**Aye:** 6

**No:** 0

**Abstain:** 0

<b>CONSENT AGENDA</b>
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Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

**MOTION** to Approve Consent Agenda by Trustee Lange **SECONDED** by Trustee Longabaugh. **MOTION CARRIED UNANIMOUSLY.**

**Aye:** 6

**No:** 0

**Abstain:** 0

## **VI. APPROVAL OF MINUTES**

### A. Board of Trustees

1. November 17, 2025 (att)

**MOTION** to Approve by Trustee **SECONDED** by Trustee. **MOTION CARRIED UNANIMOUSLY.**

**Aye: 7**

**No: 0**

**Abstain: 0**

## **VII. DEPARTMENT REPORTS**

### A. Police Department

1. November, 2025 (att)

### B. Public Works Department

## **VIII. COMMITTEE REPORTS**

## **IX. REPORTS AND COMMUNICATIONS**

### A. Historic Preservation Commission

1. November 4, 2025 (att)

### B. Joint Review Board

1. December 16, 2024 (att)

C. Capital Expenditures

1. November, 2025 (att)

<b>BUSINESS AGENDA</b>
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**X. FINANCIAL REPORTS AND ACCOUNTS PAYABLE**

A. Accounts Payable

1. November 15, 2025 through December 12, 2025 (att)

Administrator Landisch-Hansen noted that a large ticket item was the first remittance payment for the Pigeon Creek project.

**MOTION** to Approve Accounts Payable November 15, 2025 through December 12, 2025 by Trustee Longabaugh **SECONDED** by Trustee Ernster. **MOTION CARRIED UNANIMOUSLY.**

**Aye:** 6

**No:** 0

**Abstain:** 0

B. Financial Report

1. November, 2025 (att)

**XI. PRESIDENT'S REPORT**

A. Appointments

1. Review and Action Regarding the Following Operator's Licenses

a. New

Item	Name	Address	New or Renewal
a.	Zachary A Thomson	Dr. Dawg, 105 W Freistadt Road	New
b.	Sean J Seyfer	Remington's River Inn, 130 S Main Street	New

**MOTION** to Approve Table Line Items a. & b. by Trustee Eckert **SECONDED** by Trustee Ernster. **MOTION CARRIED UNANIMOUSLY.**

**Aye: 6**

**No: 0**

**Abstain: 0**

## **XII. ADMINISTRATOR'S REPORT**

A. Administrator's Report (att)

Administrator Landisch-Hansen summarized the Administrator's Report.

B. Building Inspection Report

1. November, 2025 (att)

## **XIII. ATTORNEY'S REPORT**

## **XIV. COMMITTEE REPORTS**

A. Adoption of Rezoning Ordinance 2025-06 as a Result of Board Action of June 16, 2025 Regarding the Property at 221-245 S Main St and Vacant Parcels 120500713002 & 120500713004 (att)

Director LaFond explained that the previous actions on June 16, 2025 and October 20, 2025 have completed the public hearing and Board approval process, and that the actions at this meeting are administrative for the formal recording of ordinances.

**MOTION** to Adopt Rezoning Ordinance 2025-06 as a Result of Board Action of June 16, 2025 Regarding the Property at 221-245 S Main St and Vacant Parcels 120500713002 & 120500713004 by Trustee Lange **SECONDED** by Trustee Longabaugh. **MOTION CARRIED UNANIMOUSLY.**

**Aye:** 6

**No:** 0

**Abstain:** 0

B. Adoption of Rezoning Ordinance 2025-07 as a Result of Board Action of October 20, 2025 Regarding the Property at 301 N. Main St (Parcel 120500224007), formerly parcels 120500224001, 120500224002, 120500224003 & 120500224005 (att)

**MOTION** to Adopt Rezoning Ordinance 2025-07 as a Result of Board Action of October 20, 2025 Regarding the Property at 301 N. Main St (Parcel 120500224007), formerly parcels 120500224001, 120500224002, 120500224003 & 120500224005 by Trustee Eckert **SECONDED** by Trustee Apostolos. **MOTION CARRIED UNANIMOUSLY.**

**Aye:** 6

**No:** 0

**Abstain:** 0

C. Review and Action Regarding Resolution 2025-19 Approving the Southern Ozaukee Fire & EMS Department's Capital Improvement Budget Amendment to Authorize the Purchase of an Ambulance from American Response Vehicles of Columbia, Missouri (att)

Administrator Landisch-Hansen explained that the purchase of a new ambulance required a budget amendment to the 2025 SOFD capital budget. Any budget amendments must be approved by both the City of Mequon and the Village of Thiensville.

**MOTION** to Approve Resolution 2025-19 Approving the Southern Ozaukee Fire & EMS Department's Capital Improvement Budget Amendment to Authorize the Purchase of an Ambulance from American Response Vehicles of Columbia, Missouri by Trustee **SECONDED** by Trustee. **MOTION CARRIED UNANIMOUSLY.**

**Aye:** 6

**No:** 0

**Abstain:** 0

D. Review and Action Regarding Resolution 2025-20 Authorizing the Reduction of Election Officials and Combining Wards for All Elections Held in 2026 & 2027 (att)

Administrator Landisch-Hansen explained that this Resolution is updated every two years.

President Rosing asked what the "reduction" referenced in the resolution represented. It was explained that reduction allows the Village to require three inspectors per ward, instead of the standard five.

**MOTION** to Approve Resolution 2025-20 Authorizing the Reduction of Election Officials and Combining Wards for All Elections Held in 2026 & 2027 by Trustee Apostolos **SECONDED** by Trustee Eckert. **MOTION CARRIED UNANIMOUSLY.**

**Aye:** 6

**No:** 0

**Abstain:** 0

E. Review and Action Regarding Resolution 2025-21 Approving a Water Distribution Easement Agreement Between the Village of Thiensville and the City of Mequon (120500224007) (att)

Director LaFond explained that the two resolutions for items E and F grant easements to the City of Mequon for the maintenance and upkeep of the water system. This formalizes the transfer of the infrastructure to the City of Mequon Water Utility.

**MOTION** to Approve Resolution 2025-21 Approving a Water Distribution Easement Agreement Between the Village of Thiensville and the City of Mequon (120500224007) by Trustee Lange **SECONDED** by Trustee Ernster. **MOTION CARRIED UNANIMOUSLY.**

**Aye:** 6

**No:** 0

**Abstain:** 0

F. Review and Action Regarding Resolution 2025-22 Approving a Water Distribution Easement Agreement Between the Village of Thiensville and the City of Mequon (120500214001) (att)

**MOTION** to Approve Resolution 2025-22 Approving a Water Distribution Easement Agreement Between the Village of Thiensville and the City of Mequon (120500214001) by Trustee Longabaugh **SECONDED** by Trustee Ernster. **MOTION CARRIED UNANIMOUSLY.**

**Aye:** 6

**No:** 0

**Abstain:** 0

G. Review and Action Regarding Capital Requests (att)

Administrator Landisch-Hansen explained that the purpose of the 2026 capital requests at this time is to account for lead times in ordering the requested items.

**MOTION** to Approve Capital Requests by Trustee Apotolos **SECONDED** by Trustee Lange. **MOTION CARRIED UNANIMOUSLY.**

**Aye:** 6

**No:** 0

**Abstain:** 0

H. Review and Action Regarding Amendment to the Memorandum of Understanding with the Heimat Group for Development of a Mixed Use Project at 301 N Main Street (att)

Administrator Landisch-Hansen shared that the hope is that this will be the last extension and the developer's agreement will be put before the Board in January of 2026.

**MOTION** to Approve Amendment to the Memorandum of Understanding with the Heimat Group for Development of a Mixed Use Project at 301 N Main Street by Trustee Lange **SECONDED** by Trustee Eckert. **MOTION CARRIED UNANIMOUSLY.**

**Aye:** 6

**No:** 0

**Abstain:** 0

## **XV. REPORTS AND COMMUNICATIONS**

## **XVI. UNFINISHED BUSINESS**

## **XVII. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE PREVIOUS VILLAGE BOARD MEETING.**

A. Tax Incremental District NO. 2

B. Acceptance/Report Of Gifts Received

1. \$1,000 from the Village BP, Maa Maalika Petroleum, to Village Park ReImagined

Trustee Apostolos inquired as to where the Village Park ReImagined donations are used now that the splash pad and sport court projects are completed.

Administrator Landisch-Hansen responded that the donations are placed in a dedicated special fund used solely for Village Park improvement. There are no new projects currently underway.

2. \$1,000 from the Village BP, Maa Maalika Petroleum, to the Village of Thiensville Police Department

3. \$5,000 from the Mequon-Thiensville Community Foundation for the Historic Preservation Commission Historic Building Plaques

**MOTION** to Accept all Gifts with Gratitude by Trustee Apostolos **SECONDED** by Trustee Lange. **MOTION CARRIED UNANIMOUSLY.**

**Aye:** 6

**No:** 0

**Abstain:** 0

#### C. Review Meeting Date Schedule

1. January 5, 2026 - Committee of the Whole at 6:00 PM

Trustee Apostolos will be excused.

2. January 19, 2026 - Board of Trustees at 6:00 PM

Trustees Eckert and Ernster will be excused.

3. February 2, 2026 - Committee of the Whole at 6:00 PM

4. February 16, 2026 - Board of Trustees at 6:00 PM

#### **XVIII. ADJOURNMENT**

**MOTION** to Adjourn at 6:46 PM by Trustee Eckert **SECONDED** by Trustee Apostolos. **MOTION CARRIED UNANIMOUSLY.**

**Aye:**

**No:**

**Abstain:**

Submitted by,

Ben Honeck  
Deputy clerk

Signed by,

Colleen Landisch-Hansen  
Village Administrator/Clerk