

**VILLAGE OF THIENSVILLE
BOARD OF TRUSTEES
MINUTES**

DATE: Monday, November 12, 2018

**LOCATION: 250 Elm Street
Thiensville, WI**

TIME: 6:00 PM

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Samuel Azinger	Kenneth Kucharski
	Ronald Heinritz	David Lange
	Rob Holyoke	Elmer Prenzlów
Administrator:	Dianne Robertson	
Staff:	Police Chief Scott Nicholson (excused)	
	Director of Public Works Andy LaFond	
	Assistant Administrator Colleen Landisch-Hansen	
	Clerk Amy Langlois	

III. PLEDGE OF ALLEGIANCE

Trustee Holyoke led the recitation of the Pledge of Allegiance.

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

IV. APPROVAL OF MINUTES

- A. Board of Trustees
 - 1. October 15, 2018
- B. Special Board of Trustees
 - 1. October 19, 2018
- C. Special Board of Trustees
 - 1. October 31, 2018
- D. Special Board of Trustees
 - 1. November 5, 2018

V. DEPARTMENT REPORTS (Receipt)

- A. Department Reports (Receipt)
 - 1. Fire Department
 - a. N/A
 - 2. Police Department
 - a. October Police, 2018
 - 3. Public Works Department
 - a. October DPW, 2018 (available Monday)

VI. COMMITTEE REPORTS

- A. 2019 Budget Public Hearing
 - 1. November 5, 2018
- B. Committee of the Whole
 - 1. November 5, 2018

VII. REPORTS AND COMMUNICATIONS

- A. Capital Expenditures

MOTION by Trustee Holyoke, **SECONDED** by Trustee Heinritz to approve the Consent Agenda. **MOTION CARRIED UNANIMOUSLY.**

BUSINESS AGENDA

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

- A. Accounts Payable for All Funds
 - 1. Accounts Payable
 - a. October 15, 2018 through November 9, 2018

MOTION by Trustee Heinritz, **SECONDED** by Trustee Prenzlów to approve the Accounts Payable for October 15, 2018 through November 9, 2018 in the amount of \$277,656.46. **MOTION CARRIED UNANIMOUSLY.**

- 2. Financial Report (Receipt)
 - a. October, 2018

The Financial Report was received.

IX. PRESIDENT'S REPORT

- A. Appointment
 - 1. Operator's License - New
 - a. Remington's River Inn
Morgan Alexandra McCoy

MOTION by Trustee Kucharski, **SECONDED** by Trustee Heinritz to approve the Operator's License – New for Remington's River Inn: Morgan Alexandra McCoy. **MOTION CARRIED UNANIMOUSLY.**

X. ADMINISTRATOR'S REPORT

- A. Department Reports
 - 1. Administrator's Report

Administrator Robertson reported that the Employee Recognition Dinner will be held on Wednesday, November 14th at Shully's from 5:30 PM until 7:30 PM.

The DNR has closed the case at Riemer's Flower site, 136 North Main Street. There are a few things the property owner must do in the future, however, the Village has no more obligations concerning this property. The 2018 General Election was very busy with 83% turnout. Second quarter Wisconsin Bell franchise fees were also received in the amount of \$2,533.81.

X. ADMINISTRATOR'S REPORT (CONTINUED)

2. Building Inspection Department (Receipt)
 - a. October, 2018 Report

The Building Inspection Department report was received.

XI. ATTORNEY'S REPORT

No Attorney's report.

XII. COMMITTEE REPORTS

- A. Review and approval of Resolution 2018-16 Adopting the 2019 Budget and Establishing the 2018 Tax Levy and Rate

MOTION by Trustee Prenzlów, **SECONDED** by Trustee Heinritz to approve Resolution 2018-16 Adopting the 2019 Budget and Establishing the 2018 Tax Levy and Rate. **MOTION CARRIED UNANIMOUSLY.**

- B. Review and approval of Accepting and Agreeing to Terms of Aurora Health Care Foundation's Donation of Automated External Defibrillator (AED) to Thiensville Village Park

Training will be provided on Friday, November 30th from Aurora Health Center for the Automated External Defibrillators at 1:00 PM in the Village Board Room.

MOTION by Trustee Lange, **SECONDED** by Trustee Holyoke to Accept and Agree to Terms of Aurora Health Care Foundation's Donation of Automated External Defibrillator (AED) to Thiensville Village Park. **MOTION CARRIED UNANIMOUSLY.**

- C. Review and approval of 2019 Mid-Moraine Municipal Court Budget

MOTION by Trustee Azinger, **SECONDED** by Trustee Lange to approve 2019 Mid-Moraine Municipal Court Budget & Salaries. **MOTION CARRIED UNANIMOUSLY.**

- D. Review and approval of Revised Easement Agreements for the Verizon Communication Tower, Just South of 201 North Main Street

Administrator Robertson shared that these revised easement agreements are for the Village of Thiensville's sanitary sewer infrastructure and to grant access to Verizon for use of that easement. If the site is ever abandoned by Verizon, this agreement is no longer in place. It is hoped that on Wednesday of this week the tower will be installed.

MOTION by Trustee Prenzlów, **SECONDED** by Trustee Kucharski to approve the Revised Easement Agreements for the Verizon Communication Tower, Just South of 201 North Main Street. **MOTION CARRIED UNANIMOUSLY.**

NEXT RESOLUTION NUMBER:	2018-17
NEXT ORDINANCE NUMBER:	2018-13

XIII. REPORTS AND COMMUNICATIONS

XIV. UNFINISHED BUSINESS

XV. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE OCTOBER 15, 2018 VILLAGE BOARD MEETING

- A. Inter-Governmental Committee with Mequon
- B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report of Gifts Received:
 - 1. \$500 to Village Park ReImagined from The Schnell Family
 - 2. \$50 to the Thiensville Fire Department from the Ozaukee Children's Tour Club
- D. Dialog with Mequon regarding water utility service
- E. Review next month's meeting date schedule

MOTION by Trustee Prenzlów, **SECONDED** by Trustee Heinritz to accept the gift of \$500 to Village Park ReImagined from The Schnell Family and \$50 to the Thiensville Fire Department from the Ozaukee Children's Tour Club with much gratitude. **MOTION CARRIED UNANIMOUSLY.**

The Police Chief search is going well. A contract will be before the Board for consideration and approval.

The Plan Commission will hear details from Trish Ullrich regarding plans for development of the site at North Main Street and Freistadt Road. The Plan Commission meeting is scheduled for 6:00 PM in the Village Hall Board Room. Before the Plan Commission will be a Public Hearing. Suburban Motors is seeking a Conditional Use Permit for the site at 525 North Main Street.

No new plans have been received from Mr. Devorkin pertaining to the development at the Lumen Christi site or from Curt Podd for the White Coach Condominium site.

The entryway feature on West Freistadt Road is almost complete.

A new walk sign will be installed soon near Molyneaux Park and signs for the Riverwalk, Spring Street Trail Spur and Dianne's Bridge will be installed soon as well.

The job description for Village mechanic is being reviewed by the Labor Attorney. This is a 75% position and is part of the state pension plan. Mark Goelz, Village Mechanic, will be retiring on January 1, 2019.

XVI. ADJOURNMENT

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to adjourn the meeting at 6:27 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois
Village Clerk

Approved by,



Dianne S. Robertson
Administrator