



Southern Ozaukee Fire & EMS Board  
MINUTES  
DATE: Wednesday, May 14, 2025  
LOCATION: 250 Elm Street, Thiensville,  
WI  
TIME: 5:30 PM

## I. CALL TO ORDER

Mayor Nerbun called the meeting to order at 5:30 PM

## II. ROLL CALL

### Mequon

Mayor Andrew Nerbun

Administrator Will Jones

Alderman Greg Bach

Alderman William Gebhardt

Citizen Lynn Streeter

### Thiensville

President John Rosing

Trustee Kristina Eckert

Administrator Landisch-Hansen

Citizen Doug Chimenti

Alternate Trustee David Lange

## III. APPROVAL OF MINUTES

A. March 12, 2025 (att)

Administrator Jones noted being erroneously included in two roll call votes.

**MOTION** to Approve Pending Removal of Administrator Jones from Roll Call Votes by Alderman Bach **SECONDED** by Citizen Streeter. **MOTION CARRIED UNANIMOUSLY.**

**Aye:** 7

**No:** 0

**Abstain:** 0

## IV. PERSONAL APPEARANCES AND PUBLIC COMMENT

A. Personal Appearances and Public Comment: Citizens wishing to address the SOFD Board on any matter not on the agenda may do so at this time. If you desire to be heard on agenda items, you may be heard when that item is considered on the agenda. The time limit is FIVE minutes.

None

## **V. WELCOME NEW MEMBER(S)**

The Board welcomed new member William Gebhardt, Mequon Common Council President.

## **VI. FINANCE**

A. Review and Action Regarding 2024 Financial Statement Audit (att)

The 2024 Financial Statement Audit was not yet available for review.

## **VII. CAPITAL**

A. Review and Action Regarding Purchase of Replacement Mechanical CPR Devices (att)

Chief Bialk explained the need for replacement CPR devices, stating that the current devices were nearing the end of life and experiencing occasional mechanical problems.

Chief Bialk also explained that FAP funds would be used for the purchase.

Citizen Chimenti inquired about the service life of the CPR devices.

Chief Bialk answered that the expected service life was 10 to 15 years.

Alderman Gebhardt asked what would be done with the remaining funds not used in the purchase of new CPR devices.

Chief Bialk replied that the funds would be carried over for potential future purchases.

**MOTION** to Approve Purchase of Replacement Mechanical CPR Devices by Citizen Chimenti **SECONDED** by Alderman Gebhardt. **MOTION CARRIED UNANIMOUSLY.**

**Aye: 7**

**No: 0**

**Abstain: 0**

**Roll Call Vote**

**Aye:** Nerbun, Bach, Streeter, Gebhardt, Rosing, Eckert, Chimenti

**No:** None

**MOTION CARRIED UNANIMOUSLY**

B. Review and Action Regarding Purchase of Battalion Chiefs' Vehicle (att)

Chief Bialk explained that when purchasing vehicles through the State system there is a bidding window that is open once a year. The build time for a vehicle is then 6 to 8 months from time of bid.

Due to these lead times, Chief Bialk recommended that the Board go through the approval process now in order to be prepared for the bid window opening.

Alderman Bach inquired if the purchased vehicle would need to be additionally outfitted to meet the Department's needs.

Chief Bialk confirmed that yes, some additions would need to be made and that those additions were included in the estimate.

Alderman Gebhardt asked what the age criteria are for the Department vehicles.

Chief Bialk replied that the intended limit was 8 to 10 years and/or 100,000 miles.

**MOTION** to Approve Purchase of Battalion Chiefs' Vehicle by Citizen Chimenti **SECONDED** by Citizen Streeter. **MOTION CARRIED UNANIMOUSLY.**

**Aye:** 7

**No:** 0

**Abstain:** 0

**Roll Call Vote**

**Aye:** Nerbun, Bach, Streeter, Gebhardt, Rosing, Eckert, Chimenti

**No:** None

**MOTION CARRIED UNANIMOUSLY**

C. Discussion Regarding Ladder Truck Sale Update

Chief Bialk provided an update on the sale of the ladder truck, noting that it would be put up for bid on a broker site which would maximize the value that would be received from the sale.

## VIII. OPERATIONS

### A. Bi-Monthly Update

Chief Bialk provided a summary of recent Department activity.

Chief Bialk highlighted the Department's response to an apartment humidifier fire, the strategic planning session that was held in May, and the Department's response to a large barn fire on Freistadt Road in Mequon.

President Rosing inquired as to the cause of the barn fire.

Chief Bialk stated that the cause was difficult to determine given the severity and speed of the fire.

Chief Bialk also gave an update on the uncovered hours and the Department's efforts to maintain as much coverage as possible.

### B. Review and Action Regarding 2024 SOFD Annual Report (att)

Chief Bialk presented the 2024 Southern Ozaukee Fire and Emergency Medical Services Annual Report.

Chief Bialk and Citizen Streeter both discussed the impact of the aging population on call volumes and the importance of focusing on vulnerable communities.

Chief Bialk highlighted the response times of the Department for both fire and EMS calls, and the challenges of meeting National Fire Protection Agency standards with a hybrid department.

**MOTION** to Approve 2024 SOFD Annual Report by President Rosing **SECONDED** by Citizen Streeter. **MOTION CARRIED UNANIMOUSLY.**

**Aye: 7**

**No: 0**

**Abstain: 0**

### C. Review and Action Regarding Citizen Letter of Commendation (att)

Chief Bialk introduced a letter of commendation for a resident, ElizaBeth Von Ruden-Clayton, who helped during a condominium fire.

Chief Bialk explained the resident's actions and the importance of recognizing their efforts.

Chief Bialk will present the commendation to the ElizaBeth Von Ruden-Clayton in appreciation

for their efforts.

**MOTION** to Approve the Citizen Letter of Commendation for ElizaBeth Von Ruden-Clayton by President Rosing **SECONDED** by Trustee Eckert. **MOTION CARRIED UNANIMOUSLY.**

**Aye:** 7

**No:** 0

**Abstain:** 0

## **IX. GOVERNANCE**

### A. 2025 Work Plan Update and Action Items

Chief Bialk provided an update to the 2025 Work Plan.

### B. Review and Action Regarding Legal Services Letter of Engagement (att)

Southern Ozaukee Fire and Emergency Medical Services Department's attorney, Brian Sajdak, explained the change in firms and that, as a result, the Department needed to agree to a new legal services letter of engagement.

**MOTION** to Approve Legal Services Letter of Engagement by President Rosing **SECONDED** by Trustee Eckert. **MOTION CARRIED UNANIMOUSLY.**

**Aye:** 7

**No:** 0

**Abstain:** 0

### **Roll Call Vote**

**Aye:** Nerbun, Bach, Streeter, Gebhardt, Rosing, Eckert, Chimenti

**No:** None

**MOTION CARRIED UNANIMOUSLY**

## **X. NEXT MEETING**

A. July 9, 2025

## **XI. ADJOURNMENT**

**MOTION** to Adjourn at 6:24 PM by Citizen Chimenti **SECONDED** by Alderman Bach. **MOTION**

**CARRIED UNANIMOUSLY.**

**Aye: 7**

**No: 0**

**Abstain: 0**

Submitted by,

Ben Honeck  
Deputy clerk

Signed by,

Colleen Landisch-Hansen  
Village Administrator/Clerk