



VILLAGE OF THIENSVILLE
Historic Preservation Commission
MINUTES

DATE: Tuesday, January 7, 2025
LOCATION: 250 Elm Street, Thiensville, WI
TIME: 6:00 PM

I. CALL TO ORDER

II. ROLL CALL

Chairman

Richard Longabaugh

Staff

Andy Lafond

Commissioners

Joe Miller

Angelina Apostolos

Philip Eckert

Nate Matson (Excused)

Mary Giuliani (Excused)

Linda Unkefer

III. CITIZENS TO BE HEARD

A. Open to any resident or taxpayer on items not subject to a public hearing: Please be advised per §19.84(2), information will be received from the public. Village policy limits a three (3) minute time period per person, with time extension by the presiding official's discretion or a vote of 2/3 of the Board or Committee; be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments. Written comments on agenda items are encouraged to be sent and addressed to the intended body by noon on the day of the meeting. Comments received timely will be forwarded to all members of the body. If you wish to speak, you must pre-register by emailing the Village Clerk at clandisch@village.thiensville.wi.us by 4:00 PM on the day of the meeting or by signing in immediately prior to the meeting.

None

IV. DATE AND TIME OF NEXT MEETING

V. APPROVAL OF MINUTES

A. November 12, 2024 (att)

MOTION to Approve With Changes to Spelling of "Staff" and "Philip" by Commissioner Eckert **SECONDED** by Commissioner Nelson. **MOTION CARRIED UNANIMOUSLY.**

Aye: 5

No: 0

Abstain: 0

VI. BUSINESS

A. Discussion and Action Regarding Change to Approved North Façade Plans for 207 S Main Street (att)

Director LaFond gave the background for this change and explained that the original design approved by the Commission was not possible due to structural issues.

Chad Kenmitz, President of Professional Consultants, Inc., further explained the inability to install a soffit as per the original design and cited the lack of structural bond beam as the core issue.

The new plan included matching architectural details and replaces the service doors with full-view glass doors as in the original approved plan.

MOTION to Approve Change to Approved North Facade Plans for the 207 S Main Street by Commissioner Giuliani **SECONDED** by Commissioner Eckert. **MOTION CARRIED UNANIMOUSLY.**

Aye: 5

No: 0

Abstain: 0

B. Discussion and Action Regarding Additional Sign Application for 207 S Main Street (att)

Director LaFond clarified that the Commission's role in this matter was to determine if the sign is compatible with the architectural character of the Historic District.

Director LaFond explained that this building is in the district, but this building itself isn't necessarily historic. Village Code allows for a sign on an awning or projection, as this sign would be, but prohibits the sign from extending past the awning or projection itself. A waiver for a sign that projects past the awning will need to be granted by the Plan Commission.

Director LaFond shared that the designer of the building in question had put forth a secondary option of placing the signage directly on the exterior wall rather than extending it out.

MOTION to Approve Additional Sign Application for 207 S Main Street by Commissioner Miller

SECONDED by Commissioner Unkefer. **MOTION CARRIED UNANIMOUSLY.**

Aye: 5

No: 0

Abstain: 0

C. Discussion regarding meeting schedule and 2025 initiatives (att)

Director LaFond pointed out the importance of regular meetings to stay in practice and maintain cohesion. and suggested future meeting topics, such as a walk around the village to identify buildings in need of attention from the Commission.

Commissioner Unkefer mentioned the existence of a statewide Historical Preservation meeting. Director LaFond shared that there are funds available to register for that meeting if any Commissioners would like to attend.

Chairman Longabaugh inquired if there was a list somewhere in the Village of all the sites that are considered historic.

Director LaFond replied that there is a digital list and mentioned a previous initiative by the Commission to designate all the historic sites officially and that it was something the Commission could take up again. Doing so would require regular meetings of the Commission to determine the language for the plaques that would be placed at the sites.

Commissioner Unkefer asked if there were informational materials available to residents in regard to the historic sites in the Village.

Director LaFond answered that, yes, there were still some historic books available to purchase at Village Hall and suggested that a table could be setup by the Commission at the Village Farmer's Market to help make that information available. Chairman Longabaugh agreed with that idea and also mentioned that historic information could be added to the already existing information kiosk at the Farmer's Market as well.

VII. STAFF REPORT

VIII. ADJOURNMENT

MOTION to Adjourn at 6:32 PM by Commissioner Miller **SECONDED** by Commissioner Eckert. **MOTION CARRIED UNANIMOUSLY.**

Aye: 5

No: 0

Abstain: 0

Submitted by,

Ben Honeck

Deputy clerk

Signed by,

Colleen Landisch-Hansen
Village Administrator/Clerk