



VILLAGE OF THIENSVILLE
Board of Trustees
MINUTES

DATE: Monday, December 16, 2024

LOCATION: 250 Elm Street, Thiensville, WI

TIME: 6:00 PM

I. CALL TO ORDER

President Rosing called the meeting to order at 6:00 PM

II. ROLL CALL

President

John Rosing

Board of Trustees

Jennifer Abraham
(excused)

Kenneth Kucharski

Administrator

Colleen Landisch-Hansen

Angelina Apostolos

David Lange

Kristina Eckert

Richard Longabaugh

Staff

Director of Community Services/Public Works Andy LaFond

Police Chief Curt Kleppin

Deputy Village Clerk/Administrative Coordinator Ben Honeck

III. PLEDGE OF ALLEGIANCE

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

IV. APPROVAL OF MINUTES

A. Combined Board of Trustees & Committee of the Whole

1. November 18, 2024 (att)

MOTION to approve Minutes by Trustee Lange **SECONDED** by Trustee Longabaugh. **MOTION CARRIED UNANIMOUSLY.**

Aye: 6

No: 0

Abstain: 0

V. DEPARTMENT REPORTS

A. Police Department

1. November 2024 (att)

B. Public Works Department

VI. COMMITTEE REPORTS

VII. REPORTS AND COMMUNICATIONS

A. Capital Expenditures

1. November 2024 (att)

MOTION to Approve Consent Agenda by Trustee Lange **SECONDED** by Trustee Eckert. **MOTION CARRIED UNANIMOUSLY.**

Aye: 6

No: 0

Abstain: 0

BUSINESS AGENDA

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

A. Accounts Payable

1. November 16, 2024 through December 13, 2024 (att)

MOTION to Approve Accounts Payable November 16, 2024 through December 13, 2024 by Trustee Lange **SECONDED** by Trustee Apostolos. **MOTION CARRIED UNANIMOUSLY.**

Aye: 6

No: 0

Abstain: 0

B. Financial Report

1. November 2024 (att)

IX. PRESIDENT'S REPORT

A. Appointments

X. ADMINISTRATOR'S REPORT

A. Administrator's Report (att)

B. Building Inspection Report

1. November 2024 (att)

XI. ATTORNEY'S REPORT

XII. COMMITTEE REPORTS

A. Presentation and Discussion Regarding the Draft Mequon-Thiensville Bike & Pedestrian Way Commission Master Plan (att)

Reference attached file "2024-11-27 MT Bike + Pedestrian Master Plan_DRAFT"

Craig Huebner presented the Mequon-Thiensville Bike & Pedestrian Way Commission Master Plan Draft.

President Rosing inquired about the plans for Riverview Drive and stated that Freistadt Road was more pressing of a need. Trustee Kucharski echoed President Rosing's sentiment regarding Freistadt Road.

Trustee Lange asked about the next steps for the plan. Mr. Huebner answered that the draft would be updated by the end of January 2025 and then presented to the Mequon Thiensville Bike & Pedestrian Way Commission. The draft would then be presented for adoption to the Board.

Trustee Lange stated that the bike crossing at Freistadt feels dangerous and asked if there are any recommendations to make it safer.

Mr. Huebner suggested that it be addressed by the County as the bike path is under the County's purview and not the Commission's.

Trustee Kucharski asked about funding. Mr. Huebner stated that no State or Federal funding sources have been allocated.

Trustee Eckert asked if the plan has any suggestions for dealing with large groups of bikers that overtake the roadway.

Mr. Huebner suggested that be handled via specific policies and regulations set by The Board.

Trustee Eckert asked about any suggestions regarding the use of e-bikes on pedestrian or bike lanes.

Mr. Huebner again considered this something to be addressed using regulations and policies. He also suggested it be regulated based on speed rather than a specific type of bike.

President Rosing emphasized that funding should be focused on prioritizing the safety of pedestrians and children.

Trustee Lange asked how the Village of Thiensville and City of Mequon work together on projects such as the Commission's plan and how the nature of that cooperation would be determined.

Administrator Landisch-Hansen stated that the nature of the cooperation is yet to be determined and will likely be directed based on funding.

Trustee Longabaugh asked what are the possible pathways for funding sources. Mr. Huebner answered that this was up to the municipalities themselves, but that having the Draft Plan makes it easier to secure grant money in the future.

B. Review and Action Regarding Resolution 2024-17 Approving a Drainage Easement Agreement Between Williamsburg Holding, LLC and The Village of Thiensville (att)

Director LaFond presented and explained the easement documents and that the easements are required for some of the Pigeon Creek Project Development to be completed.

Director LaFond also shared that the parcels included in this resolution are the largest number of properties in the project area and the easements are being granted at no cost to the Village.

MOTION to Approve Resolution 2024-17 Approving a Drainage Easement Agreement Between Williamsburg Holding, LLC and The Village of Thiensville by Trustee Eckert **SECONDED** by Trustee Apostolos. **MOTION CARRIED UNANIMOUSLY.**

Aye: 6

No: 0

Abstain:0

C. Review and Action Regarding Resolution 2024-18 Approving a Permanent Sanitary Sewage Easement Agreement Between Williamsburg Holdings, LLC and The Village of Thiensville (att)

MOTION to approve Resolution 2024-17 Approving a Drainage Easement Agreement Between Williamsburg Holding, LLC and The Village of Thiensville by Trustee Longabaugh **SECONDED** by Trustee Lange. **MOTION CARRIED UNANIMOUSLY.**

Aye: 6

No: 0

Abstain: 0

D. Review and Approve the 2025 Village of Thiensville Fee Schedule (att)

MOTION to Approve the 2025 Village of Thiensville Fee Schedule With Correction of Noted Revision and Intent to Review on an Annual Basis by Trustee Apostolos **SECONDED** by Trustee Longabaugh. **MOTION CARRIED UNANIMOUSLY.**

Aye: 6

No: 0

Abstain: 0

E. Review and Approve 2025 Permit and Zoning Fees (att)

Trustee Apostolos suggested that a list of what is required to be permitted be provided to new homeowners as part of the new homeowner packet.

Trustee Apostolos also suggested that permit information and guidelines could be updated and posted through the Village website and the Village Voice.

MOTION to Approve 2025 Permit and Zoning Fees by Trustee Kucharski **SECONDED** by Trustee Eckert. **MOTION CARRIED UNANIMOUSLY.**

Aye: 6

No: 0

Abstain: 0

F. Review and Approve Resolution 2024-12 Confirming the 2025 Village of Thiensville Fee Schedule (att)

MOTION to Approve Resolution 2024-12 Confirming the 2025 Village of Thiensville Fee Schedule With Corrected Revision by Trustee Longabaugh **SECONDED** by Trustee Kucharski. **MOTION CARRIED UNANIMOUSLY.**

Aye: 6

No: 0

Abstain: 0

XIII. REPORTS AND COMMUNICATIONS

XIV. UNFINISHED BUSINESS

XV. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE PREVIOUS VILLAGE BOARD MEETING.

A. Acceptance/Report Of Gifts Received

1. \$200.00 toward the Thiensville Police Department from Eagle Eye Solutions

MOTION to Accept With Gratitude by Trustee Lange **SECONDED** by Trustee Longabaugh. **MOTION CARRIED UNANIMOUSLY.**

Aye: 6

No: 0

Abstain: 0

2. \$2,000 from the Mequon-Thiensville Community Foundation to the Thiensville Police Department for e-bike racks and training

MOTION to Accept With Gratitude by Trustee Eckert **SECONDED** by Trustee Apostolos. **MOTION CARRIED UNANIMOUSLY.**

Aye: 6

No: 0

Abstain: 0

B. Review Meeting Date Schedule

1. January 6, 2025 - Committee of the Whole at 6:00 PM
2. January 20, 2025 - Board of Trustees at 6:00 PM
3. February 3, 2025 - Committee of the Whole at 6:00 PM
4. February 17, 2025 - Board of Trustees at 6:00 PM
5. March 10, 2025 - Combined Committee of the Whole & Board of Trustees at 6:00 PM

XVI. MOTION TO ADJOURN TO CLOSED SESSION

MOTION to Adjourn to Closed Session at 7:30 PM by Trustee Apostolos **SECONDED** by Trustee Kucharski. **MOTION CARRIED UNANIMOUSLY.**

Aye: 6

No: 0

Abstain: 0

A. Pursuant to Wis. Stats. 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

ROLL CALL VOTE

Aye: Trustees Apostolos, Eckert, Kucharski, Lange, Longabaugh, and President Rosing
No: None
MOTION CARRIED UNANIMOUSLY

XVII. MOTION TO RECONVENE IN OPEN SESSION

MOTION to Reconvene in Open Session at 7:52 PM by Trustee Eckert **SECONDED** by Trustee Longabaugh. **MOTION CARRIED UNANIMOUSLY.**

Aye: 6

No: 0

Abstain: 0

A. Possible action regarding closed session topic(s)

MOTION to Direct Staff to Extend Memorandum of Understanding With Heimat Group for up to 2 Additional 30 Day Extension Periods by Trustee Lange **SECONDED** by Trustee Apostolos. **MOTION CARRIED UNANIMOUSLY.**

Aye: 6

No: 0

Abstain: 0

XVIII. ADJOURNMENT

MOTION to Adjourn at 7:53 PM by Trustee Lange **SECONDED** by Trustee Kucharski. **MOTION CARRIED UNANIMOUSLY.**

Aye: 6

No: 0

Abstain: 0

Submitted by,

Ben Honeck
Deputy clerk

Signed by,

Colleen Landisch-Hansen
Village Administrator/Clerk