



VILLAGE OF THIENSVILLE
Board of Trustees
MINUTES

DATE: Monday, November 18, 2024

LOCATION: 250 Elm Street, Thiensville, WI

TIME: 6:00 PM

I. CALL TO ORDER

President Rosing called the meeting to order at 6:00 PM.

The meeting was a combined meeting for Committee of the Whole and Board of Trustees.

II. ROLL CALL

President

John Rosing

Administrator

Colleen Landisch-Hansen

Staff

Director of Community Services/Public Works Andy LaFond

Police Chief Curt Kleppin

Deputy Village Clerk/Administrative Coordinator Ben Honeck

Board of Trustees

Jennifer Abraham

Angelina Apostolos

Kristina Eckert

Kenneth Kucharski

David Lange

Richard Longabaugh

III. PLEDGE OF ALLEGIANCE

IV. CITIZENS TO BE HEARD

A.

Open to any resident or taxpayer on items not subject to a public hearing: Please be advised per §19.84(2), information will be received from the public. Village policy limits a three (3) minute time period per person, with time extension by the presiding official's discretion or a vote of 2/3 of the Board or Committee; be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments. Written comments on agenda items are encouraged to be sent and addressed to the intended body by

noon on the day of the meeting. Comments received timely will be forwarded to all members of the body. If you wish to speak, you must pre-register by emailing the Village Clerk at clandisch@village.thiensville.wi.us by 4:00 PM on the day of the meeting or by signing in immediately prior to the meeting.

There were no citizens to be heard.

V. OATH OF OFFICE

A. Village Administrator/Interim Clerk Colleen Landisch-Hansen to Administer Oath of Office

1. Police Officer Hunter Tuchel

Administrator Landisch-Hansen administered the Oath of Office to Police Officer Hunter Tuchel

B. Motion to take 15-minute recess

MOTION to Adjourn for 15 Minute Recess at 6:11 PM by Trustee Longabaugh **SECONDED** by Trustee Kucharski. **MOTION CARRIED UNANIMOUSLY.**

Aye: 7

No: 0

Abstain: 0

C. Motion to reconvene

MOTION to Reconvene at 6:25 PM by Trustee Lange **SECONDED** by Trustee Apostolos. **MOTION CARRIED UNANIMOUSLY.**

Aye: 7

No: 0

Abstain: 0

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

VI. APPROVAL OF MINUTES

A. Board of Trustees

1. October 21, 2024 (att)
2. November 4, 2024 (att)

VII. DEPARTMENT REPORTS

A. Police Department

1. October 2024 (att)

B. Public Works Department

VIII. COMMITTEE REPORTS

A. Committee of the Whole

1. November 4, 2024 (att)

IX. REPORTS AND COMMUNICATIONS

A. Plan Commission

1. September 10, 2024 (att)

B. Southern Ozaukee Fire & EMS Department Board

1. September 11, 2024 (att)

C. Southern Ozaukee Fire & EMS Department Commission

1. September 11, 2024 (att)

D. Capital Expenditures

1. November 2024 (att)

MOTION to Approve Consent Agenda by Trustee Eckert **SECONDED** by Trustee Apostolos. **MOTION CARRIED UNANIMOUSLY.**

Aye: 7

No: 0

Abstain: 0

BUSINESS AGENDA

X. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

A. Accounts Payable

1. October 19, 2024 through November 15, 2024 (att)

MOTION to Approve Accounts Payable from October 19, 2024 Through November 15, 2024 by Trustee Lange **SECONDED** by Trustee Abraham. **MOTION CARRIED UNANIMOUSLY.**

Aye: 7

No: 0

Abstain: 0

B. Financial Report

1. October 2024 (att)

C. Capital Requests

1. Review and action regarding Capital Requests (att)

Director LaFond explained that the Capital Request is for the purpose of replacing two Public Works vehicles, one from 1997 and the other from 2000. The purchase will come from the DPW Truck Capital Reserve, with the remaining portion from the Sewer Utility.

MOTION to Approve Capital Requests by Trustee Eckert **SECONDED** by Trustee Apostolos. **MOTION CARRIED UNANIMOUSLY.**

Aye: 7

No: 0

Abstain: 0

XI. PRESIDENT'S REPORT

A. Appointments

None

XII. ADMINISTRATOR'S REPORT

A. Administrator's report (att)

Administrator Landisch-Hansen shared the Administrator's Report.

Reference attached file "11-18-2024 Administrators Report" (Section XII item A.)

B. Building Inspection Report

1. October 2024 (att)

XIII. ATTORNEY'S REPORT

XIV. COMMITTEE REPORTS

A. Review and action regarding Southern Ozaukee Fire and Emergency Medical Services Department 2023 Annual Report (att)

Chief Bialk presented the Southern Ozaukee Fire & Emergency Services Department 2023 Annual Report

Reference attached file "2023 SOFD Annual Report" (Section XIV item A.)

Trustee Lange asked about staffing needs for the Department. Chief Bialk stated that there are 3 full-time firefighters per shift and the rest is rounded out by volunteers. Chief Bialk also noted that the Department could always use more volunteers.

Trustee Longabaugh also asked about a perceived increase in siren frequency. Chief Bialk posited that a possible rise in the number of sirens heard in the Village was a result of increased call volume and the responding vehicles coming from the Buntrock station in Mequon.

MOTION to Approve the Southern Ozaukee Fire and Emergency Medical Services Department 2023 Annual Report by Trustee Lange **SECONDED** by Trustee Longabaugh. **MOTION CARRIED UNANIMOUSLY.**

Aye: 7

No: 0

Abstain: 0

B. Review and action Resolution 2024-11 Adopting 2025 Budget and 2024 Tax Levy & Rate (att)

MOTION to Approve Resolution 2024-11 Adopting 2025 Budget and 2024 Tax Levy & Rate by Trustee Eckert **SECONDED** by Trustee Lange. **MOTION CARRIED UNANIMOUSLY.**

Aye: 7

No: 0

Abstain: 0

C. Review and action regarding Resolution 2024-14 adopting the 2025 Sewer Utility Budget (att)

MOTION to Approve Resolution 2024-14 Adopting the 2025 Sewer Utility Budget by Trustee Lange **SECONDED** by Trustee Abraham. **MOTION CARRIED UNANIMOUSLY.**

Aye: 7

No: 0

Abstain: 0

D. Review and action regarding Resolution 2024-13 fixing salaries for Village Employees and Elected Officials for the period ending December 31, 2025 (att)

Trustee Eckert inquired about additional hours by staff during the staffing shortages.

Administrator Landisch-Hansen confirmed that the budget for wages is ahead again this year due to the Deputy Clerk and Village Administrative Assistant positions both being vacant for several months of the year.

Trustee Eckert suggested the Board consider doing something to compensate for the extra time worked by staff during those months, similar to an action taken the previous year.

MOTION to Approve Resolution 2024-13 Fixing Salaries for Village Employees and Elected Officials for the Period Ending December 31, 2025 by Trustee Apostolos **SECONDED** by Trustee Lange. **MOTION CARRIED UNANIMOUSLY.**

Aye: 7

No: 0

Abstain: 0

E. Review and action regarding Resolution 2024-15 approving a Memorandum of Understanding between the MTSD, Mequon & Thiensville for a School Resource Officer Program (att)

Trustee Eckert stated that it would be good to have the Resource Officers make a presentation to the Board in regard to the Program, and that sooner would be preferable.

MOTION to Approve Resolution 2024-15 Approving a Memorandum of Understanding Between MTSD, Mequon & Thiensville for a School Resource Officer Program by Trustee Lange **SECONDED** by Trustee Longabaugh. **MOTION CARRIED UNANIMOUSLY.**

Aye: 7

No: 0

Abstain: 0

F. Review and action regarding Resolution 2024-16 Approving an Agreement Between Alberta Water Trust and the Village of Thiensville

MOTION to Approve Resolution 2024-16 Approving an Agreement Between Alberta Water Trust and the Village of Thiensville by Trustee Lange **SECONDED** by Trustee

Kucharski. **MOTION CARRIED UNANIMOUSLY.**

Aye: 6

No: 0

Abstain: 1 (Apostolos)

G. Review and approve agreement for auditing services with Baker Tilly for years 2024-2028

MOTION to Approve Agreement for Auditing Services with Baker Tilly for Years 2024-2028 by Trustee Lange **SECONDED** by Trustee Apostolos. **MOTION CARRIED UNANIMOUSLY.**

Aye:

No:

Abstain:

Trustee Lange was Excused at 6:56 PM

H. Review and action regarding amending the Village code to allow for the keeping of backyard chickens.

Director LaFond presented a draft ordinance detailing possible changes to the Village Code that would allow for chickens to be kept in resident's backyards.

(Reference attached files "Chicken Enclosure Examples, Draft Ordinance Chicken Enclosure Setback Exhibit, Draft Ordinance for Residential Backyard Chicken Discussion, Chicken Ordinance Staff Memo" (Section XIV item H.)

Trustee Apostolos asked how the Ordinance would be enforced if a resident was not in compliance. Director LaFond answered that it would be handled in the same manner as other Village Ordinances and, if necessary, the Village Police Department. That would be the last measure taken.

Trustee Kucharski asked if there was a potential to attract coyotes. Director LaFond stated that to his knowledge there is no appreciable risk of that and that the terms of the Ordinance make the possibility less likely as well.

Village Attorney Tim Schoonenberg recommended that a Public Hearing be held in regard to the topic and the Board directed Staff to hold a Public Hearing on Monday, January 6, 2025.

MOTION to Direct Staff to Finalize Ordinance Amending the Village Code to Allow for the Keeping of Backyard Chickens by Trustee Longabaugh **SECONDED** by President Rosing. **MOTION CARRIED.**

Aye: 4 (Rosing, Longabaugh, Eckert, Apostolos)

No: 2 (Kucharski, Abraham)

Abstain: 0

XV. REPORTS AND COMMUNICATIONS

XVI. UNFINISHED BUSINESS

XVII. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE PREVIOUS VILLAGE BOARD MEETING.

A. Acceptance/Report Of Gifts Received

1. \$5,366.00 toward Police armor vests for the Thiensville Police Department from the Thiensville-Mequon Lion's Club

MOTION to Accept with Gratitude by Trustee Eckert **SECONDED** by Trustee Longabaugh. **MOTION CARRIED UNANIMOUSLY.**

Aye: 6

No: 0

Abstain: 0

XVIII. ADJOURNMENT

MOTION to Adjourn at 7:23 PM by Trustee Abraham **SECONDED** by Trustee Kucharski. **MOTION CARRIED UNANIMOUSLY.**

Aye: 6

No: 0

Abstain: 0

Submitted by,

Ben Honeck
Deputy clerk

Signed by,

Colleen Landisch-Hansen
Village Administrator/Clerk