VILLAGE OF THIENSVILLE
Committee of the Whole
MINUTES

DATE: Monday, October 7, 2024

LOCATION: 250 Elm Street, Thiensville, WI

TIME: 5:00 PM

I. CALL TO ORDER

II. ROLL CALL

President	**Board of Trustees**	
John Rosing	Jennifer Abraham	Kenneth Kucharski
Administrator	Angelina Apostolos	David Lange
Colleen Landisch-Hansen	Kristina Eckert	Richard Longabaugh

Staff

Director of Community Services/Public Works Andy LaFond

Police Chief Curt Kleppin

Deputy Village Clerk/Administrative Coordinator Ben Honeck

III. REVIEW AND DISCUSSION OF THE PROPOSED YEAR 2025 BUDGET

A. Overview of the proposed budget by Administrator Colleen Landisch-Hansen (att)

Administrator Landisch-Hansen provided an overview of the 2025 proposed budget. State shared revenue estimate increased slightly for 2025 to $45,602

Supplemental Municipal Aid increased by $1,959 to $87,126. State Expenditure Restraint Incentive Program remaining flat at $12,004.

General Transportation Aids increased from $193,000 to $202,000 due to roadway expenditures in 2023.

Investment interest remains budgeted at $100,000. Use of Fund Balance is budgeted at $150,000, an increase of $10,000. On the contingency side, the budget is $100,000

Salaries are budgeted at 3.5% cost of living increase, for both non-represented restricted employees and the police department per contract. Wisconsin Retirement Fund contribution rate goes up to 6.95%, while dental and life insurance rates remain flat. Health insurance premiums increased by about 9% for 2025. Workers' Comp Insurance budgeted at $44,006, a slight decrease from last year.

Election expenses will go down in 2025 due to fewer elections.

Utilities continue to rise with inflation, and the budget is slightly increased to cover potential costs.

State mandated levy limit is 0% plus net new construction and any unused levy from the previous year. Net new construction percentage for Thiensville is 0.852%. With the passing of Act 12, the allowable levy for 2025 is calculated based on 2024 actual levy, personal property aid, and net new construction.

The Southern Ozaukee Fire and EMS Budget has a 5.1% increase, under the 5.2% CPI plus 2% limit. Exemption amount for Thiensville levy is $14,281.

Park Improvement Fund includes donations and fundraising expenses for park improvements. Anticipating receiving $208,000 of grant monies for the court sports project. $412,000 of donations were committed to tennis, pickleball, and splash pad projects.

Capital Projects Fund is projected to receive $120,000 in tax levy, with additional funds from grants and donations.

Stormwater Management Fund accounts for maintenance and improvements, with a projected $52,000 in tax levy and $638,000 in grant monies for the Pigeon Creek Restoration Project.

Tax Incremental Fund (TIF) accounts for activity in the TIF district, with a first principal payment due on the bond.

Sewer Utility Budget includes MMSD operation and maintenance charges, estimated to increase by 5.9%. Single family residential rate estimated to increase by $3 a quarter.

Final budget book includes previous funds and a levy and tax rate summary for historical information.

President Rosing recommended increasing the levy slightly to capture slight increases to cover inflation and other costs.

B. Police Department by Chief Curt Kleppin

Chief Kleppin gave a report on the Thiensville Police Department Capital Requests.

Chief Kleppin discussed that the current equipment and squads are in good condition.

Chief Kleppin shared a request for 10 new firearms, including red dot sights, a mounting system, lights, holsters, and training equipment, was proposed with an estimated cost of $14,000.

Trustee Longabaugh asked about the condition of the Department's long guns. Chief Kleppin indicated that they are currently in good shape.

President Rosing inquired if there is a specific place these firearms are sourced from. Chief Kleppin shared that certain dealers provide law enforcement pricing for firearms.
The second Police Department request was for a new desk for Lieutenant Neuman with a proposed budget of $8500. The intention is to provide more space for public interaction and better accommodate the needs of different positions within the department.

Trustee Eckert asked if a used desk could be acquired for significantly less, Chief Kleppin agreed that it is possible.

The third request from the Police Department was for heavy ballistic vests as the current vests will soon require replacement. The vests are reaching the end of the warranty period. It was noted that the wait time for regular vests is up to 10 months. The proposal outlined the need for 16 plates and one carrier, amounting to $5,366, to accommodate the eight officers.

MOTION to adjourn to recess at 5:59PM by Trustee Apostolos **SECONDED** by Trustee Eckert. **MOTION CARRIED UNANIMOUSLY**.
Aye: 7
No: 0
Abstain: 0

C. Department of Community Services/Public Works by Director Andy La Fond

MOTION to reconvene from recess at 7:07PM by Trustee Eckert **SECONDED** by Trustee Apostolos. **MOTION CARRIED UNANIMOUSLY**.
Aye: 7
No: 0
Abstain: 0

Director LaFond noted that the available funds are limited, so certain requests have been cut to keep the financial constraints in mind.

There is a request to replenish the vehicle replacement fund with $25,000, as is done annually.

Emergency expenditure was required to replace a bucket truck, and future replacements for older vehicles are also necessary but not recommended in this budget.

There is also a hot patcher truck to help improve road conditions, which is $28,000 but also not recommended for this budget.

There is a recommended request for $20,000 for the Emerald Ash Borer Program. Currently, these trees need to be treated every year, it would be effective to work towards replacement instead. These funds would allow 20 to 25 new trees to be planted per year.

Director LaFond reported that in the mid-80s, a DNR spill site was caused by chemicals used in fire training. The Village has spent about $12,000 a year on reporting and testing for petroleum-based products. Two years ago, it was proposed to not remove soils but install an asphalt cap to prevent rainwater from pushing in. The DNR is now requesting a study in ground wells to determine the extent of the PFAS. The Village has received a quote for $44,000 to do the testing and reporting.

D. Balance of Departments by Administrator Colleen Landisch-Hansen

Administrator Landisch-Hansen recommended adding an accounts receivable module to the Village's financial software, which would significantly improve efficiencies. The current manual process involves typing and mailing invoices, which is not consistently followed up on.

The cost is $3,300 for this module, which includes annual hosting and setup.

Administrator Landisch-Hansen discussed a previous year's request for recodification of the zoning code, which Vandewalle & Associates is currently performing the code diagnostic and analysis on. If the Village would like to move forward with the recodification, pulling from the reserve for the bike path on North Main is suggested.

Administrator Landisch-Hansen noted that the draft as presented will be published for the Budget Public Hearing in November. The proposed tax rate will be $5.25 per $1,000.

IV. ADJOURNMENT

MOTION to adjourn at 7:44PM by Trustee Lange **SECONDED** by Trustee Apostolos. **MOTION CARRIED UNANIMOUSLY**.
Aye: 7
No: 0
Abstain: 0

Submitted by,

Ben Honeck
Deputy clerk

Signed by,

Colleen Landisch-Hansen
Village Administrator/Clerk