



Southern Ozaukee Fire & EMS Board  
MINUTES

DATE: Wednesday, September 11, 2024

LOCATION: 250 Elm Street, Thiensville,  
WI

TIME: 5:30 PM

### I. CALL TO ORDER

President Rosing called the meeting to order at 5:30 PM

### II. ROLL CALL

MEQUON MAYOR ANDREW NERBUN  
MEQUON ADMINISTRATOR WILL JONES  
MEQUON ALDERMAN GREG BACH  
MEQUON ALDERMAN DALE MAYR  
MEQUON CITIZEN MEMBER LYNN STREETER

THIENSVILLE PRESIDENT JOHN ROSING  
THIENSVILLE ADMINISTRATOR COLLEEN LANDISCH-HANSEN  
THIENSVILLE TRUSTEE KRISTINA ECKERT  
THIENSVILLE CITIZEN MEMBER DOUGLAS CHIMENTI  
THIENSVILLE ALTERNATE TRUSTEE DAVID LANGE

Mequon Administrator Will Jones is excused.

President Rosing suggested starting the meeting with the Pledge of Allegiance and a moment of silence in observance of September 11th. The Board recited the Pledge of Allegiance, followed by a moment of silence.

### III. APPROVAL OF MINUTES

A. July 10, 2024 (att)

B. August 1, 2024 (att)

**MOTION** to approve July 10, 2024 and August 1, 2024 minutes by Mayor Nerbun **SECONDED** by Alderman Mayr. **MOTION CARRIED UNANIMOUSLY.**

**Aye:** 7

**No:** 0

**Abstain:** 0

#### **IV. ADJOURN TO CLOSED SESSION**

**MOTION** to adjourn to closed session at at 5:35 PM by Trustee Eckert **SECONDED** by Mayor Nerbun. **MOTION CARRIED UNANIMOUSLY.**

**Aye:** 7

**No:** 0

**Abstain:** 0

A. Roll Call Vote

#### **Roll Call Vote**

**Aye:** Mayor Nerbun, Alderman Bach, Alderman Mayr, Citizen Streeter, President Rosing, Trustee Eckert, and Citizen Chimenti

**No:** none

**MOTION CARRIED UNANIMOUSLY**

1. Command Staff Performance. The SOFD Board may convene into closed session pursuant to Wis. State 19.85(1)(f) for the purpose of considering financial, medical, social or personal histories or disciplinary data of specific persons and/or the preliminary consideration of specific personnel problems which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems, and then will reconvene into open session to take such action as it deems appropriate.

**MOTION** to reconvene in open session at 5:58 PM by Citizen Chimenti **SECONDED** by Alderman Mayr. **MOTION CARRIED UNANIMOUSLY.**

**Aye:** 7

**No:** 0

**Abstain:** 0

#### **V. RECONVENE IN OPEN SESSION**

A. Action Regarding Closed Session Topic  
None

#### **VI. FINANCE**

#### A. Review and Approve Ambulance Rate Survey (att)

Chief Bialk introduced the ambulance rate survey, mentioning it was part of the 2025 budget planning.

The survey suggested increasing rates for various services, including BLS non-resident, ALS non-resident, and specialty care transports.

Citizen Streeter suggested in the future also compare rates with local surrounding municipalities.

**MOTION** to approve Ambulance Rate Survey suggestions by Mayor Nerbun **SECONDED** by Citizen Streeter. **MOTION CARRIED UNANIMOUSLY.**

**Aye: 7**

**No: 0**

**Abstain: 0**

#### B. Review and Approve 2025 Budget (att)

Administrator Landisch-Hansen provided an overview of the 2025 budget.

Administrator Landisch-Hansen shared that the 2025 budget municipal contribution increase of 5.1% utilizes the levy limit exemption of CPI plus 2% allowable to joint fire departments. The presented 2025 budget complies with Wisconsin statute 66.0602 and requires both communities to pass a resolution authorizing this exemption to their respective municipal levies.

Operating revenue and expenditures decreased from last year by \$202,608 to \$3,571,180. This decrease is due to the department not receiving any Ozaukee County ARPA local recovery aid in 2025. The budgeted capital contribution remained flat at \$130,285 for future equipment purchases.

**MOTION** to approve 2025 Budget with the caveat that it may need to be adjusted if CPI changes by Alderman Mayr **SECONDED** by Alderman Bach. **MOTION CARRIED UNANIMOUSLY.**

**Aye: 7**

**No: 0**

**Abstain: 0**

## VII. OPERATIONS

#### A. 2023 Annual Report (att)

Chief Bialk presented the 2023 annual report.

Chief Bialk highlighted that there were 2900 calls for the year, which was an increase from 2023. This increase is consistent with the year-to-year trend.

The Board discussed posting the report online and considered sharing it with local media for broader awareness.

B. Personnel Handbook Update (att)

Chief Bialk will bring this item back in November for Board review and approval.

## VIII. GOVERNANCE

A. Strategic Plan Update (att)

Chief Bialk noted the strategic plan update is delayed until key vacancies are filled with a target date of first quarter 2025.

## IX. REVIEW DATE OF NEXT MEETING

A. November 13, 2024

## X. ADJOURNMENT

**MOTION** to adjourn at 6:39 PM by Mayor Nerbun **SECONDED** by Trustee Eckert. **MOTION CARRIED UNANIMOUSLY.**

**Aye:** 7

**No:** 0

**Abstain:** 0

Submitted by,

Ben Honeck  
Deputy clerk

Signed by,

Colleen Landisch-Hansen  
Village Administrator/Clerk

[MIN\_SIGNATURES]