

**VILLAGE OF THIENSVILLE
BOARD OF TRUSTEES
MINUTES**

DATE: Monday, November 13, 2017

**LOCATION: 250 Elm Street
Thiensville, WI**

TIME: 6:00 PM

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Kim Beck	Kenneth Kucharski (excused)
	Ronald Heinritz	David Lange
	Rob Holyoke	Elmer Prenzlow
Administrator:	Dianne Robertson	
Attorney:	Robert Feind (excused)	
Staff:	Police Chief Scott Nicholson	
	Director of Public Works Andy LaFond	
	Assistant Administrator Colleen Landisch-Hansen	
	Clerk Amy Langlois	

III. PLEDGE OF ALLEGIANCE

Trustee Holyoke led the recitation of the Pledge of Allegiance.

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

IV. APPROVAL OF MINUTES

- A. Board of Trustees**
 - 1. October 16, 2017

V. DEPARTMENT REPORTS (Receipt)

- A. Department Reports (Receipt)**
 - 1. Fire Department
 - a. N/A
 - 2. Police Department
 - a. October Police, 2017
 - 3. Public Works Department
 - a. October DPW, 2017

VI. COMMITTEE REPORTS

- A. 2018 Budget Public Hearing**
 - 1. November 6, 2017

VI. COMMITTEE REPORTS (CONTINUED)

- B. Committee of the Whole**
 - 1. November 6, 2017

VII. REPORTS AND COMMUNICATIONS

- A. Historic Preservation Commission**
 - 1. October 11, 2017
- B. Mequon/Thiensville Bike Pedestrian Commission**
 - 1. September 1, 2017 (not available)
 - 2. October 5, 2017
 - 3. November 1, 2017 (not available)
- C. Plan Commission**
 - 1. September 12, 2017
- D. River Advisory Committee**
 - 1. May 18, 2017
 - 2. June 15, 2017 (not available)
- E. Capital Expenditures**

MOTION by Trustee Holyoke, **SECONDED** by Trustee Prenzlów to approve the Consent Agenda. **MOTION CARRIED UNANIMOUSLY.**

BUSINESS AGENDA

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

- A. Accounts Payable for All Funds**
 - 1. **Accounts Payable**
 - a. October 16, 2017 through November 10, 2017

MOTION by Trustee Prenzlów, **SECONDED** by Trustee Beck to approve the Accounts Payable from October 16, 2017 through November 10, 2017 in the amount of \$213,138.95. **MOTION CARRIED UNANIMOUSLY.**

- 2. **Financial Report (Receipt)**
 - a. October, 2017

The Financial Report was received.

IX. PRESIDENT'S REPORT

- A. Appointments**
 - 1. **Operator's License – New**
 - a. **Remington's River Inn**
Robert Joseph Webb

MOTION by Trustee Beck, **SECONDED** by Trustee Lange to approve the Operator's License – New for Remington's River Inn: Robert Joseph Webb. **MOTION CARRIED UNANIMOUSLY.**

IX. PRESIDENT'S REPORT (CONTINUED)

2. **Fire Department Member**
Nicholas K. Gardner
Kevin M. Gute

MOTION by Trustee Lange, **SECONDED** by Trustee Beck to approve Nicholas K. Gardner and Kevin M. Gute as New Fire Department Members. **MOTION CARRIED UNANIMOUSLY.**

X. ADMINISTRATOR'S REPORT

- A. **Department Reports**
 1. Administrator's Report

Administrator Robertson shared a copy of a letter that the Village's legal counsel had sent to the Administrative Law Judge and Commissioner of Railroads on behalf of the Village in objection to the requested extension to complete the repairs to Buntrock Avenue and West Freistadt Road. This has been posted on the Railroad's online system.

Also, there was a developer that had options on the M&I site at 200 Green Bay Road. Administrator Robertson will continue to try to make contact for an update.

2. **Building Inspection Department (Receipt)**
 - a. October, 2017 Report

The Building Inspection Department report was received.

XI. ATTORNEY'S REPORT

No Attorney's report.

XII. COMMITTEE REPORTS

- A. Review and approval of Resolution 2017-12 Adopting the 2018 Budget and Establishing the 2017 Tax Levy and Rate

MOTION by Trustee Prenzlów, **SECONDED** by Trustee Holyoke to approve Resolution 2017-12 Adopting the 2018 Budget and Establishing the 2017 Tax Levy and Rate. **MOTION CARRIED UNANIMOUSLY.**

- B. Review and approval of Resolution 2017-13 Fixing Salaries for Village Employees and Elected Officials for the Fiscal Period Ending December 31, 2018

MOTION by Trustee Beck, **SECONDED** by Trustee Lange to approve Resolution 2017-13 Fixing Salaries for Village Employees and Elected Officials for the Fiscal Period Ending December 31, 2018. **MOTION CARRIED UNANIMOUSLY.**

- C. Review and approval of Resolution 2017-14 Approving An Agreement Between the Village of Thiensville and the Thiensville Professional Police Association of the Wisconsin Professional Police Association for Years 2018-2020

Administrator Robertson shared that with this three-year Agreement, the uniform allowance has been increased by about \$65 per year and the insurance language has been reviewed by legal counsel.

Board of Trustees Minutes
November 13, 2017
Page four of five

MOTION by Trustee Lange, **SECONDED** by Trustee Prenzlów to approve Resolution 2017-14 Approving An Agreement Between the Village of Thiensville and the Thiensville Professional Police Association of the Wisconsin Professional Police Association for Years 2018-2020. **MOTION CARRIED UNANIMOUSLY.**

D. Review and recommendation to Resurrect Mailing an Annual Village Newsletter

President Mobley shared his concern about residents getting the information they need to keep informed about Village news and Ordinances and inquired of the Board if sending an abbreviated version of what has been sent in the past would be helpful. The cost of this mailing would be about \$2,500. With the turnover in the Village, there are homeowners that may not know about trash pickup or trailers in the driveway.

Trustee Holyoke inquired as to how many requests have been made for a printed newsletter. There have not been many.

Administrator Robertson also shared that in the past, the pet license application was included as a reminder that pets must be licensed annually.

Trustee Lange shared that not everyone does email. Trustee Beck believes that this would be a big step back and that no matter the age of the population, people are very in-tune to technology and are very capable.

Trustee Holyoke inquired as to how new residents are informed. Trustee Prenzlów suggested sending a postcard indicating the Village's website as a resource.

Trustee Beck feels that the Village website and weekly notices from Village Voice are terrific and effective.

Trustee Prenzlów expressed that the Newsletters are repetitive and do not change and feels that there are better ways to spend \$2,500. President Mobley stated that residents who have lived in the Village for many years have seen the newsletter, however, a new resident has never see it.

Trustee Beck stated that Police Chief Nicholson shared information regarding a gas leak in the Village via Next Door Thiensville and on Facebook. This technology is powerful and immediate.

Trustee Heinritz is in favor of a newsletter and believes it is an effective way to communicate. Trustee Holyoke feels that \$2,500 is not a reasonable amount and believes that this money could be spent more effectively.

Trustee Lange feels that reaching out by utilizing all avenues available is a great way to connect.

Police Chief Nicholson shared that New Resident Packets are delivered by the Officers. These Packets include information regarding the Village's website, license forms, etc.

President Mobley stated that if it is decided that a newsletter does not get mailed, this would be a great indicator to determine how it is working based on how many dogs get licensed next year.

No action was taken.

E. Review and approval of Certificate of Recognition for Attaining Rank of Eagle Scout, Ryan Gettelfinger, Boy Scout Troop #852

MOTION by Trustee Beck, **SECONDED** by Trustee Heinritz to approve the Certificate of Recognition for Attaining Rank of Eagle Scout, Ryan Gettelfinger, Boy Scout Troop #852. **MOTION CARRIED UNANIMOUSLY.**

NEXT RESOLUTION NUMBER:	2017-15
NEXT ORDINANCE NUMBER:	2017-06

XIII. REPORTS AND COMMUNICATIONS

XIV. UNFINISHED BUSINESS

XV. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE OCTOBER 16, 2017 VILLAGE BOARD MEETING

- A. Inter-Governmental Committee with Mequon
- B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report of Gifts Received:
 - 1. \$2,300 from Liebau Laun, Inc., Arthur Liebau for Village Park Dog Waste Stations

MOTION by Trustee Lange, **SECONDED** by Trustee Holyoke to accept the gift of \$2,300 from Liebau Laun, Inc., Arthur Liebau for Village Park Waste Stations with much gratitude. **MOTION CARRIED UNANIMOUSLY.**

- D. Dialog with Mequon regarding water utility service
- E. Review next month's meeting date schedule

Next month's Committee of the Whole and Board of Trustees meeting will be combined and is scheduled for Monday, December 11, 2017 at 6:00 PM.

Trustee Lange reported that the RFP for the joint gateway project with the City of Mequon deadline is this week. A selection will be made very soon. December 5th will be a presentation from whomever is selected.

The DPW staff continue to lay bricks for the Spring Street cut through and the structure will be here the first week of December.

XVI. ADJOURNMENT

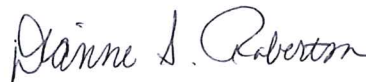
MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to adjourn the meeting at 6:30 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois
Village Clerk

Approved by,



Dianne S. Robertson
Administrator