



VILLAGE OF THIENSVILLE  
Board of Trustees  
MINUTES

DATE: Monday, July 15, 2024

LOCATION: 250 Elm Street, Thiensville, WI

TIME: 5:30 PM

## I. CALL TO ORDER

## II. ROLL CALL

### President

John Rosing

### Administrator

Colleen Landisch-Hansen

### Staff

Director of Community Services/Public Works Andy LaFond

Police Chief Curt Kleppin

Deputy Village Clerk/Administrative Coordinator Ben Honeck

### Board of Trustees

Jennifer Abraham

Angelina Apostolos

Kristina Eckert

Kenneth Kucharski

David Lange

Richard Longabaugh

## III. PLEDGE OF ALLEGIANCE

A. Trustee Kucharski to lead the Pledge of Allegiance

## IV. CITIZENS TO BE HEARD

A. Open to any resident or taxpayer on items not subject to a public hearing: Please be advised per §19.84(2), information will be received from the public. Village policy limits a three (3) minute time period per person, with time extension by the presiding official's discretion or a vote of 2/3 of the Board or Committee; be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments. Written comments on agenda items are encouraged to be sent and

addressed to the intended body by noon on the day of the meeting. Comments received timely will be forwarded to all members of the body. If you wish to speak, you must pre-register by emailing the Village Clerk at [clandisch@village.thiensville.wi.us](mailto:clandisch@village.thiensville.wi.us) by 4:00 PM on the day of the meeting or by signing in immediately prior to the meeting.

There were no citizens to be heard

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| <b>CONSENT AGENDA</b> |
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Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

## **V. APPROVAL OF MINUTES**

A. Board of Trustees

1. June 17, 2024 (att)

## **VI. DEPARTMENT REPORTS**

A. Police Department

1. June, 2024 (att)

B. Public Works Department

## **VII. COMMITTEE REPORTS**

## **VIII. REPORTS AND COMMUNICATIONS**

A. Capital Expenditures

1. June 2024 (att)

B. Plan Commission

1. June 11, 2024 (att)

C. Southern Ozaukee Fire & EMS Commission

1. May 8, 2024 (att)

D. Southern Ozaukee Fire & EMS Board

1. May 8, 2024 (att)

**MOTION** to approve Consent Agenda by Trustee Longabaugh **SECONDED** by Trustee Kucharski. **MOTION CARRIED UNANIMOUSLY.**

**Aye:** 7

**No:** 0

**Abstain:** 0

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| <b>BUSINESS AGENDA</b> |
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**IX. FINANCIAL REPORTS AND ACCOUNTS PAYABLE**

A. Accounts Payable

1. June 15, 2024 Through July 12, 2024

Authorization for the Village Administrator to release usual and customary bills

Administrator Landisch-Hansen noted that this is due to the meeting being a week earlier than usual and that this allows for the usual expenses to still be paid on time.

**MOTION** to approve The Village Administrator to release usual and customary bills by Trustee Kucharski **SECONDED** by Trustee Apostolos. **MOTION CARRIED UNANIMOUSLY.**

**Aye:** 7

**No:** 0

**Abstain:** 0

## B. Financial Report

### 1. May 2024 (att)

## X. PRESIDENT'S REPORT

### A. Appointments

#### 1. New Operator's Licenses

| Item | Name            | Address                                  | New or Renewal |
|------|-----------------|------------------------------------------|----------------|
| a.   | Luke B Bolander | Remington's River Inn, 130 S Main Street | New            |
| b.   | Briana C Bartz  | Thiensville Business Association         | New            |

**MOTION** to approve New Operator's Licenses for table line items a. & b. by Trustee Eckert **SECONDED** by Trustee Abraham. **MOTION CARRIED UNANIMOUSLY.**

**Aye:** 7

**No:** 0

**Abstain:** 0

#### 2. Operator's Licenses Renewals

| Item | Name             | Address                                              | New or Renewal |
|------|------------------|------------------------------------------------------|----------------|
| a.   | Shuran Byers     | Maa Maalika Petroleum, Village BP, 246 S Main Street | Renewal        |
| b.   | Nora L Kozlowski | Skippy's Burger Bar, 113 Green Bay Road              | Renewal        |

**MOTION** to approve Operator's License Renewals for table line items a. & b. by Trustee Apostolos **SECONDED** by Trustee Eckert. **MOTION CARRIED UNANIMOUSLY.**

**Aye:** 7

**No:** 0

**Abstain:** 0

### 3. Review and Action regarding the following Board Appointments

#### a. Historic Preservation Commission

##### 1. Rich Longabaugh

**MOTION** to appoint Rich Longabaugh to Historic Preservation Committee by Trustee Eckert  
**SECONDED** by Trustee Kucharski. **MOTION CARRIED UNANIMOUSLY.**

**Aye:** 7

**No:** 0

**Abstain:** 0

## **XI. ADMINISTRATOR'S REPORT**

### A. Department Reports

#### 1. Administrator's Report (att)

Administrator Landisch-Hansen stated that the OED Economic Forecast and Business of the Year Breakfast save the dates had been sent out for September 26th and congratulated Glaze for being named as a 2024 Business of the Year and for their 20th Anniversary.

The upcoming August Partisan Primary Election is on Tuesday, August 13. In-office absentee voting will begin July 30 and run through August 9 during normal business hours and until 5PM August 9.

Administrator Landisch-Hansen shared income revenue for July 2024. \$281,320.00 was received for PPI&I from MMSD and that the 3Q General Transportation Aid was received in the amount of \$48,329.40.

### B. Building Inspection Report

#### 1. June 2024 (att)

## **XII. ATTORNEY'S REPORT**

None

## **XIII. COMMITTEE REPORTS**

A. Review and Action Regarding Resolution 2024-06 Wisconsin Department of Natural Resources NR 208 - Compliance Maintenance Resolution (att)

Administrator Landisch-Hansen shared that the village once again received an A grade for financial and collection system of the sewage system.

**MOTION** to approve Resolution 2024-06 Wisconsin Department of Natural Resources NR 208 - Compliance Maintenance Resolution by Trustee Lange **SECONDED** by Trustee Abraham. **MOTION CARRIED UNANIMOUSLY.**

**Aye:** 7

**No:** 0

**Abstain:** 0

B. Review and action regarding conditional offers of employment

1. Extend conditional offer for Police Officer position

**MOTION** to extend conditional offer for Police Officer position by Trustee Longabaugh **SECONDED** by Trustee Kucharski. **MOTION CARRIED UNANIMOUSLY.**

**Aye:** 7

**No:** 0

**Abstain:** 0

2. Extend conditional offer for Administrative Assistant - Community Services position

**MOTION** to Extend Conditional Offer for Administrative Assistant - Community Services position by Trustee Lange **SECONDED** by Trustee Apostolos. **MOTION CARRIED UNANIMOUSLY.**

**Aye:** 7

**No:** 0

**Abstain:** 0

**XIV. REPORTS AND COMMUNICATIONS**

None

**XV. UNFINISHED BUSINESS**

None

**XVI. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE PREVIOUS VILLAGE**

## **BOARD MEETING.**

None

## **XVII. MOTION TO ADJOURN TO CLOSED SESSION**

A. Pursuant to Wis. Stats. 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

**MOTION** to adjourn to Closed Session at 5:44PM by Trustee Eckert **SECONDED** by Trustee Longabaugh. **MOTION CARRIED UNANIMOUSLY.**

B. Vote of Board to Adjourn to Closed Session

**Aye:** Trustees Abraham, Apostolos, Eckert, Kucharski, Lange, Longabaugh, and President Rosing

**No:**

**MOTION CARRIED UNANIMOUSLY**

## **XVIII. MOTION TO RECONVENE IN OPEN SESSION**

**MOTION** to reconvene in Open Session at 9:57PM by Trustee Apostolos **SECONDED** by Trustee Longabaugh. **MOTION CARRIED UNANIMOUSLY.**

A. Vote of Board to Reconvene

Roll Call Vote

**Aye:** Trustees Abraham, Apostolos, Eckert, Kucharski, Lange, Longabaugh, and President Rosing

**No:**

**MOTION CARRIED UNANIMOUSLY**

B. Review and possible action regarding Closed Session topics

None

## **XIX. ADJOURNMENT**

**MOTION** to adjourn at 9:57PM by Trustee Lange **SECONDED** by Trustee Longabaugh. **MOTION CARRIED UNANIMOUSLY.**

**Aye:** 7

**No:** 0

**Abstain:** 0