



VILLAGE OF THIENSVILLE
Board of Trustees
MINUTES

DATE: Monday, May 20, 2024

LOCATION: 250 Elm Street, Thiensville, WI

TIME: 6:00 PM

I. CALL TO ORDER

II. ROLL CALL

PRESIDENT:	JOHN ROSING
TRUSTEES:	JENNIFER ABRAHAM ANGELINA APOSTOLOS KRISTINA ECKERT KENNETH KUCHARSKI DAVID LANGE VACANT
ADMINISTRATOR:	COLLEEN LANDISCH-HANSEN
ATTORNEY:	TIM SCHOONENBERG
STAFF:	DIRECTOR OF COMMUNITY SERVICES/PUBLIC WORKS ANDY LAFOND DEPUTY VILLAGE CLERK/ADMINISTRATIVE COORDINATOR BEN HONECK POLICE CHIEF CURT KLEPPIN

III. PLEDGE OF ALLEGIANCE

A. Trustee Abraham to lead the Pledge of Allegiance

IV. PUBLIC HEARING REGARDING PROPOSED ORDINANCE 2024-01 AMENDING ZONING CODE RELATED TO FLOODPLAINS

A. Motion to Open the Public Hearing

MOTION to Open Public Hearing by Trustee Abraham **SECONDED** by Trustee Kucharski.
MOTION CARRIED UNANIMOUSLY.

1. Administrator to Read and Explain Notice

2. Administrator to Give Brief Explanation of Proposed Ordinance Revisions 2024-01 (att)

Director LaFond gave a brief summary of the ordinance revisions as discussed at the May 6th Committee of the Whole meeting for the benefit of citizens present.

3. Comments from Anyone Present to be Heard

Lynn M Shuster, 248 Green Bay Road, was in attendance and asked where information regarding the ordinance change could be found and the meaning of the proposed changes. Director LaFond noted that the directive on this comes from FEMA and it is something the Village is required to review every so often to be in compliance with FEMA. FEMA does not directly inform individuals but Director LaFond offers to discuss the details directly if they would like to do so.

4. Administrator to Read any Correspondence Received Related to Proposed Ordinance 2024-01

None received

5. Comments from the Village Board

Trustee Lange thanked Director LaFond for his foresight in beginning research into the flood plain mapping well ahead of time.

B. Motion to Close the Public Hearing

MOTION to Close Public Hearing by Trustee Abraham at 6:09PM **SECONDED** by Trustee Kucharski. **MOTION CARRIED UNANIMOUSLY.**

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

V. APPROVAL OF MINUTES

A. Board of Trustees

1. April 15, 2024 (att)

B. Special Board of Trustees

1. May 6, 2024 (att)

VI. DEPARTMENT REPORTS

A. Police Department

1. April 2024 (att)

B. Public Works Department

VII. COMMITTEE REPORTS

A. Committee of the Whole

1. May 6, 2024 (att)

VIII. REPORTS AND COMMUNICATIONS

A. Capital Project Expenditure Report

1. May 2024 (att)

B. Historic Preservation Commission

1. April 9, 2024 (att)

C. Plan Commission

1. April 16, 2024 (att)

D. Southern Ozaukee Fire and EMS Board

1. March 13, 2024 (att)

E. Southern Ozaukee Fire and EMS Commission

1. March 13, 2024 (att)

MOTION to Approve Consent Agenda by Trustee Eckert **SECONDED** by Trustee Abraham.
MOTION CARRIED UNANIMOUSLY.

BUSINESS AGENDA

IX. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

A. Accounts Payable

1. April 13, 2024 to May 17, 2024 (att)

MOTION to Approve Accounts Payable 4/13/2024 - 5/17/2024 by Trustee Kucharski
SECONDED by Trustee Apostolos. **MOTION CARRIED UNANIMOUSLY.**

B. Financial Report

X. PRESIDENT'S REPORT

A. Appointments

1. Review and action regarding the following Operators Licenses - New:

a. Thiensville Business Association, PO Box 185, Thiensville WI 53092

1. Traci K. Cain

2. Review and action regarding the following Operator's Licenses - Renewal:

a. Lionfest

1. Gregory Fred Kickbush

b. Thiensville Business Association, PO Box 185, Thiensville WI 53092

1. Robert John Kos

c. Remington's River Inn, 130 S. Main Street

1. Amy Marie Ollman

MOTION to Approve all Operator's Licenses by Trustee Eckert **SECONDED** by Trustee Apostolos. **MOTION CARRIED UNANIMOUSLY.**

XI. ADMINISTRATOR'S REPORT

A. Department Reports

1. Administrator's Report (att)

Administrator Landisch-Hansen noted that the 2024 Board of Review would be taking place on Wednesday, May 22nd, at 9:00AM and that just ahead of that would be the training for the Board of Review. Administrator Landisch-Hansen also relayed that there were two days left to buy tickets for the upcoming Gala in the Park event on June 1st, and that tickets were almost sold out.

A summary of incoming revenue was then given, stating that \$48,329 was received from the state of Wisconsin for the 2nd quarter transportation aids and just under \$6,800 was also received from the state of Wisconsin for personal property aid. The 2023 insurance dividend of \$7,129 was received and the 1st quarter DirectTV cable franchise fee was received, totaling \$822.67.

Trustee Lange asked if the cable fees were getting lower and Administrator Landisch-Hansen confirmed that they were, and that as more people are going to streaming this fee continues to go down.

Administrator Landisch-Hansen shares that there will also be a Memorial Day Ceremony in front of Mequon City Hall at 10:00AM, but there will be no parade.

B. Building Inspection Report (Receipt)

1. April 2024 (att)

XII. ATTORNEY'S REPORT

XIII. COMMITTEE REPORTS

A. Presentation by Attorney Joel S. Aziere of Buelow Vetter regarding the duties and responsibilities of Village Trustees (att)

Attorney Aziere gives a presentation explaining the duties of the Village Trustees, including an overview of open meetings law and public record law.

B. Review and action regarding Memorandum of Understanding between the Village of Thiensville and City of Mequon regarding local match of Wisconsin DOT Transportation Alternatives Program (TAP) grant funds (att)

MOTION to adopt Memorandum of Understanding between the Village of Thiensville and City of Mequon regarding local match of Wisconsin DOT Transportation Alternatives Program (TAP) grant funds by Trustee Eckert **SECONDED** by Trustee Kucharski. **MOTION CARRIED UNANIMOUSLY.**

C. Review and action regarding Proclamation Congratulating Mequon-Thiensville Community Foundation on its 25th Anniversary (att)

MOTION to approve Proclamation Congratulating Mequon-Thiensville Community Foundation on its 25th Anniversary by Trustee Apostolos **SECONDED** by Trustee Abraham. **MOTION CARRIED UNANIMOUSLY.**

D. Review and action regarding Ordinance 2024-01 An Ordinance Amending Zoning Code Related to Flood Plans (att)

MOTION to approve amendment of ordinance 2024-01 by Trustee Abraham **SECONDED** by Trustee Lange. **MOTION CARRIED UNANIMOUSLY.**

E. Review and action regarding nominations for vacant Village Trustee position

President Rosing summarized the nomination procedures that were discussed at the May 6th Committee of the Whole meeting. Approved nominees will be required to provide a cover letter, resume, and complete a questionnaire by 5/28/2024 for consideration. Interviews will take place at the June 3rd Committee of the Whole.

MOTION by Trustee Kucharski to nominate Rebecca Holyoke-Odeja - 101 Ellenbecker Road **SECONDED** by Trustee Eckert. **MOTION CARRIED UNANIMOUSLY.**

MOTION by Trustee Eckert to nominate Doug Chimenti - 587 Rosedale Drive **SECONDED** by Trustee Abraham. **MOTION CARRIED UNANIMOUSLY.**

MOTION by Trustee Lange to nominate Rich Longabaugh - 204 Williamsburg Drive #4 **SECONDED** by Trustee Eckert. **MOTION CARRIED UNANIMOUSLY.**

MOTION by Trustee Abraham to nominate Jason Dowd - 211 E Freistadt Road **SECONDED** by Trustee Lange. **MOTION CARRIED UNANIMOUSLY.**

MOTION by Trustee Abraham to nominate Elmer Prenzlów - 506 Oakwood Drive **SECONDED** by Trustee Eckert. **MOTION CARRIED UNANIMOUSLY.**

MOTION by Trustee Lange to nominate John Kukla - 313 Riverview Road **SECONDED** by Trustee Apostolos. **MOTION CARRIED UNANIMOUSLY.**

MOTION by Trustee Lange to nominate Dee-Ann Girard - 613 Heidel Road **SECONDED** by Trustee Apostolos. **MOTION CARRIED UNANIMOUSLY.**

F. Review and action regarding Parade Application for Family Fun Before the Fourth Parade on Saturday June 29, 2024 (att)

MOTION to approve application by Trustee Lange **SECONDED** by Trustee Kucharski. **MOTION CARRIED UNANIMOUSLY.**

G. Review and action regarding the following Board Appointments:

1. Plan Commission

a. John Rosing

b. Kenneth Kucharski

2. Historic Preservation Commission

a. Angelina Apostolos

b. Vacant

3. Board of Review

a. John Rosing

b. David Lange

4. Southern Ozaukee Fire and EMS Board

a. John Rosing

b. Kristina Eckert

c. David Lange (alternate)

5. Frank L. Weyenberg Library Board

a. Jennifer Abraham

6. Community Development Authority

a. David Lange

7. Board Representative to Mid-Moraine Legislative Committee

a. David Lange

Trustee Apostolos notes that she does not desire to be the Chair of the Historic Preservation Committee but is willing to act as the presented Chair until someone else can be appointed.

MOTION to approve by Trustee Eckert **SECONDED** by Trustee Abraham. **MOTION CARRIED UNANIMOUSLY.**

H. Review and action regarding the following Citizen Appointments:

1. Board of Review

- a. John Liegeois
- b. Van Mobley
- c. Josh Roemer (alternate)

2. Mequon-Thiensville Bike & Pedestrian Way Commission

- a. Ronald Heinritz
- b. Rob Holyoke

3. Plan Commission

- a. Richard Gattoni

4. Historic Preservation Commission

- a. Nathan Matson
- b. Joseph Miller

5. Southern Ozaukee Fire and EMS Board

a. Douglas Chimenti

6. Frank L. Weyenberg Library Board

a. Elizabeth Agnello

7. Zoning Board of Appeals

a. Andy Match

MOTION to approve Citizen Appointments as presented by Trustee Eckert **SECONDED** by Trustee Apostolos. **MOTION CARRIED UNANIMOUSLY.**

I. Review and action regarding the following Staff Appointment:

1. Planner

a. Meredith Perks

MOTION to approve Staff Appointment for Village of Thiensville Planner, Meredith Parks by Trustee Eckert **SECONDED** by Trustee Lange. **MOTION CARRIED UNANIMOUSLY.**

XIV. REPORTS AND COMMUNICATIONS

XV. UNFINISHED BUSINESS

XVI. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE PREVIOUS VILLAGE BOARD MEETING.

A. Acceptance/Report Of Gifts Received

1. \$50 toward repair of Main Street clock, James and Katherine Gennrich
2. \$1,000 for Bike Safety Day from Thiensville-Mequon Lions Club
3. \$1,000 for Thiensville Police Auxiliary from Thiensville-Mequon Lions Club
4. \$250 to Thiensville Village Park Relimagined from Junior Woman's Club of Mequon-Thiensville

Administrator Landisch-Hansen notes that item 4 is a new donation since the May 6th Committee of the Whole.

MOTION to accept all gifts with gratitude by Trustee Lange **SECONDED** by Trustee Apostolos.
MOTION CARRIED UNANIMOUSLY.

B. Review Meeting Date Schedule:

1. June 3, 2024 - Committee of the Whole

Administrator Landisch-Hansen noted that there will be a Special Meeting of The Village Board following the Committee of the Whole to take final action on the appointment for the vacant Trustee seat.

2. June 17, 2024 - Board of Trustees
3. July 15, 2024 - Combined Committee of the Whole and Board of Trustees
4. August 5, 2024 - Committee of the Whole

5. August 19, 2024 - Board of Trustees

XVII. ADJOURNMENT

MOTION to adjourn by Trustee Eckert **SECONDED** by Trustee Apostolos. **MOTION CARRIED UNANIMOUSLY.**