



VILLAGE OF THIENSVILLE
Board of Trustees
MINUTES

DATE: Monday, January 22, 2024

LOCATION: 250 Elm Street, Thiensville, WI

COMBINED COMMITTEE OF THE WHOLE
AND BOARD OF TRUSTEES

TIME: 6:00 PM

I. CALL TO ORDER

President Mobley called the Meeting to order at 6:00 PM.

II. ROLL CALL

PRESIDENT:	VAN MOBLEY
TRUSTEES:	JENNIFER ABRAHAM
	ANGELINA APOSTOLOS (EXCUSED)
	JESSE DAILY
	KRISTINA ECKERT
	KENNETH KUCHARSKI
	DAVID LANGE
ADMINISTRATOR:	COLLEEN LANDISCH-HANSEN
ATTORNEY:	TIM SCHOONENBERG
STAFF:	DIRECTOR OF COMMUNITY SERVICES/PUBLIC WORKS ANDY LAFOND
	POLICE CHIEF CURT KLEPPIN (EXCUSED)

III. PLEDGE OF ALLEGIANCE

A. Trustee Lange to lead the recitation of the Pledge of Allegiance.

Trustee Lange led the Pledge of Allegiance.

IV. CITIZENS TO BE HEARD

A. Open to any resident or taxpayer on items not subject to a public hearing: Please be advised per Wis. Stats. 19.84(2), information will be received from the public. Village policy limits a three (3) minute time period per person, with time extension by the presiding official's discretion or a vote of 2/3 of the Board or Committee; be further advised that there

may be limited discussion on the information received. However, no action will be taken under public comments. Written comments on agenda items are encouraged to be sent and addressed to the intended body by noon on the day of the meeting. Comments received timely will be forwarded to all members of the body. If you wish to speak, you must pre-register by emailing the Village Clerk at clandisch@village.thiensville.wi.us by 4:00 PM on the day of the meeting or by signing in immediately prior to the meeting.

There were no Citizens to be Heard.

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

V. APPROVAL OF MINUTES

A. Board of Trustees

1. December 18, 2023 (att)

VI. DEPARTMENT REPORTS

A. Police Department

1. December 2023 (att)

B. Public Works Department

VII. COMMITTEE REPORTS

VIII. REPORTS AND COMMUNICATIONS

A. Historic Preservation Commission

1. November 7, 2023 (att)

B. Southern Ozaukee Fire & EMS Board

1. November 8, 2023 (att)

C. Southern Ozaukee Fire & EMS Commission

1. November 8, 2023 (att)

D. Capital Expenditures

1. December 2023 (att)

MOTION by Trustee Abraham, **SECONDED** by Trustee Lange to approve the Consent Agenda.
MOTION CARRIED UNANIMOUSLY.

BUSINESS AGENDA

IX. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

A. Accounts Payable

1. November 18, 2023 through December 15, 2023

2. December 16, 2023 through January 18, 2024 (att)

MOTION by Trustee Lange, **SECONDED** by Trustee Eckert to approve Accounts Payable,

December 16, 2023 through January 18, 2024. **MOTION CARRIED UNANIMOUSLY.**

B. Financial Report

1. November 2023 (not available)

2. December 2023 (not available)

X. PRESIDENT'S REPORT

A. Review and action regarding the following Operators License - New:

1. Skippy's Burger Bar, 113 Green Bay Road

a. Kiara Sean Pliss

MOTION by Trustee Daily, **SECONDED** by Trustee Eckert to approve Operators License - New for Skippy's Burger Bar, Kiara Sean Pliss

Ayes: Trustees Abraham, Daily, Eckert, Lange and President Mobley

Naes: None

Abstain: Trustee Kucharski

MOTION CARRIED.

XI. ADMINISTRATOR'S REPORT

A. Department Reports

1. Administrator's Report (att)

Administrator Landisch-Hansen noted property tax collections for December were just under 46% of total net taxes due, compared to just under 60% the prior year. That was mainly due to a large escrow payment arriving in January. The Thiensville Business Association annual meeting is January 24, 2024 at Port Washington State Bank. The State of the Community

luncheon is Wednesday, February 7, 2024. The 2023 Audit is scheduled for the week of February 19, 2024. Incoming revenue includes \$586,325.32 from the City of Mequon for the Buntrock Watermain Betterment of Service Reimbursement, \$1,200 from the Department of Justice for the Bullet Proof Vest Program and \$48,329.40 in 1st Quarter 2024 General Transportation Aids from the Wisconsin Department of Transportation.

B. Building Inspection Report (receipt)

1. December 2023 (att)

XII. ATTORNEY'S REPORT

XIII. COMMITTEE REPORTS

A. Thiensville Business Association donation presentation to Village Park Relimagined for Splashpad

Katherine Egelhoff, President of the Thiensville Business Association, and Rob Kos, Executive Director, presented a \$10,000 check to Village Park Relimagined for the Splashpad in Village Park. Katherine Egelhoff outlined plans for TBA-sponsored events this year.

B. Discussion regarding leasing of space at Village Hall to Bell Ambulance

Jason Flegner, Deputy Director of Bell Ambulance, was present. Bell Ambulance is looking for a facility in Ozaukee County to serve clients in the area, including Aurora-Grafton, the Froedtert Emergency Room and Children's Hospital of Wisconsin urgent care in Mequon. Bell recently acquired a contract with Ascension St. Mary's Ozaukee. These clients are now being serviced from a base in Milwaukee. Bell is not looking to take over 911 coverage, but for a location that is closer to the facilities they are already providing hospital-to-hospital transports. Most calls would be non-emergency and not involve lights and sirens.

Director LaFond noted Village Hall is about 15,000 square feet. The space formerly occupied by TFD is primarily vacant except for storage and some office use. The current fire area is 9,826 square feet. Police and administration need space and could potentially expand into some of the former Fire Department space. Bell is looking to occupy approximately 2,200 square feet to house two to four ambulances. Mr. Flegner added Bell is interested in moving in as soon as possible if a lease agreement is reached. President Mobley noted the City of Mequon is conducting a facility study which includes SOFD that could have an impact on future Fire Department use of Village Hall facilities. Mr. Flegner noted Bell has had a similar arrangement with the City of Milwaukee for more than 40 years in which Bell employees and city firefighters share space.

C. Review and action regarding Residential Recycling Services Agreement with Waste Management (att)

Director La Fond noted this is a five-year extension of the Village's ongoing contract with Waste Management. The first two years of the new contract will continue at the existing rate.

MOTION by Trustee Abraham, **SECONDED** by Trustee Daily to approve Residential Recycling Services Agreement with Waste Management. **MOTION CARRIED UNANIMOUSLY.**

D. Discussion and action regarding Village Park splashpad and parking lot expansion

Administrator Landisch-Hansen provided an update on fundraising. The current gap for funding for the \$350,000 project estimate for the splashpad is \$76,740, including today's \$10,000 contribution from the Thiensville Business Association. A donor has pledged to cover the fundraising gap after proceeds from the Gala in the Park fundraiser this June are applied. The major donor offering to cover the fundraising gap wants groundbreaking for the project during 2024. Director LaFond provided an overview of the project. The Village's landscape architect consultant believes combining the splashpad project with the parking lot expansion may result in more favorable bids. Expansion of the west parking lot could add 38 to 42 spots with an estimated cost of \$105,000.

MOTION by Trustee Lange, **SECONDED** by Trustee Daily to seek bids for Village Park splashpad and parking lot expansion. **MOTION CARRIED UNANIMOUSLY.**

E. Village website and technology update (Andy LaFond)

Director LaFond described updates to the Village website. The Village has contracted with CivicPlus since 2010, which calls for a refresh of the website every four years. The goal of the refresh was to modernize and simplify, improving search capabilities and enhanced access for website users to various maps.

F. Review and action regarding Proclamation Honoring Frenz Garden Center (att)

MOTION by Trustee, Daily, **SECONDED** by Trustee Lange to approve Proclamation Honoring Frenz Garden Center. **MOTION CARRIED UNANIMOUSLY.**

XIV. REPORTS AND COMMUNICATIONS

XV. UNFINISHED BUSINESS

XVI. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE PREVIOUS VILLAGE

BOARD MEETING.

A. Acceptance/Report Of Gifts Received

1. \$1,000 to Thiensville Village Park Relmaged from Ellen Mac Farlane
2. \$50 to Thiensville Fire Department from Elizabeth Bjorkman

MOTION by Trustee Lange, **SECONDED** by Trustee Eckert to accept the following gifts with gratitude: \$1,000 to Village Park Relmaged from Ellen Mac Farlane, \$50 to Thiensville Fire Department from Elizabeth Bjorkman and \$10,000 to Village Park Relmaged Splashpad from Thiensville Business Association. **MOTION CARRIED UNANIMOUSLY.**

B. Review Meeting Date Schedule

1. February 5, 2024 - Committee of the Whole at 6:00 PM
2. February 19, 2024 - Board of Trustees at 6:00 PM
3. March 4, 2024 - Committee of the Whole at 6:00 PM
4. March 18, 2024 - Board of Trustees at 6:00 PM
5. April 15, 2024 - Combined Committee of the Whole and Board of Trustees at 6:00 PM

XVII. ADJOURNMENT

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to adjourn the Meeting at 7:26 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,

Gary Achterberg
Administrative Assistant

Signed by,

Colleen Landisch-Hansen
Administrator/Interim Village Clerk