



VILLAGE OF THIENSVILLE
Board of Trustees
AGENDA

DATE: Monday, February 5, 2024

LOCATION: 250 Elm Street, Thiensville, WI

SPECIAL BOARD OF TRUSTEES
Immediately Following Committee of the
Whole

TIME: 6:00 PM

I. CALL TO ORDER

II. ROLL CALL

PRESIDENT:	VAN MOBLEY
TRUSTEES:	JENNIFER ABRAHAM
	ANGELINA APOSTOLOS
	JESSE DAILY
	KRISTINA ECKERT
	KENNETH KUCHARSKI
	DAVID LANGE
ADMINISTRATOR:	COLLEEN LANDISCH-HANSEN
ATTORNEY:	TIM SCHOONENBERG
STAFF:	DIRECTOR OF COMMUNITY SERVICES/PUBLIC WORKS ANDY LAFOND
	POLICE CHIEF CURT KLEPPIN

III. PLEDGE OF ALLEGIANCE

A. President Mobley to lead the Pledge of Allegiance

IV. COMMITTEE REPORTS

A. Review and action to award the Private Property Sanitary Lateral Rehabilitation Contract to Globe Contractors, Inc., in the amount of \$297,260 (att)

B. Action to correct Resolution 2023-18 Fixing Salaries for Village Employees and Elected Officials for the Fiscal Period Ending December 31, 2024 (att)

V. ADJOURNMENT

Colleen Landisch-Hansen, Interim Village Clerk

February 2, 2024

Please advise the Thiensville Municipal Hall, 250 Elm Street (262-242-3720) at least 24 hours prior to the start of this meeting if you have disabilities and desire special accommodations.

January 8, 2024

Mr. Andy LaFond
Director of Community Services/Public Works
Village of Thiensville
250 Elm Street
Thiensville, Wisconsin 53092

RE: Private Property Sanitary Lateral Rehabilitation

Dear Mr. LaFond:

Bids for the above project were opened on December 7, 2023 at 10:00 a.m. at Village Hall and were as follows:

	BIDDER	BASE BID
1.	<u>Globe Contractors, Inc.</u>	<u>\$297,260.00</u>
2.	<u>Mid City Corporation</u>	<u>\$346,336.00</u>

We reviewed the documentation submitted by the apparent low bidder and found that:

1. The Bid Form has been appropriately completed.
2. We have no objections to the low bidder, nor to the proposed major subcontractors.
3. Low bidder has successfully completed similar projects over the last several years and is an approved MMSD Contractor within the Private Property Inflow & Infiltration Program.

On these bases, we recommend that Globe Contractors, Inc. be awarded the Private Property Sanitary Lateral Rehabilitation contract, contingent on final approval of the contract amount by MMSD in the amount of \$297,260. This amount is based on the bid unit prices and estimated quantities. Actual quantities, and therefore the final contract price, may vary. On all construction projects unpredictable factors may increase the final contract amount. For this reason we recommend that the Village include a 10 percent contingency when preparing the financial plan for this work.

Our review did not include an evaluation of bidder's current financial condition nor of their permanent safety program. This review has been completed prior as part of MMSD's Contractor approval process.

Should you decide to accept our recommendation, we have prepared the enclosed Notice of Award for your use. After Board approval has been received, please have the appropriate official sign where indicated and forward a signed copy of the Notice of Award to our office. We will then fill in the date at the top of page one and forward it, with contracts for execution, to the Contractor. One fully completed Notice of Award will be returned to you for your records.

Mr. Andy LaFond
Village of Thiensville
January 8, 2024
Page 2

Bids remain subject to acceptance until February 5, 2023, unless Bidder agrees to an extension. Please advise us of your award decision, or call if there are any questions.

Respectfully,

RUEKERT & MIELKE, INC.

Violet V. Razo, P.E. (WI)
Project Manager
vrazo@ruekert-mielke.com

VVR:sjs
Encl: Notice of Award
Bid Tabulation

cc: Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.
Mike J. Blazejovsky, E.I.T., Ruekert & Mielke, Inc.

NOTICE OF AWARD

Date of Issuance: _____

Contract:	Private Property Sanitary Lateral Rehabilitation	Owner:	Village of Thiensville
Bidder:	Globe Contractors, Inc.	Engineer:	Ruekert & Mielke, Inc.
Address:	N50 W23076 Betker Road	Engineer's Project No.:	21-10039.200
	Pewaukee, WI 53072		

TO BIDDER:

You are notified that your Bid dated December 7, 2023 for the above Contract has been accepted by Owner and you are the Successful Bidder and are awarded a Contract for:

Private Property Sanitary Lateral Rehabilitation Base Bid

The Contract Price of your Contract is: \$ 297,260.00

Two (2) copies of the proposed Contract Documents (except Drawings) accompany this Notice of Award, or have been transmitted or made available to Bidder electronically.

Bidder must comply with the following conditions precedent within 15 days of the date of issuance of this Notice of Award:

1. Deliver to Engineer one (1) fully executed counterparts of the Contract Documents.
2. Deliver with the executed Agreement the Performance Bond, Payment Bond as specified in the Instructions to Bidders (Article 21), General Conditions (Paragraph 6.01).
3. Deliver with the executed Agreement certificates and other evidence of insurance as specified in the General Conditions (Article 6) and the Supplementary Conditions modifying Article 6 of the General Conditions.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Engineer will return to you one fully executed counterpart of the Agreement.

Owner: VILLAGE OF THIENSVILLE

Signature: _____
Authorized Signature

Title: _____

Date: _____

Copy: Engineer

COST COMPARISON OF BIDDERS

OWNER: Village of Thiensville
PROJECT: Private Property Sanitary Lateral Rehabilitation
BID OPENING DATE: December 7, 2023

BASE BID				Globe Contractors, Inc.		Mid City Corporation	
ITEM #	ITEM DESCRIPTION	UNIT	QTY.	UNIT \$	TOTAL	UNIT \$	TOTAL
1	4-inch or 6-inch Sanitary Lateral Pipe Bursting (14)	L.F.	1,080	\$132.00	\$142,560.00	\$125.00	\$135,000.00
2	4-inch or 6-inch Sanitary lateral relay (undistributed)	L.F.	100	\$350.00	\$35,000.00	\$205.00	\$20,500.00
3	Sanitary Lateral Connection Inside House with Cleanout (contingent b	EACH	7	\$5,000.00	\$35,000.00	\$10,000.00	\$70,000.00
4	Sanitary Lateral Connection Outside House with Cleanout (contingent	EACH	7	\$4,500.00	\$31,500.00	\$10,000.00	\$70,000.00
5	Sanitary Lateral Additional Cleanout (contingent bid item)	EACH	4	\$500.00	\$2,000.00	\$100.00	\$400.00
6	Abandon Existing Cleanout (undistributed)	EACH	1	\$750.00	\$750.00	\$1.00	\$1.00
7	Asphaltic Roadway Trench Patch 5-inch	S.Y.	150	\$65.00	\$9,750.00	\$60.00	\$9,000.00
8	Asphaltic Concrete Driveway 3-inch	S.F.	250	\$6.00	\$1,500.00	\$5.00	\$1,250.00
9	Concrete Driveway Replacement 6-inch	S.F.	250	\$18.00	\$4,500.00	\$14.00	\$3,500.00
10	Concrete Carriage Walk Replacement 4-inch	S.F.	150	\$15.00	\$2,250.00	\$8.00	\$1,200.00
11	Topsoil, Seed, and Mat Restoration	S.Y.	900	\$9.00	\$8,100.00	\$9.00	\$8,100.00
12	Traffic Control	L.S.	1	\$1,500.00	\$1,500.00	\$5,000.00	\$5,000.00
13	Erosion Control	L.S.	1	\$700.00	\$700.00	\$100.00	\$100.00
14	Warranty CCTV Inspection of Sanitary Sewer Lateral	L.F.	1,080	\$5.00	\$5,400.00	\$7.00	\$7,560.00
15	Finished Basement Restoration Allowance	L.S.	1	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
16	Post Construction CCTV Inspection of Sanitary Sewer Main	L.F.	1,350	\$5.00	\$6,750.00	\$3.50	\$4,725.00
TOTAL OF ALL ESTIMATED PRICES (ITEMS 1 - 16)					\$297,260.00		\$346,336.00

VILLAGE OF THIENSVILLE

RESOLUTION NO. 2023-18

A RESOLUTION FIXING SALARIES FOR VILLAGE EMPLOYEES
AND ELECTED OFFICIALS FOR THE FISCAL PERIOD
ENDING DECEMBER 31, 2024

The Village Board of Trustees of the Village of Thiensville hereby resolves that effective January 1, 2024, the following rates will be paid to employees in the following classifications:

Village Board

Village President 5,000.00

Village Trustee 2,500.00

Administration 3.00%

Village Administrator/Treasurer 110,000.00

Village Clerk/Administrative Coordinator 66,000.00

Administrative Assistant - Community Services 22.288

Police Department (Non-represented) 3.00%

Police Chief 100,000.00

Police Lieutenant 88,000.00

Public Safety Administrative Assistant
26.245

Police Department (WPPA)

The following rates for Police Department classifications are effective January 1, 2024:

<u>Completed Years of Service</u>	<u>Percentage of Whole</u>	5.50%	<u>Hourly Rate</u>
		<u>Annual Salary/ 1/1/2024</u>	
Recruit Officer		49,429.12	23.764
Start	75%	61,786.40	29.705
After 1 Year	80%	65,904.80	31.685
After 2 Years	85%	70,025.28	33.666
After 3 Years	90%	74,143.68	35.646
After 4 Years	95%	78,262.08	37.626
After 5 Years	100%	82,380.48	39.606
FTO Pay	additional	\$2.50/hour	2.500

<u>Department of Public Works</u>	3.00%
<u>Director of Community Services & Public Works</u>	99,500.00
Public Works, Foreman	34.301
<u>Public Works</u> (Hourly Rate)	3.00%
	<u>1/1/2024</u>
Start	19.997
After 1 Year	21.738
After 2 Years	23.617
After 3 Years	25.672
After 4 Years	27.907
After 5 Years	31.084
<u>Election Workers</u>	
Election Workers	110.00 /Day
Election Chairman	125.00 /Day

The Village administrator has the authority to adjust salaries to reflect results of employee evaluations and adjust part time employee hours to reflect savings of overtime and work formerly completed by contractors.

Passed and adopted by the Village Board of the Village of Thiensville this 20th day of November, 2023.
Correction to the Public Works hourly rate passed and adopted by the Village Board of the Village of Thiensville this 5th day of February, 2024.

Van A. Mobley, President

Colleen Landisch-Hansen, Interim Village Clerk

VILLAGE OF THIENSVILLE

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		<u>Annual Salary/ 1/1/2024</u>	<u>Hourly Rate</u>
Recruit Officer		49,429.12	23.764
Start	75%	61,786.40	29.705
After 1 Year	80%	65,904.80	31.685
After 2 Years	85%	70,025.28	33.666
After 3 Years	90%	74,143.68	35.646
After 4 Years	95%	78,262.08	37.626
After 5 Years	100%	82,380.48	39.606
FTO Pay	additional	\$2.50/hour	2.500

Department of Public Works

3.00%

Director of Community Services & Public Works

99,500.00

<u>Public Works (Hourly Rate)</u>	3.00%
	<u>1/1/2024</u>
Start	19.045
After 1 Year	20.703
After 2 Years	22.492
After 3 Years	24.449
After 4 Years	26.578
After 5 Years	29.604

This table incorrectly pulled in the 2022 approved wages+ 3%, not the 2023 approved wages.

Election Workers

Election Workers

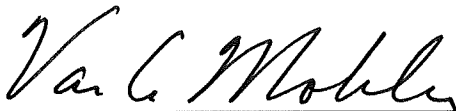
110.00 /Day

Election Chairman

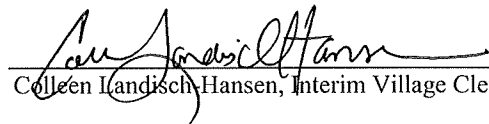
125.00 /Day

The Village administrator has the authority to adjust salaries to reflect results of employee evaluations and adjust part time employee hours to reflect savings of overtime and work formerly completed by contractors.

Passed and adopted by the Village Board of the Village of Thiensville this 20th day of November, 2023.



Van A. Mobley, President



Colleen Handisch-Hansen, Interim Village Clerk