

**VILLAGE OF THIENSVILLE
BOARD OF TRUSTEES
MINUTES**

DATE: **Monday, December 12, 2016**

LOCATION: **250 Elm Street**
 Thiensville, WI

TIME: **6:00 PM**

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Kim Beck	Kenneth Kucharski
	Ronald Heinritz	David Lange
	Rob Holyoke	Elmer Prenzlöw
Administrator:	Dianne Robertson	
Attorney:	Robert Feind	
Staff:	Police Chief Scott Nicholson	
	Director of Public Works Andy LaFond	
	Clerk Amy Langlois	

III. PLEDGE OF ALLEGIANCE

Trustee Beck led the recitation of the Pledge of Allegiance.

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

IV. APPROVAL OF MINUTES

- A. Board of Trustees**
 1. November 21, 2016

V. DEPARTMENT REPORTS (Receipt)

- A. Department Reports (Receipt)**
1. Fire Department
 - a. November Fire, 2016
 2. Police Department
 - a. November Police, 2016
 3. Public Works Department
 - a. October DPW, 2016
 - b. November DPW, 2016

VI. COMMITTEE REPORTS

VII. REPORTS AND COMMUNICATIONS

- A. Special Board of Trustees Minutes
 - 1. July 21, 2016
- B. Mequon/Thiensville Bike Pedestrian Commission
 - 1. October 7, 2016 (not available)
- C. River Advisory Committee
 - 1. September 8, 2016 (not available)
 - 2. October 27, 2016 (not available)
- D. Capital Expenditures

MOTION by Trustee Beck, **SECONDED** by Trustee Holyoke to approve the Consent Agenda. **MOTION CARRIED UNANIMOUSLY.**

BUSINESS AGENDA

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

- A. Accounts Payable for All Funds
 - 1. Accounts Payable
 - a. November 21, 2016 through December 9, 2016

MOTION by Trustee Prenzlów, **SECONDED** by Trustee Lange to approve the Accounts Payable for November 21, 2016 through December 9, 2016 in the amount of \$525,076.34. **MOTION CARRIED UNANIMOUSLY.**

- 2. Financial Report (Receipt)
 - a. November, 2016

The Financial Report was received.

IX. PRESIDENT'S REPORT

- A. Appointments
 - 1. Fire Department Member
 - a. Jeffrey L. Brand
 - b. John T. Clark

MOTION by Trustee Holyoke, **SECONDED** by Trustee Beck to approve the Appointments of the following Fire Department Members: Jeffrey L. Brand and John T. Clark. **MOTION CARRIED UNANIMOUSLY.**

X. ADMINISTRATOR'S REPORT

- A. Department Reports**
 - 1. Administrator's Report

The PPII pre-construction meeting was held on Thursday, December 8, 2016. The anticipated completion date is in May of 2017.

Port Washington State Bank needed a larger water lateral than what was installed during the project on Main Street. This was installed last week.

- 2. Building Inspection Department (Receipt)
 - a. November, 2016 Report

The Building Inspection Report was received.

XI. ATTORNEY'S REPORT

No Attorney's report.

XII. COMMITTEE REPORTS

- A. Review and approval of Eliminating the Position of Uniform Investigator as of 1/1/2017**

MOTION by Trustee Beck, **SECONDED** by Trustee Lange to approve to Eliminate the Position of Uniform Investigator as of 1/1/2017. **MOTION CARRIED UNANIMOUSLY.**

- B. Review and approval of Appointing Kaye Redeker to the Position of Police Officer**

Police Chief Nicholson attended the Police Academy graduation ceremony for Kay Redeker. Officer Redeker was one of twenty-five graduates and is one of seven graduates that has been offered a job. Officer Redeker also received the academic award. A psychological exam is scheduled this week with a proposed start date of Monday, December 19, 2016 pending successful completion of the psychological exam.

MOTION by Trustee Prenzlowl, **SECONDED** by Trustee Kucharski to approve Appointing Kaye Redeker to the Position of Police Officer Subject to Successful Completion of Psychological Exam. **MOTION CARRIED UNANIMOUSLY.**

- C. Review and approval to Authorize a Temporary Non-Sworn Civilian for Ordinance Enforcement**

This is a new position that Chief Nicholson would like to create which would involve ordinance enforcement, investigate parking lot accidents, non-reportable crashes, assist with lock-outs and to update the Police Department business book. The individual considered for this position has been a Reserve Officer for many years, currently volunteers his time on Mondays and Thursdays and currently does many of these duties now. This is a temporary position and is requested due to the absence of Officer Christensen and due to the training of new officers. This position is a LTE (Limited Term Employee) position and is not eligible for benefits.

Administrator Robertson stated that when the Police Department is fully staffed, this position will be eliminated.

MOTION by Trustee Beck, **SECONDED** by Trustee Kucharski to Authorize a Temporary Non-Sworn Civilian for Ordinance Enforcement. **MOTION CARRIED UNANIMOUSLY.**

- D. Review and approval of Resolution 2016-18 to Rename the 2076 Anniversary Celebration Fund to the Park Improvement Fund and Transfer \$201.04 to the Park Improvement Fund

Administrator Robertson reported that there was a savings account opened many years at Valley Bank for the purpose of saving money for the 2076 anniversary of the Village that was closed due to inactivity. An account is needed for donations for the Park.

MOTION by Trustee Lange, **SECONDED** by Trustee Heinritz to approve Resolution 2016-18 to Rename the 2076 Anniversary Celebration Fund to the Park Improvement Fund and Transfer \$201.04 to the Park Improvement Fund. **MOTION CARRIED UNANIMOUSLY.**

NEXT RESOLUTION NUMBER:	2016-20
NEXT ORDINANCE NUMBER:	2016-05

XIII. REPORTS AND COMMUNICATIONS

XIV. BUSINESS FROM THE FLOOR

- A. Citizens to be Heard

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

XV. UNFINISHED BUSINESS

XVI. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE NOVEMBER 21, 2016 VILLAGE BOARD MEETING

- A. Inter-Governmental Committee with Mequon
- B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report of Gifts Received:
 - 1. Ronald and Patricia Heinritz, \$200, Special Police
- D. Dialog with Mequon regarding water utility service
- E. Review next month's meeting date schedule
 - 1. Combined COW and Board on January 16, 2017

MOTION by Trustee Prenzlów, **SECONDED** by Trustee Lange to accept the Donation from Ronald and Patricia Heinritz, \$200, Special Police with much gratitude. **MOTION CARRIED UNANIMOUSLY.**

Next month's Committee of the Whole meeting will be combined with the Board meeting and is scheduled for Monday, January 16, 2017 at 6:00 PM in the Village Board Room.

XVII. MOTION TO ADJOURN TO CLOSED SESSION

MOTION by Trustee Beck, **SECONDED** by Trustee Holyoke to adjourn to Closed Session at 6:16 PM pursuant to Chapter 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding 2017 Salaries and Pursuant to Chapter 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for purchasing public properties.

1. Roll Call Vote

Ayes: President Mobley, Trustees Heinritz, Beck, Lange, Holyoke, Kucharski and Prenzlów.

Naes: None

MOTION CARRIED.

MOTION TO RECONVENE IN OPEN SESSION

1. Vote of Board to reconvene
2. Review and approve Resolution 2016-19 Fixing Salaries for Fiscal Period Ending December 31, 2017

MOTION by Trustee Holyoke, **SECONDED** by Trustee Beck to reconvene in Open Session at 7:07 PM.
MOTION CARRIED UNANIMOUSLY.

MOTION by Trustee Lange, **SECONDED** by Trustee Prenzlów to adopt Resolution No. 2016-19 Fixing Salaries for Village Employees and Elected Officials for the Fiscal Period Ending December 31, 2017. **MOTION CARRIED UNANIMOUSLY.**

XVIII. ADJOURNMENT

MOTION by Trustee Beck, **SECONDED** by Trustee Lange to adjourn the meeting at 7:08 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois
Village Clerk

Approved by,



Dianne S. Robertson
Administrator