



VILLAGE OF THIENSVILLE
Board of Trustees
MINUTES

DATE: Monday, November 20, 2023

LOCATION: 250 Elm Street, Thiensville, WI

TIME: 6:00 PM

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

PRESIDENT:	VAN MOBLEY
TRUSTEES:	JENNIFER ABRAHAM ANGELINA APOSTOLOS JESSE DAILY KRISTINA ECKERT KENNETH KUCHARSKI DAVID LANGE
ADMINISTRATOR:	COLLEEN LANDISCH-HANSEN
ATTORNEY:	TIM SCHOONENBERG
STAFF:	DIRECTOR OF COMMUNITY SERVICES/PUBLIC WORKS ANDY LAFOND (EXCUSED) POLICE CHIEF CURT KLEPPIN

III. PLEDGE OF ALLEGIANCE

A. Trustee Eckert to lead the recitation of the Pledge of Allegiance.

Trustee Eckert led the Pledge of Allegiance.

President Mobley announced that former Trustee Elmer Prenzlows passed away today and asked Trustees to remember the Prenzlows family in their prayers.

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

IV. APPROVAL OF MINUTES

A. Board of Trustees

1. October 23, 2023 (att)

V. DEPARTMENT REPORTS

A. Police Department

1. October 2023 (att)

B. Public Works Department

VI. COMMITTEE REPORTS

A. Committee of the Whole

1. November 6, 2023 (att)

VII. REPORTS AND COMMUNICATIONS

A. Historic Preservation Commission

1. September 5, 2023 (att)

B. Plan Commission

1. October 10, 2023 (att)

C. Southern Ozaukee Fire & EMS Department Board

1. September 13, 2023 (att)

D. Southern Ozaukee Fire & EMS Department Commission (att)

1. September 13, 2023 (att)

E. Capital Expenditures

1. November 2023 (att)

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to approve the Consent Agenda. **MOTION CARRIED UNANIMOUSLY.**

BUSINESS AGENDA

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

A. Accounts Payable

1. October 21, 2023 through November 17, 2023 (att)

MOTION by Trustee Eckert, **SECONDED** by Trustee Lange to approve the Accounts Payable for October 21, 2023 through November 17, 2023 in the amount of \$270,196.08. **MOTION CARRIED UNANIMOUSLY.**

B. Financial Report

1. October 2023 (att)

IX. PRESIDENT'S REPORT

A. Review and action regarding the following Operators Licenses - New:

1. Walgreens, 278 N. Main Street

a. Katelyn Marie Kaad

b. Kashayla Shere Williams

MOTION by Trustee Kucharski, **SECONDED** by Trustee Apostolos to approve Operators Licenses - New for Walgreens, Katelyn Marie Kaad and Kashayla Shere Williams. **MOTION CARRIED UNANIMOUSLY.**

X. ADMINISTRATOR'S REPORT

A. Department Reports

1. Administrator's Report (att)

Administrator Landisch-Hansen noted the Village of Thiensville and City of Mequon were recognized by the Wisconsin Policy Forum last Wednesday with the 2023 Intergovernmental Cooperation Award for the creation of the Southern Ozaukee Fire & EMS Department. The Mequon-Thiensville Junior Woman's Club will host the annual Turkey Trot on Thanksgiving Day.

B. Building Inspection Report (receipt)

1. October, 2023 (att)

XI. ATTORNEY'S REPORT

XII. COMMITTEE REPORTS

A. Review and action regarding the 2022 Financial Statements Prepared by Baker Tilly Virchow Krause & Co. (Wendi Unger) (att)

Wendi Unger from Baker Tilly Virchow Krause & Co. presented the 2022 Financial Statements. The annual audit resulted in a clean, unmodified opinion, which is the highest level of assurance that can be obtained. The Village continues to have appropriate internal control structures. There were no material journal entries as part of the audit process.

MOTION by Trustee Eckert, **SECONDED** by Trustee Lange to accept 2022 Financial Statements Prepared by Baker Tilly Virchow Krause & Co. **MOTION CARRIED UNANIMOUSLY.**

B. Review and action regarding Resolution 2023-19 Adopting the 2024 Budget and Establishing the 2023 Tax Levy and Rate (att)

MOTION by Trustee Eckert, **SECONDED** by Trustee Apostolos to approve Resolution 2023-19 Adopting the 2024 Budget and Establishing the 2023 Tax Levy and Rate. **MOTION CARRIED UNANIMOUSLY.**

C. Review and action regarding Resolution 2023-17 Adopting the 2024 Sewer Utility Budget (att)

MOTION by Trustee Lange, **SECONDED** by Trustee Daily to approve Resolution 2023-17 Adopting the 2024 Sewer Utility Budget. **MOTION CARRIED UNANIMOUSLY.**

D. Review and action regarding Resolution 2023-18 Fixing Salaries for Village Employees and Elected Officials for the Period Ending December 31, 2024 (att)

MOTION by Trustee Lange, **SECONDED** by Trustee Abraham to approve Resolution 2023-18 Fixing Salaries for Village Employees and Elected Officials for the Period Ending December 31, 2024. **MOTION CARRIED UNANIMOUSLY.**

E. Review and action regarding Resolution 2023-14 Approving the 2024 Village of Thiensville Fee Schedule (att)

Trustee Apostolos asked if any of the Village fees, such as the annual renewal fee for the gate card for the Yard Waste Site, could be offered for automatic payment. Administrator Landisch-

Hansen replied it might be possible with the new financial software.

MOTION by Trustee Eckert, **SECONDED** by Trustee Apostolos to approve Resolution 2023-14 Approving the 2024 Village of Thiensville Fee Schedule

Ayes: Trustees Abraham, Apostolos, Daily, Eckert, Kucharski and President Mobley

Naes: Trustee Lange

MOTION CARRIED.

XIII. REPORTS AND COMMUNICATIONS

XIV. UNFINISHED BUSINESS

XV. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE PREVIOUS VILLAGE BOARD MEETING.

A. Acceptance/Report Of Gifts Received

1. \$100 to Village Park Relmaged Splashpad in appreciation of street repaving from Colleen L. Krueger

2. \$75 to Village Park Relmaged Splashpad in appreciation of street repaving from Steven and Meghan Papp

3. \$5,319 for Village Park Relmaged Splashpad, in memory of Margot Griesbach from: Bruce Arnold, Eric and Mary Bastian, Randall and Rebecca Beaty, John and Katherine Behm, Denise Buchholz, Eileen Carlson and James Fleissner, Elizabeth and Gerald Connolly, John and Therese Fleissner, George and Patricia Frommell, Daniel Griesbach, William and Joanne Griesbach, David and Carol Hawke, John and Kathleen Heck, Karol and Bradley Hitt, Linda and David Horne, Patricia Keuck and Thomas Funk, Richard and Susan Kolbe, Alisa and James Lahey, Susan Lash, Susan Mahoney, John and Wanda Moats, Michael and Christine Nank, Leonard and Sherry Niemiec, M. Nicol and Janet Padway, Carina and Robert Renteria, Timothy and Laurie Rudd, Paul and Jane Sara, Michael and Margaret Schommer, John and Mary Ann Snider, David and Monica Stern, Meru and Anita Thakur, Patti-Lynn Trusky, Keith and Deborah Wandell, and Nancy and Jeffrey Zaborowski,

4. \$10,000 to Village Park ReImagined Splashpad from Janice C. Wendland

MOTION by Trustee Apostolos, **SECONDED** by Trustee Eckert to accept the following gifts with gratitude: \$100 to Village Park ReImagined Splashpad from Colleen L. Krueger, \$75 to Village Park ReImagined Splashpad from Steven and Meghan Papp, \$5,319 for Village Park ReImagined Splashpad, in memory of Margot Griesbach, from various donors, and \$10,000 for Village Park ReImagined Splashpad from Janice C. Wendland. **MOTION CARRIED UNANIMOUSLY.**

B. Review Meeting Date Schedule

1. December 4, 2023 - Committee of the Whole at 6:00 PM
2. December 18, 2023 - Board of Trustees at 6:00 PM
3. January 22, 2024 - Combined Committee of the Whole and Board of Trustees at 6:00 PM

XVI. MOTION TO ADJOURN TO CLOSED SESSION

A. Pursuant to Chapter 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding Police Department candidates.

MOTION by Trustee Eckert, **SECONDED** by Trustee Daily to adjourn to Closed Session at 6:27 PM.

1. Roll Call Vote

Ayes: Trustees Abraham, Apostolos, Daily, Eckert, Kucharski, Lange and President Mobley

Naes: None

MOTION CARRIED.

XVII. MOTION TO RECONVENE IN OPEN SESSION

- A. Vote of Board to Reconvene

MOTION by Trustee Eckert, **SECONDED** by Trustee Daily to reconvene in Open Session at 6:38 PM. **MOTION CARRIED UNANIMOUSLY.**

B. Authorization to extend a conditional officer to Police Officer candidate(s)

MOTION by Trustee Daily, **SECONDED** by Trustee Kucharski to Extend a Conditional Offer to Police Officer Candidate Michael Eibs. **MOTION CARRIED UNANIMOUSLY.**

XVIII. ADJOURNMENT

MOTION by Trustee Eckert, **SECONDED** by Trustee Abraham to adjourn the Meeting at 6:39 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,

Gary Achterberg
Administrative Assistant

Signed by,

Colleen Landisch-Hansen
Administrator/Interim Village Clerk