



VILLAGE OF THIENSVILLE  
Board of Trustees  
MINUTES

DATE: Monday, August 21, 2023

LOCATION: 250 Elm Street, Thiensville, WI

TIME: 6:00 PM

## I. CALL TO ORDER

President Mobley called the meeting to order at 6:00 PM.

## II. ROLL CALL

PRESIDENT: VAN MOBLEY  
TRUSTEES: JENNIFER ABRAHAM  
ANGELINA APOSTOLOS  
JESSE DAILY (EXCUSED)  
KRISTINA ECKERT  
KENNETH KUCHARSKI  
DAVID LANGE  
ADMINISTRATOR/INTERIM COLLEEN LANDISCH-HANSEN  
CLERK  
ATTORNEY: TIM SCHOONENBERG  
STAFF: DIRECTOR OF COMMUNITY SERVICES/PUBLIC WORKS  
ANDY LAFOND  
POLICE CHIEF CURT KLEPPIN (EXCUSED)

## III. PLEDGE OF ALLEGIANCE

A. Trustee Apostolos to lead the Pledge of Allegiance

Trustee Apostolos led the Pledge of Allegiance.

<b>CONSENT AGENDA</b>
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Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

## IV. APPROVAL OF MINUTES

A. Board of Trustees

1. July 17, 2023 (att)

**V. DEPARTMENT REPORTS**

A. Police Department

1. July 2023 (att)

B. Public Works Department

**VI. COMMITTEE REPORTS**

**VII. REPORTS AND COMMUNICATIONS**

A. Historic Preservation Commission

1. June 6, 2023 (att)

B. Plan Commission

1. June 13, 2023 (att)

C. Capital Expenditures

1. August 2023 (att)

**MOTION** by Trustee Lange, **SECONDED** by Trustee Abraham to approve the Consent Agenda.  
**MOTION CARRIED UNANIMOUSLY.**

<b>BUSINESS AGENDA</b>
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**VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE**

A. Accounts Payable

1. July 18, 2023 to August 18, 2023 (att)

**MOTION** by Trustee Eckert, **SECONDED** by Trustee Apostolos to approve Accounts Payable for July 18, 2023 to August 18, 2023. **MOTION CARRIED UNANIMOUSLY.**

B. Financial Report

1. July 2023 (att)

**IX. PRESIDENT'S REPORT**

President Mobley announced plans for an open house on Monday, September 25, 2023 to discuss development near North Main Street and Freistadt Road.

**X. ADMINISTRATOR'S REPORT**

A. Department Reports

1. Administrator's Report

Administrator Landisch-Hansen reported a 7.43% increase in equalized value, compared to last year's 9% increase. The increase is about \$33 million. After the revaluation, the equalized ratio is now 100.808%. Net new construction is 0.522%, compared to 0.7% last year. That equates to about \$12,000 that can be added to the levy for the 2024 budget. The state just released a

population estimate of 3,262, which is a reduction of 28 from last year.

## 2. Building Inspection Report (Receipt)

a. July 2023 (att)

## **XI. ATTORNEY'S REPORT**

## **XII. COMMITTEE REPORTS**

### A. Southern Ozaukee Fire & EMS Department Update (Chief David Bialk)

Chief Bialk provided an update on operations, administration and finances for the Southern Ozaukee Fire & EMS Department. The department currently has all but 1% of the scheduled shifts filled.

### B. Presentation by Director LaFond on Phase 2 - Pigeon Creek Restoration Project

Director LaFond provided a history of previous phases of restoration projects for Pigeon Creek. The next phase is for the area upstream from Suburban Motors Harley-Davidson. The benefits of completing the Pigeon Creek project at this time are most of the Williamsburg properties now have the same owner, who is willing to work with the Village on permanent and temporary easements, and the project would provide improvement to the FEMA floodplain maps. The Village has secured \$225,000 in initial design and study grant funds. The Village has been awarded a \$475,000 grant for the Williamsburg Drive Bridge and is continuing to apply for additional grants. The estimated cost is \$780,000 for the creek restoration and approximately \$500,000 to replace the aging bridge on Williamsburg Drive. Depending on the grants received, required matching funds from the Village could range from zero to \$400,000 over the next two years.

### C. Review and action regarding request from Shully's ATS Event Facility, 143 Green Bay Road, Scott and Beth Shully, to appeal to City of Mequon for transfer of Class B Liquor License (att)

Director LaFond noted that Shully's ATS Event Facility can now only serve beer and wine due to the current quota of liquor licenses. The sale of spirits at ATS now must occur through the catering liquor license as part of a package. A Class B liquor license is required for sale by the glass. The state allows municipalities to transfer an unused Class B liquor license to another municipality that is contiguous or within two miles. The Village would have to make a request to the City of Mequon on behalf of Shully's to purchase a liquor license.

Owner Scott Shully noted Shully's has been operating Shully's ATS Event Facility for approximately three years. They often get requests for full open bars. Currently, there can be no cash exchanged. Shully's will cover all fees associated with the request. Mr. Shully spoke with the Mequon City Clerk who told him that a license is available.

**MOTION** by Trustee Abraham, **SECONDED** by Trustee Kucharski to petition the City of Mequon on Behalf of Shully's ATS Event Facility, 143 Green Bay Road, to transfer a Class B Liquor License to the Village of Thiensville. **MOTION CARRIED UNANIMOUSLY.**

D. Discussion regarding Bike-Pedestrian Study funding (att)

Administrator Landisch-Hansen noted the Bike-Pedestrian Study was previously discussed, but there was recently a grant application. The grant would be \$64,000 with a \$16,000 local match.

County Supervisor Rob Holyoke, who also is a member of the Mequon-Thiensville Bikeway Commission, was present. The local match could be split with a formula similar to the SOFD agreement or a formula using equalized valuation, population and road miles. Administrator Landisch-Hansen noted that the Thiensville portion, based on the SOFD formula, would be \$2,500 or could be \$1,359 if using a formula using one-third equalized value, population and road miles. Ron Heinritz from the Mequon-Thiensville Bikeway Commission noted that Thiensville residents use bike paths in Mequon.

President Mobley supports a Thiensville contribution toward the study of up to \$2,500. President Mobley would like to see the study address access to the Ozaukee Interurban Trail near the Prime Minister Restaurant on the north end of the Village, a picnic area along the path near BMO Bank and the sewer lift station, and the addition of a path along Freistadt Road. Trustee Eckert suggested relaying willingness to participate and wait to discuss the contribution level.

E. Discussion regarding bell at Old Fire Station

President Mobley noted the bell at the Old Fire Station does not ring, but potentially could be restored. Many miss the siren at noon and this could be an alternative.

F. Review and approve August 2023 Capital Requests (att)

Administrator Landisch-Hansen noted the request is from the Police Department for a computer server for digital media. It is a budgeted item for \$6,500.

**MOTION** by Trustee Eckert, **SECONDED** by Trustee Lange to approve August 2023 Capital Requests. **MOTION CARRIED UNANIMOUSLY.**

G. Review and action regarding Proclamation Establishing Sunday, October 29, 2023 as Beggar's Night for 2023 in the Village of Thiensville with hours being from 3:00 PM until 6:00 PM (att)

**MOTION** by Trustee Apostolos, **SECONDED** by Trustee Lange to approve Proclamation

Establishing Sunday, October 29, 2023 as Beggar's Night for 2023 in the Village of Thiensville with hours being from 3:00 PM to 6:00 PM. **MOTION CARRIED UNANIMOUSLY.**

H. Review and action regarding the following Citizen Appointment:

1. Southern Ozaukee Fire & EMS Board

a. Douglas Chimenti

**MOTION** by Trustee Lange, **SECONDED** by Trustee Kucharski to approve the appointment of Douglas Chimenti to the Southern Ozaukee Fire & EMS Board. **MOTION CARRIED UNANIMOUSLY.**

**XIII. REPORTS AND COMMUNICATIONS**

**XIV. UNFINISHED BUSINESS**

**XV. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE PREVIOUS VILLAGE BOARD MEETING.**

A. Acceptance/Report Of Gifts Received

1. \$150 to Village Park ReImagined from James C. Reilly

**MOTION** by Trustee Lange, **SECONDED** by Trustee Kucharski to accept \$150 donation to Village Park ReImagined from James C. Reilly. **MOTION CARRIED UNANIMOUSLY.**

B. Review meeting date schedule

1. September 11, 2023 - Committee of the Whole at 6:00 PM

2. September 25, 2023 - Special Committee of the Whole and Board of Trustees at 6:00 PM

3. October 9, 2023 - Committee of the Whole at 6:00 PM

Administrator Landisch-Hansen noted the annual Budget Workshop will begin at 5:00 PM on October 9, 2023.

4. October 23, 2023 - Board of Trustees at 6:00 PM

## **XVI. MOTION TO ADJOURN TO CLOSED SESSION**

A. Pursuant to Wis. Stats. 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and Pursuant to Wis. Stats 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding employment contracts. Village Clerk position.

**MOTION** by Trustee Eckert, **SECONDED** by Trustee Apostolos to adjourn to closed session at 7:10 PM.

1. Roll Call Vote

**Ayes:** Trustees Abraham, Apostolos, Eckert, Kucharski, Lange and President Mobley

**Naes:** None

**MOTION CARRIED UNANIMOUSLY.**

## **XVII. MOTION TO RECONVENE IN OPEN SESSION**

A. Vote of Board to Reconvene

**MOTION** by Trustee Kucharski, **SECONDED** by Trustee Lange to Reconvene in Open Session at 7:32 PM. **MOTION CARRIED UNANIMOUSLY.**

B. Review and possible action regarding Closed Session topics

**MOTION** by Trustee Eckert, **SECONDED** by Trustee Apostolos to extend conditional offer for Village Clerk. **MOTION CARRIED UNANIMOUSLY.**

## **XVIII. ADJOURNMENT**

**MOTION** by Trustee Lange, **SECONDED** by Trustee Kucharski to adjourn the Meeting at 7:32 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,

Gary Achterberg  
Administrative Assistant

Signed by,

Colleen Landisch-Hansen  
Administrator/Interim Village Clerk