



VILLAGE OF THIENSVILLE
Board of Trustees
MINUTES

DATE: Monday, May 15, 2023

LOCATION: 250 Elm Street, Thiensville, WI

TIME: 6:00 PM

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

PRESIDENT:	VAN MOBLEY
TRUSTEES:	JENNIFER ABRAHAM
	ANGELINA APOSTOLOS
	JESSE DAILY
	KRISTINA ECKERT
	KENNETH KUCHARSKI
	DAVID LANGE
ADMINISTRATOR/INTERIM	COLLEEN LANDISCH-HANSEN
VILLAGE CLERK	
ATTORNEY:	TIM SCHOONENBERG
STAFF:	DIRECTOR OF COMMUNITY SERVICES/PUBLIC WORKS
	ANDY LAFOND
	POLICE CHIEF CURT KLEPPIN

III. PLEDGE OF ALLEGIANCE

A. Trustee Eckert to lead the Pledge of Allegiance

Trustee Eckert led the Pledge of Allegiance.

**IV. PUBLIC HEARING REGARDING ORDINANCE 2023-03 AMENDING THE SIGN CODE
RELATING TO A-FRAME SIGNS, FEATHER SIGNS AND OTHER PROHIBITED SIGNS**

A. MOTION TO OPEN THE PUBLIC HEARING

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to open the Public Hearing.
MOTION CARRIED UNANIMOUSLY.

1. Administrator to Read and Explain Notice

Administrator Landisch-Hansen read the public notice.

2. Administrator to Give Brief Explanation of Proposed Ordinance 2023-03

Administrator Landisch-Hansen provided an explanation of proposed Ordinance 2023-03.

3. Comments from Anyone Present to be Heard

There were no residents who wished to speak.

4. Administrator to Read any Correspondence Received Related to Proposed Ordinance 2023-03

No correspondence was received.

5. Comments from the Village Board

Edits to the ordinance recommended by the Committee of the Whole were completed.

B. MOTION TO CLOSE THE PUBLIC HEARING

MOTION by Trustee Lange, **SECONDED** by Trustee Eckert to close the Public Hearing.
MOTION CARRIED UNANIMOUSLY.

V. OATH OF OFFICE

A. Village Administrator/Interim Clerk Colleen-Landisch Hansen to Administer the Oath of Office to Police Lieutenant Glenn Janzer

Police Chief Kurt Kleppin made brief remarks. Administrator Landisch-Hansen administered the Oath of Office to Lieutenant Glenn Janzer.

B. Motion to take a 15-minute recess for a reception

MOTION by Trustee Lange, **SECONDED** by Trustee Apostolos to take a brief recess for a reception at 6:09 PM. **MOTION CARRIED UNANIMOUSLY.**

C. Motion to Reconvene

MOTION by Trustee Kucharski, **SECONDED** by Trustee Apostolos to Reconvene at 6:17 PM.
MOTION CARRIED UNANIMOUSLY.

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

VI. APPROVAL OF MINUTES

A. Board of Trustees

1. April 17, 2023 (att)

B. Special Board of Trustees

1. May 1, 2023 (att)

VII. DEPARTMENT REPORTS

A. Police Department

1. April 2023 (att)

B. Public Works Department

VIII. COMMITTEE REPORTS

A. Committee of the Whole

1. May 1, 2023 (att)

IX. REPORTS AND COMMUNICATIONS

A. Capital Project Expenditure Report (att)

B. Southern Ozaukee Fire & EMS Department Board

1. March 8, 2023 (att)

C. Southern Ozaukee Fire & EMS Department Commission

1. April 5, 2023 (att)

MOTION by Trustee Lange, **SECONDED** by Trustee Apostolos to approve the Consent Agenda. **MOTION CARRIED UNANIMOUSLY.**

BUSINESS AGENDA

X. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

A. Accounts Payable

1. March 18, 2023 through April 14, 2023 (att)

2. April 15, 2023 through May 12, 2023
Authorization for the Village Administrator to release usual and customary bills

MOTION by Trustee Apostolos, **SECONDED** by Trustee Lange to approve Accounts Payable for March 18, 2023 through April 14, 2023 in the amount of \$353,647.26, and to authorize the Village Administrator to release usual and customary bills for April 15, 2023 through May 12, 2023. **MOTION CARRIED UNANIMOUSLY.**

B. Financial Report

1. March 2023

2. April 2023

XI. PRESIDENT'S REPORT

A. Appointments

1. Review and action regarding the following License Approvals - Renew:

a. Class A Beer and Class A Liquor:

Maa Maalika Petroleum Inc., Village BP, Sangeeta Pant, Agent, 246 South Main Street

Pigeon Creek Wine & Liquor LLC, Scott Shully, Agent, 144 Green Bay Road

Walgreens, Aaron Mueller, Agent, 278 North Main Street

b. Class B Beer and Class C Wine:

Downtown Pizza, Stacy Macholl, Agent, 227 South Main Street

Grace Lutheran Church, William Beyer, Agent, 303 Green Bay Road

Shully's Cuisine & Events, Scott Shully, Agent, 143 Green Bay Road

Thiensville Fire Department Corp., John Kukla, Agent, 250 Elm Street

glaze LLC, Kristina A. Eckert, Agent, 149 Green Bay Road

MOTION by Trustee Lange, **SECONDED** by Trustee Apostolos to approve Class A Beer and Class A Liquor, Maa Maalika Petroleum Inc., Village BP, Sangeeta Pant, Agent, 246 South Main Street; Pigeon Creek Wine & Liquor LLC, Scott Shully, Agent, 144 Green Bay Road; and Walgreens, Aaron Mueller, Agent, 278 North Main Street; and Class B Beer and Class C Wine, Downtown Pizza, Stacy Macholl, Agent, 227 South Main Street; Grace Lutheran Church, William Beyer, Agent, 303 Green Bay Road; Shully's Cuisine & Events, Scott Shully, Agent, 143 Green Bay Road; Thiensville Fire Department Corp. John Kukla, Agent, 250 Elm Street; and glaze LLC, Kristina A. Eckert, Agent, 149 Green Bay Road.

Ayes: Trustees Abraham, Apostolos, Daily, Kucharski, Lange and President Mobley

Naes: None

Abstain: Trustee Eckert

MOTION CARRIED.

c. Class B Beer and Class B Liquor

Chuck's Place, Theodore Hagen, Agent, 406 North Main Street

Remington's River Inn, Robert Ollmann, Agent, 130 South Main Street

Shully Catering Inc., Scott Shully, Agent, 146 Green Bay Road

T&G Thiensville, Inc., Prime Minister, Vasilike Triantafillou, Agent, 517 North Main Street

Big Day LLC, Skippy's Burger Bar, Kenneth Kucharski, Agent, 113 Green Bay Road

cheel LLC/baaree, Jesse Daily, Agent, 107 Buntrock Avenue

Daily Taco LLC, Jesse Daily, Agent, 105 West Freistadt Road

MOTION by Trustee Lange, **SECONDED** by Trustee Abraham to approve Class B Beer and Class B Liquor, Chuck's Place, Theodore Hagen, Agent, 406 North Main Street; Remington's River Inn, Robert Ollmann, Agent, 130 South Main Street; Shully Catering Inc., Scott Shully, Agent, 146 Green Bay Road; T&G Thiensville Inc., Prime Minister, Vasilike Triantafillou, Agent, 517 North Main Street; Big Day LLC, Skippy's Burger Bar, Kenneth Kucharski, Agent, 113 Green Bay Road; cheel LLC/baaree, Jesse Daily, Agent, 107 Buntrock Avenue; and Daily Taco LLC, Jesse Daily, Agent, 105 West Freistadt Road

Ayes: Trustees Abraham, Apostolos, Eckert, Lange and President Mobley

Naes: None

Abstain: Trustees Kucharski and Daily

MOTION CARRIED.

2. Review and action regarding the following Coin Machine License Applications:

a. Remington's River Inn, 130 South Main Street

b. Big Day LLC, Skippy's Burger Bar, 113 Green Bay Road

MOTION by Trustee Apostolos, **SECONDED** by Trustee Abraham to approve Coin Machine Applications, Remington's River Inn, 130 South Main Street, and Big Day LLC, Skippy's Burger Bar, 113 Green Bay Road.

Ayes: Trustees Abraham, Apostolos, Daily, Eckert, Lange and President Mobley

Naes: None

Abstain: Trustee Kucharski

MOTION CARRIED.

3. Review and action regarding the following Cigarette License Applications:

a. Maa Maalika Petroleum, Inc., Village BP, 246 South Main Street

b. Walgreens, 278 North Main Street

MOTION by Trustee Daily, **SECONDED** by Trustee Lange to approve Cigarette Licenses, Maa Maalika Petroleum, Inc., Village BP, 246 South Main Street; and Walgreens, 278 North Main Street.

Ayes: Trustees Abraham, Apostolos, Daily, Eckert, Lange and President Mobley

Naes: Trustee Kucharski

MOTION CARRIED.

4. Review and action regarding Thiensville Business Association, Inc., Temporary Class B Beer and Class B Wine License for Food Trucks in the Park on May 18, June 15, July 13, August 17, September 7 and October 26, 2023 and Best 'Dam' Blues Fest on September 15 and September 16, 2023, 251 Elm Street

MOTION by Trustee Apostolos, **SECONDED** by Trustee Abraham to approve Thiensville Business Association, Inc., Temporary Class B Beer and Class B Wine License for Food Trucks in the Park on May 18, June 15, July 13, August 18, September 7 and October 26, 2023 and Best 'Dam' Blues Fest on September 15 and September 16, 2023, 251 Elm Street.

Ayes: Trustees Abraham, Apostolos, Eckert, Kucharski, Lange and President Mobley

Naes: None

Abstain: Trustee Daily

MOTION CARRIED.

5. Review and action regarding Thiensville-Mequon Lions Club, Temporary Class B Beer and Class B Wine License for Lionfest 2023 on June 8, 9, 10 and 11, 2023, 251 Elm Street

MOTION by Trustee Daily, **SECONDED** by Trustee Lange to approve Thiensville-Mequon Lions Club, Temporary Class B Beer and Class B Wine License for Lionfest 2023 on June 8, 9, 10 and 11, 2023, 251 Elm Street. **MOTION CARRIED UNANIMOUSLY.**

6. Review and action Regarding Community Fun Events Inc., Temporary Class B Beer and Class B Wine License for Family Fun Before the Fourth on July 1, 2023, 251 Elm Street

MOTION by Trustee Daily, **SECONDED** by Trustee Apostolos to approve Community Fun Events Inc., Temporary Class B Beer and Class B Wine License for Family Fun Before the Fourth on July 1, 2023, 251 Elm Street. **MOTION CARRIED UNANIMOUSLY.**

7. Review and action regarding the following Operator's Licenses - New:

a. Remington's River Inn, 130 South Main Street

Angela Habermann

b. cheel LLC/baaree/Daily Taco, 107 Buntrock Avenue/105 West Freistadt Road

Laura Jane Ribecky

MOTION by Trustee Kucharski, **SECONDED** by Trustee Abraham to approve Operator's Licenses - New for Remington's River Inn, Angela Habermann; and cheel LLC/baaree/Daily Taco, Laura Jame Ribecky.

Ayes: Trustees Abraham, Apostolos, Eckert, Kucharski, Lange and President Mobley

Naes: None

Abstain: Trustee Daily

MOTION CARRIED.

8. Review and action regarding the following Operator's Licenses - Renewal:

a. Grace Lutheran Church, 303 Green Bay Road

William Carl Beyer

b. Maa Maalika Petroleum Inc., Village BP, 246 South Main Street

Maggie Louise Boggs

Shuran Byers

Daniel C. Cenzoll

James P. Harder

c. Remington's River Inn, 130 South Main Street

Bruce F. Anderson

Sarah Viola Lundberg

Lauryn Taylor Mohr

Amy Marie Ollman

Taylor Jaye Vanderbloemen

d. Shully's Cuisine & Events, 146 Green Bay Road

Pamela Helen Johnson

Scott Steven Jones

Jacob Carl Roedl Shully

Philip David Stockton

MOTION by Trustee Daily, **SECONDED** by Trustee Abraham to approve Operators Licenses - Renewal for Grace Lutheran Church, William Carl Beyer; Maa Maalike Petroleum Inc, Village BP, Maggie Louise Boggs, Shuran Byers, Daniel C. Cenzoll and James P. Harder; Remington's River Inn, Bruce F. Anderson, Sarah Viola Lundbert, Lauryn Taylor Mohr, Amy Marie Ollman and Taylor Jaye Vanderbloemen; and Shully's Cuisine & Events, Pamela Helen Johnson, Scott Steven Jones, Jacob Carl Roedl Shully and Philip David Stockton. **MOTION CARRIED**

UNANIMOUSLY.

e. Thiensville Business Association, PO Box 185, Thiensville, WI 53092

Robert John Kos

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to approve Operator's License - Renewal for Thiensville Business Association, Robert John Kos. **MOTION CARRIED UNANIMOUSLY.**

f. Skippy's Burger Bar, 113 Green Bay Road

Brett T. Kucharski

Katherine Linda Kucharski

MOTION by Trustee Daily, **SECONDED** by Trustee Abraham to approve Operator's Licenses - Renewal, Skippy's Burger Bar, Brett T. Kucharski and Katherine Linda Kucharski.

Ayes: Trustees Abraham, Apostolos, Daily, Eckert, Lange and President Mobley

Naes: None

Abstain: Trustee Kucharski

MOTION CARRIED.

g. cheel LLC/baaree/Daily Taco, 107 Buntrock Avenue/105 West Freistadt Road

Matthew V. Buerosse

Barkha Daily

Jesse Daily

Dustin Dwayne Ford

Cheryl Marrie Raymond

Cindy J. Shaurette

Mary Caroline Wilkerson

MOTION by Trustee Kucharski, **SECONDED** by Trustee Apostolos to approve Operator's Licenses - Renewal for cheel LLC/baaree/Daily Taco, Matthew V. Buerosse, Barkha Daily, Jesse Daily, Dustin Dwayne Ford, Cheryl Marrie Raymond, Cindy J. Shaurette and Mary Caroline Wilkerson.

Ayes: Trustees Abraham, Apostolos, Eckert, Kucharski, Lange and President Mobley

Naes: None

Abstain: Trustee Daily

MOTION CARRIED.

XII. ADMINISTRATOR'S REPORT

A. Department Reports

1. Administrator's Report (att)

Administrator Landisch-Hansen noted Open Book is scheduled for Wednesday, May 17, 2023. Property owners recently received notices as part of the Village-wide revaluation. Board of Review is scheduled for Wednesday, June 28, 2023. Tickets are available for Gala in the Park on Saturday, June 3, 2023.

B. Building Inspection Report (Receipt)

1. April 2023 (att)

XIII. ATTORNEY'S REPORT

XIV. COMMITTEE REPORTS

A. Presentation by Attorney Joel S. Aziere of Buelow Vetter regarding the duties and responsibilities of Village Trustees

Attorney Joel S. Aziere of Buelow Vetter made a presentation regarding the duties and responsibilities of Village Trustees. Mr. Aziere discussed the Open Meetings Law and Public Records Law.

B. Review and action Regarding Ordinance 2023-03 Amending the Sign Code Relating to A-Frame Signs, Feather Signs and Other Prohibited Signs (att)

MOTION to by Trustee Lange **SECONDED** by Trustee Apostolos to approve Ordinance 2023-03 Amending the Sign Code Related to A-Frame Signs, Feather Signs and Other Prohibited Signs. **MOTION CARRIED UNANIMOUSLY.**

C. Review and possible action regarding noise ordinance waiver per Ordinance 2020-04 for the 120th Harley-Davidson Homecoming, Friday, July 14, 9:00 AM to 11:30 PM and Saturday, July 15, 10:00 AM to 10:30 PM, Suburban Motors Harley-Davidson, 139 N. Main Street (att)

Director LaFond noted the proposed noise ordinance waiver is for two days of the four-day event. Aaron Houpt from Suburban Motors Harley-Davidson was in attendance. The event will be similar to Party on Main Street in past years. The dates were changed to coincide with Harley-Davidson's 120th anniversary celebration. Main Street will not be closed.

MOTION by Trustee Daily, **SECONDED** by Trustee Abraham to approve noise ordinance waiver per Ordinance 2020-04 for the 120th Harley-Davidson Homecoming Friday, July 14, 9:00 AM to 11:30 PM and Saturday, July 15, 10:00 AM to 10:30 PM, Suburban Motors Harley-Davidson, 139 N. Main Street. **MOTION CARRIED UNANIMOUSLY.**

D. Review and action to Award the 2023 Paving Program contract to Payne & Dolan, Inc., with the low bid of \$387,317.80 (att)

MOTION by Trustee Abraham, **SECONDED** by Trustee Apostolos to Award the 2023 Paving Program contract to Payne & Dolan, Inc., with the low bid of \$387,317.80. **MOTION CARRIED UNANIMOUSLY.**

E. Review and action to award the 2023 Sanitary Sewer Rehabilitation Program contract to Visu-Sewer, Inc., with the low bid of \$172,171.00 (att)

Director LaFond reported bids were opened last week for the project. It is part of the five-year plan. The first two years were fit into this expenditure.

MOTION by Trustee Lange, **SECONDED** by Trustee Abraham to award the 2023 Sanitary Sewer Rehabilitation Program contract to Visu-Sewer, Inc., with the low bid of \$172,171.00.

MOTION CARRIED UNANIMOUSLY.

F. Review and action Regarding Capital Expenditures List

1. May 2023 (att)

Administrator Landisch-Hansen noted the \$9,200 expenditure is for emerald ash borer treatments.

MOTION by Trustee Apostolos, **SECONDED** by Trustee Abraham to approve May 2023 Capital Expenditures List. **MOTION CARRIED UNANIMOUSLY.**

G. Accept the Resignation of Carol Gengler from the Plan Commission

MOTION by Trustee Daily, **SECONDED** by Trustee Lange to accept the Resignation of Carol Gengler from the Plan Commission with regret. **MOTION CARRIED UNANIMOUSLY.**

H. Review and action regarding Parade Application for Family Fun Before the Fourth Parade on Saturday, July 1, 2023 (att)

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to approve Parade Application for Family Fun Before the Fourth Parade on Saturday, July 1, 2023. **MOTION CARRIED UNANIMOUSLY.**

I. Review and action regarding the following Board Appointments:

1. Plan Commission

Van A. Mobley
Ken Kucharski

2. Historic Preservation Commission

Jesse Daily
Angelina Apostolos

3. Southern Ozaukee Fire Department and EMS Board

Van A. Mobley
Kristina Eckert
David Lange (alternate)

4. Weyenberg Library Board
Jennifer Abraham

5. Mid-Moraine Municipal Court
David Lange

6. Community Development Authority
David Lange

MOTION by Trustee Lange, **SECONDED** by Trustee Apostolos to approve Board Appointments: Plan Commission, Van A. Mobley and Ken Kucharski; Historic Preservation Commission, Jesse Daily and Angelina Apostolos; Southern Ozaukee Fire Department and EMS Board, Van A. Mobley, Kristina Eckert and David Lange (alternate); Weyenberg Library Board, Jennifer Abraham; Mid-Moraine Municipal Court, David Lange; and Community Development Authority, David Lange. **MOTION CARRIED UNANIMOUSLY.**

J. Review and action regarding the following Citizen Appointments:

1. Plan Commission
Jeff Hershberger
Rebecca Holyoke-Odeja
Joe Nelson

2. Historic Preservation Commission
Philip Eckert
Linda Unkefer

3. Zoning Board of Appeals
Craig Mellendorf
Mark Randy Pasternak

4. River Advisory Committee
Cynthia Raatz
Molly Ticcioni

5. Police Disciplinary Oversight Committee
Tom Martin

6. MMSD Citizens Advisory Council
Charles Gassert

7. Mequon-Thiensville Bikeway Commission
Ronald Heinritz
Rob Holyoke

8. Community Development Authority
James Freel

MOTION by Trustee Lange, **SECONDED** by Trustee Abraham to approve Citizen Appointments: Plan Commission, Jeff Hershberger, Rebecca Holyoke-Odeja and Joe Nelson; Historic Preservation Commission, Philip Eckert and Linda Unkefer; Zoning Board of Appeals, Craig Mellendorf and Mark Randy Pasternak; River Advisory Committee, Cynthia Raatz and Molly Ticcioni; Police Disciplinary Oversight Committee, Tom Martin; MMSD Citizens Advisory Committee, Charles Gassert; Mequon-Thiensville Bikeway Commission, Ronald Heinritz and Rob Holyoke; and Community Development Authority, James Freel. **MOTION CARRIED UNANIMOUSLY.**

XV. REPORTS AND COMMUNICATIONS

XVI. UNFINISHED BUSINESS

XVII. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE PREVIOUS VILLAGE BOARD MEETING.

A. Acceptance/Report Of Gifts Received

1. Two U-Shaped Bike Racks from Property Solutions Contracting Corporation, Mequon

2. \$1,000 to Thiensville Police Department Auxiliary from Thiensville-Mequon Lions Club Inc.

3. \$500 to Thiensville Police Department for Bike Safety Day from Thiensville-Mequon Lions Club Inc.

4. \$250 from Junior Woman's Club of Mequon-Thiensville

5. \$25 to Thiensville Fire Department for car seat installation from Brian R. Drozdowicz

MOTION by Trustee Daily, **SECONDED** by Trustee Lange to accept the following gifts with gratitude: Two U-Shaped Bike Racks from Property Solutions Contracting Corporation, Mequon; \$1,000 to Thiensville Police Department Auxiliary from Thiensville-Mequon Lions Club Inc.; \$500 to Thiensville Police Department for Bike Safety Day from Thiensville-Mequon Lions Club Inc.; \$250 from Junior Woman's Club of Mequon-Thiensville; \$25 to Thiensville Fire Department for car seat installation from Brian R. Drozdowicz. **MOTION CARRIED UNANIMOUSLY.**

B. Review meeting date schedule

1. June 5, 2023 - Committee of the Whole at 6:00 PM

2. June 19, 2023 - Board of Trustees at 6:00 PM

3. July 3, 2023 - Committee of the Whole at 6:00 PM

4. July 17, 2023 - Board of Trustees at 6:00 PM

5. August 7, 2023 - Committee of the Whole at 6:00 PM

6. August 21, 2023 - Board of Trustees at 6:00 PM

The July Committee of the Whole meeting will be combined with the July 17, 2023 Board of Trustees meeting. Trustees will discuss at the June meeting whether to combine the August Committee of the Whole with the Board of Trustees.

XVIII. MOTION TO ADJOURN TO CLOSED SESSION

A. Pursuant to Wis. Stats. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding employment contracts. Village Clerk/Administrative Coordinator position.

MOTION by Trustee Kucharski, **SECONDED** by Trustee Apostolos to adjourn to Closed Session at 7:16 PM.

1. Roll Call Vote

Ayes: Trustees Abraham, Apostolos, Daily, Eckert, Kucharski, Lange and President Mobley.

Naes: None

MOTION CARRIED UNANIMOUSLY.

XIX. MOTION TO RECONVENE IN OPEN SESSION

A. Vote of Board to Reconvene

MOTION by Trustee Kucharski, **SECONDED** by Trustee Lange to Reconvene in Open Session at 7:38 PM. **MOTION CARRIED UNANIMOUSLY.**

B. Review and possible action regarding closed session topic

MOTION by Trustee, Lange, **SECONDED** by Trustee Kucharski to extend a conditional offer for the position of Village Clerk - Administrative Coordinator to Joshua Butz. **MOTION CARRIED UNANIMOUSLY.**

XX. ADJOURNMENT

MOTION by Trustee Kucharski, **SECONDED** by Trustee Apostolos to adjourn the Meeting at 7:39 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,

Gary Achterberg
Administrative Assistant

Signed by,

Colleen Landisch-Hansen
Administrator/Interim Village Clerk