



VILLAGE OF THIENSVILLE
Board of Trustees
MINUTES

DATE: Monday, December 19, 2022

LOCATION: 250 Elm Street, Thiensville, WI

TIME: 6:00 PM

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

PRESIDENT:	VAN MOBLEY
TRUSTEES:	JENNIFER ABRAHAM ANGELINA APOSTOLOS KRISTINA ECKERT ROB HOLYOKE KENNETH KUCHARSKI DAVID LANGE
ADMINISTRATOR:	COLLEEN LANDISCH-HANSEN
ATTORNEY:	TIM SCHOONENBERG
STAFF:	ASSISTANT CHIEF JOEL DEUTSCH DIRECTOR OF COMMUNITY SERVICES/PUBLIC WORKS ANDY LAFOND POLICE CHIEF CURT KLEPPIN VILLAGE CLERK AMY LANGLOIS

Trustee Kucharski was not in attendance.

III. PLEDGE OF ALLEGIANCE

A. Trustee Apostolos to lead the recitation of the Pledge of Allegiance.

Trustee Apostolos lead the recitation of the Pledge of Allegiance.

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

IV. APPROVAL OF MINUTES

A. Board of Trustees

1. November 21, 2022 (att)

B. Special Board of Trustees

1. December 5, 2022 (att)

V. DEPARTMENT REPORTS

A. Fire Department

1. N/A

B. Police Department

1. NOV 2022, TPD Report (att)

C. Public Works Department

VI. COMMITTEE REPORTS

A. Committee of the Whole

1. December 5, 2022 (att)

VII. REPORTS AND COMMUNICATIONS

A. Historic Preservation Commission

1. November 1, 2022 (att)

B. Plan Commission

1. November 15, 2022 (att)

C. Southern Ozaukee Fire & Emergency Medical Services Board

1. October 26, 2022 (att)

D. Capital Expenditures (att)

MOTION by Trustee Holyoke, **SECONDED** by Trustee Apostolos to approve the Consent Agenda. **MOTION CARRIED UNANIMOUSLY.**

BUSINESS AGENDA

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

A. Accounts Payable

1. November 21, 2022 through December 16, 2022 (att)

MOTION by Trustee Eckert, **SECONDED** by Trustee Abraham to approve the November 21, 2022 through December 16, 2022 Accounts Payable in the amount of \$251,235.58. **MOTION CARRIED UNANIMOUSLY.**

B. Financial Report (Receipt)

1. November, 2022 (att)

The November, 2022 Financial Report was received.

IX. PRESIDENT'S REPORT

A. Appointments

1. Class "A" License

a. Village BP, Maa Maalika Petroleum, Inc., Sangeeta Pant, Agent, 246 South Main Street

MOTION by Trustee Holyoke, **SECONDED** by Trustee Apostolos to approve Class "A" License, Village BP, Maa Malika Petroleum, Inc., Sangeeta Pant, Agent, 246 South Main Street. **MOTION CARRIED UNANIMOUSLY.**

X. ADMINISTRATOR'S REPORT

A. Department Reports

1. Administrator's Report (att)

Administrator Landisch-Hansen shared that Trustee nomination papers are due on Tuesday, January 3, 2023 by 5:00 PM. The terms for Trustee Abraham and Trustee Holyoke are up in April, 2023.

The annual Christmas luncheon is Wednesday, December 21, 2022 at 12:00 PM.

Incoming revenues include \$3,763.69 for the monthly cell tower lease, \$3,549.87 for 3rd quarter franchise fees from Charter Communications, \$7,852.26 for sewer connection fees from The Hoff Group, \$3,797.25 for Shared Revenues WI Health Services from the State of Wisconsin, \$1,280.00 for 24 HR Recertification Grant from the State of Wisconsin, \$34,097.91 for state shared revenue from the State of Wisconsin and \$33,867.50 for the EMS Flex Grant from the State of Wisconsin.

B. Building Inspection Report (Receipt)

1. November, 2022 (att)

The November, 2022 Building Inspection Report was received.

XI. ATTORNEY'S REPORT

No Attorney's report.

XII. COMMITTEE REPORTS

A. Review and action regarding 2021 Thiensville Police Department Annual Report
Presented by Chief Kleppin (att)

Chief Kleppin presented to the Board the 2021 Police Department Annual Report.

MOTION by Trustee Eckert, **SECONDED** by Trustee Abraham to accept the 2021 Thiensville Police Department Annual Report Presented by Chief Kleppin. **MOTION CARRIED UNANIMOUSLY.**

B. Review and action regarding Resolution No. 2022-19 A Resolution Approving Water Services Agreement Between the Village of Thiensville and the Mequon Water Utility for TIF#2 (att)

Director LaFond shared that Resolution 2022-19 is a resolution approving a Water Services Agreement with the Mequon Water Utility. The Village will construct the water main. Upon completion, a Resolution will then be passed to turn over the facilities to the City of Mequon. The water main extension will be on Main Street from Willowbrook north to Grand Avenue, then west to the Village limits on Freistadt Road. The engineer's estimate is about \$1.2 million that is being funded by the bond for the TIF District. The bid opening is at 10:00 AM on Thursday, December 22, 2022. Construction is anticipated to start in early spring.

MOTION by Trustee Abraham, **SECONDED** by Trustee Lange to approve Resolution 2022-19 A Resolution Approving Water Services Agreement Between the Village of Thiensville and the Mequon Water Utility for TIF#2. **MOTION CARRIED UNANIMOUSLY.**

C. Review and action regarding Resolution No. 2022-18 A Resolution Approving a Vehicle Usage Agreement Between The Village of Thiensville and the City of Mequon (att)

Administrator Landisch-Hansen shared that the proposed Vehicle Usage Agreement is for 2023; vehicles will still belong to Thiensville and Mequon respectively and be used by the combined fire departments. The agreement also outlines coverage for insurance.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Eckert to approve Resolution 2022-18 A Resolution Approving a Vehicle Usage Agreement Between the Village of Thiensville and the City of Mequon. **MOTION CARRIED UNANIMOUSLY.**

D. Review and action regarding Ordinance No. 2022-04 An Ordinance Conforming Code to Reflect Merged Fire Departments (att)

MOTION by Trustee Holyoke, **SECONDED** by Trustee Abraham to approve Ordinance 2022-04 An Ordinance Conforming Code to Reflect Merged Fire Departments. **MOTION CARRIED UNANIMOUSLY.**

XIII. REPORTS AND COMMUNICATIONS

XIV. UNFINISHED BUSINESS

XV. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE PREVIOUS VILLAGE BOARD MEETING.

A. Acceptance/Report Of Gifts Received

1. \$10,000.00 to Thiensville Village Park Reimagined, Splash Pad from the Mequon-Thiensville Community Foundation
2. \$8,340.00 to Thiensville Police Department, Two e-bikes, Helmets and Training, Mequon-Thiensville Community Foundation
3. \$5,100.00 to Village of Thiensville, Veterans Memorial in Molyneaux Park, Mequon-Thiensville Community Foundation
4. \$1,000.00 to Village of Thiensville, Concrete Fossil Dig T-Rex Bones in Village Park, Mequon-Thiensville Community Foundation

Lori Lorenz, President of the Mequon-Thiensville Community Foundation, was present and shared that the Mequon Community Foundation has existed since 1999. In the spring, the Foundation officially became the Mequon-Thiensville Community Foundation to spread their mission into Thiensville. The Board thanked Ms. Lorenz for the donations

to Thiensville.

MOTION by Trustee Lange, **SECONDED** by Trustee Eckert to accept the following Gifts with Much Gratitude: \$10,000.00 to Thiensville Village Park Reimagined, Splash Pad from the Mequon-Thiensville Community Foundation; \$8,340.00 to Thiensville Police Department, Two e-bikes, Helmets and Training, Mequon-Thiensville Community Foundation; \$5,100.00 to Village of Thiensville, Veterans Memorial in Molyneaux Park, Mequon-Thiensville Community Foundation; and \$1,000.00 to Village of Thiensville, Concrete Fossil Dig T-Rex Bones in Village Park, Mequon-Thiensville Community Foundation. **MOTION CARRIED UNANIMOUSLY.**

B. Review Meeting Date Schedule:

1. January 23, 2023 - Combined Committee of the Whole and Board of Trustees at 6:00 PM
2. February 6, 2023 - Committee of the Whole at 6:00 PM
3. February 20, 2023 - Board of Trustees at 6:00 PM
4. March 6, 2023 - Committee of the Whole at 6:00 PM
5. March 20, 2023 - Board of Trustees at 6:00 PM

XVI. MOTION TO ADJOURN TO CLOSED SESSION

A. Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding Administrator Annual Review. Such Closed Session is authorized pursuant to Wis. Statutes 19.85(1)(c) and Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a Closed Session. Such Closed Session is authorized pursuant to Wis. Statutes 19.85(1)(e).

MOTION by Trustee Eckert, **SECONDED** by Trustee Abraham to adjourn to Closed Session at 6:26 PM.

1. Role Call Vote

Ayes: Trustees Abraham, Apostolos, Eckert, Holyoke, Lange and President Mobley

Naes: None

MOTION CARRIED UNANIMOUSLY.

B. MOTION TO RECONVENE IN OPEN SESSION

1. Vote of Board to Reconvene in Open Session

MOTION by Trustee Lange, **SECONDED** by Trustee Apostolos to Reonvene in Open Session at 7:33 PM. **MOTION CARRIED UNANIMOUSLY.**

XVII. ADJOURNMENT

MOTION by Trustee Lange, **SECONDED** by Trustee Abraham to adjourn the Meeting at 7:33 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,

Amy L. Langlois
Village Clerk