



VILLAGE OF THIENSVILLE
Plan Commission
AGENDA

DATE: Tuesday, January 10, 2023

LOCATION: 250 Elm Street, Thiensville, WI

TIME: 6:00 PM

I. CALL TO ORDER

II. ROLL CALL

CHAIRMAN:	VAN MOBLEY
COMMISSIONERS:	DOUGLAS CHIMENTI
	MIKE DYER
	RICK GATTONI
	CAROL GENGLER
	JEFF HERSHBERGER
	KEN KUCHARSKI
PLANNER:	JON CENSKY
DIRECTOR OF	ANDY LAFOND
COMMUNITY	
SERVICES/PUBLIC	
WORKS:	

III. CITIZENS TO BE HEARD

A. Open to any resident or taxpayer on items not subject to a public hearing: Please be advised per §19.84(2), information will be received from the public. Village policy limits a three (3) minute time period per person, with time extension by the presiding official's discretion or a vote of 2/3 of the Board or Committee; be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments. Written comments on agenda items are encouraged to be sent and addressed to the intended body by noon on the day of the meeting. Comments received timely will be forwarded to all members of the body. If you wish to speak, you must pre-register by emailing the Village Clerk at alanglois@village.thiensville.wi.us by 4:00 PM on the day of the meeting or by signing in immediately prior to the meeting.

IV. BUSINESS

A. Approval of Minutes

1. December 13, 2022 (att)

B. Review and action regarding Monument Sign Plan Approval, Thiensville-Mequon Small Animal Clinic, 425 North Main Street (att)

C. Review and action regarding Sign Plan Approval, Borland Properties LLC, 153 North Main Street (att)

D. Review and action regarding Gazebo, Daily Taco + Cantina, Jesse Daily, 150 West Freistadt Road (att)

E. Review and recommendation to the Village Board to Amend the Sign Code to Regulate Feather and Flag Banners (att)

V. STAFF REPORT

A. Staff Report (att)

VI. ADJOURNMENT

Amy L. Langlois, Village Clerk

January 6, 2023

Please advise the Thiensville Municipal Hall, 250 Elm Street (242-3720) at least 24 hours prior to the start of this meeting if you have disabilities and desire special accommodations.

Notice is hereby given that a quorum of the Village Board and/or Village Committees may be in attendance at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take any formal action thereto at this meeting.



VILLAGE OF THIENSVILLE
Plan Commission
MINUTES

DATE: Tuesday, December 13, 2022

LOCATION: 250 Elm Street, Thiensville, WI

TIME: 6:00 PM

I. CALL TO ORDER

Chairman Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

CHAIRMAN:	VAN MOBLEY
COMMISSIONERS:	DOUGLAS CHIMENTI
	MIKE DYER
	RICK GATTONI
	CAROL GENGLER
	JEFF HERSHBERGER
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There was no communication received or citizens present to be heard.

IV. BUSINESS

A. Approval of Minutes

1. November 15, 2022 (att)

MOTION by Commissioner Kucharski, **SECONDED** by Commissioner Gattoni to approve the November 15, 2022 Minutes. **MOTION CARRIED UNANIMOUSLY.**

B. Review and action regarding Sign Plan Approval, Vinyl Window Decal Sign, ALME Design Co., Carrie Alme, 161 Green Bay Road (att)

The applicant was not present. Director LaFond noted that a Certificate of Appropriateness was unanimously approved by the Historic Preservation Commission on December 6, 2022. The sign complies with all requirements.

MOTION by Commissioner Kucharski, **SECONDED** by Commissioner Gengler to approve Sign Plan, Vinyl Window Decal Sign, ALME Design Co., Carrie Alme, 161 Green Bay Road. **MOTION CARRIED UNANIMOUSLY.**

C. Review and action regarding Pool Fence Requirement Modification, Dale Borowiak, 400 Susan Lane (att)

Dale Borowiak, 400 Susan Lane, noted that the Plan Commission approved his pool plan at the October 11, 2022 meeting. There was a tie vote on the matter of allowing a pool covering instead of a fence. Mr. Borowiak's homeowner's insurance will provide coverage for the pool covering if there is no diving board or slide.

Mr. Borowiak noted that the cover is automated and opens and closes by pressing a button. The cover would be closed whenever the pool is not in use. There is a separate winter cover that remains in place and does not open or close. Director LaFond noted that some other communities that have adopted an ordinance allowing pool covers include a requirement for someone older than 15 to be within 10 feet of the pool any time the cover is open.

Commissioner Gattoni has dealt with many swimming pools over the years as part of his employment and noted it is a liability if a pool is open and not guarded. Mr. Borowiak stated that the pool will be covered when it is not in use. Commissioner Dyer noted that the pool will remain if the Borowiaks sell the property and there could be a compliance issue with the next property owner. Also, it was noted this is a mechanical device that could fail.

Commissioner Chimenti noted there are many bodies of water in the Village that are not fenced, including the pond near Willowbrook Place, the Milwaukee River adjacent to Village Park and Pigeon Creek. Chairman Mobley prefers requiring a fence because of the potential danger to small children.

MOTION by Commissioner Chimenti, **SECONDED** by Commissioner Kucharski to Approve

Pool Fence Requirement Modification, No Fence, Dale Borowiak, 400 Susan Lane.
Ayes: Commissioners Chimenti, Kucharski and Gengler
Naes: Commissioners Dyer, Gattoni, Hershberger and Chairman Mobley
MOTION FAILED.

V. STAFF REPORT

A. Staff Report (att)

Director LaFond noted staff has approved a sign at Fiddleheads, 192 South Main Street. The 48" x 30" blade sign is an exact replacement by the same manufacturer. Staff approved a Certificate of Appropriateness for a roof that was replaced at 163 South Main Street. Staff is addressing complaints about garbage blowing around from a dumpster at 122 Green Bay Road. The owner is working with Waste Management about issues with the dumpster being emptied in a timely manner. The Police Department issued a warning about illegal dumping at the Village yard waste site, removed signs from the right-of-way along Green Bay Road and Freistadt Road and spoke with the homeowner at 610 Oakwood Drive about a dumpster that had been at the property for more than 30 days. Director LaFond is working on a property maintenance issue in the 500 block of Green Bay Road related to grass and weeds on the property.

Director LaFond provided an update on development. Bids will be opened December 22, 2022 for a water main in TIF#2. Construction will take place in spring or summer of 2023.

VI. ADJOURNMENT

MOTION by Commissioner Gengler, **SECONDED** by Commissioner Gattoni to adjourn the meeting at 6:26 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,

Gary Achterberg
Administrative Assistant

Signed by,

Amy L. Langlois
Village Clerk/Deputy Treasurer

THIENSVILLE-MEQUON SMALL ANIMAL CLINIC SIGNAGE

To: Thiensville Plan Commission

By: Jon Censky, Village Planner

Date: January 10, 2023

General Information

Applicant:	Dan Schaefer
Status of Applicant:	Sign Designer
Location:	425 N. Main Street
Requested Action:	Sign Plan Approval B-3 Office and profession service District
Existing Zoning:	
Lot Size:	23,400sf
Existing Land Use:	Animal Clinic

Report:

The applicant is proposing to remove the existing monument sign and replace it with a new attractive monument sign with an LED internally illuminated monument sign panel with routed aluminum face. The sign face will be of white routed aluminum material where light shines only through the lettering and the sign face measures 8' X 2.5' for 20 square feet in size and will stand 5.5 feet high. The sign will be setback 5' from the front public sidewalk. The upper sign face portion will be mounted over a Flat Cut Aluminum 24" base.

Additionally, the applicant proposes to apply business identification/informational vinyl lettering to the south facing window system located above the main entrance. As Commissioners are aware, the sign code does permit such graphics so long as the decals do not exceed two square feet in size.

Staff Comments:

Staff review indicates code compliance and, therefore, we recommend approval subject to the applicant securing a sign permit.



Village of Thiensville

Plan Commission Application

Property Address: 425 N. Main St., Thiensville WI 53092

Tax Key #

Property Owner

NVA - National Veterinary Associates

Name

29229 Canwood St. Suite #100, Agoura Hills, CA 91301

Address

262-238-5060

Phone

peg.wagner@nva.com

Email address

Current Zoning

Applicant ☐ Same as owner

Signworks

Name

501 W. Sumner St., Hartford, WI. 53027

Address

262-673-7318

Phone

dan@signworkswi.com

Email address



Project description

Please describe your project in detail. Include details about height and dimensions, color, materials used and setbacks from the street and property lines. Provide any information that you believe will assist staff in reviewing and approving your request.

We (Signworks) are proposign to remove and dispose of the existing monument sign, furnish and install (1) new LED internally illumianted monument sign with routed aluminum faces (double sided). The setback of the sign will be 5' from the property line (sidewalk).

We are also proposing to install vinyl graphics above (1) window and non illuminated aluminum letters above (1) entrance.

Photos attacehd.

Applicant's Signature

12/6/2022

Date

A complete application along with the appropriate fees shall be submitted by the deadline stated on the meeting schedule to the Village Clerk In order for an application to be considered complete, the application shall include the required number of site plans/maps, and all of the necessary supporting information as indicated on the Project Review Checklist. The applicant is responsible to pay planner charges after a first half hour of planner time. Owner, architect, builder or owner's representative must attend the Plan Commission meeting for action to be taken. Work cannot begin until Plan Commission approval and paid and approved building permit.

Thiensville Plan Commission Application Revised 10.10.22

Page 1 of 3

Planner Fee Schedule: The Village provides the first half hour of the Village Planner's services. Any additional plan review time is billed at \$50.00/hr

Application Checklist: *Two Paper Copies and an electronic copy with files in PDF format (plan size 11X17) must be submitted for all applicable items below for planner review and the Plan Commission packet.*

- ☐ Submit scaled site plan with proposed location and setbacks with accurate dimensions indicating the property size, its relationship to surrounding properties, existing topography, key natural features and show the location of all existing and proposed:

A. Structures, showing all entrances	K. Dumpster location and screening
B. Driveways & street access	L. Location, color, message, dimensions and materials of all signs
C. Parking areas	M. Location, size and character of dedicated or private open space
D. Walkways	N. Location of sanitary sewer, storm sewer, water mains and services and storm water detention facilities
E. Existing landscaping	O. Floor plan of building or addition
F. Abutting public and private streets	
G. Public easements	
H. Surrounding land uses and zoning	
I. Retaining walls	
J. Decorative accessories	

- ☐ Storm water management plan.
- ☐ Completed building permit application (including two full size plan sets with state stamp for commercial and multi-family).
- ☐ Grading plan showing existing and finished grades.
- ☐ Professionally prepared landscape plan.
- ☐ Lighting plan; photometric plan, type of fixtures, wattage and location and height of lighting structures.
- ☐ Topographic data or pertinent grade elevations, if necessary, for proper remodeling of existing buildings showing finished exterior treatment.
- ☐ Colored elevations of proposed buildings, structures and fencing, or of proposed remodeling of existing buildings, showing finished exterior treatment and a listing of building materials.

Is property in Thiensville's Historic District? ☐ Yes ☒ No

If yes, you must apply for a Certificate of Appropriateness with the Historic Preservation Commission. Complete the COA application. Attendance at HPC meeting is required

**All Commercial and Multi-Family projects including any change of occupancy, change of use, or construction/alteration must be submitted to the Thiensville Fire Department for review, approval, and inspections.*

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VILLAGE STAFF REVIEW



Application Complete. Items needed: _____

Submitted to Village Planner on 12/15/22 Planner Staff Report Completed on 1/6/23

Plan Commission Meeting Date 1/10/22



Historic Preservation Approval (if needed) on N/A

ADDITIONAL REMARKS/CONDITIONS:

A. Angles
Village Staff

Village Clerk
Title

1/6/23
Date



SIGN REVIEW APPLICATION - \$150.00 FEE
Please Allow Two (2) Weeks for Sign Review

THIS APPLICATION BEGINS THE REVIEW PROCESS BY OUR PLANNING CONSULTANT JON CENSKY WHO PERFORMS INITIAL REVIEW OF THE SIGN(S). The sign specifications must be submitted to the Village Hall at least 2 weeks prior to the Plan Commission and/or the Historic Preservation Commission meeting for review by Jon Censky. If in the Historic District, you must attend a Historic Preservation Commission meeting prior to Plan Commission.

Mr. Censky will review the sign(s) to see if they meet the Village Sign Code requirements and make a recommendation to the Plan Commission via a written report. At this time **SEVEN (7) FULL SIZE COPIES OF THE COLORED SIGN GRAPHICS AND ONE SCALE SITE PLAN** are required in addition to submittal of the **SIGN PERMIT APPLICATION** form to the Village Hall, 250 Elm Street, Thiensville two weeks prior to the meetings. Additional copies may be required upon request from Village staff.

Applicant/Petitioner Name Signworks Dan Scheeler
Premises Address 425 W. Main St
Business Name Thiensville - Mogen Small ^{small mural} Business Phone 262-238-5042-5060
Property Owner NVA Address 29229 carwood st. #100 Agoura Hills, CA
Property Owner Phone 262-238-5060 E-mail pbg.wagner@nva.com 91301
Contractor Signworks Address 501 W. Summer St. 11th E-mail dan@signworkswi.com
Contractor Phone 262-673-7318 Contractor Fax _____
Estimated Project Cost: \$ 12,499

Sign(s) requested: (check all that apply) ☒ Wall ☒ Monument ☐ Projecting
☐ Marquee, Awning or Canopy ☐ Sandwich Board ☐ On-site Directional Signs

Colored plans must include a scaled sketch of the proposed sign labeling dimensions and area, lettering (including height), colors, types of materials, method of illumination, height and dimensions of the pole or mounting bracket, and date of preparation. A summary of all existing signs that will remain on the site (including dimensions) is also required. Color and material samples must be provided for sign review.

Wall Sign, Marquee, Canopy or Awning Sign proposals must specify building elevation or a photograph of the façade on which it will be located, including a dimensioned shape showing where the sign will be placed and what size it will be.

Ground Mounted Signs and On-Site Directional Sign proposals require submittal of a scaled, dimensioned site plan, plot plan, or survey showing the proposed sign location in relation to driveways, parking areas, sidewalks, property lines, streets, and other signs on and within 20 feet of the property.

Projecting Sign proposals must specify the distance from the street curb, distance sign projects from building, the clearance from the measured grade level to the bottom of the sign, that there are no more than two faces for the projecting sign and must show that the sign, including both faces, is perpendicular to the building.

Sandwich Board Signs require submittal of a scaled, dimensioned colored graphic of the proposed sign and proposed placement of sandwich board sign.

If necessary, additional fees will be billed at an hourly rate for consulting, legal and engineering review.

After approval from the Village Plan Commission, a Sign Permit is required from the Village Inspection Department.

Signature of Applicant [Signature] Date 12/16/2022
 Signature of Owner [Signature] Date 12/19/2022

VILLAGE OF THIENSVILLE SIGN REVIEW FEE SCHEDULE - CONSULTANT

Sign Review Includes	Application Fee	Revision Fee	Receipt #
Sign Plan Package for Entire Site, including all wall, ground, canopy and directional signs	<u>\$150.00*</u>	\$100.00*	62913 12/15/22
Individual Wall Sign, projecting sign, ground sign, canopy sign or directional signs	\$150.00*	\$100.00*	
Permanent Window Signage or Individual Tenant Sign on an existing Master Tenant Sign	\$150.00*	\$100.00*	
All others including temporary signs	\$150.00*	\$100.00*	

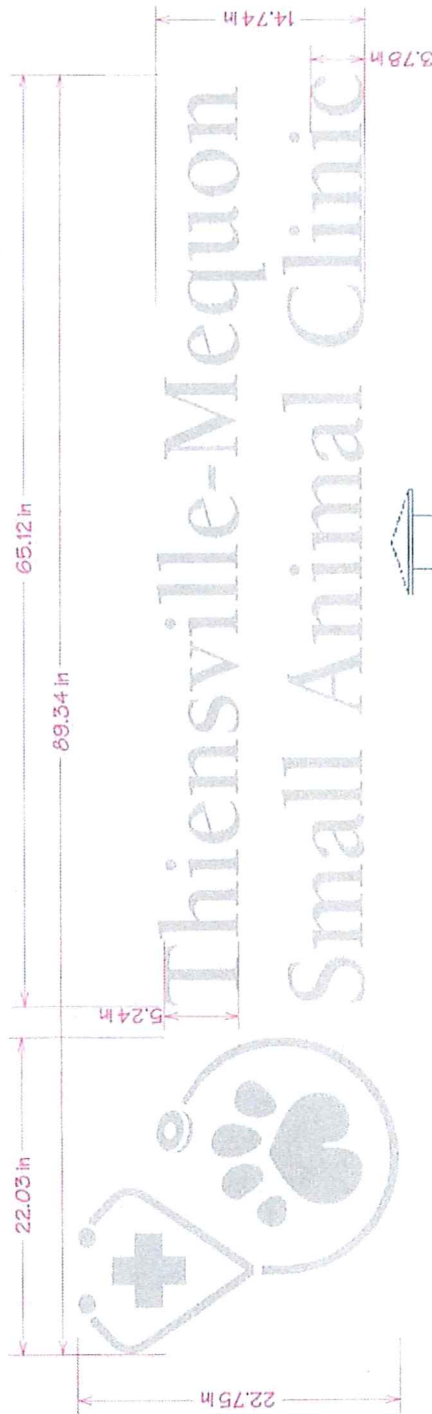
* Plus any additional costs of the Planning Consultant's review at the rate of \$50/hour.

If needed, additional review time for planning, engineering and legal services will be billed back to the applicant and no Permits or approvals will be given until all invoices are paid.

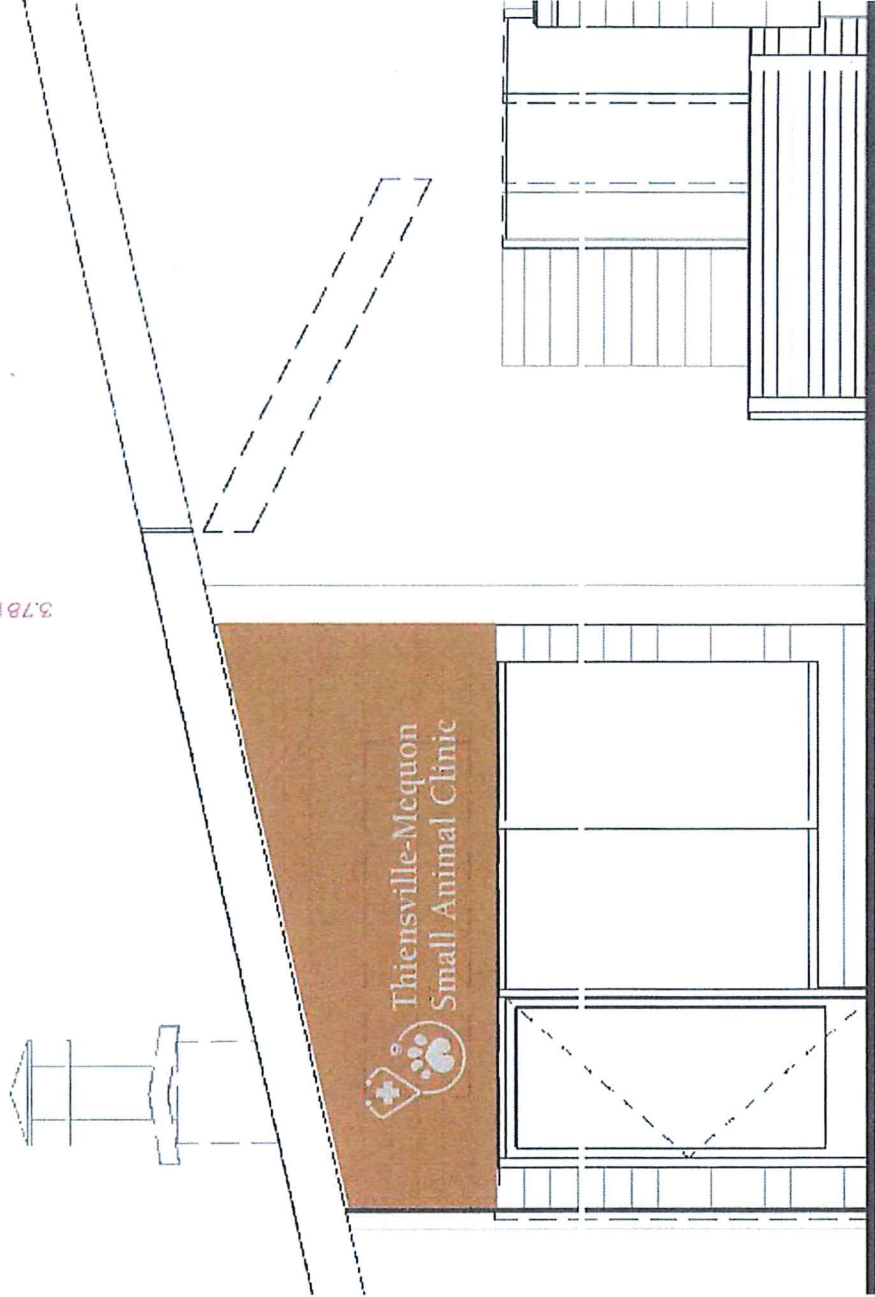
		UNIFORM SIGN PERMIT APPLICATION		PERMIT NO. _____ TAX KEY # _____	
		☐ TOWN ☒ VILLAGE ☐ CITY		PROJECT LOCATION (BUILDING ADDRESS)	
ISSUING MUNICIPALITY OF <u>Thiavasville</u>		PROJECT DESCRIPTION <u>Sign</u>		<u>425 N. Main St.</u>	
		☒ COMMERCIAL ☐ RESIDENTIAL		Telephone - Include Area Code <u>762-238-5060</u>	
Owner's Name <u>WVA - National Veterinary Associates</u>		Mailing Address <u>29224 Caywood St. #100</u>		Telephone - Include Area Code <u>762-238-5060</u>	
Contractor's Name <u>Signatures</u>		Mailing Address <u>Sgt. W. Summer St. Apt. 202</u>		Telephone - Include Area Code <u>262-673-7318</u>	
SITE		1/4, 1/4, SECTION _____, T _____, N, R _____, E(or)W _____			
Lot: Average Width _____ Average Depth _____		Subdivision Name _____		Lot No. _____ Block No. _____	
Zoning District _____ Total Area _____		Setbacks N.S.E.W. _____ Front _____ Rear _____		Left _____ Right _____	
1. PROJECT		3. TYPE		4. USE	
☒ New ☐ Repair ☐ New ☐ Raze ☐ New ☐ Move ☐ Other _____		☐ Residential ☒ Commercial ☐ Other _____		☐ Seasonal ☒ Permanent ☐ Other _____	
2. AREA - SIGN FACE		5. HEIGHT		7. SIGN TYPE	
1st Side <u>13.5</u> Sq. Ft.		<u>10'</u>		☐ Wall ☐ Ground ☐ Projecting ☐ Roof ☐ Pole ☐ Other _____	
2nd Side _____ Sq. Ft.		9. ESTIMATED COST TOTAL \$ <u>2514</u>		10. PRESENT USE OR OCCUPANCY DEC 12 2022	
Other _____ Sq. Ft.		6. SHORELAND/FLOODLAND		EXISTING SIGNS	
TOTAL <u>13.5</u> Sq. Ft.		Shore setback _____ feet from sign to ordinary high water mark.		<u>N/A</u>	
Floodplain setback _____ feet from sign to 100 year floodplain.					
TYPE OF MATERIAL		EXISTING SIGN			
☐ Wood ☒ Metal ☐ Other _____ ☐ Plastic ☐ Canvas _____		Sign 1 Size: Width _____ Height _____ Setback _____ Offset _____ Sign 2 Size: Width _____ Height _____ Setback _____ Offset _____			
PLAT OF SURVEY INCLUDING THE FOLLOWING INFORMATION: 1) Location and dimensions of Lot. 2) Location and dimensions of all existing and proposed buildings on the Lot. 3) Location, centerline and grade of all abutting streets. 4) Floor elevation of proposed new buildings. 5) High water line of any water body which Lot abuts. 6) Location of any existing or proposed wells, septic systems, public sewer or water mains on the Lot. 7) Location of any proposal and existing signs.					
The applicant agrees to comply with the Municipal Ordinances and with the conditions of this permit; understands that the issuance of the permit created no legal liability, express or implied, of the Department, Municipality, Agency or Inspector; and certifies that all the above information is accurate.					
SIGNATURE OF APPLICANT <u>[Signature]</u>				DATE <u>12/6/22</u>	
CONDITIONS OF APPROVAL This permit is issued pursuant to the following conditions. Failure to comply may result in suspension or revocation of this permit or other penalty.					
FEES:		PERMIT(S) REQUIRED		PERMIT EXPIRATION:	
Plan Review Fee _____ Inspection Fee _____ Administration Fee _____ Other _____ Total _____		☐ Construction _____ ☐ HVAC _____ ☐ Electrical _____ ☐ Plumbing _____ ☐ Other _____		Permit expires two years from day issued unless otherwise noted below: _____	
				PERMIT ISSUED BY MUNICIPAL AGENT:	
				Name _____ Date _____ Certification No. _____	

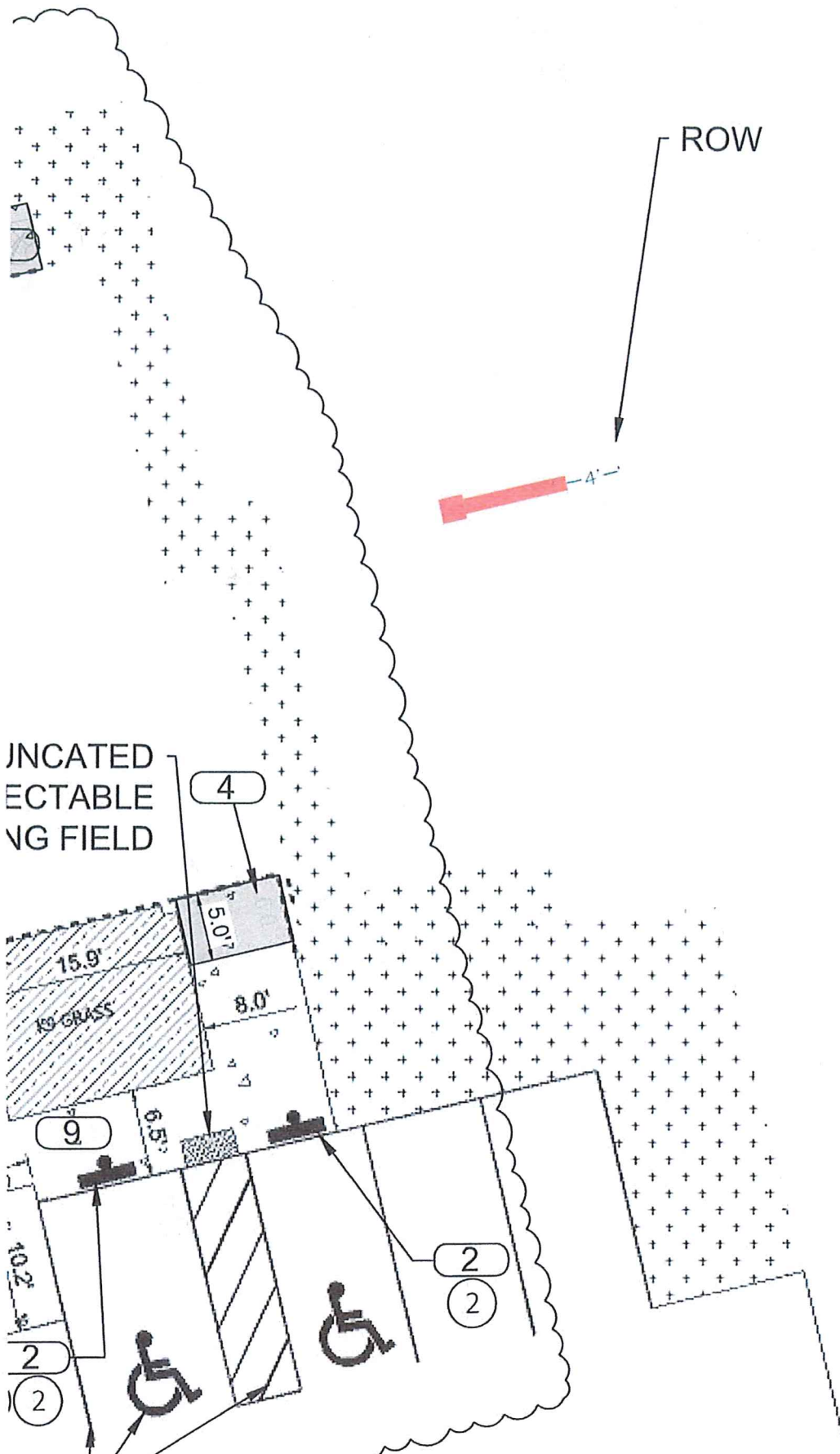
OPTION B - 1/4" Flat Cut Aluminum Letters - Stud Mounted with Mounting Pattern
 - Painted Matthews 41342SP Brushed Aluminum

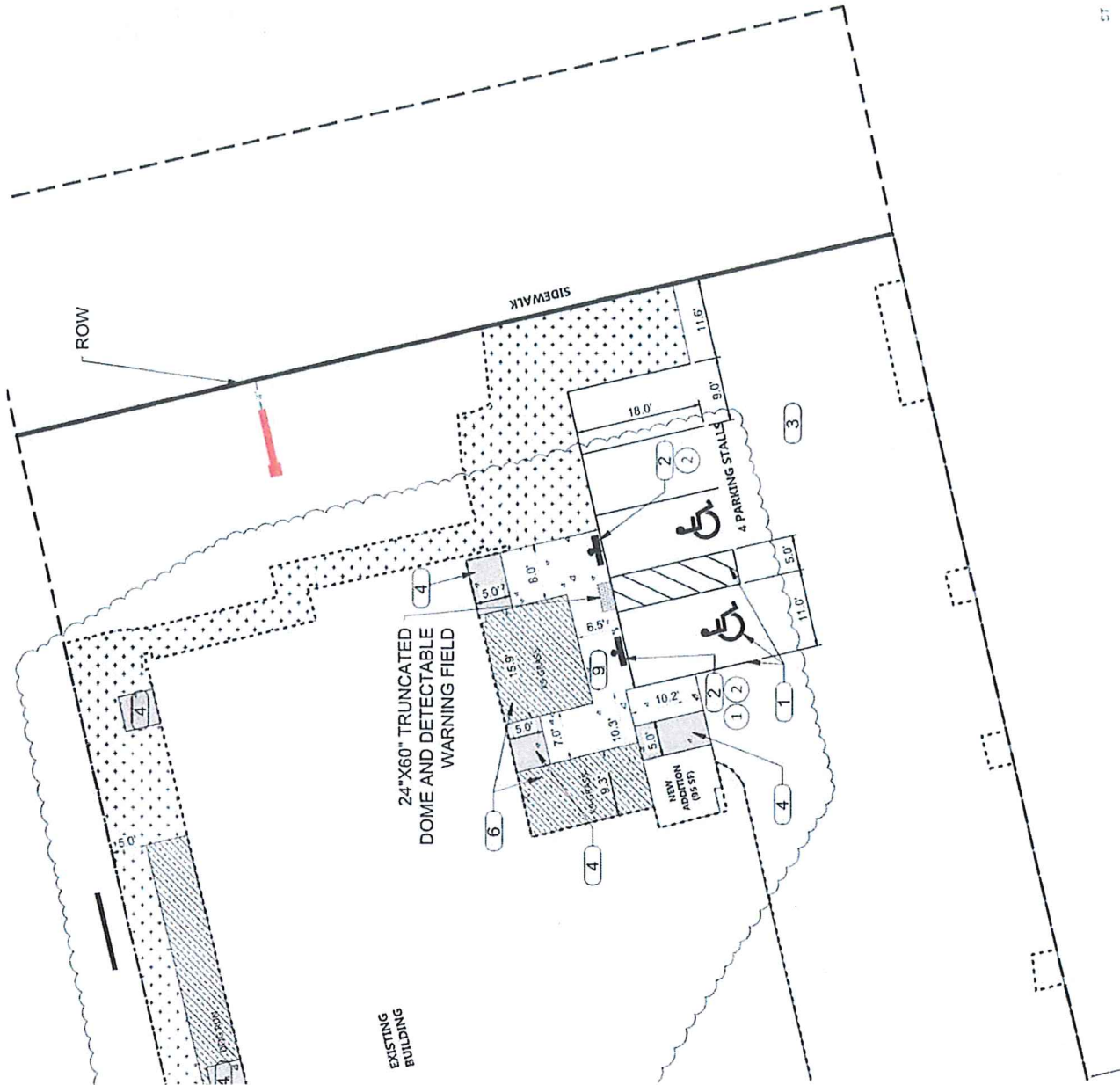
OPTION B



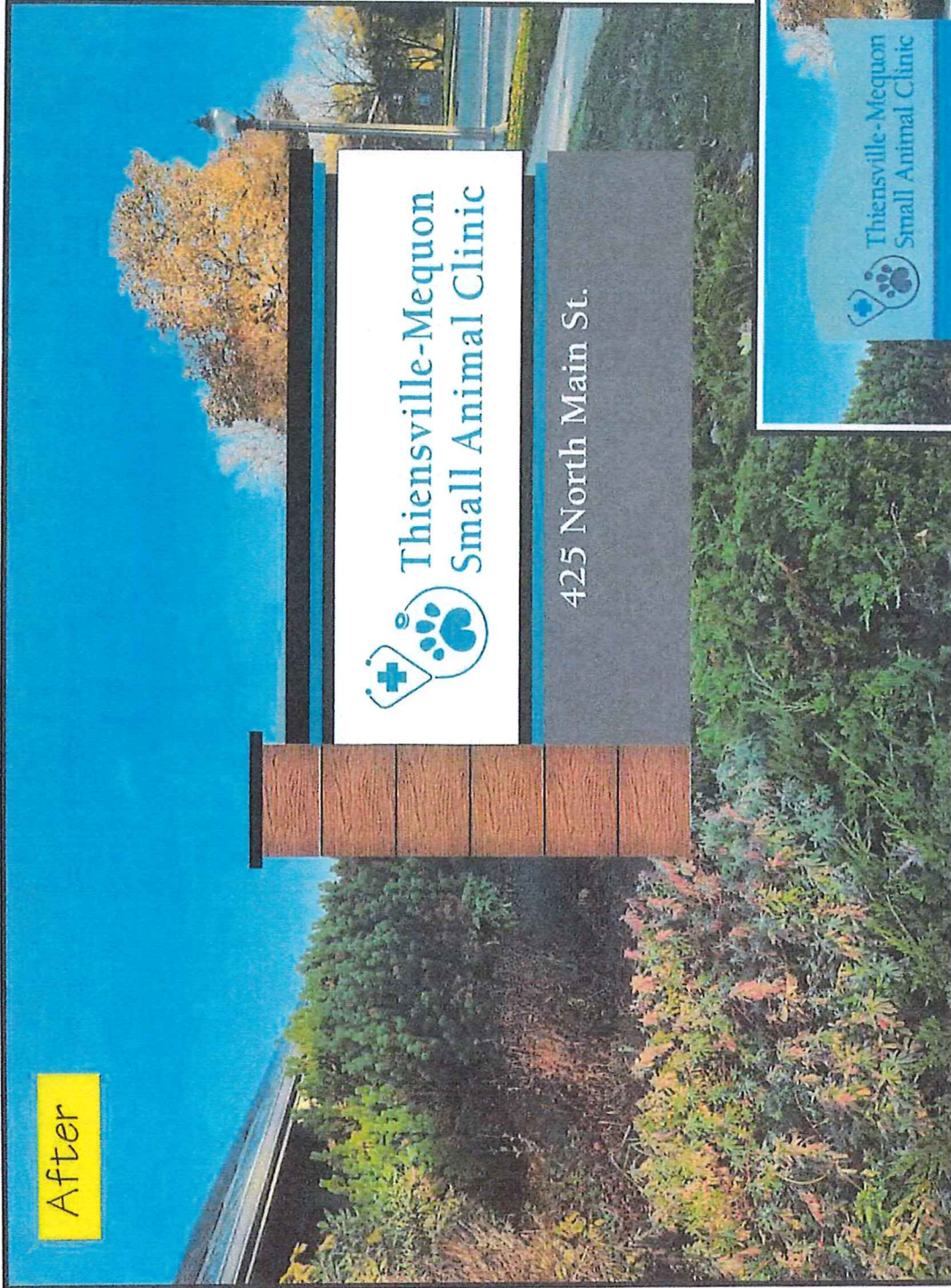
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13



After



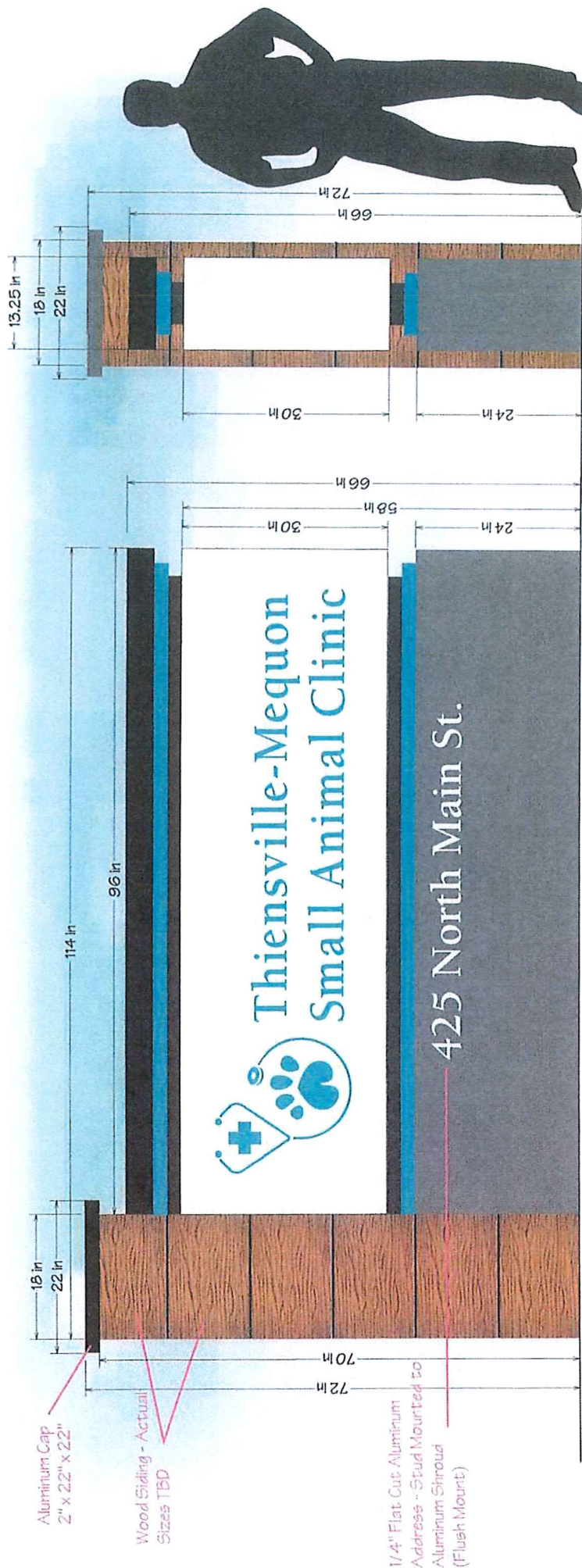
Before

Date: 11/17/2022 Revision: 7

Flexi-Sketches/By Name/Thiensville Small Animal Hospital/Monument Sign Option 1

MONUMENT SIGN - OPTION B1-A

Qty One - Double Sided - Custom Sign - Routed Sign Face - LED Illuminated
 - 3M 3630 Translucent Vinyl Colors - Paint: Exact Colors TBD
 Electrical: TBD



Date: 11/17/2022 Revision: 7

Flexi-Sketches/By Name/Thiensville Small Animal Hospital/Monument Sign Option 1

STATE FARM INSURANCE SIGNAGE

To: Thiensville Plan Commission

By: Jon Censky, Village Planner

Date: January 10, 2023

General Information

Applicant:	Megan Borland
Status of Applicant:	Business Owner
Location:	153 N. Main Street
Requested Action:	Sign Plan Approval
Existing Zoning:	B-4 Highway Business District
Lot Size:	23,400sf
Existing Land Use:	Office

Report:

The applicant is requesting approval to replace the former PNC Bank business identification sign face with her business sign on the free-standing monument sign at 153 North Main Street. The sign measure 3' X 9" for 29 square feet in size and will be internally illuminated with a dark red background and white letters. This is basically the same sign that was approved for the applicant a few years ago at their previous location, 208 North Main Street.

The applicant also proposes to apply business identification window graphics to the south facing front glass door. Staff notes that the sign code does permit such graphics so long as the decals do not exceed two square feet in size.

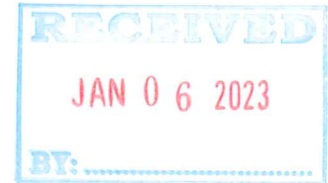
Staff Comments:

Staff review indicates code compliance and, therefore, approval is recommended subject to the applicant securing a sign permit.



Village of Thiensville

Plan Commission Application



Property Address: 153 N Main St, Thiensville WI 53092

12-050-06-09-001

B4

Tax Key #

Current Zoning

Property Owner

Applicant ☐ Same as owner

Borland Properties LLC

Megan Borland

Name

Name

153 N Main St

153 N Main St

Address

Address

317-679-0074

317-679-0074

Phone

Phone

megan.borland.r6ri@statefarm.com

megan.borland.r6ri@statefarm.com

Email address

Email address

Project description

Please describe your project in detail. Include details about height and dimensions, color, materials used and setbacks from the street and property lines. Provide any information that you believe will assist staff in reviewing and approving your request.

I am requesting approval of the same sign artwork that was on my old sign located at 266 N Main St to be re-created to fit the existing sign cabinet located at 153 N Main St.

Applicant's Signature

01/06/23

Date

A complete application along with the appropriate fees shall be submitted by the deadline stated on the meeting schedule to the Village Clerk In order for an application to be considered complete, the application shall include the required number of site plans/maps, and all of the necessary supporting information as indicated on the Project Review Checklist. The applicant is responsible to pay planner charges after a first half hour of planner time. Owner, architect, builder or owner's representative must attend the Plan Commission meeting for action to be taken. Work cannot begin until Plan Commission approval and paid and approved building permit.

Thiensville Plan Commission Application Revised 10.10.22

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F. Abutting public and private streets	
G. Public easements	
H. Surrounding land uses and zoning	
I. Retaining walls	
J. Decorative accessories	

- ☐ Storm water management plan.
- ☐ Completed building permit application (including two full size plan sets with state stamp for commercial and multi-family).
- ☐ Grading plan showing existing and finished grades.
- ☐ Professionally prepared landscape plan.
- ☐ Lighting plan; photometric plan, type of fixtures, wattage and location and height of lighting structures.
- ☐ Topographic data or pertinent grade elevations, if necessary, for proper remodeling of existing buildings showing finished exterior treatment.
- ☐ Colored elevations of proposed buildings, structures and fencing, or of proposed remodeling of existing buildings, showing finished exterior treatment and a listing of building materials.

Is property in Thiensville's Historic District? ☐ Yes ☒ No

If yes, you must apply for a Certificate of Appropriateness with the Historic Preservation Commission. Complete the COA application. Attendance at HPC meeting is required

*All Commercial and Multi-Family projects including any change of occupancy, change of use, or construction/alteration must be submitted to the Thiensville Fire Department for review, approval, and inspections.

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VILLAGE STAFF REVIEW

☒ Application Complete. Items needed: _____

Submitted to Village Planner on 12/27/22 Planner Staff Report Completed on 1/6/23

Plan Commission Meeting Date 1/10/23

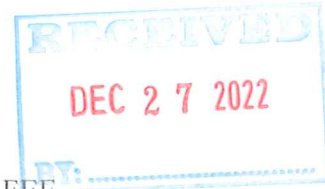
☐ Historic Preservation Approval (if needed) on N/A

ADDITIONAL REMARKS/CONDITIONS:

A. Langlois
Village Staff

Village Clerk
Title

1/6/23
Date



SIGN REVIEW APPLICATION - \$150.00 FEE

Please Allow Two (2) Weeks for Sign Review

THIS APPLICATION BEGINS THE REVIEW PROCESS BY OUR PLANNING CONSULTANT JON CENSKY WHO PERFORMS INITIAL REVIEW OF THE SIGN(S). The sign specifications must be submitted to the Village Hall at least 2 weeks prior to the Plan Commission and/or the Historic Preservation Commission meeting for review by Jon Censky. If in the Historic District, you must attend a Historic Preservation Commission meeting prior to Plan Commission.

Mr. Censky will review the sign(s) to see if they meet the Village Sign Code requirements and make a recommendation to the Plan Commission via a written report. At this time **SEVEN (7) FULL SIZE COPIES OF THE COLORED SIGN GRAPHICS AND ONE SCALE SITE PLAN** are required in addition to submittal of the **SIGN PERMIT APPLICATION** form to the Village Hall, 250 Elm Street, Thiensville two weeks prior to the meetings. Additional copies may be required upon request from Village staff.

Applicant/Petitioner Name Megan Borland

Premises Address 153 N Main St.

Business Name State Farm Insurance Business Phone 262-242-2700

Property Owner Megan Borland Address 153 N Main St.

Property Owner Phone 317-679-0074 E-mail Megan@borlandinsurance.com

Contractor Milwaukee Sign Address N63W12625 CR F Sussex, WI 53089 E-mail Kelly@milwaukee-sign-company.net

Contractor Phone 262-372-4030 Contractor Fax _____

Estimated Project Cost: \$ 2,300

Sign(s) requested: (check all that apply) _____ Wall _____ Monument _____ Projecting
_____ Marquee, Awning or Canopy _____ Sandwich Board ☒ On-site Directional Signs

Colored plans must include a scaled sketch of the proposed sign labeling dimensions and area, lettering (including height), colors, types of materials, method of illumination, height and dimensions of the pole or mounting bracket, and date of preparation. A summary of all existing signs that will remain on the site (including dimensions) is also required. Color and material samples must be provided for sign review.

Wall Sign, Marquee, Canopy or Awning Sign proposals must specify building elevation or a photograph of the façade on which it will be located, including a dimensioned shape showing where the sign will be placed and what size it will be.

Ground Mounted Signs and On-Site Directional Sign proposals require submittal of a scaled, dimensioned site plan, plot plan, or survey showing the proposed sign location in relation to driveways, parking areas, sidewalks, property lines, streets, and other signs on and within 20 feet of the property.

Projecting Sign proposals must specify the distance from the street curb, distance sign projects from building, the clearance from the measured grade level to the bottom of the sign, that there are no more than two faces for the projecting sign and must show that the sign, including both faces, is perpendicular to the building.

Sandwich Board Signs require submittal of a scaled, dimensioned colored graphic of the proposed sign and proposed placement of sandwich board sign.

If necessary, additional fees will be billed at an hourly rate for consulting, legal and engineering review.

After approval from the Village Plan Commission, a Sign Permit is required from the Village Inspection Department.

Signature of Applicant Meg Boland Date 12/22/2022
 Signature of Owner Meg Boland Date 12/22/2022

VILLAGE OF THIENSVILLE

SIGN REVIEW FEE SCHEDULE - CONSULTANT

Sign Review Includes	Application Fee	Revision Fee	Receipt #
Sign Plan Package for Entire Site, including all wall, ground, canopy and directional signs	\$150.00*	\$100.00*	69243
Individual Wall Sign, projecting sign, ground sign, canopy sign or directional signs	\$150.00*	\$100.00*	
Permanent Window Signage or Individual Tenant Sign on an existing Master Tenant Sign	\$150.00*	\$100.00*	
All others including temporary signs	\$150.00*	\$100.00*	

* Plus any additional costs of the Planning Consultant's review at the rate of \$50/hour.

If needed, additional review time for planning, engineering and legal services will be billed back to the applicant and no Permits or approvals will be given until all invoices are paid.

Page 24 of 53



AGENT SIGN PROGRAM

Vendor Instructions and Final Artwork

State Farm® / Creative Services

12-09-22

Page 1 of 3

Final Artwork files for State Farm Agent: Megan Borland

From Creative Services Designer: Jeff Little / jeff.little.g0yr@statefarm.com

The supplied Adobe Illustrator files are to be used as Final Art and the specifications contained within are to be followed for the above State Farm agent's sign(s). Please follow the next steps to avoid delays in the process.

Next Steps:

1. **Create your own final rendering** of the proposed signs using the final art (Adobe Illustrator (.ai) files) from State Farm Creative Services. Follow the specifications contained within the final art. Rendering needs to indicate the specific production materials being used from the specifications contained within the artwork files.
2. **Submit final rendering for approval to:**
 - a. State Farm agent
 - b. Brand Liaison (at: home.mktg-agentsignprogram.169o13@statefarm.com)

Note: Please include the State Farm agent's name in the subject line of all emails.
3. **Production of signs may begin upon final approval** from the State Farm agent and Brand Liaison. Follow the specifications in the final art to produce signs.

Note: The Creative Services designer shown above is not part of the final approval process.

Questions may be directed to the Brand Liaison at: home.mktg-agentsignprogram.169o13@statefarm.com.

NOTE: Any new or modified specifications, other than those provided must first be submitted in writing to home.mktg-agentsignprogram.169o13@statefarm.com and written approval must be obtained from State Farm prior to the Local Sign Vendor's manufacturing of the signage and the installation of the signage solution.

Any deviation from this process resulting in signage returns, additional trips to remove old signage and/or costs to correct or replace non-brand compliant signage will be solely at Local Sign Vendor's risk.

Use of the State Farm logo is valid for this sign request only.
Use of the State Farm trademark or final art on other projects is unauthorized.

STATE FARM CONFIDENTIAL INFORMATION
— Distribution on a Business Need-to-Know Basis Only —

FINAL LAYOUT



12-09-22	State Farm® / Creative Services / Agent Sign Program	Page 2 of 3
Prepared by: Jeff Little / jeff.little.g0yr@statefarm.com / 309-532-9135		

This page is to show correct appearance only. Graphics are not to scale and roughly placed.

Vendor's Next Steps: See page one for next steps in approval/production process.

State Farm specifications: Correct specifications for State Farm signage and window graphics are supplied in the final art files. The vendor is required to follow these specifications with no deviations.

Note: The final art files are to be used for this sign only.

Illuminated Box Sign

Gray Border:

The 1.5" gray border shown here is a visual representation of the sign retainer and shows the approximate visual opening. It is on a non-printing layer and is NOT part of the sign face artwork.

Cabinet:

For EXISTING cabinet box signs, the vendor may use the existing retainer – PMS 432u Special Dark Gray Metallic or Sherwin Williams SW 7076 Cyberspace (required if it appears worn in any way).

For NEW cabinet box signs, the retainer color should be gray. See cabinet specifications on the supplied Creative Services Illustrator .ai file for size and color.

Double-sided Agent Sign:

Final size: 37" high x 116" wide

Logo: 10.17" high

Agent name: 7.75" cap ht.





FINAL LAYOUT

12-09-22

State Farm® / Creative Services / Agent Sign Program

Page 3 of 3

Prepared by: Jeff Little / jeff.little.g0yr@statefarm.com / 309-532-9135

This page is to show correct appearance only. Graphics are not to scale and roughly placed.

Vendor's Next Steps: See page one for next steps in approval/production process.

State Farm specifications: Correct specifications for State Farm signage and window graphics are supplied in the final art files. The vendor is required to follow these specifications with no deviations.

Note: The final art files are to be used for this sign only.

Window Graphics

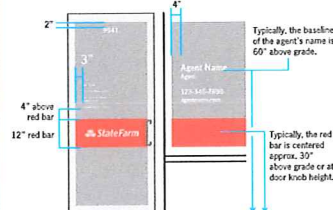
Production of red stripe window graphics

The red stripe and white vinyl lettering are produced as **two separate pieces**. Typically, the red stripe with the white vinyl letters is mounted on the second surface (inside), but may be mounted to the first surface (outside) if window tinting is too dark.

Agent requests final window graphics be mounted to the outside of windows.



Typical door and window graphics placement when door and window graphics are separate.
Not to scale



Typical door and window graphics placement when door and window graphics are together.
Not to scale



USE OF THE STATE FARM LOGO FOR ANY OTHER PROJECT IS AN UNAUTHORIZED USE OF THE STATE FARM TRADEMARK.

DAILY GAZEBO

To: Thiensville Plan Commission

By: Jon Censky, Village Planner

Date: January 10, 2023

General Information

Applicant:

Jesse Daily - Daily Taco

Status of Applicant:

Owner

Location:

105 West Freistadt Road

Requested Action:

Gazebo

Existing Zoning:

B-4 Highway Business District

Lot Size:

Existing Land Use:

Restaurant

Report:

Having had his request for a temporary tent denied for this site the applicant is now proposing to replace that request with one for a semi-permanent aluminum gazebo to be located on the west side of the Daily Taco building on the inside of the circular Drive. The gazebo measures 12' X 20' and will be bolted into the asphalt pavement by lag bolts. According to the information, the gazebo will be constructed of 1" square 18-gauge galvanized tubing welded on all four sides and will be cover with a .020 thick clear cold crack vinyl roof system. For inclement weather all four sides will include removeable clear wind breaks and a Larson full view storm door.

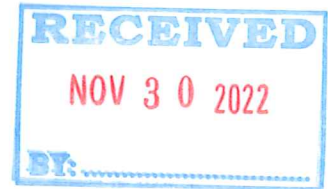
Staff Comments:

While staff very much prefers the permanent gazebo over the temporary tent, staff did suggest that the gazebo be place on the inside of the existing adjacent fenced in area. Otherwise, staff has no objection and recommends approval subject to the building inspector reviewing and approving the building separation distance.



Village of Thiensville

Plan Commission Application



Property Address: 105 W Freistadt Rd, Thiensville WI 53092

12-050-06-02-000

Tax Key #

Property Owner

Mila

Name

105 W. Friestadt Rd.

Address

262-242-9017

Phone

anna@milasbakery.com

Email address

B-4

Current Zoning

Applicant ☐ Same as owner

Jesse Daily

Name

105 W Freistadt Rd.

Address

414-241-1013

Phone

jesse@core-usa.com

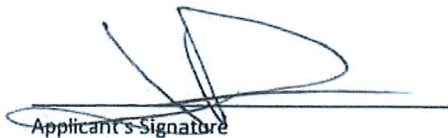
Email address

Project description

Please describe your project in detail. Include details about height and dimensions, color, materials used and setbacks from the street and property lines. Provide any information that you believe will assist staff in reviewing and approving your request.

(see attached product specs, etc.)

- Install a semi-permanent 12x20 aluminum gazebo on the east side of building @ Daily Taco. Gazebo will be fixed to a sturdy floor using lag bolts that will continue thru the flooring into the asphalt. Entire project is made from non-combustible materials and will be up year round. Non-combustible walls, etc will be made by Cream City Awning and will be seasonally heated (externally). This will be in place of the temporary tent that is in place currently. Gazebo will be heated by and external propane heater (see example).


Applicant's Signature

11/30/22
Date

A complete application along with the appropriate fees shall be submitted by the deadline stated on the meeting schedule to the Village Clerk. In order for an application to be considered complete, the application shall include the required number of site plans/maps, and all of the necessary supporting information as indicated on the Project Review Checklist. The applicant is responsible to pay planner charges after a first half hour of planner time. Owner, architect, builder or owner's representative must attend the Plan Commission meeting for action to be taken. Work cannot begin until Plan Commission approval and paid and approved building permit.

Thiensville Plan Commission Application Revised 10.10.22

Page 1 of 3

Planner Fee Schedule: The Village provides the first half hour of the Village Planner's services. Any additional plan review time is billed at \$50.00/hr

Application Checklist: Two Paper Copies and an electronic copy with files in PDF format (plan size 11X17) must be submitted for all applicable items below for planner review and the Plan Commission packet.

- ☒ Submit scaled site plan with proposed location and setbacks with accurate dimensions indicating the property size, its relationship to surrounding properties, existing topography, key natural features and show the location of all existing and proposed:

A. Structures, showing all entrances	K. Dumpster location and screening
B. Driveways & street access	L. Location, color, message, dimensions and materials of all signs
C. Parking areas	M. Location, size and character of dedicated or private open space
D. Walkways	N. Location of sanitary sewer, storm sewer, water mains and services and storm water detention facilities
E. Existing landscaping	O. Floor plan of building or addition
F. Abutting public and private streets	
G. Public easements	
H. Surrounding land uses and zoning	
I. Retaining walls	
J. Decorative accessories	

- ☐ Storm water management plan.
- ☒ Completed building permit application (including two full size plan sets with state stamp for commercial and multi-family).
- ☐ Grading plan showing existing and finished grades.
- ☐ Professionally prepared landscape plan.
- ☐ Lighting plan; photometric plan, type of fixtures, wattage and location and height of lighting structures.
- ☐ Topographic data or pertinent grade elevations, if necessary, for proper remodeling of existing buildings showing finished exterior treatment.
- ☒ Colored elevations of proposed buildings, structures and fencing, or of proposed remodeling of existing buildings, showing finished exterior treatment and a listing of building materials.

Is property in Thiensville's Historic District? ☐ Yes ☒ No

If yes, you must apply for a Certificate of Appropriateness with the Historic Preservation Commission. Complete the COA application. Attendance at HPC meeting is required

**All Commercial and Multi-Family projects including any change of occupancy, change of use, or construction/alteration must be submitted to the Thiensville Fire Department for review, approval, and inspections.*

=====

VILLAGE STAFF REVIEW

☒ Application Complete. Items needed: _____

Submitted to Village Planner on 11/30/22 Planner Staff Report Completed on 1/6/23

Plan Commission Meeting Date 1/10/2023

☐ Historic Preservation Approval (if needed) on n/a

ADDITIONAL REMARKS/CONDITIONS:


Village Staff

Village Clerk
Title

1/6/23
Date

262-420-4732 SAFEbuilt.	WI UNIFORM PERMIT APPLICATION Wlinspections@safebuilt.com <i>Inspections need to be called in by 4 pm for next business day inspections.</i>			PERMIT NO. TAXKEY# 12-USD-06-02-000																						
	☐ TOWN ☒ VILLAGE ☐ CITY OF <u>Thiensville</u> COUNTY: <u>Ozaukee</u>	PROJECT LOCATION (Building Address) <u>105 W. Freistadt Road</u>	PROJECT DESCRIPTION <u>Gazebo</u> ☒ COMMERCIAL ☐ ONE & TWO FAMILY																							
Owner's Name JESSE DAILY		Mailing Address - Include City & Zip 105 W FREISTADT RD., THIENSVILLE, WI 53092		Telephone - Include Area Code 414-241-1013																						
Construction Contractor (DC Lic No.) SELF INSTALLED		Mailing Address - Include City & Zip		Telephone - Include Area Code																						
Dwelling Contractor Qualifier (DCQ Lic No.)		Dwelling Contractor Qualifier shall be an owner, CEO, COB, or employee of Dwelling Contractor		Telephone - Include Area Code																						
Plumbing Contractor (Lic No.)		Mailing Address - Include City & Zip		Telephone - Include Area Code																						
Electrical Contractor (Lic No.)		Mailing Address - Include City & Zip		Telephone - Include Area Code																						
HVAC Contractor (Lic No.)		Mailing Address - Include City & Zip		Telephone - Include Area Code																						
PROJECT INFORMATION			Subdivision Name	Lot No.	Block No.																					
Zoning District	Lot Area	Sq. Ft.	N.S.E.W. Setbacks	Front Ft.	Rear Ft.																					
1a. PROJECT	3. TYPE	6. STORIES	9. HVAC EQUIPMENT		12. ENERGY SOURCE																					
☒ New ☐ Addition ☐ Raze ☐ Alteration ☐ Repair ☐ Move ☐ Other <u>TEMP GAZEBO</u>	☐ Single Family ☐ Two Family ☐ Multi ☐ Commercial	☐ 1-Story ☐ 2-Story ☐ Other	☐ Forced Air Furnace ☐ Radiant Baseboard or Panel ☐ Heat Pump ☐ Boiler ☐ Central Air Conditioning ☒ Other <u>EXTERNAL HEATED IN WINTER</u>		<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th>Fuel</th> <th>Nat. Gas</th> <th>L.P.</th> <th>Oil</th> <th>Elec.</th> <th>Solid</th> <th>Solar</th> </tr> <tr> <td>Space Htg</td> <td>☐</td> <td>☒</td> <td>☐</td> <td>☐</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Water Htg</td> <td>☐</td> <td>☐</td> <td>☐</td> <td>☐</td> <td>☐</td> <td>☐</td> </tr> </table>	Fuel	Nat. Gas	L.P.	Oil	Elec.	Solid	Solar	Space Htg	☐	☒	☐	☐	☐	☐	Water Htg	☐	☐	☐	☐	☐	☐
Fuel	Nat. Gas	L.P.	Oil	Elec.	Solid	Solar																				
Space Htg	☐	☒	☐	☐	☐	☐																				
Water Htg	☐	☐	☐	☐	☐	☐																				
1b. GARAGE	4. CONST. TYPE	7. FOUNDATION	10. PLUMBING		* ☐ Dwelling unit will have 3 kilowatt or more installed electric space heater equipment capacity.																					
☐ Attached ☐ Detached	☐ Site Constructed ☐ Mfd. UDC ☐ Mfd. HUD	☐ Concrete ☐ Masonry ☐ Treated Wood ☐ ICF ☒ Other <u>ASPH</u>	Sewer ☐ Municipal ☐ Septic No. _____																							
2. AREA	5. ELECTRICAL	8. USE	11. WATER		13. HEAT LOSS (Calculated)																					
Basement _____ Sq. Ft. Living Area _____ Sq. Ft. Garage _____ Sq. Ft. Other _____ Sq. Ft. TOTAL 240 SF	Entrance Panel Size: _____ amp Service: _____ New _____ Rewire _____ Phase _____ Volts _____ Underground _____ Overhead Power Company: _____	☐ Seasonal ☐ Permanent ☒ Other SEMI PERMANENT	☐ Municipal Utility ☐ Private On-Site Well		Total _____ BTU/HR																					
					14. ESTIMATED COST																					
					\$ 13,000																					
I understand that I: am subject to all applicable codes, laws, statutes and ordinances, including those described on the Notice to Permit Applicants form; am subject to any conditions of this permit; understand that the issuance of this permit creates no legal liability, express or implied, on the state or municipality; and certify that all the above information is accurate. If one acre or more of soil will be disturbed, I understand that this project is subject to ch. NR 151 regarding additional erosion control and stormwater management and the owner shall sign the statement on the Notice to Permit Applicants form. I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.																										
☐ I vouch that I am or will be an owner-occupant of this dwelling for which I am applying for an erosion control or construction permit without a Dwelling Contractor Certification and have read the cautionary statement regarding contractor responsibility on the Notice to Permit Applicants form.																										
APPLICANT (PRINT): <u>JESSE DAILY</u> SIGN: _____ DATE: <u>11/30/22</u>																										
APPROVAL CONDITIONS This permit is issued pursuant to the attached conditions. Failure to comply may result in suspension or revocation of this permit or other penalty. Owner/Builder solely responsible for compliance with all applicable State & Local Building and Zoning codes.																										
INSPECTIONS NEEDED Building ☐ Footing ☐ Foundation ☐ Rough ☐ Insulation ☐ Bsmt. Fl. ☒ Final Electric ☐ Rough ☐ Service ☐ Final Plumbing ☐ Rough ☐ Underfloor ☐ Final HVAC ☐ Rough ☐ Final																										
FEES:	PERMIT(S) ISSUED	SEAL NO. _____	Municipality No. _____																							
Building Fee _____ Zoning Fee _____ WI Seal _____ Electric Fee _____ Plumbing Fee _____ HVAC Fee _____ Adm. Fee _____ Other _____ Total <u>\$ 0.00</u>	Bldg. # At top of form _____ Zoning # _____ Elec. # _____ Plmb. # _____ HVAC # _____	RECEIPT CK # _____ Amount \$ _____ Date _____ From _____ Rec By. _____	PERMIT EXPIRATION: Permit expires two years from date issued unless municipal ordinance is more restrictive.	PERMIT ISSUED BY MUNICIPAL AGENT: Name _____ Date _____ Certification No. _____																						

Cream City Awning INC

9588 Hwy 144 Kewaskum, WI 53040 Phone 262-692-3737 Fax 262-692-3880

Proposal submitted to:
Jesse Daily
163 Green Bay Road
Thiensville WI 53092
414-241-1013
jesse@core-wi.com

Proposal # 7921 Date-11-21-22
Work performed at:
Daily Taco Cantina
105 W. Freistadt
Thiensville WI 53092
262-302-4030

SPECIFICATIONS

Four sided removable clear wind breaks for the new patio.

One Larson full view storm door. With a gas closure and chain stop. Door location to be determined.

The frame work will be 1" square 18 gauge galvanized tubing.

All welds in contact with the mounting wall will be ground smooth and painted with cold galv spray.

All tubing ends are closed and welded on all four sides.

The top material will be .020 thick clear cold crack vinyl material.

The bottom material will be AWNMAX vinyl. Flame retardant meets C.S.F.M., NFPA 701, CAN/ULCS109M,UL214
Color selection per customer_____.

Panels will be made in a manageable size for transport and repair purposes.

Seasonal install and removal service is available.

Off site storage is also available.

All work will be completed within the time agreed upon when accepting this proposal.
Completion time is dependent on product availability.

- - Permits if required are the owners responsibility - -

Payment will be made as follow: 50% deposit (\$4,672.00) is required before work begins.	Total	\$9,344.00
Balance (\$4,672.00) is due upon completion.	Permits	\$0.00
	Sub total	\$9,344.00
	Taxes	\$0.00
	Total	\$9,344.00

Respectfully submitted by Cream City Awning

Per - Brad Kaboord

Note – This proposal may be with drawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL

The above price, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date_____

Signature_____

Thank -You!

Signature_____

Gazebo Specifications:

<https://www.wayfair.com/outdoor/pdp/purple-leaf-20-ft-w-x-12-ft-d-aluminum-patio-gazebo-pule1051.html?&experientype=2&selectedvertical=11>

The frame is made of durable, rust-resistant aluminum with a powder coating. Durable and can be used for many years. Beautiful hard metal top instead of normal fabric or polycarbonate material. Perfect choice for family and friend meetings, dinner parties and wedding ceremonies. Built with triangular aluminum pole and strong anchoring stand with 3 pre-drilled holes designed to fix on the floor for sturdy installation. Fully enclosed zippered double layer sidewall protect you from UV-rays while adding more privacy. Gazebo canopy also has a double track system which allows you to slide each layer with ease. Each piece of mesh is sewn with a corresponding binding band. Can bind net gauze alone, also can bind curtain alone. Can meet your different needs. Rainwater flows into the ground through the eaves leakage hole, reducing the trouble of the rainy season. The unique design extends the life of the gazebo and keeps the hardtop gazebo in good condition.

- Beautiful hard metal top instead of normal fabric or polycarbonate material, compare to a traditional soft top, this kind of gazebo roof is strong enough to withhold any heavy snow and offer unbeatable stability in windy conditions
- Outdoor gazebo has ventilated double tops provide safety from harmful UV-rays while the unique design allows wind to pass through, hardtop gazebos for patios can tolerate high Summer temperatures and withstand UV-rays, provides you plenty of cool shade to enjoyment
- Sturdy powder-coated rust-resistant hardtop gazebo frame, very stable and sturdy, built with 4.7 in. x 4.7 in. triangular aluminum stand pole, much bigger and stronger than standard models, all materials are built to last, never becoming rusty or deformed
- Fully enclosed zippered double layer sidewall protect you from UV-rays while adding more privacy, gazebo canopy also has a double track system which allows you to slide each layer with ease, netting zipper at 4-sides to give your family and children safe and cozy surroundings
- Unique design allows rainwater to flow from the edge of the aluminum gazebo top frame into the pole and then to the ground, reduce troubles and worries during the rainy season, targeted design to keep the gazebo always in excellent condition and extend the service life

Dimensions

Approximate Depth (ft.)	20	Approximate Height (ft.)	10
Approximate Width (ft.)	12	Assembled Depth (in.)	240 in
Assembled Height (in.)	123.6 in	Assembled Width (in.)	144 in
Canopy Depth (in.)	240 in	Canopy Width (in.)	144 in
Coverage Area (sq. ft.)	240 sq ft	Height From Ground to Underside of Canopy Edge (in.)	82.2 in
Outside Post Spacing Depth (in.)	156 in	Outside Post Spacing Width (in.)	120 in
Overall Height from ground to top of canopy/Overall Dimensions in Height (in.)	116.4 in	Width (ft) x Depth (ft)	12x20

Details

Canopy Style	Patio	Color Family	Brown
Commercial/Residential	Commercial, Residential	Features	Hardtop
Floor Options	Without Floor	Frame Material	Aluminum
Gazebo Type	Patio	Included	Assembly Instructions
Manufacturers Recommended Assembly Time (hours)	5	Manufacturers Recommended Tools needed for Assembly	Gloves, drills, ladders
Maximum Roof Load	1000	Maximum Wind Resistance	38
Number of People Recommended by Manufacturer to Assemble	5	Outdoor Living Product Type	Patio Gazebo/Canopy
Product Weight (lb.)	297.8 lb	Returnable	90-Day
Roof Color Family	Brown	Shape	Rectangle

Features

Product Type	Gazebo
Design	Patio Gazebo
Portable	No
Frame Material	Aluminum
Frame Material Details	Powder-coated Aluminum
Frame Finish	Powder-coated
Roof Material	Steel
Roof Color	Dark Brown
Roof Cover Attachment	Screws
Roof	Yes
Powder Coated Finish	Yes
Wind Vents Included	Yes
Tiered Roof	Yes
Snow Load Capacity	2500 lb.

Heater Option:

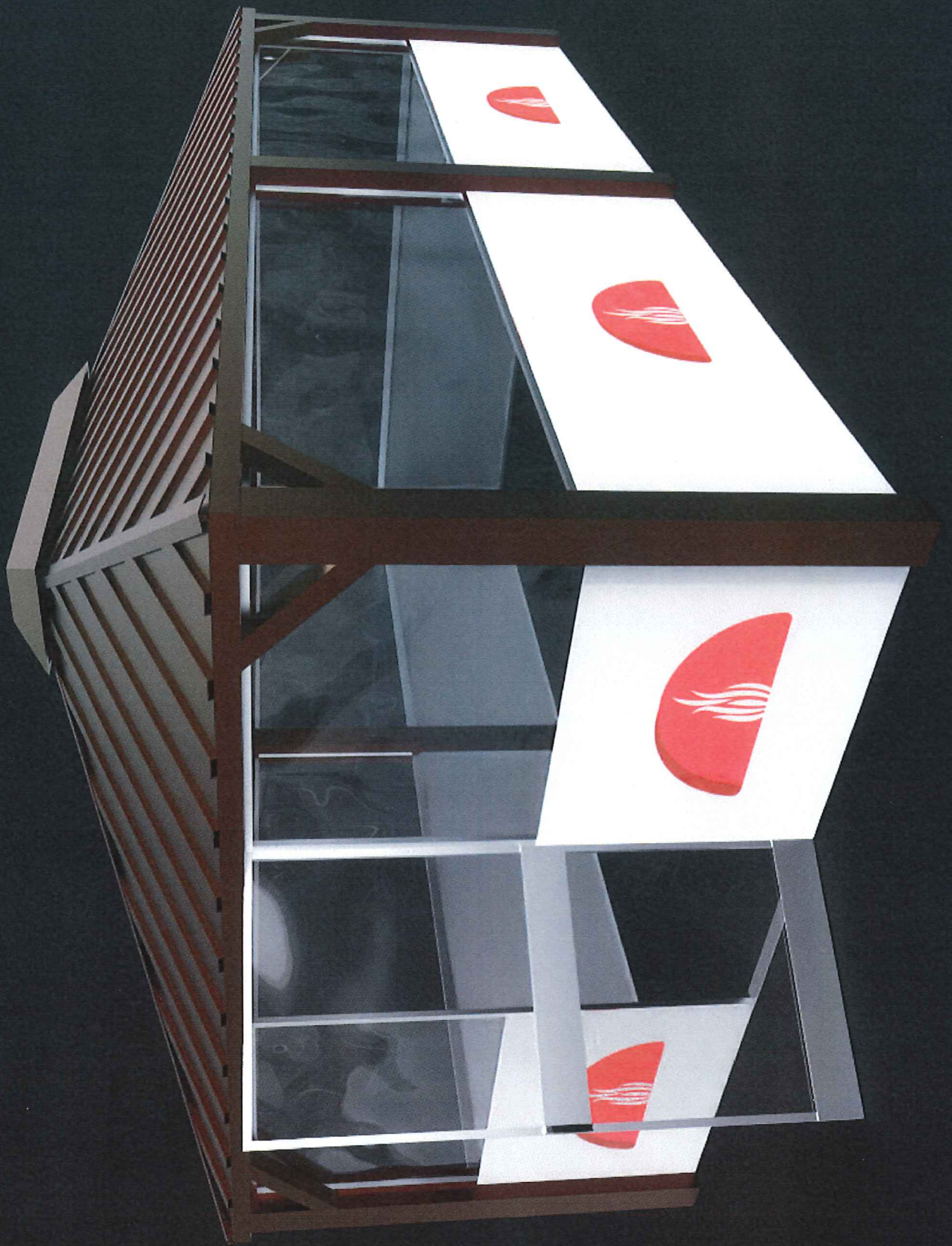
<https://tentandtable.net/l-b-white-premier-170-dual-fuel-outdoor-tent-heater.html>

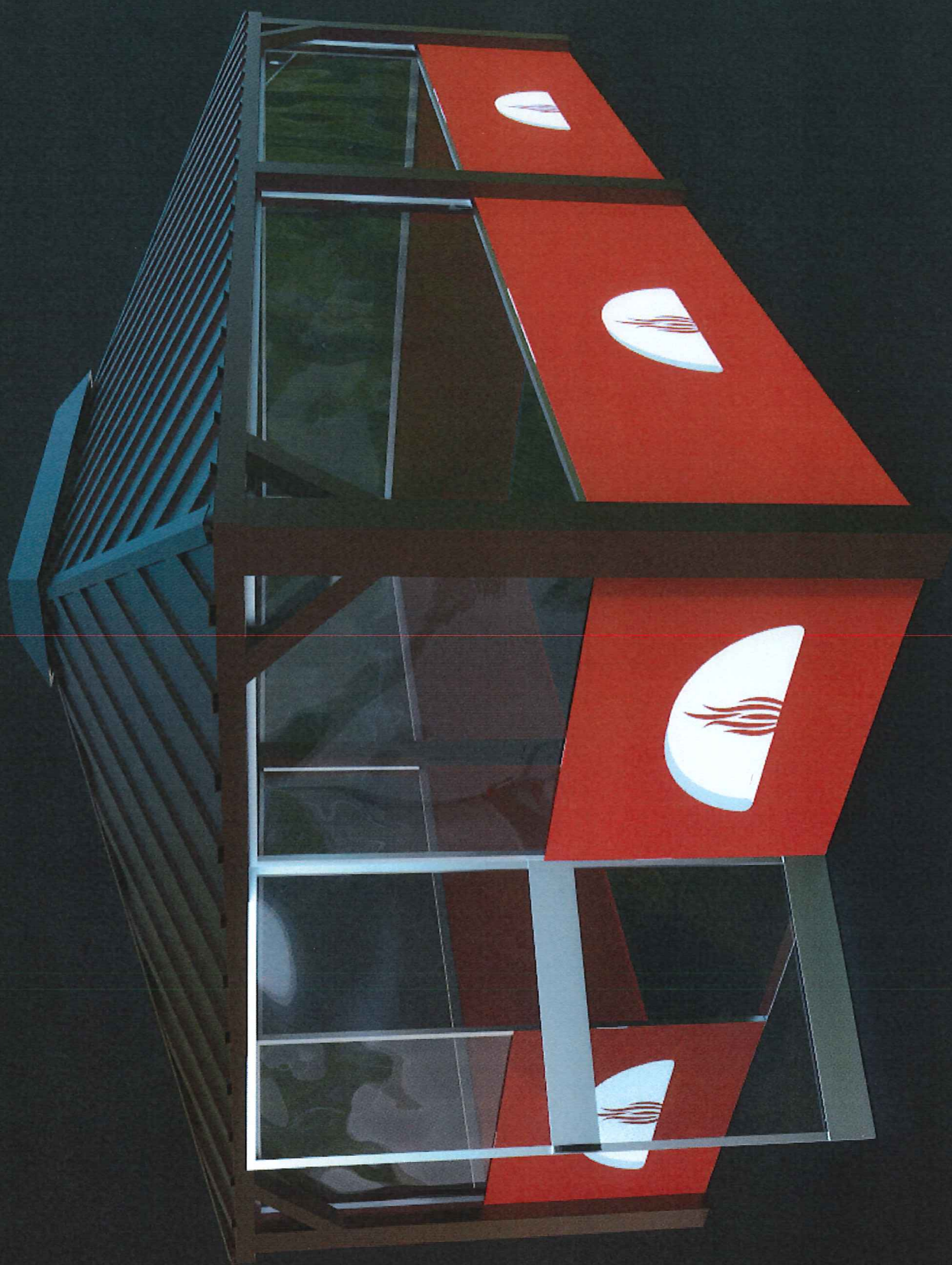


pumped inside.

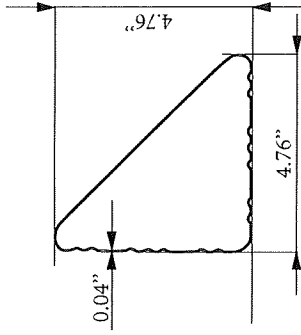
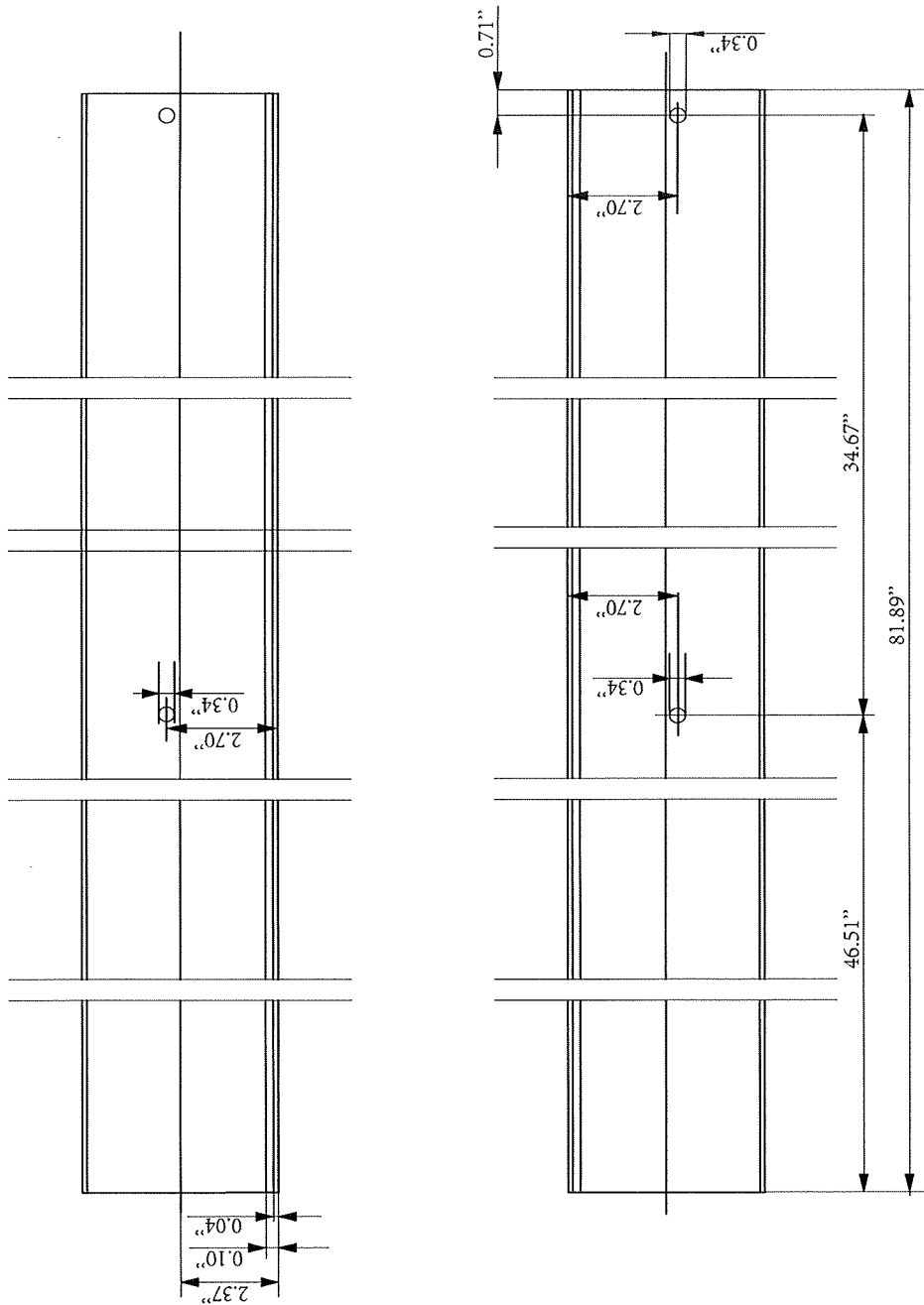
This has ductwork that will pump heated air from the exchanger and



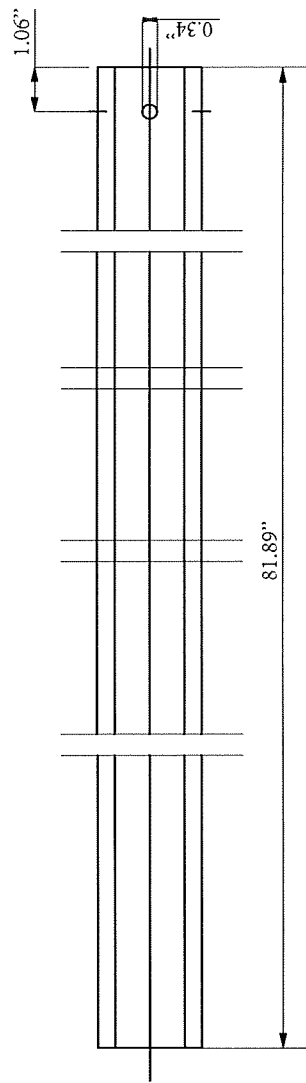
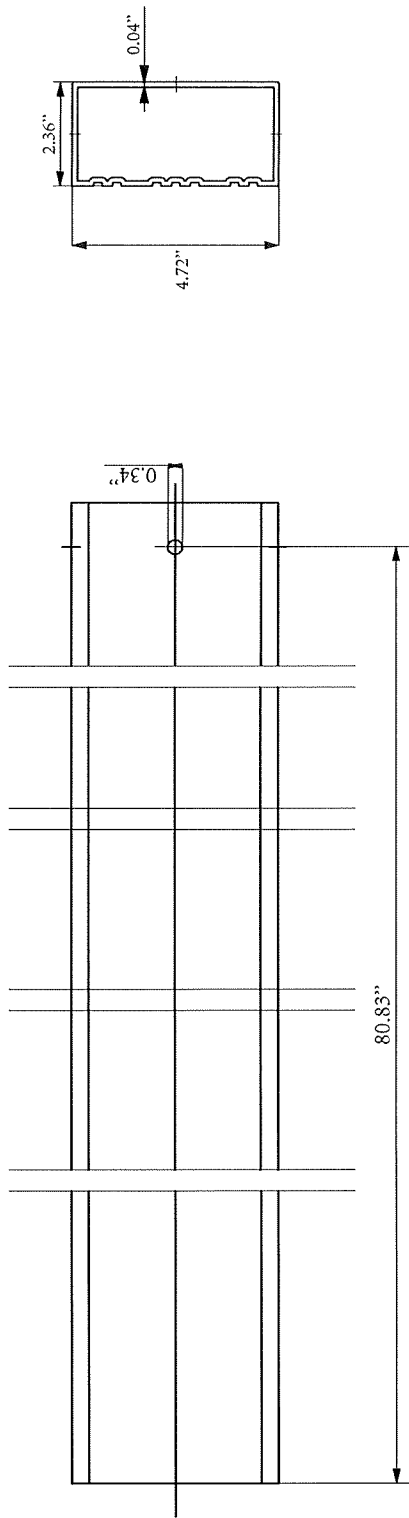




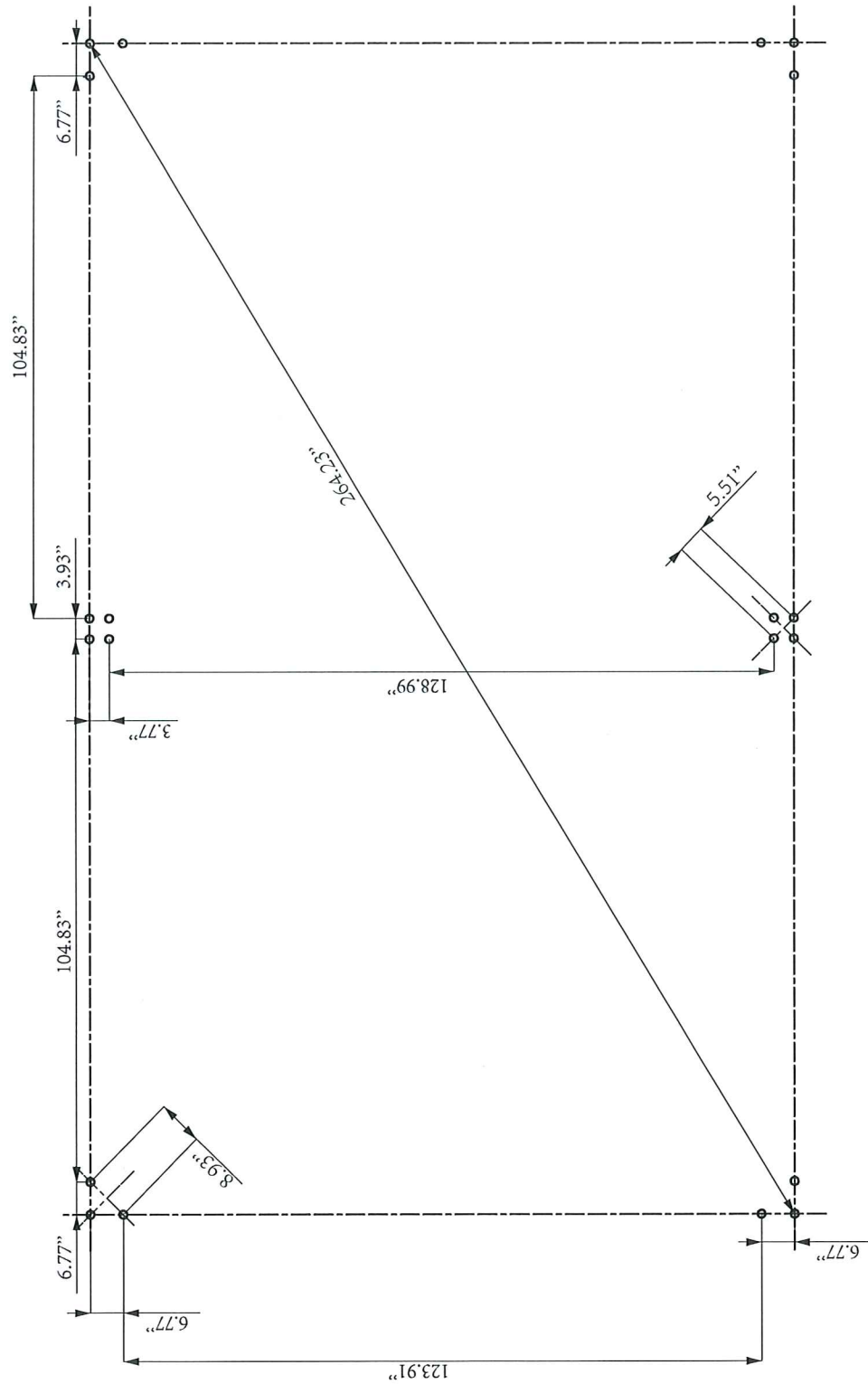
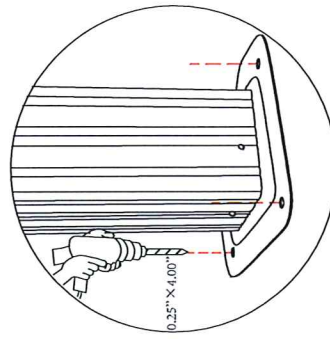
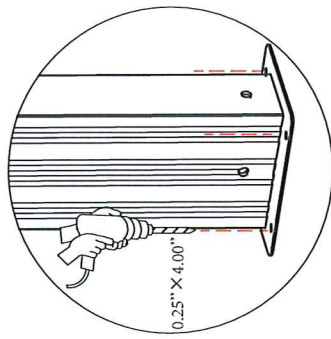




Unit:inch



Unit:inch



second cart. Director LaFond shared that a QR code could be on the carts that explains the Garbage Policy and information could also be dropped off during trash pick-up.

The Board expressed support for not charging residents for their first cart, however, charging for a second.

E. Discussion and possible recommendation regarding Sidewalk Policy (att)

Director LaFond shared that in 2007 the Village adopted a sidewalk policy that required property owners to replace damaged sidewalks, driveway approaches and curb and gutters that abut their property. A Department of Public Works employee would get measurements and anything out of spec would be inventoried, the Village would then bid out a project with those quantities and then send estimates to all property owners affected with a deadline to replace or repair. The homeowner could choose to use the Village's contractor and then the homeowner would have 30 days to pay the bill; if the homeowner does not pay, the amount would be placed on their taxes.

The Village has done a method of grinding or cutting damaged sidewalks. Recently there has been some concern expressed regarding some sidewalks that need repair; some of these are too far gone to do grinding or cutting.

Director LaFond is before the Board this evening to inquire if the Board would like to amend the current policy to not include curb and gutter and approaches or to keep in the policy. The current policy states that the property owner is responsible to pay for all of the damage. These are within the Village right-of-way and Ordinance states property owners must maintain them in terms of snow blowing, shoveling and salting.

Director LaFond stated that if the Village were to take on the repair of sidewalks, the Department of Public Works could get caught up in three-year's time with \$20,000.00 budgeted each year. Curbs could be completed when roads are replaced. Repairs most likely are a spring project.

The Board supports having a program where the Village repairs the sidewalks and curb and gutter and driveways are the responsibility of homeowners.

F. Discussion and possible recommendation regarding Feather Banners (att)

Director LaFond shared that the Plan Commission has discussed the use of feather banners/flags and a proposed Ordinance change. The proposed Ordinance reflects the sandwich board Ordinance. Feather banners have become readily available and generic. Code does not regulate these specifically, so staff have been regulating them in a similar way to temporary horizontal banners which allow one per business.

Director LaFond shared four draft versions for consideration:

Version 1 treats the feather banners/flags like a sandwich board sign:

- one feather banner allowed per business by permit and shall be no more than 12 feet high and not more than 24 square feet, must be on private property and secured in a

manner acceptable to the Director of Community Services.

- may only be placed within the linear building frontage of the business or entity it represents and can only advertise that business
- can only be displayed during business hours
- must be built in a professional manner free of defects and fading
- must not block building entrances or exits
- must be adequately weighted or anchored
- no feather banner shall be displayed while an A-frame/sandwich board sign is displayed

Version 2 is similar to Version 1 except:

- one feather banner is allowed per business by permit and shall stand no more than 10 feet in height with each sign surface not to exceed 16 square feet
- no feather banner shall be displayed in the Historic District
- feather banners must include the business name and/or logo on both sides

Version 3 prohibits feather banners entirely as well as the use of inflatable signs with or without advertising designed to move about in the air or remain suspended in the air.

Version 4 was brought up by a Plan Commission Commissioner which prohibited feather banners except for where elsewhere allowed in Ordinance and that feather banners/flags are allowed at community-based special events and festivals without a permit. They are only allowed to be displayed from the time the event is first open to the public and removed at the end of the last day of the public portion of the event.

Trustee Kucharski, who also serves on the Plan Commission, noted that the Plan Commission wanted to get the thoughts and any suggestions from the Village Board for consideration.

Trustee Eckert supports Version 1 and believes feather banners are very beneficial to businesses. Trustee Holyoke supports Version 1 as well. Trustee Kucharski stated that flags do get worn by the weather, supports one feather banner or one sandwich board sign per business, requiring them to be taken in at the end of business day and supports having the business logo on the flag. Trustee Apostolos also supports Version 1 and likes adding the logo to the flags. Trustee Lange supports Version 1 as well.

Trustee Abraham questioned if there were other manners in which to advertise other than using feather banners/flags noting these are the trend now and asked for the Code to be written as to not be so specific to feather banners/flags.

Administrator Landisch-Hansen summarized the Board's thoughts noting Version 1 has the most support with adding the business logo to the flags. President Mobley noted that the Plan Commission will consider the Board's comments and return with a recommendation.

G. Review, discussion and recommendation regarding the following New Alcohol Beverage License Application:



Village of Thiensville

250 Elm Street

Phone (262) 242-3720

Thiensville, WI 53092-1602

To: Thiensville Committee of the Whole
From: Andy LaFond, Director of Community Services
Date: December 5, 2022
Subject: Feather Banner/Flags

Background

In June, August and again in September, the Plan Commission discussed a proposed ordinance change to add language to the sign code to regulate Feather Banners/Flags. Staff brought the topic to the Plan Commission for a recommendation to the Village board. Feather banners have become readily available for quick shipment from many websites and contain generalized messages such as "PIZZA" or "MUFFLERS" for the purpose of advertising. The current sign code does not directly address feather banners in either the pennant/flag section or the temporary banner requirements. Staff have been permitting the use of one feather banner using our current horizontal banner permitting process with the exception of temporary banners are required to be affixed to the building and feather banners are free standing. After having multiple discussion and ordinance options drafted but not agreeing upon a direction, members of the commission asked that the Village Board discuss the issue.

Recommendations

Included are the four options the plan commission discussed

Version 1 addresses feather banners with similar language used to regulated sandwich board signs in our current code.

Version 2 is similar to version one but limits the banner to 16 square feet per side and a maximum of 10 feet in height. Version 2 requires the banner be customized to include the business name and/or logo. It also prohibits feather banners in the Historic District.

Version 3 prohibits the display of feather banners. This version also includes language prohibiting Inflatable signs with or without advertising designed to move about in the air or remain suspended in the air.

Version 4 Created for consideration after the discussion at the 8/9 PC meeting, prohibits the display of feather banners except for during special events and festivals. This version also includes language prohibiting Inflatable signs with or without advertising designed to move about in the air or remain suspended in the air.

Version 1

Feather Banners/Flags. No feather banner shall be permitted until a permanent sign has been permitted for the premises.

1. One feather banner is allowed per business by permit and shall stand no more than 12 feet in height with each sign surface not to exceed 24 square feet. Feather Banners shall be placed on private property. Feather Banners shall be secured in a manner acceptable to the Director of Community Services
2. feather banners can only be placed within the linear building frontage of the business or entity it represents and can only advertise that business.
3. Feather banners can only be displayed during the business hours of the entity it represents.
4. Feather banners must be built in a professional manner of durable materials. Feather banners must be free of defects, tears, or fading.
5. Feather Banners must be placed so as not to block building entrances, exits, sidewalks, or other traveled right-of-way areas, and on private property.
6. Feather banners must be adequately weighted or anchored to prevent movement by wind or other elements.
7. No feather banner shall be displayed while an A-Frame/Sandwich Board sign is displayed. No Feather banner shall be displayed while a horizontal banner is displayed.

Version 2

Feather Banners/Flags. No feather banner shall be permitted until a permanent sign has been permitted for the premises.

1. One feather banner is allowed per business by permit and shall stand no more than 10 feet in height with each sign surface not to exceed 16 square feet. Feather Banners shall be placed on private property. Feather Banners shall be secured in a manner acceptable to the Director of Community Services
2. Feather banners can only be placed within the linear building frontage of the business or entity it represents and can only advertise that business.
3. Feather banners can only be displayed during the business hours of the entity it represents.
4. Feather banners must be built in a professional manner of durable materials. Feather banners must be free of defects, tears, or fading.
5. Feather Banners must be placed so as not to block building entrances, exits, sidewalks, or other traveled right-of-way areas, and on private property.
6. Feather banners must be adequately weighted or anchored to prevent movement by wind or other elements.
7. No feather banner shall be displayed while an A-Frame/Sandwich Board sign is displayed. No Feather banner shall be displayed while a horizontal banner is displayed.
8. No Feather banner shall be displayed in the Historic District
9. Feather Banners must include the business name and/or logo on both sides

Version 3 Prohibition of Feather Banners and Moving/Animated Inflatable signs

ARTICLE II. – PROHIBITED SIGNS Sec. 16.10 – Prohibited signs

A. Signs not specifically allowed by this Ordinance.

B. Dilapidated and Abandoned Signs

C. Signs placed on or affixed to vehicles and/or trailers which are parked on a public right-of-way, public property, or private property so as to be visible from a public right-of-way where the apparent purpose is to advertise a product or direct people to a business or activity. However, this is not in any way intended to prohibit signs placed on or affixed to vehicles and trailers, such as lettering on motor vehicles, where the sign is incidental to the primary use of the vehicle or trailer.

D. Billboards.

E. Revolving Signs.

F. Flashing signs or signs that electronically change copy other than time and temperature signs that do not exceed twenty-five (25) square feet in total area.

G. Animated signs.

H. Signs which are painted on any part of a building wall.

I. No sign not directly related to the use of the premises on which it is located, except directional signs, as herein provided, and wayfarer signs, as defined in Sec. 16.4 Definitions, shall be permitted in any district.

J. Signs within the vision triangle of any Village street as defined in the Zoning Ordinance Chapter 17.0501 TRAFFIC VISIBILITY

K. Signs which are attached or otherwise affixed to rocks, trees or other living vegetation.

L. Signs which contain untruthful or misleading information.

M. Signs that display any statement, word, character or illustration of an obscene nature.

N. Banners, flags or pennants when used for advertising purposes except as specifically permitted elsewhere in this ordinance.

O. Roof signs.

P. Any sign exceeding the height of the façade, parapet, canopy or roofline against which it is located.

Q. Vehicle signs or trailer signs when used on a given location or site in addition to or in lieu of a temporary or permanent sign permitted under these regulations.

R. Skylights, gas floodlights or searchlights.

S. Cold or hot air balloons, inflatable signs and tethered balloons with or without advertising. **Inflatable signs with or without advertising designed to move about in the air or remain suspended in the air.**

T. Feather Banner/Flags

Version 4 Prohibition of Feather Banners and Moving/Animated Inflatable signs Special Event Feather Banners Allowed

ARTICLE II. – PROHIBITED SIGNS Sec. 16.10 – Prohibited signs

A. Signs not specifically allowed by this Ordinance.

B. Dilapidated and Abandoned Signs

C. Signs placed on or affixed to vehicles and/or trailers which are parked on a public right-of-way, public property, or private property so as to be visible from a public right-of-way where the apparent purpose is to advertise a product or direct people to a business or activity. However, this is not in any way intended to prohibit signs placed on or affixed to vehicles and trailers, such as lettering on motor vehicles, where the sign is incidental to the primary use of the vehicle or trailer.

D. Billboards.

E. Revolving Signs.

F. Flashing signs or signs that electronically change copy other than time and temperature signs that do not exceed twenty-five (25) square feet in total area.

G. Animated signs.

H. Signs which are painted on any part of a building wall.

I. No sign not directly related to the use of the premises on which it is located, except directional signs, as herein provided, and wayfarer signs, as defined in Sec. 16.4 Definitions, shall be permitted in any district.

J. Signs within the vision triangle of any Village street as defined in the Zoning Ordinance Chapter 17.0501 TRAFFIC VISIBILITY

K. Signs which are attached or otherwise affixed to rocks, trees or other living vegetation.

L. Signs which contain untruthful or misleading information.

M. Signs that display any statement, word, character or illustration of an obscene nature.

N. Banners, flags or pennants when used for advertising purposes except as specifically permitted elsewhere in this ordinance.

O. Roof signs.

P. Any sign exceeding the height of the façade, parapet, canopy or roofline against which it is located.

Q. Vehicle signs or trailer signs when used on a given location or site in addition to or in lieu of a temporary or permanent sign permitted under these regulations.

R. Skylights, gas floodlights or searchlights.

S. Cold or hot air balloons, inflatable signs and tethered balloons with or without advertising. **Inflatable signs with or without advertising designed to move about in the air or remain suspended in the air.**

T. Feather Banner/Flags except as specifically allowed elsewhere in this ordinance. (see Sec. 16-15)

Version 4 Prohibition of Feather Banners and Moving/Animated Inflatable signs Special Event Feather Banners Allowed

Sec. 16-15 – Temporary banners, pennants, and flags The Village Zoning Administrator or Building Inspector may issue a permit for the use of banners and pennants in any business district for a period of not more than 30 days in any calendar quarter, but not to exceed 90 days per year. Banners, flags or pennants (which are temporary signs or devices of paper, fabric, plastic or other flexible materials) for the purpose of advertising sales, events or other information must be attached to the building, but shall not exceed the lesser of fifty (50) square feet or twenty percent (20%) of the area of the wall or windows on which they are placed, whichever is less, however no banner, pennant or flag would be permitted to be erected over-the-street or exceed one hundred (100) square feet.

An exception to this requirement would include banners, flags, pennants or party-type balloons promoting community events which may be freestanding. These devices would be allowed for not more than thirty (30) days in any calendar quarter but not to exceed ninety (90) days per year. Display of the national flag of any country or the official flag of any state is permitted in any district without a permit provided that such flag is set back at least 10 feet from the street right-of-way in any residential district; is set back at least 10 feet from all other lot lines; and provided that the area of such flag does not exceed 40 square feet. Display of larger flags or flags with information other than a national or state flag may be permitted only after the issuance of a permit by the Village Plan Commission. Commercial balloons and strings of pennants used to advertise or attract attention are discouraged

Feather Banners/Flags are allowed at community based special events and festivals without a permit. They are only allowed to be displayed from the time the event is first open to the public and removed at the end of the last day of the public portion of the event.

Thiensville Plan Commission Staff Report -January 2023

Staff Approved Projects December 2023

Date	Address	Applicant	Project	Staff Approval	ZBOA	Approved	Denied
1/4/2023	425 N. Main Street	Signworks	Revisions to landscape plan for vet clinic	xxx		xxx	

Code Compliance December 2023

Community Services

Address	Owner	Complaint	Action
510 Green Bay Road	Diana L. Kane	Property maintenance	Certified letter

Police Department December 2023

Date	Location	Complaint	Action
12/14/2022	510 Green Bay Road	Follow up on property maint. letter	Officer made contact with resident
12/17/2022	323 Heidel Road	Large amount of garbage outside	Officer made contact with resident
12/27/2022	201 N. Main Street	Snow on sidewalk	Removed
12/27/2022	207 S. Main Street	Snow on sidewalk	Removed

Zoning Board of Appeals Decision

Address	Owner	Decision
202 Woodside Lane	Glenn & Jessica Heim	Appeal of shed location denied

Zoning Administrator

Address	Business	Complaint	Action
105 W. Freistadt Road	Daily Taco + Cantina	Unapproved Tent	Certified enforcement letter