



VILLAGE OF THIENSVILLE
Southern Ozaukee Fire & EMS Board
MINUTES

DATE: Wednesday, October 26, 2022

LOCATION: 250 Elm Street, Thiensville, WI

TIME: 5:30 PM

I. CALL TO ORDER

President Mobley called the meeting to order at 5:30 PM.

II. ROLL CALL

MEQUON MAYOR ANDREW NERBUN
MEQUON ADMINISTRATOR WILL JONES
MEQUON ALDERMAN BRIAN PARRISH
MEQUON ALDERWOMAN KATHLEEN SCHNEIDER

THIENSVILLE PRESIDENT VAN MOBLEY
THIENSVILLE ADMINISTRATOR COLLEEN LANDISCH-HANSEN
THIENSVILLE TRUSTEE KRISTINA ECKERT

III. APPROVAL OF MINUTES

A. September 21, 2022 (att)

MOTION by Alderwoman Schneider, **SECONDED** by Mayor Nerbun to approve the September 21, 2022, Minutes. **MOTION CARRIED UNANIMOUSLY.**

IV. REVIEW AND DISCUSSION ITEMS

A. Operation Accomplishments Since September 21, 2022

Chief Bialk shared department accomplishments since the prior meeting, noting that the Mequon Common Council and Thiensville Village Board have both approved the 2023 Southern Ozaukee Fire & EMS Department budget.

B. Merger Related Action Items to be Completed Prior to January 1, 2023

The Department is working on completing several necessary agreements. Administrator Jones suggested the Board begin considering a work plan for 2023, including fleet

consolidation.

C. Staffing Trendline

Deputy Chief Zellman presented a report on the staffing of shifts. Staffing will continue to be tracked. Those on the schedule are working long hours with a high volume of calls. The number of calls has been increasing annually. Data from July 2022 will be added to tracking to reflect the start of Mequon and Thiensville working together.

D. Staffing/Battalion Chief Update

Chief Bialk noted that a Battalion Chief has resigned. The job has been posted with applications due November 4, 2022. Depending on the hiring timeline, the individual could initially be hired by Mequon. President Mobley suggested a Board member attend the interviews.

E. Department of Health Flexgrant Award

Chief Bialk noted that Mequon and Thiensville applied for and have been awarded the Department of Health Flexgrant which allocates ARPA money for fire and EMS. The City of Mequon and Village of Thiensville will receive \$202,000 combined. The grant will be spent on cardiac monitors, narcotics storage vaults, narcotics tracking software, wireless technology for ambulances, medical supplies, uniforms and an allocation toward the purchase of a new ambulance.

F. 2023 SOFD Budget Adoption By City of Mequon and Village of Thiensville

The 2023 SOFD Budget has received approval from Thiensville's Village Board and Mequon's Appropriations Committee. Administrator Jones suggested the Southern Ozaukee Fire & EMS Board be a standing committee of the Mequon Common Council. If future items need Common Council approval, the SOFD Board would serve as the committee prior to consideration by the Common Council.

V. REVIEW AND APPROVE

A. Letter of Engagement for Labor Attorney Services (att)

Chief Bialk noted the City of Mequon contracts with von Briesen & Roper, S.C. for personnel-related legal representation. Administrator Jones added the City of Mequon has been very pleased with the work performed by Kyle Gulya of von Briesen & Roper.

MOTION by Mayor Nerbun, **SECONDED** by Alderwoman Schneider to approve Letter of Engagement for Labor Attorney Services with von Briesen & Roper, S.C. **MOTION CARRIED UNANIMOUSLY.**

B. Ozaukee County Dispatch Agreement (att)

Chief Bialk noted that Mequon will no longer have its own dispatching service starting on January 1, 2023. Dispatching will be provided by Ozaukee County at that time. The agreement is between Ozaukee County, the City of Mequon and the Southern Ozaukee County Fire & EMS Department. The Mequon Common Council will consider the agreement on November 9, 2022.

MOTION by Trustee Eckert, **SECONDED** by Alderman Parrish to approve Ozaukee County Dispatch Agreement for Dispatch Services between Ozaukee County, the City of Mequon and the Southern Ozaukee Fire & EMS Department to begin on January 1, 2023. **MOTION CARRIED UNANIMOUSLY.**

VI. NEXT MEETING TIME/DATE

A. TBD

The next SOFD meeting will be at 5:30 PM on Wednesday, November 30, 2022. There may be a meeting in December if necessary. In 2023, meetings will tentatively occur on the second Wednesday every other month starting on Wednesday, January 11, 2023.

VII. ADJOURNMENT

MOTION by Mayor Nerbun, **SECONDED** by Alderwoman Schneider to Adjourn the Meeting at 6:34 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,

Gary Achterberg
Village of Thiensville
Administrative Assistant

Signed by,

Amy L. Langlois,
Village of Thiensville
Village Clerk/Deputy Treasurer