

**VILLAGE OF THIENSVILLE
BOARD OF TRUSTEES
MINUTES**

DATE: **Monday, December 21, 2015**

LOCATION: **250 Elm Street
Thiensville, WI**

TIME: **6:00 PM**

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Kim Beck	Kenneth Kucharski
	Ronald Heinritz	David Lange
	Rob Holyoke	John Treffert
Administrator:	Dianne Robertson	
Attorney:	Robert Feind	
Staff:	Director of Public Works Andy LaFond	
	Assistant Administrator Colleen Landisch-Hansen	
	Clerk Amy Langlois	

III. PLEDGE OF ALLEGIANCE

President Mobley led the recitation of the Pledge of Allegiance.

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

IV. APPROVAL OF MINUTES

- A. Board of Trustees**
 - 1. November 16, 2015**

V. DEPARTMENT REPORTS (Receipt)

- A. Department Reports (Receipt)**
 - 1. Fire Department**
 - a. November Fire, 2015**
 - 2. Police Department**
 - a. November Police, 2015**
 - 3. Public Works Department**
 - a. November DPW, 2015**

VI. COMMITTEE REPORTS

- A. Committee of the Whole
 - 1. December 7, 2015

VII. REPORTS AND COMMUNICATIONS

- A. Plan Commission
 - 1. November 3, 2015
- B. Mequon/Thiensville Bike Pedestrian Commission
 - 1. October 2, 2015 (not available)
 - 2. December 4, 2015 (not available)
- C. River Advisory Committee
 - 1. June 4, 2015 (not available)
 - 2. July 27, 2015 (not available)
- D. Capital Expenditures

MOTION by Trustee Beck, **SECONDED** by Trustee Holyoke to approve the Consent Agenda. **MOTION CARRIED UNANIMOUSLY.**

BUSINESS AGENDA

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

- A. Accounts Payable For All Funds
 - 1. Accounts Payable
 - a. November 16, 2015 through December 18, 2015

Administrator Robertson shared that included in the \$1,139,126.69 Accounts Payable is \$469,000.00 that was approved last month for payment to Globe. More water services were installed than originally budgeted and some services were upgraded. The construction work is now complete and a public hearing for the special assessments will be held once the costs have been finalized.

Mitchell Leather, 170 Green Bay Road, had also contacted Mequon Water to hook up to municipal water. This was a separate project from the Main Street and Green Bay Road water project.

MOTION by Trustee Heinritz, **SECONDED** by Trustee Lange to approve the Accounts Payable from November 16, 2015 through December 18, 2015 in the amount of \$1,139,126.69. **MOTION CARRIED UNANIMOUSLY.**

- 2. Financial Report (Receipt)
 - a. November, 2015

The Financial Report was received.

IX. PRESIDENT'S REPORT

President Mobley reported that he and Administrator Robertson had met with Mayor Dan Abendroth and Administrator William Jones from the City of Mequon. The Mequon Events Committee was discussed, and the City of Mequon has no intention of not participating in the Family Fun Before the 4th celebration.

X. ADMINISTRATOR'S REPORT

A. Department Reports

1. Administrator's Report (available Monday)

Administrator Robertson reported that the Village is hosting the Mid-Moraine meeting at Shully's on January 27, 2016.

The new election machine is here. Only one machine will now be needed. Also, twelve new poll workers have volunteered.

2. Building Inspection Department (Receipt)

a. November, 2015 Report

The Building Inspection Department report was received.

XI. ATTORNEY'S REPORT

No report.

XII. COMMITTEE REPORTS

A. Review and approval of Jerad Wegner, Reukert & Mielke as Village Engineer

MOTION by Trustee Treffert, **SECONDED** by Trustee Heinritz to approve the Appointment of Jerad Wegner, Reukert & Mielke as Village Engineer, replacing the retired Michael Campbell. **MOTION CARRIED UNANIMOUSLY.**

B. Review and approval of Agreement with Aurora Medical Center Grafton LLC and Aurora Medical Group, Inc. for Medical Direction and Medical Control of Emergency Medical Services

MOTION by Trustee Treffert, **SECONDED** by Trustee Heinritz to approve the Agreement with Aurora Medical Center Grafton LLC and Aurora Medical Group, Inc. for Medical Direction and Medical Control of Emergency Medical Services. **MOTION CARRIED UNANIMOUSLY.**

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- C. Review and approval to Withdraw from the Local Government Property Insurance Fund and to Join the MPIC Program

MOTION by Trustee Treffert, **SECONDED** by Trustee Kucharski to approve Withdrawal from the Local Government Property Insurance Fund and to Join the MPIC Program. **MOTION CARRIED UNANIMOUSLY.**

- D. Review and approval to Deny Claim from Peter D. Onsgard for Property Damage To His Automobile Tire

MOTION by Trustee Treffert, **SECONDED** by Trustee Lange to approve Denial of Claim from Peter D. Onsgard for Property Damage to his automobile tire. **MOTION CARRIED UNANIMOUSLY.**

- E. Review and approval to Appoint Kirk Gagnon to the Special Police

MOTION by Trustee Treffert, **SECONDED** by Trustee Kucharski to approve the Appointment of Kirk Gagnon to the Special Police. **MOTION CARRIED UNANIMOUSLY.**

- F. Review and approval of Resolution No. 2015-11 Authorizing the Reduction of Election Officials and Combining of Wards and Appointment of Election Inspectors for All Elections Held in 2016 & 2017

MOTION by Trustee Treffert, **SECONDED** by Trustee Kucharski to approve Resolution No. 2015-11 Authorizing the Reduction of Election Officials and Combining of Wards and Appointment of Election Inspectors for All Elections Held in 2016 & 2017. **MOTION CARRIED UNANIMOUSLY.**

- G. Review and approval of Resolution No. 2015-12 Approving the 2016 Fee Schedule

Administrator Robertson reported on the cost of the Yard Gate keys. In 2013 the cost was \$5.25 for each card. An estimated additional cost of 25 minutes labor is associated with each card.

Trustee Holyoke inquired as to the different costs associated when renting a dumpster. Director of Public Works Andy LaFond stated that the different fees charged are due to the weight of material being disposed of.

MOTION by Trustee Treffert, **SECONDED** by Trustee Heinritz to approve Resolution 2015-12 Approving the 2016 Fee Schedule. **MOTION CARRIED UNANIMOUSLY.**

NEXT RESOLUTION NUMBER:	2015-14
NEXT ORDINANCE NUMBER:	2015-02

XIII. REPORTS AND COMMUNICATIONS

XIV. UNFINISHED BUSINESS

XV. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE NOVEMBER 16, 2015 VILLAGE BOARD MEETING

- A. Inter-Governmental Committee with Mequon
- B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report of Gifts Received:
 - 1. Junior Woman's Club of Mequon-Thiensville, \$2,500 to Thiensville Police Department
 - 2. Carolyn Abraham, \$1,000 to Thiensville Fire Rescue Squad
 - 3. Cedarburg Fire Department, Inc., \$800 to Thiensville Fire Department
- D. Dialog with Mequon regarding water utility service
- E. Review next month's meeting date schedule

Next month's Committee of the Whole meeting will be combined with the Board meeting and is scheduled for Monday, January 18, 2016 at 6:00 PM.

MOTION by Trustee Lange, **SECONDED** by Trustee Treffert to accept the gifts from the Junior Woman's Club of Mequon-Thiensville, \$2,500 to Thiensville Police Department; Carolyn Abraham, \$1,000 to Thiensville Fire Rescue Squad; and Cedarburg Fire Department, Inc., \$800 to Thiensville Fire Department with much gratitude and thanks.
MOTION CARRIED UNANIMOUSLY.

XVI. MOTION TO ADJOURN TO CLOSED SESSION

MOTION by Trustee Holyoke, **SECONDED** by Trustee Heinritz to adjourn to closed session at 6:17PM pursuant to Chapter 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding 2016 salary negotiations and property purchase.

- 1. Roll Call Vote

Ayes: President Mobley, Trustees Heinritz, Beck, Lange, Holyoke, Kucharski and Treffert.

Nays: None

MOTION CARRIED.

MOTION TO RECONVENE IN OPEN SESSION

- 1. Vote of Board to reconvene.
- 2. Review and approval of Resolution No. 2015-13 Fixing Salaries for Village Employees and Elected Officials for the Fiscal Period Ending December 31, 2016

MOTION by Trustee Lange, **SECONDED** by Trustee Holyoke to reconvene in Open Session at 7:17PM.
MOTION CARRIED UNANIMOUSLY.

MOTION by Trustee Lange, **SECONDED** by Trustee Holyoke to adopt Resolution No. 2015-13 Fixing Salaries for Village Employees and Elected Officials for the Fiscal Period Ending December 31, 2016. **MOTION CARRIED UNANIMOUSLY.**

XVII. ADJOURNMENT

MOTION by Trustee Beck, **SECONDED** by Trustee Kucharski to adjourn the meeting at 7:17 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois
Village Clerk

Approved by,



Dianne S. Robertson.
Administrator