



VILLAGE OF THIENSVILLE  
Board of Trustees  
MINUTES

DATE: Monday, October 17, 2022

LOCATION: 250 Elm Street, Thiensville, WI

TIME: 6:00 PM

**I. CALL TO ORDER**

President Mobley called the meeting to order at 6:00 PM.

**II. ROLL CALL**

PRESIDENT: VAN MOBLEY  
TRUSTEES: JENNIFER ABRAHAM  
ANGELINA APOSTOLOS  
KRISTINA ECKERT (EXCUSED)  
ROB HOLYOKE  
KENNETH KUCHARSKI  
DAVID LANGE  
ADMINISTRATOR: COLLEEN LANDISCH-HANSEN (EXCUSED)  
ATTORNEY: TIM SCHOONENBERG  
STAFF: ASSISTANT CHIEF JOEL DEUTSCH  
DIRECTOR OF COMMUNITY SERVICES/PUBLIC WORKS ANDY LAFOND  
POLICE CHIEF CURT KLEPPIN  
VILLAGE CLERK AMY LANGLOIS

**III. PLEDGE OF ALLEGIANCE**

A. Trustee Kucharski to lead the recitation of the Pledge of Allegiance.

Trustee Kucharski led the recitation of the Pledge of Allegiance.

**CONSENT AGENDA**

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

**IV. APPROVAL OF MINUTES**

A. Board of Trustees

1. September 26, 2022 (att)

**V. DEPARTMENT REPORTS**

A. Fire Department

1. 3rd Qtr, 2022 TFD Report (att)

B. Police Department

1. September, 2022 TPD Report (att)

C. Public Works Department

**VI. COMMITTEE REPORTS**

A. Committee of the Whole

1. October 3, 2022 (att)

B. Budget Work Session

1. October 3, 2022 (att)

## VII. REPORTS AND COMMUNICATIONS

### A. Historic Preservation Commission

1. September 6, 2022 (att)

### B. Mequon-Thiensville Bike and Pedestrian Way Commission

1. July 14, 2022 (not available)
2. August 11, 2022 (att)
3. September 22, 2022 (not available)

### C. Plan Commission

1. September 13, 2022 (att)

### D. Capital Expenditures (att)

**MOTION** by Trustee Holyoke, **SECONDED** by Trustee Apostolos to approve the Consent Agenda. **MOTION CARRIED UNANIMOUSLY.**

<b>BUSINESS AGENDA</b>
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## VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

A. Accounts Payable

1. September 26, 2022 through October 14, 2022 (att)

**MOTION** by Trustee Lange, **SECONDED** by Trustee Kucharski to approve the September 26, 2022 through October 14, 2022 Accounts Payable in the Amount of \$146,577.34. **MOTION CARRIED UNANIMOUSLY.**

B. Financial Report (Receipt)

1. September, 2022 Financial Report (att)

The September, 2022 Financial Report was received.

**IX. PRESIDENT'S REPORT**

A. Appointments

1. Zoning Board of Appeals

George Coulter, 240 Williamsburg, #8, Three-Year Term

Laura Davis, 507 Park Crest Drive, Three-Year Term

Andrew Match, 505 Alta Loma Drive, Three-Year Term

Craig Mellendorf, 627 Grand Avenue, Three-Year Term

M. Randy Pasternak, 524 Bel Aire Drive, Three-Year Term

Philip Konrath, 128 South Orchard Street, Three-Year Term (Alternate)

**MOTION** by Trustee Holyoke, **SECONDED** by Trustee Abraham to approve the Appointment of the Following to the Zoning Board of Appeals: George Coulter, 240 Williamsburg Drive, #8, Laura Davis, 507 Park Crest Drive, Andrew Match, 505 Alta Loma Drive, Craig Mellendorf, 627 Grand Avenue, M. Randy Pasternak, 524 Bel Aire Drive and Philip Konrath, 128 South Orchard Street (Alternate), Three Year-Term.

**MOTION CARRIED UNANIMOUSLY.**

**X. ADMINISTRATOR'S REPORT**

A. Department Reports

1. Administrator's Report

No Administrator's report.

2. Building Inspection Report (Receipt)

a. September, 2022 SAFEbuilt Invoice (att)

The September, 2022 SAFEbuilt Invoice was received.

**XI. ATTORNEY'S REPORT**

No Attorney's report.

**XII. COMMITTEE REPORTS**

A. Review and action regarding Southern Ozaukee Fire & EMS 2023 Budget (att)

**MOTION** by Trustee Holyoke, **SECONDED** by Trustee Apostolos to approve Resolution No. 2022-14 a Resolution Adopting the Southern-Ozaukee Fire & Emergency Medical Services 2023 Budget. **MOTION CARRIED UNANIMOUSLY.**

B. Review and action regarding Ordinance No. 2022-03 an Ordinance Clarifying the Frequency of Fire Inspections (att)

**MOTION** by Trustee Holyoke, **SECONDED** by Trustee Lange to approve Ordinance No. 2022-03 an Ordinance Clarifying the Frequency of Fire Inspections. **MOTION CARRIED UNANIMOUSLY.**

C. Review and action regarding Resolution No. 2022-13 Approving the 2023 Fee Schedule for the Village of Thiensville (att)

**MOTION** by Trustee Apostolos, **SECONDED** by Trustee Holyoke to approve Resolution No. 2022-13 Approving the 2023 Fee Schedule for the Village of Thiensville. **MOTION CARRIED UNANIMOUSLY.**

D. Review and acceptance of Donation of Baseball Field Dugout Shade Structure,

Mequon-Thiensville Little League (att)

Steve and Jennifer Wirth, TMYBA Board members, shared with the Board that donations have been raised for covered dugouts for the center baseball field in Village Park. Work is planned to begin on the structures this fall. The structures are 9' high at the front and 10'8" at the back.

The Board thanked Mr. and Mrs. Wirth for the donation of the dugout shade structures for Village Park.

**MOTION** by Trustee Holyoke, **SECONDED** by Trustee Kucharski to accept With Gratitude the Donation of Baseball Field Dugout Shade Structures, Mequon-Thiensville Little League. **MOTION CARRIED UNANIMOUSLY.**

E. Discussion, review and possible action regarding Approving an RFP for a Bike Study, Joint Mequon-Thiensville Bike & Pedestrian Way Commission (Trustee Holyoke) (att)

Trustee Holyoke shared that the Mequon-Thiensville Bikeway Commission has discussed looking into an RFP for a bike study. There is no financial obligation at this point. Trustee Kucharski would like for Freistadt Road between Green Bay Road and Riverview Drive to be part of the RFP. Each municipality would be responsible for their portion of the study. President Mobley noted that the Freistadt Road bike path could be paid for out of TIF revenue funds. The Board can agree to move forward or not to pursue items generated from the RFP.

**MOTION** by Trustee Lange, **SECONDED** by Trustee Abraham to approve Pursuing a Request for Proposal for a Bike Study, Joint Mequon-Thiensville Bike & Pedestrian Way Commission. **MOTION CARRIED UNANIMOUSLY.**

### **XIII. REPORTS AND COMMUNICATIONS**

### **XIV. UNFINISHED BUSINESS**

### **XV. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE PREVIOUS VILLAGE BOARD MEETING.**

A. Acceptance/Report Of Gifts Received

1. \$1,879.92 from Thiensville Fire Department Corp. to Thiensville Police Department for First Aid Kits

2. \$1,281.00 for National Night Out, Cash Donations

3. \$30.00 to the Thiensville Fire Department for Car Seat Installation, Anonymous

4. \$300.00 to the Thiensville Fire Department from Andrew Kramer and Sarah Endrizzi

**MOTION** by Trustee Lange, **SECONDED** by Trustee Kucharski to accept the Following Gifts With Much Gratitude: \$1,879.92 from Thiensville Fire Department Corp. to Thiensville Police Department for First Aid Kits, \$1,281.00 for National Night Out, Cash Donations, \$30.00 to the Thiensville Fire Department for Car Seat Installation, Anonymous and \$300.00 to the Thiensville Fire Department from Andrew Kramer and Sarah Endrizzi. **MOTION CARRIED UNANIMOUSLY.**

B. Discussion Regarding Thiensville Fire Department

No discussion.

C. Review Meeting Date Schedule:

1. November 7, 2022 - Budget Public Hearing and Committee of the Whole at 6:00 PM

2. November 21, 2022 - Board of Trustees at 6:00 PM

3. December 5, 2022 - Committee of the Whole at 6:00 PM

4. December 19, 2022 - Board of Trustees at 6:00 PM

**XVI. ADJOURNMENT**

**MOTION** by Trustee Holyoke, **SECONDED** by Trustee Apostolos to adjourn the Meeting at 6:20 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,

Amy L. Langlois  
Village Clerk