

**VILLAGE OF THIENSVILLE
BOARD OF TRUSTEES
MINUTES**

DATE: **Monday, October 19, 2015**

LOCATION: **250 Elm Street
Thiensville, WI**

TIME: **6:00PM**

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Kim Beck	Kenneth Kucharski
	Ronald Heinritz (excused)	David Lange
	Rob Holyoke	John Treffert (arrived at 6:23 PM)
Administrator:	Dianne Robertson	
Attorney:	Robert Feind	
Staff:	Fire Chief Brian Reiels	
	Police Chief Scott Nicholson	
	Director of Public Works Andy LaFond	
	Assistant Administrator Colleen Landisch-Hansen	
	Clerk Amy Langlois	

III. PLEDGE OF ALLEGIANCE

Trustee Beck led the recitation of the Pledge of Allegiance.

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

IV. APPROVAL OF MINUTES

- A. **Board of Trustees**
 - 1. September 21, 2015

V. DEPARTMENT REPORTS (Receipt)

- A. **Department Reports (Receipt)**
 - 1. Fire Department
 - a. September, 2015
 - 2. Police Department
 - a. September, 2015
 - 3. Public Works Department
 - a. September, 2015

VI. COMMITTEE REPORTS

- A. **Committee of the Whole**
 - 1. October 5, 2015 – 2016 Budget Work Session
 - 2. October 5, 2015

VII. REPORTS AND COMMUNICATIONS

- A. **Board of Review**
 - 1. October 7, 2015 (not available)
- B. **Historic Preservation Commission**
 - 1. September 9, 2015
- C. **Plan Commission**
 - 1. September 1, 2015
- D. **Mequon/Thiensville Bike Pedestrian Commission**
 - 1. June 5, 2015
- E. **River Advisory Committee**
 - 1. June 4, 2015 (not available)
- F. **Capital Expenditures**

MOTION by Trustee Holyoke, **SECONDED** by Trustee Beck to approve the Consent Agenda. **MOTION CARRIED UNANIMOUSLY.**

BUSINESS AGENDA

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

- A. **Accounts Payable For All Funds**
 - 1. **Accounts Payable**
 - a. September 21, 2015 through October 16, 2015

MOTION by Trustee Beck, **SECONDED** by Trustee Lange to approve the Accounts Payable from September 21, 2015 through October 16, 2015 in the amount of \$528,739.40. **MOTION CARRIED UNANIMOUSLY.**

- 2. **Financial Report (Receipt)**
 - a. September, 2015

The Financial Report was received.

IX. PRESIDENT'S REPORT

- A. **Appointments**
 - 1. **Class B Beer and B Liquor**
 - a. Shully Catering, Inc. – Amended Description

The amended license is due to the fact that Shully Catering, Inc. is doing construction. The amended license description is for temporary liquor storage at 143 Green Bay Road during construction.

MOTION by Trustee Kucharski, **SECONDED** by Trustee Beck to approve the Amended Class B Beer and B Liquor License for Shully Catering, Inc. **MOTION CARRIED UNANIMOUSLY.**

b. Falafel Guys

Administrator Robertson shared that 2MGA, Inc. had owned the license and legal counsel has advised them to have the liquor license in the restaurant owner's name. The liquor license does stay in the Village if surrendered.

MOTION by Trustee Kucharski, **SECONDED** by Trustee Lange to approve the Class B Beer and B Liquor License for Falafel Guys, pending successful background check by the Police Department. **MOTION CARRIED UNANIMOUSLY.**

2. Operator's Licenses

a. Falafel Guys

Katie L. Bruederle and Nikolas Zachary

MOTION by Trustee Holyoke, **SECONDED** by Trustee Kucharski to approve the new Operator's Licenses for Falafel Guys for Katie L. Bruederle and Nikolas Zachary. **MOTION CARRIED UNANIMOUSLY.**

3. Street Closing Permit

a. Turkey Trot, November 26, 2015

MOTION by Trustee Beck, **SECONDED** by Trustee Lange to approve the Street Closing Permit for Turkey Trot, November 26, 2015. **MOTION CARRIED UNANIMOUSLY.**

X. ADMINISTRATOR'S REPORT

A. Department Reports

1. Administrator's Report

Administrator Robertson reported that the final occupancy inspection for the Comfort Station was Friday, October 16, 2015 and, weather permitting, the Comfort Station will be open for business on Friday, October 23, 2015.

The Village's estimated equalized ratio is at 100.6% of fair market value; the Village was at 105.45% last year.

In regards to the water main project, the North end of the Village is complete. The South portion of Main Street will be completed within the next two weeks and then the work will start on Green Bay Road.

Director of Public Works Andy LaFond shared that many more businesses signed up for municipal water on South Main than originally expected. Administrator Robertson shared that Harris Bank may hook up but would need to pay an extra fee due to the fact that their decision to hook up came a little later after road restoration was completed. Project completion is projected for mid-November. Director LaFond shared that he has received more compliments than negative feedback regarding the project.

The 2015 County Library Exemption for Thiensville is \$74,250 based on the equalized value formula, or \$110,493 based on the Library Appropriation Formula.

The Budget Public Hearing has been published for Monday, November 2, 2015 at 6PM with the Board approving the levy on Monday, November 16, 2015.

2. Building Inspection Department (Receipt)

a. September, 2015 Report

The Building Inspection Department September, 2015 Report was received.

XI. ATTORNEY'S REPORT

Attorney Robert Feind has been in contact with the Attorney for Mr. Ehlers in regards to availability of the properties located at 624-640 Green Bay Road. The price for the properties was reported at \$260,000-\$300,000. The offer was extended to the Village to consider this for purchase. This was based on an appraisal that was completed three years ago.

It was also reported that a piece of valuable property was found in the Village. Attorney Feind reported that an auction will need to be held with notice posted. This gives the owner opportunity to claim the property. Attorney Feind confirmed that he has verified this with the Wisconsin State Statutes.

XII. COMMITTEE REPORTS

A. Review and approval of Main Street Lift Station Renovation Study

MOTION by Trustee Beck, **SECONDED** by Trustee Lange to approve the Main Street Lift Station Renovation Study in the estimated amount of \$17,400. **MOTION CARRIED UNANIMOUSLY.**

B. Review and approval of Health Insurance Opt-Out Policy in the Amount of \$2,000

MOTION by Trustee Holyoke, **SECONDED** by Trustee Beck to approve the Health Insurance Opt-Out Policy in an annual amount of \$2,000. **MOTION CARRIED UNANIMOUSLY.**

C. Review and approval to Transfer the Tax Stabilization Funds to the Capital Project Fund

MOTION by Trustee Lange, **SECONDED** by Trustee Beck to approve the Transfer of the Tax Stabilization Funds to the Capital Project Fund for the Main Street Water Project. **MOTION CARRIED UNANIMOUSLY.**

D. Review and approval of Certificate of Recognition for Attaining the Rank of Eagle Scout, Luke Grohmann, Boy Scout Troop #852 and Evan Routhier, Boy Scout Troop #852

MOTION by Trustee Beck, **SECONDED** by Trustee Kucharski to approve a Certificate of Recognition for Attaining the Rank of Eagle Scout, Luke Grohmann, Boy Scout Troop #852 and Evan Routhier, Boy Scout Troop #852. **MOTION CARRIED UNANIMOUSLY.**

**E. Review and approval of Acquiring Residential Parcels
624-640 Green Bay Road, Thiensville, Tax Parcel Nos: 12-050-01-15-001;
12-050-01-15-002, Ronald F. Ehlers/Citation No. DP8044NQ7L**

MOTION by Trustee Holyoke, **SECONDED** by Trustee Beck to Deny Acquiring Residential Parcels 624-640 Green Bay Road, Thiensville, Tax Parcel Nos: 12-050-01-15-001; 12-050-01-15-002, Ronald F. Ehlers/Citation No. DP8044NQ7L. **MOTION CARRIED UNANIMOUSLY.**

F. Review and approval of:

CITIZEN APPOINTMENTS:

Community Development Authority

Joseph Nelson, 322 E. Freistadt Road
John Rosing, 512 Alta Loma Drive

MOTION by Trustee Kucharski, **SECONDED** by Trustee Lange to approve the Citizen Appointment of Joseph Nelson, 322 E. Freistadt Road and John Rosing, 512 Alta Loma Drive to the Community Development Authority. **MOTION CARRIED UNANIMOUSLY.**

Police Disciplinary Committee

Kevin Keller, 125 Grand Avenue

MOTION by Trustee Beck, **SECONDED** by Trustee Kucharski to approve the Citizen Appointment of Kevin Keller, 125 Grand Avenue to Police Disciplinary Committee. **MOTION CARRIED UNANIMOUSLY.**

NEXT RESOLUTION NUMBER:	2015-10
NEXT ORDINANCE NUMBER:	2015-02

XIII. REPORTS AND COMMUNICATIONS

Administrator Robertson shared that notice was received from the State Department of Transportation that the Main Street project is being bid out and that the funds were allocated to our project on September 22, 2015. When the bids come in, if they are in excess of 10%, the bid may be rejected. The project is in planned for next year.

XIV. UNFINISHED BUSINESS

XV. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE SEPTEMBER 21, 2015 VILLAGE BOARD MEETING

- A. Inter-Governmental Committee with Mequon
- B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report of Gifts Received:
 - 1. Bench from Dianne S. Robertson & Family, \$989.54 in memory of Dianne's husband Pat.
 - 2. Stephen Lawrenz, \$100.00 donation to Fire Department
 - 3. Ronald and Patricia Heinritz, \$500.00 donation to Police-Specials
- D. Dialog with Mequon regarding water utility service
- E. Review next month's meeting date schedule

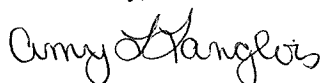
MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to accept the Bench from Dianne S. Robertson & Family, \$989.54, Stephen Lawrenz, \$100.00 donation to Fire Department and Ronald and Patricia Heinritz, \$500.00 donation to Police-Specials with much gratitude. **MOTION CARRIED UNANIMOUSLY.**

The Committee of the Whole and Public Hearing is scheduled for Monday, November 2, 2015 at 6PM and the November Board of Trustees meeting is scheduled for Monday, November 16, 2015.

XVI. ADJOURNMENT

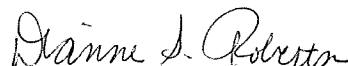
MOTION by Trustee Treffert, **SECONDED** by Trustee Lange to adjourn the meeting at 6:24 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois
Village Clerk

Approved by,



Dianne S. Robertson
Administrator