

**VILLAGE OF THIENSVILLE
BOARD OF TRUSTEES
MINUTES**

DATE: **Monday, September 21, 2015**

LOCATION: **250 Elm Street
Thiensville, WI**

TIME: **6:00PM**

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Kim Beck	Kenneth Kucharski
	Ronald Heinritz	David Lange (excused)
	Rob Holyoke	John Treffert
Administrator:	Dianne Robertson	
Attorney:	Tim Schoonenberg	
Staff:	Fire Chief Brian Reiels	
	Police Chief Scott Nicholson	
	Director of Public Works Andy LaFond	
	Assistant Administrator Colleen Landisch-Hansen	
	Clerk Amy Langlois	

III. PLEDGE OF ALLEGIANCE

Trustee Holyoke led the recitation of the Pledge of Allegiance.

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

IV. APPROVAL OF MINUTES

- A. Board of Trustees**
 - 1. August 17, 2015

V. DEPARTMENT REPORTS (Receipt)

- A. Department Reports (Receipt)**
 - 1. Fire Department
 - a. August, 2015
 - 2. Police Department
 - a. August, 2015
 - 3. Public Works Department
 - a. August, 2015 (not complete)

VI. COMMITTEE REPORTS

- A. Committee of the Whole**
 - 1. September 8, 2015

VII. REPORTS AND COMMUNICATIONS

- A. **Historic Preservation Commission**
 - 1. August 12, 2015
- B. **Plan Commission**
 - 1. July 7, 2015
 - 2. Public Hearing July 21, 2015
 - 3. July 21, 2015
- C. **Mequon/Thiensville Bike Pedestrian Commission**
 - 1. June 5, 2015 (not available)
- D. **River Advisory Committee**
 - 1. June 4, 2015 (not available)
- E. **Capital Expenditures**

MOTION by Trustee Beck, **SECONDED** by Trustee Holyoke to approve the Consent Agenda. **MOTION CARRIED UNANIMOUSLY.**

BUSINESS AGENDA

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

- A. **Accounts Payable For All Funds**
 - 1. **Accounts Payable**
 - a. August 17, 2015 through September 18, 2015

MOTION by Trustee Heinritz, **SECONDED** by Trustee Holyoke to approve the Accounts Payable from August 17, 2015 through September 18, 2015 in the amount of \$536,759.85. **MOTION CARRIED UNANIMOUSLY.**

- 2. **Financial Report (Receipt)**
 - a. August, 2015

The Financial Report was received.

IX. PRESIDENT'S REPORT

- A. **Appointments**
 - 1. **Special Police**
 - a. Karen Erickson
 - b. Toni Ihler

MOTION by Trustee Holyoke, **SECONDED** by Trustee Beck to approve the Appointment of Karen Erickson and Toni Ihler to Special Police. **MOTION CARRIED UNANIMOUSLY.**

President Mobley shared that he received a call from Ms. Cheryl Rebholz who expressed her support of the ice trail in the Park. Ms. Rebholz would like to make a donation as well as help in the fundraising efforts.

President Mobley contacted B-1 Burger regarding closing their business. B-1 expressed the decision came down to negotiations with the landlord regarding suitable rent. President Mobley expressed his appreciation for their business and encouraged B-1 to open again in the future.

X. ADMINISTRATOR'S REPORT

A. Department Reports

1. Administrator's Report

Administrator Robertson shared that the Comfort Station is scheduled to be completed by mid-September. The drywall, paint, flooring and fixtures are complete.

The Thiensville-Mequon Lions are holding Applefest on Sunday, September 27, 2015, from 11:00 AM to 6:00 PM.

The Village's equalized ratio is estimated at 100.602% of fair market value compared to 105.45% in 2014. This is an increase of \$6.38 million. The condos mainly decreased while residential and commercial increased.

Board of Review is scheduled for Wednesday, October 7, 2015 from 10:00 AM to 12:00 PM.

The water main project is keeping with the scheduled timeline.

Incoming revenues for the 2015 Recycling Grant is \$9,521.97.

2. Building Inspection Department (Receipt)

a. August, 2015 Report

The Building Inspection Department report was received.

XI. ATTORNEY'S REPORT

No report.

XII. COMMITTEE REPORTS

**A. Review and approval of Water Agreement Between The Village of Thiensville
And Mequon Water Utility**

Administrator Robertson reported that there is no exhibit in the Agreement regarding the costs for people hooking up at a future date and shared that this final number will not be known until the end of the project. Attorney Tim Schoonenberg also shared that another open issue is to whether Mequon Water Utility will require our contractor to provide as-built drawings or whether they will supply them to us. These are not big outstanding issues but Attorney Schoonenberg suggested not voting on this Agreement until the final numbers are available.

Trustee Treffert inquired as to noting on the Agreement any updates to easily identify the changes.

Attorney Schoonenberg reported that Mequon Utility had a very strong indemnification statement that if anyone got sued pertaining to anything regarding the water main that the Village would be responsible. Now there are two indemnification clauses that state that the Village is responsible for anything that comes out of the Village's work, and Mequon Water Utility is responsible for any work that they do.

Administrator Robertson shared that to her recollection, item 24 was added which states that the Village is not responsible for any prior agreements.

**B. Review and approval of 2015-2017 Agreement Memorandum of
Understanding Uniformed Investigator Position and approval to Promote
Officer Blake Christenson to the Position of Investigator**

Administrator Robertson shared that this Agreement proposes an increase of \$1.00 per hour more than the hourly rate of the police officer position at the appropriate step on the salary schedule.

MOTION by Trustee Beck, **SECONDED** by Trustee Kucharski to approve the 2015-2017 Agreement Memorandum of Understanding Uniformed Investigator Position and approval to Promote Officer Blake Christenson to the Uniformed Position of Investigator. **MOTION CARRIED UNANIMOUSLY.**

C. Review and approval of Plan Presented by Ad Hoc Park Improvement Committee

Director of Public Works Andy LaFond reported that over the last couple years as Director he has had the opportunity to come before the Board to present ideas for budgeting. When it came down to looking at playground enhancements and the realization that fundraising would need to be part of the plan, Director LaFond asked Assistant Administrator Colleen Landisch-Hansen to be on an Ad-Hoc Committee. Colleen Krueger from the Junior Woman's Club, Landscape Architect Kerry Mattingly as well as resident Wendy Kickbush have all joined this Committee. After meeting, it was quickly determined that it became more than just a playground project based on the interest of the community. People looking to donate have shown interested without even seeking them out yet. The Committee has met three times.

Some benefits of a village park plan are: community revitalization, economic development, safer neighborhoods, community engagement, green infrastructure, help children learn, promote public health, promote arts and cultural programs, tourism and smart growth.

Ms. Krueger shared her findings regarding the economic benefits of having a village park plan. There is an enormous amount of data regarding the benefits of having a park plan. The proximity of living near a park as well as the quality of the park can increase property values of nearby homes. A running theme throughout this research has been the "quality" of the park. This goes for not only residential but for commercial as well. For instance, within two years of Bryant Park in New York being renovated, leasing activity in neighboring commercial roadways increased 60 percent with office and commercial rental rates increasing between 115 and 225 percent for space near the park. Another instance related to Boeing and their decision to locate their headquarters in Chicago. It was the downtown amenities and quality of life in the community that helped the decision to relocate to Chicago. As the demographic of the country is changing, walking communities rank high on the list.

The goals and objectives of the Committee are as follows: refresh and update playground, create central gathering place, water feature, address parking needs, improve infrastructure for community events, create nature inspired educational play area, additional picnic area, increase winter use and evaluate athletic field use. Enrollment in little league and softball leagues is down so evaluating the need for all three diamonds will be looked at.

Mr. Mattingly addressed the Board and explained his process when participating on a committee and that creating a master plan is a good place to start with goals and objectives. This is largely done by finding out what the community wants and needs. It is important to incorporate items that are multi-functional and generational. It has been proven that water features have tremendous aesthetic value and interest. Mr. Mattingly feels that his role is to take the existing conditions and to help with the master plan. The current canvas is beautiful; the Milwaukee River is here, there is a trail, a playground, and shelters. Uniqueness will draw people to the community.

Director LaFond shared that the Committee is working on prioritizing their list making sure that moving ahead with one thing will not adversely affect another and also considering how these improvements will affect Family Fun Before the 4th as well as the Village Market is important.

A central gathering location is being considered to include a water feature that can be turned off and lit. This could also be used as a second stage or a theater for a performance. In regard to splash pads, they are typically age specific and fenced in with bright colors. The Committee is considering an interactive fountain where the surface is non-skid, the water is timer controlled and there is lighting that in the winter can shine through the snow.

In order to reinvent the play area, different types of typography to define the areas and create some more interest could be added that are nature inspired and educational. Ms. Krueger shared that educational features give the children hands on experiences.

Winter use of the park has also been of interest. A skating trail is being considered because of the typography and it may also provide a landscape for the Village Market. There is concern regarding a skating rink because of the safety concern if hockey is being played and others are skating. The suggestion of an ice skating warming area might include a gas powered fire place.

A band shell might be a great addition to include some public art as well which could also serve as a second picnic area to be rented.

Assistant Administrator Landisch-Hansen stated that the next steps include meeting with stakeholders, in particular the Junior Woman's Club to inquire as to their willingness to donate. Ms. Krueger reported that the Junior Woman's Club is committed to donate. The Thiensville-Mequon Lions Club is also holding Applefest Sunday, September 27, 2015 in an effort to donate 50% of their profits to the Park improvements. Administrator Robertson shared that the Rotary is looking for a new project as well.

Assistant Administrator Landisch-Hansen stated that some of these improvements are quite costly. Playgrounds can range anywhere between \$150,000-\$500,000; water features \$200,000-\$500,000; ice rinks \$200,000-\$500,000; band shells \$200,000-\$3,000,000. All the support is appreciated. Most successful parks involve both public and private sources. Donations can be made directly to the municipality; however, many like to donate to a foundation or not-for-profit organization.

Attorney Schoonenberg shared that an advantage to having a separate entity is that it is not under the Village's control so it is not subject to public bidding. Assistant Administrator Landisch-Hansen reported that the Committee is researching grants that may be available. The list of next steps are as follows: timeline to be created, grant and donation research, finalize the design, engineering in regards to the floodplain, bidding and construction.

Director LaFond inquired of the Board any feedback regarding the direction that the Committee is going and also a sign of support for the project. The Committee would like to next meet with some of the park users and other civic groups.

President Mobley recommended sharing a list with the order of priorities for the Park improvements with the ice trail being the first on the list. Ms. Krueger believes that all the funds needed cannot be fund raised and feels the Village needs to make an investment. The priority of the list may be determined by what the organizations wish to see in the Park.

Trustee Beck believes that some of the current Park features are outdated and dangerous. As far as the baseball diamonds, Trustee Treffert shared that he learned that area baseball organizations want to play on their own diamonds and believes this is why the Village diamonds are not used as often.

The Committee expressed their support for the direction of the Committee and encouraged work on the master plan.

- D. Review and approval of Amending the Temporary Class B Beer and Class B Wine License for Thiensville-Mequon Lions Club to include Applefest on September 27, 2015

MOTION by Trustee Holyoke, **SECONDED** by Trustee Heinritz to approve Amending the Temporary Class B Beer and Class B Wine License for Thiensville-Mequon Lions Club to include Applefest on September 27, 2015.
MOTION CARRIED UNANIMOUSLY.

- E. Review and approval of a Proclamation Establishing Sunday, October 25, 2015 as "Beggar's Night" for the year 2015 in the Village of Thiensville with the hours being from 3:00 PM to 6:00 PM

MOTION by Trustee Heinritz, **SECONDED** by Trustee Beck to approve a Proclamation Establishing Sunday, October 25, 2015 as "Beggar's Night" for the year 2015 in the Village of Thiensville with the hours being from 3:00PM to 6:00PM.

Ayes: President Mobley, Trustees Heinritz, Beck, Kucharski and Treffert

Naes: Trustee Holyoke

MOTION CARRIED.

- F. Discuss 2016 Budget Workshop Date

The 2016 Budget Workshop is scheduled for 5:00 PM on Monday, October 5, 2015.

NEXT RESOLUTION NUMBER:	2015-10
NEXT ORDINANCE NUMBER:	2015-02

XIII. REPORTS AND COMMUNICATIONS

XIV. UNFINISHED BUSINESS

XV. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE AUGUST 17, 2015 VILLAGE BOARD MEETING

- A. Inter-Governmental Committee with Mequon
- B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report of Gifts Received:
- D. Dialog with Mequon regarding water utility service
- E. Review next month's meeting date schedule

Administrator Robertson reported that the condo association that appealed their assessments to the Board of Review in 2014 has dropped their lawsuit.

XVI. MOTION TO ADJOURN TO CLOSED SESSION

MOTION by Trustee Holyoke, **SECONDED** by Trustee Beck to adjourn to closed session at 7:09PM pursuant to Chapter 19.85(1)(g) Conferring with legal counsel for the governing body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

- 1. Roll Call Vote

Ayes: President Mobley and Trustees Beck, Heinritz, Holyoke, Kucharski and Treffert

Naes: None

MOTION CARRIED.

MOTION TO RECONVENE IN OPEN SESSION

- 1. Vote of Board to reconvene.

MOTION by Trustee Treffert, **SECONDED** by Trustee Beck to reconvene in open session at 8:02PM. **MOTION CARRIED UNANIMOUSLY.**

XVII. ADJOURNMENT

MOTION by Trustee Treffert, **SECONDED** by Trustee Beck to adjourn the meeting at 8:03PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois
Village Clerk

Approved by,



Dianne S. Robertson
Administrator