



VILLAGE OF THIENSVILLE
Committee of the Whole
AGENDA

DATE: Monday, October 3, 2022

LOCATION: 250 Elm Street, Thiensville, WI

TIME: 6:00 PM

I. CALL TO ORDER

II. ROLL CALL

PRESIDENT:	VAN MOBLEY
TRUSTEES:	JENNIFER ABRAHAM ANGELINA APOSTOLOS KRISTINA ECKERT ROB HOLYOKE KENNETH KUCHARSKI DAVID LANGE
ADMINISTRATOR:	COLLEEN LANDISCH-HANSEN
ATTORNEY:	TIM SCHOONENBERG
STAFF:	ASSISTANT CHIEF JOEL DEUTSCH DIRECTOR OF COMMUNITY SERVICES/PUBLIC WORKS ANDY LAFOND POLICE CHIEF CURT KLEPPIN VILLAGE CLERK AMY LANGLOIS

III. CITIZENS TO BE HEARD

A. Open to any resident or taxpayer on items not subject to a public hearing: Please be advised per §19.84(2), information will be received from the public. Village policy limits a three (3) minute time period per person, with time extension by the presiding official's discretion or a vote of 2/3 of the Board or Committee; be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments. Written comments on agenda items are encouraged to be sent and addressed to the intended body by noon on the day of the meeting. Comments received timely will be forwarded to all members of the body. If you wish to speak, you must pre-register by emailing the Village Clerk at alanglois@village.thiensville.wi.us by 4:00 PM on the day of the meeting or by signing in immediately prior to the meeting.

IV. BUSINESS

A. Review 2022 Fund Balance Report (att)

B. Review and recommendation regarding Southern Ozaukee Fire & EMS 2023 Budget (att)

C. Review and recommendation regarding Ordinance 2022-03 an Ordinance Clarifying the Frequency of Fire Inspections (att)

D. Review and recommendation regarding Resolution 2022-13 Approving the 2023 Fee Schedule for the Village of Thiensville (att)

V. MISCELLANEOUS BUSINESS BY TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

A. Acceptance/Reports of Gifts Received:

1. \$1,879.92 from Thiensville Fire Department Corp. to Thiensville Police Department for First Aid Kits
2. \$1,281.00 for National Night, Cash Donations

B. Discussion Regarding Thiensville Fire Department

C. Review Meeting Date Schedule:

1. October 17, 2022 - Board of Trustees at 6:00 PM
2. November 7, 2022 - Budget Public Hearing and Committee of the Whole at 6:00 PM
3. November 21, 2022 - Board of Trustees at 6:00 PM
4. December 5, 2022 - Committee of the Whole at 6:00 PM
5. December 19, 2022 - Board of Trustees at 6:00 PM

VI. MOTION TO ADJOURN TO CLOSED SESSION

A. Pursuant to Wis. Stats. Chapter 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding Police Department Personnel and pursuant to Chapter 19.85(1)(e) deliberating or negotiating the purchasing

of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a Closed Session.

1. Roll Call Vote

B. MOTION TO RECONVENE IN OPEN SESSION

1. Vote of Board to Reconvene in Open Session

VII. ADJOURNMENT

Amy L. Langlois, Village Clerk

September 30, 2022

Please advise the Thiensville Municipal Hall, 250 Elm Street (242-3720) at least 24 hours prior to the start of this meeting if you have disabilities and desire special accommodations.

TO: Village President & Village Board
 FROM: Colleen Landisch-Hansen, Village Administrator
 DATE: October 3, 2022
 RE: Ordinance Number 2006-03
 Requirements of Resolution Number 1986-22



Attached is a copy of Resolution Number 1986-22 establishing a working cash fund equivalent to one sixth of the annual budget for the previous three years. In accordance with the following calculations, no action will be required to be taken for the proposed 2022 budget.

<u>Budget Year</u>	<u>Budgeted Expenditures</u>	<u>Less: Budgeted Debt Service</u>	<u>Net Expenditures</u>
2019	2,762,300		2,826,400
2020	2,826,400		2,826,400
2021	<u>2,873,461</u>		<u>2,873,461</u>
Total	8,462,161		8,462,161
3 Year <u>Total</u>	3 Year <u>Average</u>	<u>Required Fund Balance (Working Capital)</u>	
8,462,161	2,842,087	473,681.17	
General Fund Balance End of Year 2021			1,385,053
2022 Estimated Revenues			2,824,428
2022 Estimated Expenditures			<u>2,786,019</u>
Estimated General Fund Balance at 12/31/2021			1,423,462
General Fund - Undesignated Fund Balance			
Working Capital			473,681
Corporate Reserve			<u>590,052</u>
Total Estimated Required Undesignated Fund Balance			1,063,733
Nonspendable - (Prepays, Inventory, Loan Receivable, DPPT, & Delinquent Sewer)			62,589
Committed - (Accrued Compensated Balances)			173,933
Assigned - (Next Year Budget Appropriation)			<u>120,000</u>
Total Estimated Undesignated Fund Balance			356,522
General Fund Total Estimated Fund Balance			1,423,462
Estimated Required Fund Balance			<u>1,420,255</u>
Over (Under) Required Fund Balance			3,207
Estimated Undesignated Fund Balance Requirement			1,063,733
Estimated Undesignated Fund Balance			<u>1,066,940</u>
Over (Under) Undesignated Fund Balance Requirement			3,207

Note: The estimated fund balance at the end of 2022 exceeds both the Working Capital Reserve of 1/6th of the average of three years of expenditures (\$473,681) and the Corporate Reserve of 20% of the current year operating budget (\$590,052). Based on these estimates, the Village will be in compliance with both of these fund balance policies at year end.

Note: The unrestricted Sewer Utility Net Position at 12/31/2021 was \$ 850,741

RESOLUTION NO. 1986 - 22
VILLAGE OF THIENSVILLE

A RESOLUTION ESTABLISHING A WORKING
CASH FUND EQUIVALENT TO ONE-SIXTH
OF THE VILLAGE OF THIENSVILLE'S
ANNUAL BUDGET FOR THE LAST THREE YEARS

WHEREAS, the Village of Thiensville annually prepares a budget in accordance with Chapter 3.03 of the Village Code and relevant Wisconsin Statutes, and

WHEREAS, pursuant to Chapter 3.03 (2)(b)(4) of the Village Code, the Village is required to estimate the amount of money which raised from general property taxes and other sources will be necessary to meet the proposed expenditures on an annual basis, and

WHEREAS, said annualized estimate does not take into consideration the surpluses and shortfalls occurring through the year because of the irregular flows of income and expenses recognized by the Village and the resulting working capital shortfalls which accrue from time to time unless an adequate cash surplus is provided for in the prior year's budget, and

WHEREAS, the Village auditors have recommended that a working cash fund equivalent to one-sixth of the Village's average annual budget based on the last three years experience be established, and

WHEREAS, the Village Board recognizes that the establishment of such a fund would, among other things:

- (a) improve the Village's bond rating,
- (b) simplify the budgeting process by setting a standard for each year's working cash fund,
- (c) save the Village interest costs, bank charges, and administrative time as a result of short term borrowings necessitated during the year to meet shortfalls and working capital, and
- (d) clear up any question in the budgeting process as to the meaning of an ending "surplus" which could be reduced in any given year in order to lower the tax rate, and

WHEREAS, on November 4, 1985 in a meeting of the Committee of the Whole, the Village Board unanimously approved the Administrator's recommendation to establish a working capital cash fund.

NOW, THEREFORE, the Village Board of the Village of Thiensville do ordain as follows:

1. The Village Administrator shall, when establishing accounts for the Village budgeting process, establish a working cash fund equivalent to one-sixth of the average annual budget for the preceding three years.

2. That the Village Administrator, when preparing the annual proposed budget for approval by the Village Board, calculate the deficit and/or surplus in said budget only after considering the working cash fund along with all other budgetary accounts.

PASSED AND ADOPTED this 21st day of April,
1986.

VILLAGE OF THIENSVILLE

Robert G. Warner

Village President

ATTEST:

John R. Harris
Village Clerk

**VILLAGE OF THIENSVILLE
ORDINANCE NO. 2006-03**

**AN ORDINANCE CREATING SECTIONS 70-32 OF
THE VILLAGE OF THIENSVILLE CODE PERTAINING TO
CORPORATE RESERVE FUNDS**

The Village Board of the Village of Thiensville hereby creates Sections 70-32 of the Village of Thiensville Zoning Code as follows:

70-32 RESERVE FUNDS

1) Corporate Reserve Fund - Establishment

The Village Treasurer shall establish 2 corporate reserve funds. One fund shall be identified as the "corporate reserve fund" and the other shall be identified as the "tax stabilization fund". Year-end cash reserves in excess of the current year operating budget shall be divided between these 2 accounts at a vote of the Village Board. The corporate reserve fund account shall be maintained in an amount not less than 20% of the current year operating budget and the funds from the year-end cash reserves shall first be placed in this account to maintain this percentage. The Village Board shall determine into which fund the balance of the year-end cash reserves may be deposited.

2) Corporate Reserve Fund

The purpose of the corporate reserve fund shall be to maintain a working capital reserve and to provide for unanticipated expenses of a non-recurring nature. This fund shall be available for interfund loans to all other funds of the Village. Each loan will be approved by the Village Board, including conditions of the loan, its repayment schedule and the rate of interest, if any.

3) Tax Stabilization Fund

The purpose of the tax stabilization fund shall be to reduce the levy for the operating budget. The Village Board may apply up to 10% of the fund toward the reduction of the tax levy without a public hearing and by a majority vote of the members of the Village Board. If the Village Board applies more than 10% of the fund toward reduction of the tax levy, it shall hold a public hearing at least 30 days before such action and approval shall require a 2/3 vote of the total members of the Village Board. It is anticipated that there may be years that there are not monies available to place into this account.

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Ordinance 2006-03
Corporate Reserve Funds

Passed and adopted by the Village of Thiensville this 16th day of October, 2006.

Village of Thiensville
A municipal corporation

By: _____
Karl V. Hertz, Village President

ATTESTED TO:

Dianne Robertson, Village Clerk

Southern Ozaukee Fire & EMS
2023 Budget
All Funds
Summary of Revenues & Expenditures

Summary of Revenues

Source	Mequon 2022 Budget	Thiensville 2022 Budget	Combined 2022 Budget	SOFD 2023 Budget
Intergovernmental Charges for Services				
City of Mequon	\$ 1,308,413	\$ -	\$ 1,308,413	1,344,172
Village of Thiensville	-	207,767	207,767	247,883
City of Mequon Capital Allocation	110,000	-	110,000	118,202
Village of Thiensville Capital Allocation	-	28,100	28,100	21,798
Total Intergovernmental Charges for Services	\$ 1,418,413	\$ 235,867	\$ 1,654,280	\$ 1,732,055
Non-Property Tax Revenue:				
Intergovernmental Revenue	\$ 193,000	\$ 16,000	\$ 209,000	\$ 538,085
Regulation & Compliance	25,700	-	25,700	72,085
Public Charges for Services	700,000	160,000	860,000	1,244,998
Total Non-Property Tax Revenue:	\$ 918,700	\$ 176,000	\$ 1,094,700	\$ 1,855,168
Total Revenue	\$ 2,337,113	\$ 411,867	\$ 2,748,980	\$ 3,587,223

Summary of Expenditures

Department	Mequon 2022 Budget	Thiensville 2022 Budget	Combined 2022 Budget	2023 Budget
Salaries & Wages	\$ 1,529,519	\$ 211,650	\$ 1,741,169	\$ 2,144,950
Fringe Benefits	363,116	38,902	402,018	615,338
Personnel Services	54,150	27,000	81,150	91,246
Contractual Services	76,462	27,281	103,743	111,525
Commodities	67,815	48,445	116,260	107,365
Equipment Maintenance	98,361	30,489	128,850	105,113
Property & Liability Insurance	37,690	-	37,690	103,080
Unclassified - Transfers	-	-	-	168,606
Capital Projects Fund	110,000	28,100	138,100	140,000
Total Expenditures	\$ 2,337,113	\$ 411,867	\$ 2,748,980	\$ 3,587,223

Begining Fund Balance	\$ -
Annual Income / (Loss)	-
Transfer from / (to) other funds	-
Applied Budget Surplus	-
Ending Fund Balance	\$ -

Southern Ozaukee Fire EMS
2023 Budget
General Fund
Summary of Revenues and Expenditures

Summary of Revenues

Source	Mequon 2022 Budget	Thiensville 2022 Budget	Combined 2022 Budget	SOFD 2023 Budget
Intergovernmental Charges for Services				
City of Mequon	\$ 1,308,413	\$ -	\$ 1,308,413	1,344,172
Village of Thiensville	-	207,767	207,767	247,883
Total Intergovernmental Charges for Services	\$ 1,308,413	\$ 207,767	\$ 1,516,180	\$ 1,592,055
Non-Property Tax Revenue:				
Intergovernmental Revenue	\$ 193,000	\$ 16,000	\$ 209,000	\$ 538,085
Regulation & Compliance	25,700	-	25,700	72,085
Public Charges for Services	700,000	160,000	860,000	1,244,998
Total Non-Property Tax Revenue:	\$ 918,700	\$ 176,000	\$ 1,094,700	\$ 1,855,168
Total Revenue	\$ 2,227,113	\$ 383,767	\$ 2,610,880	\$ 3,447,223

Summary of Expenditures

Department	Mequon 2022 Budget	Thiensville 2022 Budget	Combined 2022 Budget	2023 Budget
Salaries & Wages	\$ 1,529,519	\$ 211,650	\$ 1,741,169	\$ 2,144,950
Fringe Benefits	363,116	38,902	402,018	615,338
Personnel Services	54,150	27,000	81,150	91,246
Contractual Services	76,462	27,281	103,743	111,525
Commodities	67,815	48,445	116,260	107,365
Equipment Maintenance	98,361	30,489	128,850	105,113
Property & Liability Insurance	37,690	-	37,690	103,080
Unclassified - Transfers	-	-	-	168,606
Total General Fund Expenditures	\$ 2,227,113	\$ 383,767	\$ 2,610,880	\$ 3,447,223

Southern Ozaukee Fire EMS
2023 Budget
General Fund
Detailed Revenues (continued)

Account Name	Mequon 2022 Budget	Thiensville 2022 Budget	Combined 2022 Budget	SOFD 2023 Budget
Intergovernmental Charges for Services				
###-###-#### City of Mequon	\$ 1,308,413	\$ -	\$ 1,308,413	\$ 1,344,172
###-###-#### Village of Thiensville	-	207,767	207,767	247,883
Total Intergovernmental Charges for Services	1,308,413	207,767	1,516,180	1,592,055
Intergovernmental Revenue				
Grants & Aids				
###-###-#### ARPA Local Recovery Funds	-	-	-	300,000
###-###-#### Fire Insurance Dues (2%)	193,000	16,000	209,000	224,847
###-###-#### EMS Funding Assistance Program	-	-	-	13,238
Total Intergovernmental Revenues	193,000	16,000	209,000	538,085
Account Name	Mequon 2022 Budget	Thiensville 2022 Budget	Combined 2022 Budget	SOFD 2023 Budget
Regulation & Compliance				
Permits				
###-###-#### Burn Permits	\$ 11,500	\$ -	\$ 11,500	\$ 15,725
###-###-#### Fire Fees (plan review, sprinkler, hydro testing)	4,200	-	4,200	7,122
###-###-#### Fire Inspections	-	-	-	30,000
###-###-#### Other Fire Prevention Fees	-	-	-	8,000
Total Permits	15,700	-	15,700	60,847
Other				
###-###-#### Accident Fees	\$ 8,000	\$ -	\$ 8,000	\$ 8,538
###-###-#### False Alarms	2,000	-	2,000	2,700
Total Other	10,000	-	10,000	11,238
Total Regulation & Compliance	25,700	-	25,700	72,085
Account Name	Mequon 2022 Budget	Thiensville 2022 Budget	Combined 2022 Budget	SOFD 2023 Budget
Public Charges for Services				
Protection-Persons & Property				
###-###-#### Ambulance Revenue	\$ 700,000	\$ 130,000	\$ 830,000	\$ 1,207,498
###-###-#### Paramedic Intercept (Cedarburg)	-	30,000	30,000	37,500
Total Protection-Persons & Property	700,000	160,000	860,000	1,244,998
Total Public Charges for Services	700,000	160,000	860,000	1,244,998
Total General Fund Revenue	\$ 2,227,113	\$ 383,767	\$ 2,610,880	\$ 3,447,223

Southern Ozaukee Fire EMS
2023 Budget
General Fund
Detailed Expenditures (continued)

**Protection Property & Persons
Fire & EMS**

Account Name	Mequon 2022 Budget	Thiensville 2022 Budget	Combined 2022 Budget	SOFD 2023 Budget
Personnel				
### ###-#-### Fire Chief	\$ 136,962	\$ 20,200	\$ 157,162	\$ 141,091
### ###-#-### Deputy Chief	108,637	-	108,637	111,896
### ###-#-### Battalion Chiefs	283,926	-	283,926	292,444
### ###-#-### Captains	-	-	-	84,460
### ###-#-### Fire Fighter/Paramedics	171,573	-	171,573	677,636
### ###-#-### Administrative Assistant	22,006	-	22,006	29,467
### ###-#-### Interns	18,000	-	18,000	42,000
### ###-#-### Paid on Premise	291,883	-	291,883	281,160
### ###-#-### Paid on Call (Pay for EMS Calls)	263,795	191,450	455,245	105,600
### ###-#-### Fire Call Pay	89,600	-	89,600	102,400
### ###-#-### On Call Pay	25,475	-	25,475	38,688
### ###-#-### FSLA Pay	13,000	-	13,000	47,072
### ###-#-### Holiday Pay	6,462	-	6,462	71,536
### ###-#-### Training Pay	93,000	-	93,000	100,000
### ###-#-### Vehicle Checks	5,200	-	5,200	19,500
Total Salaries and Wages	1,529,519	211,650	1,741,169	2,144,950
Fringe Benefits				
### ###-#-### FICA	118,741	15,560	134,301	164,089
### ###-#-### Health Insurance	114,232	10,500	124,732	228,625
### ###-#-### Dental Insurance	1,346	400	1,746	10,086
### ###-#-### Life Insurance/Disability Insurance	2,336	100	2,436	5,389
### ###-#-### Wisconsin Retirement	126,461	12,342	138,803	207,149
Total Fringe Benefits	363,116	38,902	402,018	615,338
Personnel Services				
### ###-#-### Dues & Subscriptions	\$ 1,050	\$ 4,000	\$ 5,050	\$ 5,050
### ###-#-### Meetings & Conferences	-	1,000	1,000	1,000
### ###-#-### Training	31,800	9,000	40,800	36,000
### ###-#-### Uniforms	19,800	5,500	25,300	35,451
### ###-#-### Preemployment Examinations	-	2,500	2,500	7,745
### ###-#-### Recruitment	-	5,000	5,000	4,500
### ###-#-### Books and Periodicals	1,500	-	1,500	1,500
Total Personnel Services	54,150	27,000	81,150	91,246
Contractual Services				
### ###-#-### Legal Services	\$ -	\$ 100	\$ 100	\$ 14,000
### ###-#-### Financial Services	-	-	-	7,100
### ###-#-### IT Services	24,962	-	24,962	17,975
### ###-#-### Billing Services	41,400	10,000	51,400	72,450
### ###-#-### Miscellaneous	10,100	17,181	27,281	-
Total Contractual Services	76,462	27,281	103,743	111,525

Southern Ozaukee Fire EMS
2023 Budget
General Fund
Detailed Expenditures (continued)

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Account Name	Mequon 2022 Budget	Thiensville 2022 Budget	Combined 2022 Budget	SOFD 2023 Budget
Commodities				
### ###-#-### Office Supplies	\$ 1,650	\$ 1,000	\$ 2,650	\$ 1,650
### ###-#-### Telecommunications	10,665	3,000	13,665	12,535
### ###-#-### Printing/Copy Machine Supplies	100	575	675	3,280
### ###-#-### Postage	400	70	470	400
### ###-#-### Cleaning Supplies	-	1,000	1,000	-
### ###-#-### Air & Oxygen	5,700	2,300	8,000	8,000
### ###-#-### Protective Gear	4,000	5,000	9,000	9,000
### ###-#-### Chemicals	-	1,000	1,000	-
### ###-#-### Fire Prevention	-	1,500	1,500	-
### ###-#-### Medical Supplies	45,300	33,000	78,300	72,500
Total Commodities	67,815	48,445	116,260	107,365
Total Fire & EMS	2,091,062	353,278	2,444,340	3,070,424

**Protection Property & Persons
Equipment Maintenance**

Account Name	Mequon 2022 Budget	Thiensville 2022 Budget	Combined 2022 Budget	SOFD 2023 Budget
Maintenance				
### ###-#-### Equipment Repairs/Small Tools	\$ 35,650	\$ 10,000	\$ 45,650	\$ 40,000
### ###-#-### Truck Maintenance	31,400	10,000	41,400	40,000
### ###-#-### Radio Maintenance	3,000	2,000	5,000	4,000
### ###-#-### Hoses	2,500	-	2,500	2,500
### ###-#-### Vehicle Maintenance (DPW)	-	2,989	2,989	-
### ###-#-### Fuel	24,011	5,500	29,511	16,813
### ###-#-### Building Maintenance	1,800	-	1,800	1,800
Total Maintenance	98,361	30,489	128,850	105,113
Total Equipment Maintenance	98,361	30,489	128,850	105,113

Southern Ozaukee Fire EMS
2023 Budget
General Fund
Detailed Expenditures (continued)

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**Protection Property & Persons
Property & Liability Insurance**

Account Name	Mequon 2022 Budget	Thiensville 2022 Budget	Combined 2022 Budget	SOFD 2023 Budget
Insurance				
### ###-#-### General Liability Insurance	\$ 900	\$ -	\$ 900	\$ 33,051
### ###-#-### Property Insurance	-	-	-	1,000
### ###-#-### Vehicle Insurance	21,000	-	21,000	20,765
### ###-#-### Workers Compensation Insurance	15,790	-	15,790	46,224
### ###-#-### EAP	-	-	-	2,040
Total Insurance	37,690	-	37,690	103,080
Total Property & Liability Insurance	37,690	-	37,690	103,080

**Protection Property & Persons
Unclassified**

Account Name	Mequon 2022 Budget	Thiensville 2022 Budget	Combined 2022 Budget	SOFD 2023 Budget
Unclassified				
### ###-#-### Contingency	-	-	-	168,606
Total Unclassified	-	-	-	168,606
Total General Fund Expenditures	\$ 2,227,113	\$ 383,767	\$ 2,610,880	\$ 3,447,223

Southern Ozaukee Fire EMS
2023 Budget
Capital Projects Fund
Summary of Revenues and Expenditures

Summary of Revenues

Source	Mequon 2022 Budget	Thiensville 2022 Budget	Combined 2022 Budget	SOFD 2023 Budget
Intergovernmental Charges for Services				
City of Mequon Capital Allocation	110,000	-	110,000	118,202
Village of Thiensville Capital Allocation	-	28,100	28,100	21,798
Total Intergovernmental Charges for Services	110,000	28,100	138,100	140,000
Total Revenue	\$ 110,000	\$ 28,100	\$ 138,100	\$ 140,000

Summary of Expenditures

Department	Mequon 2022 Budget	Thiensville 2022 Budget	Combined 2022 Budget	SOFD 2023 Budget
Fire Department	110,000	28,100	138,100	-
Unclassified	-	-	-	140,000
Total Capital Equipment Expenditures	\$ 110,000	\$ 28,100	\$ 138,100	\$ 140,000

Beginning Fund Balance	\$ -
Annual Income / (Loss)	-
Ending Fund Balance	\$ -

Southern Ozaukee Fire EMS
2023 Budget
Capital Projects Fund
Detailed Revenues

Account Name		Mequon 2022 Budget	Thiensville 2022 Budget	Combined 2022 Budget	SOFD 2023 Budget
Intergovernmental Charges for Services					
###-###-###-###	City of Mequon Capital Allocation	\$ 110,000	\$ -	\$ 110,000	\$ 118,202
###-###-###-###	Village of Thiensville Capital Allocation	-	28,100	28,100	21,798
Total Intergovernmental Charges for Services		110,000	28,100	138,100	140,000
Account Name		Mequon 2022 Budget	Thiensville 2022 Budget	Combined 2022 Budget	SOFD 2023 Budget
Other Financing Sources					
###-###-###-###	Sale of Property	\$ -	\$ -	\$ -	\$ -
###-###-###-###	Sale of Vehicles	-	-	-	-
###-###-###-###	Sale of Equipment	-	-	-	-
###-###-###-###	Transfer from Other Funds	-	-	-	-
Total Other Financing Sources		-	-	-	-
Total Capital Projects Revenue		\$ 110,000	\$ 28,100	\$ 138,100	\$ 140,000

Southern Ozaukee Fire EMS
2023 Budget
Capital Projects Fund
Detailed Expenditures (continued)

Account Name		Mequon 2022 Budget	Thiensville 2022 Budget	Combined 2022 Budget	SOFD 2023 Budget
Fire Department					
###-###-###-###	Office Equipment	\$ -	\$ 6,500	\$ 6,500	\$ -
###-###-###-###	Vehicles	100,000	-	100,000	-
###-###-###-###	Equipment	10,000	9,600	19,600	-
###-###-###-###	Radios	-	2,000	2,000	-
###-###-###-###	Fire Apparatus	-	-	-	-
###-###-###-###	Other	-	10,000	10,000	-
Total Fire Department - Capital		110,000	28,100	138,100	-
Unclassified					
###-###-###-###	Contingency	-	-	-	140,000
Total Unclassified - Capital		-	-	-	140,000
Account Name		Mequon 2022 Budget	Thiensville 2022 Budget	Combined 2022 Budget	SOFD 2023 Budget
Other Financing Uses					
###-###-###-###	Transfer to Other Funds	\$ -	\$ -	\$ -	\$ -
Total Other Financing Uses		-	-	-	-
Total Capital Fund Expenditures		\$ 110,000	\$ 28,100	\$ 138,100	\$ 140,000

**VILLAGE OF THIENSVILLE
OZAUKEE COUNTY, WISCONSIN
ORDINANCE NO. 2022-03
AN ORDINANCE CLARIFYING THE FREQUENCY OF FIRE INSPECTIONS**

WHEREAS, the Village of Thiensville Board of Trustees (“Village Board”) upon recommendation of the Village of Thiensville Committee of the Whole desires to amend the ordinance fire prevention and protection inspections; and

WHEREAS, the Village Board finds that clarifying the frequency of fire prevention and inspections is in the best interest of the health, general welfare, and safety of Village residents.

NOW, THEREFORE, the Village Board of the Village of Thiensville does ordain as follows:

SECTION 1. Sec. 34-86 is hereby restated as follows:

Sec. 34-86. - Inspections.

- (a) Authority. The fire chief or designee shall have authority to inspect all premises on a periodic basis and shall enforce the applicable laws and ordinances.
- (b) Right to enter. The chief of the fire department, or any subordinate designated by the chief, may at all reasonable hours, enter any building or premises within their jurisdiction for the purpose of making any inspection or investigation which, under the provisions of this code, they may deem necessary to be made. Private dwellings shall not be entered without the consent or permission of an adult occupant.
- (c) Inspection frequency. Pursuant to Wis. Admin. Code § SPS 314.01(13)(b)7, the fire inspector shall complete an inspection of all public buildings and places of employment at least once per calendar year, provided that the interval between those inspections does not exceed 15 months.
- (d) Order to remedy.
 - (1) Whenever any inspector finds in any location, a violation of the applicable fire prevention code the inspector shall order the remedy of any of these conditions. This order shall be completed with by the owner or occupants of such location at their expense.
 - (2) The service of any such order may be made upon the occupant of any premises to whom it is directed, either by delivering a copy of same to such occupant personally or leaving it with any person in charge of the premises or, in case no such person is found upon the premises, by affixing a copy thereof in a conspicuous place on the door to the entrance of such premises. Whenever it may be necessary to serve such an order upon the owner of premises, such order may be served either by delivering to and leaving with such person a copy of the order or, if such owner is absent from

jurisdiction of the officer making the order, by mailing such copy by certified mail to the owner's last-known post office address.

(3) If the fire hazard is not removed within the time allowed, it shall be deemed a nuisance; and the fire inspector or deputy may have the same removed by the village, and the cost of such removal shall be recovered in an action by the village against the owner of the property and may also be entered in the tax roll as a special charge against the property.

(e) Inspection prior to issuance of permit. Before permits may be issued, the fire chief or designee shall inspect and approve all locations, equipment and fixtures for such uses.

(f) Records. The fire chief or his designee shall keep a record of all inspections with all facts concerning such inspections.

(g) Special inspection warrant. If consent to entry to personal or real properties, not public buildings, or to portions of public buildings not open to the public has been denied, the fire inspector shall obtain a special inspection warrant under Wis. Stats. §§ 66.122 and 66.123.

(h) Applications for permits. All applications shall be made to the village clerk in such form and detail as he shall prescribe. All permits shall be approved by the fire department before issuance.

(i) Permit to be kept on premises. Permits shall be kept on the premises designated therein, and shall be subject to inspection by an officer of the fire or police departments.

SECTION 2. Severability. If any provision of this ordinance is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions of this ordinance.

SECTION 3. Effective date. This ordinance shall be effective upon publication or posting under applicable law.

PASSED AND ADOPTED this 17th day of October, 2022.

Van A. Mobley, Village President

ATTESTED TO:

Amy L. Langlois, Village Clerk

**VILLAGE OF THIENSVILLE
OZAUKEE COUNTY, WISCONSIN
ORDINANCE NO. 2022-03
AN ORDINANCE CLARIFYING THE FREQUENCY OF FIRE INSPECTIONS**

WHEREAS, the Village of Thiensville Board of Trustees (“Village Board”) upon recommendation of the Village of Thiensville Committee of the Whole desires to amend the ordinance fire prevention and protection inspections; and

WHEREAS, the Village Board finds that clarifying the frequency of fire prevention and inspections is in the best interest of the health, general welfare, and safety of Village residents.

NOW, THEREFORE, the Village Board of the Village of Thiensville does ordain as follows:

SECTION 1. Sec. 34-86 is hereby amended as follows:

Sec. 34-86. - Inspections.

- (a) Authority. The fire chief or designee shall have authority to inspect all premises on a periodic basis and shall enforce the applicable laws and ordinances.
- (b) Right to enter. The chief of the fire department, or any subordinate designated by the chief, may at all reasonable hours, enter any building or premises within their jurisdiction for the purpose of making any inspection or investigation which, under the provisions of this code, they may deem necessary to be made. Private dwellings shall not be entered without the consent or permission of an adult occupant.
- (c) Inspection frequency. Pursuant to Wis. Admin. Code § SPS 314.01(13)(b)7, the fire inspector shall complete an inspection of all public buildings and places of employment at least once per calendar year, provided that the interval between those inspections does not exceed 15 months.
- (d) Order to remedy.
 - (1) Whenever any inspector finds in any location, ~~combustible or explosive matter, dangerous accumulations of rubbish, flammable material, obstructed means of exit or obstructions liable to interfere with the operations of the fire department in case of fire,~~ a violation of the applicable fire prevention code the inspector shall order the remedy of any of these conditions. This order shall be completed with by the owner or occupants of such location at their expense.
 - (2) The service of any such order may be made upon the occupant of any premises to whom it is directed, either by delivering a copy of same to such occupant personally or leaving it with any person in charge of the premises or, in case no such person is found upon the premises, by affixing a copy thereof in a conspicuous place on the door to the entrance of such premises. Whenever it may be necessary to serve such an order upon the owner of premises, such order may be served either by delivering to

and leaving with such person a copy of the order or, if such owner is absent from jurisdiction of the officer making the order, by mailing such copy by certified mail to the owner's last-known post office address.

(3) If the fire hazard is not removed within the time allowed, it shall be deemed a nuisance; and the fire inspector or deputy may have the same removed by the village, and the cost of such removal shall be recovered in an action by the village against the owner of the property and may also be entered in the tax roll as a special charge against the property.

(e) Inspection prior to issuance of permit. Before permits may be issued, the fire chief or designee shall inspect and approve all locations, equipment and fixtures for such uses.

(f) Records. The fire chief or his designee shall keep a record of all inspections with all facts concerning such inspections.

(g) Special inspection warrant. If consent to entry to personal or real properties, not public buildings, or to portions of public buildings not open to the public has been denied, the fire inspector shall obtain a special inspection warrant under Wis. Stats. §§ 66.122 and 66.123.

(h) Applications for permits. All applications shall be made to the village clerk in such form and detail as he shall prescribe. All permits shall be approved by the fire department before issuance.

(i) Permit to be kept on premises. Permits shall be kept on the premises designated therein, and shall be subject to inspection by an officer of the fire or police departments.

SECTION 2. Severability. If any provision of this ordinance is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions of this ordinance.

SECTION 3. Effective date. This ordinance shall be effective upon publication or posting under applicable law.

PASSED AND ADOPTED this _____ day of _____, 2022.

Van A. Mobley, Village President

ATTESTED TO:

Amy L. Langlois, Village Clerk

VILLAGE OF THIENSVILLE

RESOLUTION NO. 2022-13

APPROVING THE 2023 FEE SCHEDULE
FOR THE VILLAGE OF THIENSVILLE

WHEREAS, the Village of Thiensville last updated the fee schedule for 2022; and

WHEREAS, it is felt that the fees charged by the community is a form of a tax; and

WHEREAS, the Village staff recommends a periodic review of fees to lessen the impact of taxes by charging the user of the services.

NOW, THEREFORE BE IT RESOLVED by the Village Board of the Village of Thiensville that the 2023 Fee Schedule is hereby approved (attached).

PASSED AND ADOPTED by the Village Board of the Village of Thiensville, County of Ozaukee, State of Wisconsin on this 17th day of October, 2022.

Van A. Mobley, Village President

Amy L. Langlois, Village Clerk



250 Elm Street
Thiensville, WI 53092
Phone (262) 242-3720
village.thiensville.wi.us

VILLAGE OF THIENSVILLE 2023 FEE SCHEDULE

DESCRIPTION	Current (2022) FEES	Proposed 2023 FEES
ADMINISTRATION		
GATE CARDS		
New Gate Card	\$20.00	\$20.00
Annual Gate Card Renewal	\$15.00	\$15.00
Gate Card - Replacement	\$10.00	\$10.00
Gate Card - VOT Annual Contractor (Serving Village Residents Only)	\$300.00	\$300.00
DUMPSTER		
6-yard Dumpster Residential Cleanup	\$125.00	\$125.00
6-yard Dumpster Remodeling/Roofing	\$250.00	\$250.00
LIQUOR LICENSE FEES		
Publication Fee	\$5.00	\$5.00
Class A Beer	\$100.00	\$100.00
Class A Liquor	\$500.00	\$500.00
Class B Beer	\$100.00	\$100.00
Class B Liquor	\$500.00	\$500.00
Class B Combination	\$600.00	\$600.00
Class C Wine	\$100.00	\$100.00
Cigarette License	\$25.00	\$100.00
Coin Machines	\$10.00	\$10.00
Pool Tables (each)	\$15.00	\$15.00
Temporary License (Charitable org. bona fide club, church, lodge or society, veteran's organization or fair association)	\$10.00	\$10.00
OPERATOR'S LICENSES (Bartenders)		
New Licenses	\$30.00 - 1 YEAR	\$30.00 - 1 YEAR
Provisional License (temporary)	\$15.00	\$15.00
Renewal	\$20.00	\$20.00
PET LICENSING		
Dog License - Male	\$15.00	\$15.00
Dog License - Neutered Male	\$10.00	\$10.00
Dog License - Female	\$15.00	\$15.00
Dog License - Spayed Female	\$10.00	\$10.00
Late Fee after April 1 for both Dog & Cat	\$5.00	\$5.00
Cat License - Male	\$15.00	\$15.00
Cat License - Neutered Male	\$10.00	\$10.00
Cat License - Female	\$15.00	\$15.00
Cat License - Spayed Female	\$10.00	\$10.00



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DESCRIPTION	Current (2022) FEES	Proposed 2023 FEES
SOLICITORS/PEDDLERS PERMIT		
Application Fee	\$100.00	\$100.00
Fee per individual	\$15.00	\$15.00
MISCELLANEOUS ITEMS		
Check Returned for Insufficient Funds	\$35.00	\$35.00
Interest on Delinquent Receivables	1.5% per month	1.5% per month
Historic Book - Old 1976	\$5.00	\$5.00
Historic Book - New 2010	\$10.00	\$10.00
Clear Water Code Inspection - Voluntary	\$40.00	\$40.00
Clear Water Reinspection upon problem	\$25.00 per hour	\$25.00 per hour
Assessment Request	\$50.00	\$50.00
Black and White Maps	\$6.00	\$6.00
Copies per page (Black & White)	\$0.25	\$0.25
Copies per page (Color)	\$0.50	\$0.50
Notary Fee (Non-residents)	\$0.50 per document	\$0.50 per document
Street Closing - Parade Permit	\$100.00 plus actual costs	\$100.00 plus actual costs
Street Closing - Parade Permit (Community Events)	\$100.00	\$100.00
Wayfinding Sign annual fee (per sign face)	\$50.00	\$50.00
Mulch sale and delivery - 5 yards	\$90.00	\$100.00
Well Operations Permit	\$100.00 (5 Years)	\$100.00 (5 Years)
POLICE DEPARTMENT		
Accident Report Copies	\$.25 per page	\$.25 per page
Open Records Request	\$.25 per page	\$.25 per page
Location fee: (Fee for locating records if it totals over \$50.00)	\$50.00	\$50.00
Warrants	\$35.00	\$35.00
Fingerprinting - free to Village Residents & Businesses	\$10.00	\$10.00
Bicycle License	\$5.00	\$5.00
Parking Tickets	\$20 - \$100 depending on violation	\$20 - \$100 depending on violation
Traffic Citations	Set by state bond schedule	Set by state bond schedule
Photographs	\$1.75	\$1.75
Electronic Records (CD-ROM/Flash Drive)	\$25.00	\$25.00
UTILITY FEES		
Sewer New Connection Charge	\$1,200.00	\$1,200.00
Assessment Sewer Request Only	\$20.00	\$25.00



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DESCRIPTION	Current (2022) FEES	Proposed 2023 FEES
PARK		
Park Facility Rental Deposit	\$100.00	\$100.00
Park Pavilion Rental (\$25.00 of rental fee to PIF)		
1-50 Thiensville Residents	\$100.00	\$100.00
1-50 Non-Residents	\$150.00	\$150.00
51-100 Thiensville Residents	\$125.00	\$125.00
51-100 Non-Residents	\$190.00	\$190.00
101-150 Thiensville Residents	\$150.00	\$150.00
101-150 Non-Residents	\$225.00	\$225.00
151-200 Thiensville Residents	\$175.00	\$175.00
151-200 Non-Residents	\$265.00	\$265.00
Group Rental (Groups over 200 - \$25.00 of rental fee to PIF)		
Thiensville Residents	\$250.00	\$250.00
Non-Residents	\$500.00	\$500.00
Park Pavilion Sides Rental (NEW)	\$200.00	\$200.00
PWSB River Stage - Performance Rental	\$100.00/event	\$100.00/event
PWSB River Stage - Picnic Rental (\$25.00 of rental fee to PIF)		
1-50 Thiensville Residents	\$100.00	\$100.00
1-50 Non-Residents	\$150.00	\$150.00
Octagon Building - Kitchen (\$25.00 of rental fee to PIF)	\$150.00/event	\$150.00/event
Octagon Building - Bar (\$25.00 of rental fee to PIF)	\$150.00/event	\$150.00/event
Garbage Fee for Groups over 200	\$100.00	\$100.00
Non-resident Baseball Diamond Rental (per game)	\$50.00	\$50.00
Non-resident Baseball Diamond Rental (daily)	\$150.00	\$150.00
Tournament Fee	\$500.00	\$500.00
Youth Baseball Seasonal Fee	\$500.00	\$500.00
Softball Association Seasonal Fee (\$750/night for the season)	\$1,500.00	\$1,500.00
Administrative Fees: Staff time, utility charges, etc.	Actual charges	Actual charges
Park Impact Fee	\$500.00	\$500.00



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VILLAGE OF THIENSVILLE 2023 FEE SCHEDULE

DESCRIPTION	Current (2022) FEES	Proposed 2023 FEES
LAND DEVELOPMENT REQUEST		
Sign Review	\$150.00	\$150.00
Pre-Application Phone Consultation	\$25.00	\$25.00
Pre-Application Conference at V. Hall	\$150.00	\$150.00
Rezoning Requests/Parcel Splitting	400.00 plus \$95.00/hr. for consultant's time over 4 hours	400.00 plus \$95.00/hr. for consultant's time over 4 hours
Site Plan Review		
Minor Requests	\$150.00 plus \$95.00/hr. for consultants time over 6 hours**	\$150.00 plus \$95.00/hr. for consultants time over 6 hours**
BSOP (Building, Site and Operational Plan) Construction <10,000sf	\$150.00	\$150.00
BSOP Construction 10,000sf - 50,000sf	\$900.00 and \$95/hr. for consultant's time over 9 hours**	\$900.00 and \$95/hr. for consultant's time over 9 hours**
Certified Survey Map	\$300.00 and \$95.00/hr for consultants time over 3 hours**	\$300.00 and \$95.00/hr for consultants time over 3 hours**
Amendment to the Zoning Ordinance (Map or Text)*	\$250.00 and 95.00/hr. for consultants time over 2 hours**	\$250.00 and 95.00/hr. for consultants time over 2 hours**
Planned Unit Development Overlay*	\$835.00 and \$95.00/hr. for consultants time over 8 hours**	\$835.00 and \$95.00/hr. for consultants time over 8 hours**
Request for Variance	\$150.00	\$150.00
Conditional Use Permit*	\$350.00 and \$95.00/hr. for consultants time over 4 hours and the cost of the public hearing notice**	\$350.00 and \$95.00/hr. for consultants time over 4 hours and the cost of the public hearing notice**
Special Exception Request	\$275.00 and \$95.00/hr. for consultants time over 4 hours**	\$275.00 and \$95.00/hr. for consultants time over 4 hours**