

**VILLAGE OF THIENSVILLE
BOARD OF TRUSTEES
MINUTES**

DATE: Monday, August 17, 2015

LOCATION: 250 Elm Street
Thiensville, WI

TIME: 6:00PM

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00PM

II. ROLL CALL

President:	Van Mobley	
Trustees:	Kim Beck	Kenneth Kucharski
	Ronald Heinritz	David Lange
	Rob Holyoke	John Treffert (6:02PM)
Administrator:	Dianne Robertson	
Attorney:	Robert Feind	
Staff:	Fire Chief Brian Reiels	
	Police Chief Scott Nicholson	
	Director of Public Works Andy LaFond	
	Assistant Administrator Colleen Landisch-Hansen	
	Clerk Amy Langlois	

III. PLEDGE OF ALLEGIANCE

Trustee Kucharski led the recitation of the Pledge of Allegiance.

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

IV. APPROVAL OF MINUTES

- A. **Board of Trustees**
 - 1. July 13, 2015
 - 2. Special Board, July 20, 2015

V. DEPARTMENT REPORTS (Receipt)

- A. **Department Reports** (Receipt)
 - 1. Fire Department
 - a. July, 2015
 - 2. Police Department
 - a. July, 2015
 - 3. Public Works Department
 - a. July, 2015 (available Monday)

VI. COMMITTEE REPORTS

- A. **Committee of the Whole**
 - 1. Public Hearing, August 3, 2015
 - 2. August 3, 2015

VII. REPORTS AND COMMUNICATIONS

- A. **Community Development Authority**
 - 1. Public Hearing, July 29, 2015
 - 2. July 29, 2015
- B. **Joint Review Board**
 - 1. July 21, 2015
- C. **Historic Preservation Commission**
 - 1. June 22, 2015
 - 2. July 8, 2015
- D. **Business Renaissance Committee**
 - 1. June 29, 2015
- E. **Mequon/Thiensville Bike Pedestrian Commission**
 - 1. June 5, 2015 (not available)
 - 2. August 7, 2015 - Cancelled
- F. **River Advisory Committee**
 - 1. June 4, 2015 (not available)
- G. **Capital Expenditures**

MOTION by Trustee Holyoke, **SECONDED** by Trustee Beck to approve the Consent Agenda. **MOTION CARRIED UNANIMOUSLY.**

BUSINESS AGENDA

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

- A. **Accounts Payable For All Funds**
 - 1. **Accounts Payable**
 - a. July 13, 2015 through August 14, 2015

MOTION by Trustee Heinritz, **SECONDED** by Trustee Lange to approve the accounts payable from July 13, 2015 through August 14, 2015 in the amount of \$333,883.86. **MOTION CARRIED UNANIMOUSLY.**

- 2. **Financial Report (Receipt)**
 - a. July, 2015

The financial report was received.

IX. PRESIDENT'S REPORT

- A. Appointments
 - 1. Fire Department Member
 - a. Ross A. Lautenbach
 - b. Amanda T. Luba
 - c. Christopher R. Wunsch

MOTION by Trustee Holyoke, **SECONDED** by Trustee Kucharski to approve the appointment of new Fire Department Members Ross A. Lautenbach, Amanda T. Luba and Christopher R. Wunsch. **MOTION CARRIED UNANIMOUSLY.**

X. ADMINISTRATOR'S REPORT

- A. Department Reports
 - 1. Administrator's Report

Administrator Robertson reported that the insulation is complete on the Comfort Station. Next are the drywall, paint and fixtures. The concrete steps are complete and estimated time of completion is mid-September.

On August 19, 2015 the TBA is holding their annual TBA picnic from 5:00PM to 9:00PM in the Village Park. On September 27, 2015 the Thiensville-Mequon Lions are holding their "LIONS Apple Fest" from 11:00AM to 6:00PM.

The City of Mequon will be advertising and bidding the interceptor repairs in Fall with completion expected in March 2016.

Board of Review is scheduled for October 7, 2015 with Open Book on August 19 and 20, 2015. There have not been many calls regarding the revaluation.

The 2014 MMSD Annual Report and the SEWRPC Report are available and furnished upon request.

The Main Street Water project will start on Thursday, August 20, 2015 with completion by the end of November 2015.

The net new construction percentage for the Village is +.27% which is the lowest for the County. The budget will be tight this year. The equalized value increased from \$309 million to \$316 million and the Village's TID value increased by 3%. This is mainly due to properties owned by the Village that are now privately owned and being developed.

The 2016 Recycling Grant application has been submitted.

The Village estimate for population as of January 1, 2015 is 3,221, which is 1 less than last year.

- 2. Building Inspection Department (Receipt)
 - a. July, 2015 Report

The building inspection department report was received.

XI. ATTORNEY'S REPORT

Attorney Robert Feind will submit his report during the Committee Reports.

XII. COMMITTEE REPORTS

- A. Review and approval of Resolution 2015-09 Approving Issuance of Community Development Authority of the Village of Thiensville, Wisconsin Multifamily Housing Refunding Revenue Bonds, Series 2015 (Willowbrook Place Project)

Attorney Feind reported that this is a refinancing of the Willowbrook Place Project with Wells Fargo Bank and is guaranteed by the principles. It is Attorney Feind's opinion that there was proper notice and recommends that the Village Board adopt this Resolution. Administrator Robertson reported that this Resolution has been approved by the Community Development Authority.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Heinritz to accept Resolution 2015-09 Approving Issuance of Community Development Authority of the Village of Thiensville, Wisconsin Multifamily Housing Refunding Revenue Bonds, Series 2015 (Willowbrook Place Project). **MOTION CARRIED UNANIMOUSLY.**

- B. Review and approval of Parking Lot Lease Agreement Extension from 9/20/2015 to 9/20/2020 for Greg Mueller Upholstery

Attorney Feind reported that the proposed Lease Agreement is similar to the previous Agreement and that the only change refers to renewal. The new Lease is year-to-year unless either party notifies the other with 60-days notice.

MOTION by Trustee Lange, **SECONDED** by Trustee Heinritz to approve the Parking Lot Lease Agreement Extension from 9/20/2015 to 9/20/2020 for Greg Mueller Upholstery. **MOTION CARRIED UNANIMOUSLY.**

- C. Review and approval of a contract with Globe Contractors, Inc. for Main Street and Green Bay Road Water Main Project for the amount of \$1,007,335

MOTION by Trustee Holyoke, **SECONDED** by Trustee Heinritz to approve the contract with Globe Contractors, Inc. for Main Street and Green Bay Road Water Main Project for the amount of \$1,007,335. **MOTION CARRIED UNANIMOUSLY.**

- D. Review and approval of Certificate of Recognition to Cole Walter Murphy, Boy Scout Troop #865, Eagle Scout

MOTION by Trustee Beck, **SECONDED** by Trustee Heinritz to approve the Certificate of Recognition to Cole Walter Murphy, Boy Scout Troop #865, Eagle Scout. **MOTION CARRIED UNANIMOUSLY.**

NEXT RESOLUTION NUMBER:	2015-10
NEXT ORDINANCE NUMBER:	2015-02

XIII. REPORTS AND COMMUNICATIONS

XIV. UNFINISHED BUSINESS

XV. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE JULY 13, 2015 VILLAGE BOARD MEETING

- A. Inter-Governmental Committee with Mequon
B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
C. Acceptance/Report of Gifts Received:
 1. Jane L. Orman, \$100, Fire Department
D. Dialog with Mequon regarding water utility service
E. Review next month's meeting date schedule

MOTION by Trustee Heinritz, **SECONDED** by Trustee Kucharski to accept the gift from Jane L. Orman of \$100 to the Fire Department with much gratitude. **MOTION CARRIED UNANIMOUSLY.**

XVI. ADJOURNMENT

MOTION by Trustee Holyoke, **SECONDED** by Trustee Beck to adjourn the meeting at 6:12PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois
Village Clerk

Approved by,



Dianne S. Robertson
Administrator