



VILLAGE OF THIENSVILLE
Historic Preservation Commission
AGENDA

DATE: Tuesday, September 6, 2022

LOCATION: 250 Elm Street, Thiensville, WI

TIME: 6:00 PM

I. CALL TO ORDER

II. ROLL CALL

CHAIR:	JENNIFER ABRAHAM
COMMISSIONERS:	ANGELINA APOSTOLOS
	PHILIP ECKERT
	MARY GIULIANI
	RONALD HEINRITZ
	NATHAN MATSON
	JOSEPH MILLER
DIRECTOR OF COMMUNITY SERVICES/PUBLIC WORKS:	ANDY LAFOND

III. CITIZENS TO BE HEARD

A. Open to any resident or taxpayer on items not subject to a public hearing: Please be advised per §19.84(2), information will be received from the public. Village policy limits a three (3) minute time period per person, with time extension by the presiding official's discretion or a vote of 2/3 of the Board or Committee; be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments. Written comments on agenda items are encouraged to be sent and addressed to the intended body by noon on the day of the meeting. Comments received timely will be forwarded to all members of the body. If you wish to speak, you must pre-register by emailing the Village Clerk at alanglois@village.thiensville.wi.us by 4:00 PM on the day of the meeting or by signing in immediately prior to the meeting.

IV. DATE AND TIME OF NEXT MEETING

A. Next meeting scheduled for Tuesday, October 4, 2022 at 6:00 PM (if needed)

V. APPROVAL OF MINUTES

A. July 5, 2022 (att)

VI. BUSINESS

A. Review and action regarding Certificate of Appropriateness, Awnings on Front and Side of Building and Multi-Tenant Sign Plan, Melanie Devorkin, 193 Green Bay Road (att)

B. Discussion and possible action regarding Selecting Location for Historic Plaque

C. Discussion of Wisconsin Historical Society 2022 Local History & Historic Preservation Conference, October 12-14, 2022 (att)

VII. STAFF REPORT

A. Staff Report (att)

VIII. ADJOURNMENT

Amy L. Langlois, Village Clerk

September 2, 2022

Please advise the Thiensville Municipal Hall, 250 Elm Street (242-3720) at least 24 hours prior to the start of this meeting if you have disabilities and desire special accommodations.

Notice is hereby given that a quorum of the Village Board and/or Village Committees may be in attendance at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take any formal action thereto at this meeting.



VILLAGE OF THIENSVILLE
Historic Preservation Commission
MINUTES

DATE: Tuesday, July 5, 2022

LOCATION: 250 Elm Street, Thiensville, WI

TIME: 6:00 PM

I. CALL TO ORDER

Chair Abraham called the meeting to order at 6:00 PM.

II. ROLL CALL

CHAIR:	JENNIFER ABRAHAM
COMMISSIONERS:	ANGELINA APOSTOLOS (EXCUSED)
	RONALD HEINRITZ
	PHILIP ECKERT
	NATHAN MATSON
	MARY GIULIANI
	JOSEPH MILLER
DIRECTOR OF COMMUNITY SERVICES/PUBLIC WORKS:	ANDY LAFOND

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There was no communication received or citizens present to be heard.

IV. DATE AND TIME OF NEXT MEETING

A. Next meeting scheduled for Tuesday, August 2, 2022 at 6:00 PM (if needed)

V. APPROVAL OF MINUTES

A. Approval of Minutes

1. May 3, 2022 (att)

MOTION by Commissioner Heinritz, **SECONDED** by Commissioner Miller to approve the May 3, 2022 Minutes. **MOTION CARRIED UNANIMOUSLY.**

VI. BUSINESS

A. Review List of Buildings/Sites and Letter of Intent to Seek Grant for Potential Historic Plaques (att)

Chair Abraham asked Commissioners to review a list of sites in the Village that potentially could have a historic plaque. A letter of intent to seek a grant for historic plaques from the State Historical Society must be submitted. If the Village does not get funds from the grant, this review will help develop a priority list for future historic plaques. Chair Abraham requested that each member take four or five of the addresses on the list, take a photo of the property and make sure it is not part of an address that already has a historic plaque. Commissioners were also requested to gather preliminary information about the property. There are a total of 20 properties.

VII. STAFF REPORT

Director LaFond reported three staff-approved projects in June: 1) Paint color was approved for 213 Elm Street; 2) Paint color was approved at 161 Green Bay Road (former Murphy Marketing); and 3) Replacing the deck boards at 154 Green Bay Road; the railings will remain the same.

In addition, with regard to the approval of paint for 193 Green Bay Road, the white paint color is from the Hallman-Lindsay historic catalog, and the trim will be a dark bronze from the Sherwin-Williams historic paint palette.

VIII. ADJOURNMENT

MOTION by Commissioner Eckert, **SECONDED** by Commissioner Matson to adjourn the meeting at 6:15 PM. **MOTION CARRIED UNANIMOUSLY.**

Prepared by,
Gary Achterberg
Administrative Assistant

Submitted by,
Amy L. Langlois
Village Clerk/Deputy Treasurer



Village of Thiensville

Historic Preservation

Certificate of Appropriateness

Property Address: 193 Green Bay Road, Thiensville WI 53092

Tax Key #

Property Owner

Melanie Devorkin

Name

138 Buntrock Ave, Thiensville

Address

414-839-5510

Phone

Melanie@curatedhomedecor.com

Email address

Current Zoning

Applicant ☐ Same as owner

Stephanie Lawhorn

Name

N84W15787 Menomonee Ave Menomonee Falls

Address

262-251-4300

Phone

Stephanie@signswithimpact.com

Email address

JUL 28 2022

Project description - Please describe your project in detail. Include details about height and dimensions, color, materials used and setbacks from the street and property lines. Describe exterior architectural feature affected, such as windows, roofs, porches, cornices or masonry. Briefly describe the feature or materials and give the approximate date it was constructed, if known. Describe in detail the proposed work and how it will impact the existing feature. If more space is needed, continue on a separate page.

Proposed Awnings will be Affixed to both the Front Porch (Facing Green Bay Rd) and the side entrane of the building. Awnings will be installed with Welded Frames, and have black and white striped fabric. The Binding and Scallops will be black. See attached documentation for sizing and setback information.

Stephanie Lawhorn
Applicant's Signature

7/25/22
Date

A complete application shall be submitted by the deadline stated on the meeting schedule to the Village Clerk In order for an application to be considered complete, the application shall include the required number of site plans/maps, and all of the necessary supporting information as indicated on the Project Review Checklist. Owner, architect, builder or owner's representative must attend the Historic Preservation Commission meeting for action to be taken. See staff approval policy for projects that may not require commission approval. Some projects will require Plan Commission approval and paid and approved building permit. Projects not completed within 1 year of approval date must apply for renewal.

Application Checklist: 10 Paper copies and an electronic copy with files in PDF format (plan size 11X17) must be submitted for all applicable items below for review and the Historic Preservation Commission Packet.

Submit Applicable Items Below

- ☐ Submit scaled site plan with proposed location and setbacks with accurate dimensions indicating the property size, its relationship to surrounding properties, existing topography, key natural features and show the location of all existing and proposed:
- ☐ **Exterior Painting** – Color selection with samples of colors. List items to be painted. Provide color samples. See HPC Guidelines for color palate recommendations
- ☐ **Repairs and Maintenance** – Detail of items to be repaired and materials to be used. If possible, include samples of materials to be used.
- ☐ **Replacement of Windows, Doors, Siding, etc.** – Detail of items to be replaced and type of materials to be used.
- ☐ **Roofs** – Type of roofing material and color pattern. Provide roofing sample
- ☐ **Lighting plan;** photometric plan, type of fixtures, wattage and location and height of lighting structures.
- ☐ **Signs** – Type of sign, dimensions, text and color. If sign is to be illuminated, provide lighting details. Completed Village of Thiensville sign review application
- ☐ **Documents** - Plans, drawings, specifications and colored elevations of proposed alterations, new construction, accessory structures, fencing, or alterations to site plan showing finished exterior treatment and a listing of building materials. Completed Plan Commission application if needed.

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VILLAGE STAFF REVIEW

☒ Application Complete. Items needed: _____

Submitted to Village Clerk on 8/18/22 Staff Review Completed on 9/2/22

HPC Meeting Date 9/6/22

ADDITIONAL

REMARKS/CONDITIONS: 8/18/22 - Sign review plan to Jon Censky

Village Staff

Title

Date

Exterior Signage and Awning Project

193 Green Bay Road

PROJECT INCLUDES:

- Multi-Tenant Master Sign
- Awnings for Front and Side of Building

SPECIFICATIONS

Multi-Tenant Master Sign

Panels will be 3mm Black Aluminum Composite Dibond Material with a Vinyl Digital Print applied to the front facing Green Bay Road. Each panel is solid Black, with the fronts (facing Green Bay Road) featuring White lettering.

- Main Panel: 34" W x 34" H
- Tenant Panels (2): 30.25" W x 10.5" H

Posts will be 4" x 4" x 8', primed and painted Black. 6" Black Finials will be affixed to the tops of both posts. Posts will be placed appx. 2' into the ground, so the sign will be appx. 6' in Height.

- Setback appx. 7.5' from sidewalk on Green Bay Road

Main panel will sit inset between the Posts. Proposed Tenant Panels will be secured under Main Panel with chains and carabineers.

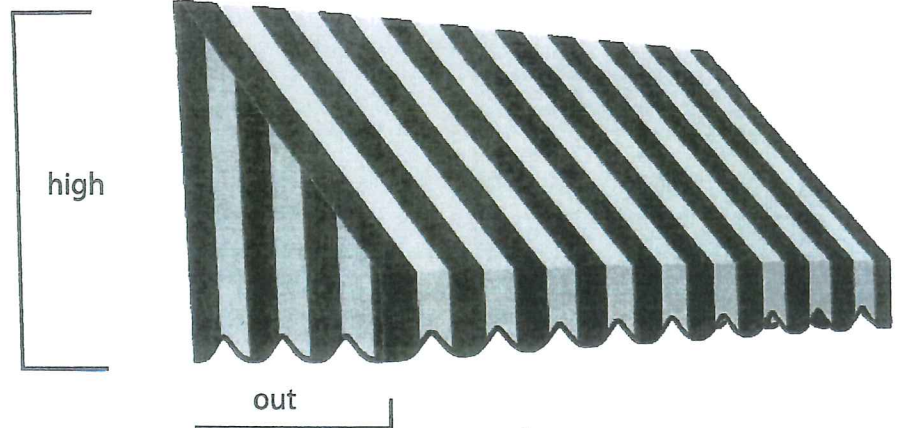
Awnings

Awnings are Black & White Striped with black scallops and binding. Both will be installed on Welded Frames.

- Front Awning: 11'6" W x 1' Out x 2' H / Appx. 8' off porch
Setback appx. 15' from Sidewalk on Green Bay Road
- Side Awning: 8'2" W x 3' Out x 2' H / Appx. 7'4" off ground
Setback appx. 25' from Sidewalk on Green Bay Road

2 new black and white striped awnings
welded frames

black and pure white stripe
black binding



8'2" wide x 2ft high x 3ft out



about 25' to sidewalk
7'4" off ground



11'6" wide x 1ft out x 2 ft high
about 15ft to sidewalk
8' off porch



Menomonee Falls
Signarama

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W15787 Menomonee Ave, Ste 1, Menomonee Falls, WI 53051 (262) **251-4300**

Approved by:

E-mail:

Z:\Curated

File: Exterior Sign Option.fs

Stephanie@SignsWithImpact.com Date: 7/25/2022

73.8 in

34 in



CURATED
HOME DECOR
HOME GOODS SHOPPE
INTERIOR DESIGN

CANELA-CANELA
CLOTHING - ACCESSORIES - GIFTS

For Lease
INQUIRE WITHIN

30.26 in

10.57 in

40.38 in



Menomonee Falls
Signarama

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Approved by: _____ E-mail: _____

Z:\Curated

File: Exterior Sign Option.fs

15787 Menomonee Ave, Ste 1, Menomonee Falls, WI 53051 (262) 251-4300 Stephanie@SignsWithImpact.com Date: 7/25/2022

From: Wisconsin Historical Society Outreach <lhhpconference@wisconsinhistory.org>

Sent: Wednesday, August 17, 2022 3:17:50 PM

To: Village of Thiensville - Jennifer Abraham

Subject: 2022 Conference Registration Open

CAUTION: This email originated from outside of the organization. Do not click links, open attachments, or reply unless you recognize the sender and know the content is safe.



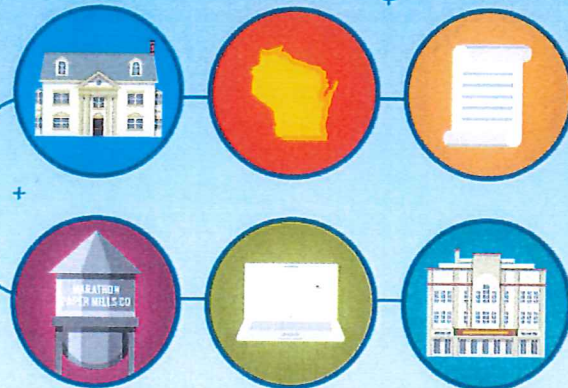
WISCONSIN HISTORICAL SOCIETY

CONNECTING COMMUNITIES

THE **POWER** OF **PLACE**

16TH ANNUAL LOCAL HISTORY &
HISTORIC PRESERVATION CONFERENCE

OCT. 12-14 • HYBRID EVENT



Register now for the
2022 Local History & Historic Preservation Conference
October 12-14, 2022

Join the Wisconsin Historical Society, in person or online, to experience high-quality sessions and thought-provoking keynotes at our 16th Annual Local History & Historic Preservation Conference.

The 2022 Local History & Historic Preservation Conference will be held at the [Central Wisconsin Convention & Expo Center](#) in Rothschild, Wisconsin, near Wausau. A concurrent online experience for those who would like to attend virtually is also available.

IN-PERSON EXPERIENCE

Attendees may choose to attend any of the sessions held at the convention center as well as local networking or tour events. Workshops are available and require advanced registration because of participant limits. Your registration fee includes breakfast, snacks, and lunch provided at the convention center. You will also have access to session recordings after the conference for 90 days.

In-Person Two-Day - \$140

In-Person One-Day - \$80

ONLINE EXPERIENCE

Attendees who prefer to attend online will have access to sessions and keynote presentations through Zoom as well as the session recordings for 90 days after the conference.

Online Two-Day - \$50

Members of the Wisconsin Historical Society are eligible for a 10% discount. If you are not yet a member, you may join [HERE](#).

[REGISTER ONLINE HERE](#)

Conference Schedule

The full conference program will be online soon!

You can now [download the schedule of sessions and workshops](#). A schedule and titles of sessions and workshops can also be found on the registration website as you work through the registration process.

[View the Conference Schedule Here](#)

Keynote Speakers

We are thrilled to host two keynote speakers who will bring attendees new perspectives on the power of place and connecting with your community.



SEAN KELLEY

Sean Kelley is a non-profit leader who writes and speaks broadly about the changing role of American museums. He is dedicated to creating engaging and memorable museum experiences for broad audiences.

Mr. Kelley oversees all aspects of the visitor experience—including all exhibits, events, visitor services, and public programs—at Eastern State Penitentiary Historic Site in Philadelphia. He visits active prisons and works to bring the voices of currently and formerly incarcerated people into his

projects.

Mr. Kelley writes critically about prison museums and sites of detention worldwide. He is focused on the responsibility of museums to engage with controversial or painful subjects that our institutions have often ignored. He has served as adjunct faculty at Rutgers University and at the University of Pennsylvania.



CHRISTY S. COLEMAN

With a career spanning over 35 years, Christy S. Coleman has served as the Chief Executive Officer of some of the nation's most prominent museums. She is a tireless advocate for the power of museums, narrative correction, diversity, and inclusiveness. Ms. Coleman is an innovator and leader in the museum field, having held leadership roles at the Colonial Williamsburg Foundation, the Charles H. Wright Museum of African American History, and the American Civil War Museum. She now serves as the Executive Director of the

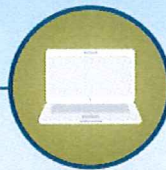
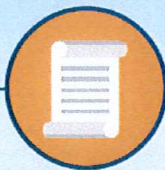
Jamestown-Yorktown Foundation.

Ms. Coleman is the recipient of numerous awards for her decades of impact, including three Honorary Doctorates. In 2018, Time Magazine named her one of the "31 People Changing the South" and in 2019, Worth Magazine named her one of "29 Women Changing the World." She has written numerous articles, is an accomplished screenwriter and public speaker, and has appeared on several national news and history programs.

She served as the historical consultant for the award-winning film Harriett and Showtime's Good Lord Bird. She most recently appeared in the award-winning documentaries Grant, Abraham Lincoln, Black Patriots: Civil War Heroes, Neutral Ground, and When the Monuments Came Down.

Funding for Ms. Coleman's keynote has been generously provided by the Lynde & Harry Bradley Foundation. Additional funding for the keynote is provided by the James Madison Lectures endowment, which was made possible by a generous bequest from the Estate of John A. Peters and many private donors.

For more information on hotels, conference offerings, and registration visit wisconsinhistory.org/conference or email lhhpconference@wisconsinhistory.org



SUPPORT THE WISCONSIN HISTORICAL SOCIETY



BECOME A MEMBER

Thiensville Historic Preservation Commission Staff Report

Staff Approved COA August 2022

Date	Address	Applicant	Project	Staff Approval	Approved	Denied
8/22/2022	165-169 Green Bay Road	Michael Feltz	Update on Construction Project	N/A		