



VILLAGE OF THIENSVILLE
Historic Preservation Commission
MINUTES

DATE: Tuesday, May 3, 2022

LOCATION: 250 Elm Street, Thiensville, WI

TIME: 6:00 PM

I. CALL TO ORDER

Chair Abraham called the meeting to order at 6:00 PM.

II. ROLL CALL

CHAIR:	JENNIFER ABRAHAM
COMMISSIONERS:	ANGELINA APOSTOLOS (EXCUSED)
	RONALD HEINRITZ
	PHILIP ECKERT (EXCUSED)
	NATHAN MATSON
	MARY GIULIANI
	JOSEPH MILLER (EXCUSED)
DIRECTOR OF COMMUNITY SERVICES/PUBLIC WORKS:	ANDY LAFOND

III. CITIZENS TO BE HEARD

A. Open to any resident or taxpayer on items not subject to a public hearing: Please be advised per §19.84(2), information will be received from the public. Village policy limits a three (3) minute time period per person, with time extension by the presiding official's discretion or a vote of 2/3 of the Board or Committee; be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments. Written comments on agenda items are encouraged to be sent and addressed to the intended body by noon on the day of the meeting. Comments received timely will be forwarded to all members of the body. If you wish to speak, you must pre-register by emailing the Village Clerk at alanglois@village.thiensville.wi.us by 4:00 PM on the day of the meeting or by signing in immediately prior to the meeting.

There was no communication received or citizens present to be heard.

IV. DATE AND TIME OF NEXT MEETING

A. Next meeting scheduled for Tuesday, June 7, 2022 at 6:00 PM (if needed)

Chair Abraham is unable to attend the meeting on Tuesday, June 7, 2022. Members tentatively agreed to meet on Thursday, June 9, 2022.

V. APPROVAL OF MINUTES

A. Approval of Minutes

1. February 1, 2022 (att)

MOTION by Commissioner Heinritz, **SECONDED** by Commissioner Giuliani to approve the February 1, 2022 Minutes. **MOTION CARRIED UNANIMOUSLY.**

VI. BUSINESS

A. Review and action regarding Request from Shully's Cuisine & Events to install a 20' x 10' Awning at ATS Event Space, 143 Green Bay Road, Scott and Beth Shully (att)

Scott Shully was present. Proposed is a 20' x 10' awning inside a fenced-in area at their ATS event space located at 143 Green Bay Road. It is intended as an area for employees to organize food as they prepare to serve it. The awning will provide shelter from the elements and is retractable. Director LaFond noted that only permanent awnings require Plan Commission approval. While this awning is retractable, a submittal was requested so Commissioners could see where the awning would be attached to the building. Mr. Shully noted the awning would remain in place year-round. Commissioner Heinritz noted the awning fits in nicely with the building.

Director LaFond informed Mr. Shully that no building permit is required to proceed with the project.

MOTION by Commissioner Giuliani, **SECONDED** by Commissioner Matson to approve Request from Shully's Cuisine & Events to Install a 20'

x 10' Awning at ATS Event Space, 143 Green Bay Road, Scott and Beth Shully. **MOTION CARRIED UNANIMOUSLY.**

B. Review and action regarding Request from Ken and Janis Kucharski to Replace Deteriorating Concrete Steps on South Side of Skippys Burger Bar, 113 Green Bay Road (att)

Ken Kucharski, 113 Green Bay Road, was present. Director LaFond noted that based on historic photos of the property, there has always been some version of concrete steps. The request includes a wrought-iron railing. One of the historic photos had a metal railing. The existing steps will be removed. The new steps will be in the center; currently, the steps are on the sides. The dimensions of the new concrete structure will be approximately the same as what is there currently. Commissioner Heinritz inquired if the measurements of the steps meet code. Director LaFond noted that the building inspector will review the rise and run of the steps as part of the permitting process. The entry door is also being changed so it swings outward rather than inward. The project will likely begin in late May or early June.

MOTION by Commissioner Giuliani, **SECONDED** by Commissioner Heinritz to approve Request from Ken and Janis Kucharski to Replace Deteriorating Concrete Steps on South Side of Skippys Burger Bar, 113 Green Bay Road. **MOTION CARRIED UNANIMOUSLY.**

VII. STAFF REPORT

Director LaFond reported on several open enforcement issues. The owner of the house at 106-108 Green Bay Road shared with Director LaFond that she was unaware that tenants had installed a wooden railing at the front entrance. The owner will find a contractor to complete the job in an acceptable manner. The owner of 165-169 Green Bay Road is also expected to begin work this spring on a deck project that had been delayed over winter. In addition, a roof and paint were approved by staff at 193 Green Bay Road. The owners are exploring if it will be cost-effective to continue renting the upstairs as an apartment due to fire code requirements related to the change in use of the first-floor space. Work continues related to a carport that went up without permission adjacent to the building behind the Old Mill.

Chair Abraham distributed a list of all of the historic plaques in the Village. They are included as part of a larger list of all historic properties. Those included in the walking tour book are noted. Over the next several months, Chair Abraham would like to determine which properties included in the walking tour book that do not already have a plaque would be eligible. Guidelines will be available in June or July for a potential grant to fund the project. A grant proposal should be completed by August. Chair Abraham suggested getting the library involved with the walking tour.

VIII. ADJOURNMENT

MOTION by Commissioner Matson, **SECONDED** by Commissioner Giuliani to adjourn the meeting at 6:22 PM. **MOTION CARRIED UNANIMOUSLY.**

Prepared by,
Gary Achterberg
Administrative Assistant

Submitted by,
Amy L. Langlois
Village Clerk/Deputy Treasurer