

**VILLAGE OF THIENSVILLE
BOARD OF TRUSTEES
MINUTES**

DATE: **Monday, May 18, 2015**

LOCATION: **250 Elm Street
Thiensville, WI**

TIME: **6:00PM**

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Kim Beck	Kenneth Kucharski
	Ronald Heinritz	David Lange
	Rob Holyoke	John Treffert
Administrator:	Dianne Robertson	
Attorney:	Robert Feind	
Staff:	Police Chief Scott Nicholson, Director of Public Works Andy LaFond,	
	Assistant Administrator Colleen Landisch, Clerk Amy Langlois	

III. PLEDGE OF ALLEGIANCE

Trustee Beck to led the recitation of the Pledge of Allegiance.

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

IV. APPROVAL OF MINUTES

- A. Board of Trustees**
 1. April 20, 2015

V. DEPARTMENT REPORTS (Receipt)

- A. Department Reports** (Receipt)
1. Fire Department
 - a. April, 2015
 2. Police Department
 - a. April, 2015
 3. Public Works Department
 - a. April, 2015

VI. COMMITTEE REPORTS

- A. Committee of the Whole**
 - 1. May 4, 2015 (available Monday)

VII. REPORTS AND COMMUNICATIONS

- A. Zoning Board of Appeals**
 - 1. April 21, 2015
- B. Historic Preservation Commission**
 - 1. April 8, 2015
- C. Plan Commission**
 - 1. May 5, 2015
- D. Business Renaissance Committee**
 - 1. April 27, 2015
- E. Mequon/Thiensville Bike Pedestrian Commission**
 - 1. March 6, 2015
- F. Capital Expenditures**

MOTION by Trustee Holyoke, **SECONDED** by Trustee Beck to approve the Consent Agenda. **MOTION CARRIED UNANIMOUSLY.**

BUSINESS AGENDA

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

- A. Accounts Payable For All Funds**
 - 1. **Accounts Payable**
 - a. April 18, 2015 through May 14, 2015

MOTION by Trustee Heinritz, **SECONDED** by Trustee Holyoke to approve the accounts payable from April 18, 2015 through May 14, 2015 in the amount of \$270,790.45. **MOTION CARRIED UNANIMOUSLY.**

- 2. **Financial Report (Receipt)**
 - a. April, 2015

The financial reports were received.

IX. PRESIDENT’S REPORT

A. Appointments

1. Class A Liquor

- a. Fantasy Flowers, Inc., Nancy Witte-Dycus, Agent, 106 E. Freistadt Road

2. Class A Beer and Class A Liquor

- a. Scott & Beth Shully, Pigeon Creek Wine & Liquor, 144 Green Bay Road
- b. Walgreens Co., Shoua Janasiak, Agent, 278 N. Main Street

3. Class B Beer and B Liquor

- a. 2MGA Enterprise, LLC, Anna Bakalinsky, Agent, B-1 Burger 105 W. Freistadt Rd.
- b. Cheel, Inc., Matthew Buerossie, Agent, 105 S. Main Street
- c. Chuck’s Place, Inc., Theodore J. Hagen, Agent, 406 N. Main Street
- d. Esthimios & Vasilike Triantafellou, Prime Minister, 517 N. Main Street
- e. Robert J. Ollman & Amy M. Ollman, Inc., Robert Ollman, Agent, Remington’s 130 S. Main Street
- f. Shully Catering, Inc., Scott Shully, Agent, 146 Green Bay Road

4. Class B Beer and C Wine

- a. Chang Chun Siu, East Sun Chinese Restaurant, 305 N. Main Street
- b. glaze, LLC, Kristina A. Eckert, Agent, 149 Green Bay Road
- c. Thiensville Fire Department, Inc., Andrew Match, Agent, 250 Elm Street

MOTION by Trustee Kucharski, **SECONDED** by Trustee Lange to approve the following liquor licenses: Class A Liquor: Fantasy Flowers, Inc., Nancy Witte-Dycus, Agent, 106 E. Freistadt Road; Class A Beer and Class A Liquor: Scott & Beth Shully, Pigeon Creek Wine & Liquor, 144 Green Bay Road, Walgreens Co., Shoua Janasiak, Agent, 278 N. Main Street; Class B Beer and B Liquor: 2MGA Enterprise, LLC, Anna Bakalinsky, Agent, B-1 Burger 105 W. Freistadt Rd., Cheel, Inc., Matthew Buerossie, Agent, 105 S. Main Street, Chuck’s Place, Inc., Theodore J. Hagen, Agent, 406 N. Main Street, Esthimios & Vasilike Triantafellou, Prime Minister, 517 N. Main Street, Robert J. Ollman & Amy M. Ollman, Inc., Robert Ollman, Agent, Remington’s 130 S. Main Street, Shully Catering, Inc., Scott Shully, Agent, 146 Green Bay Road; Class B Beer and C Wine: Chang Chun Siu, East Sun Chinese Restaurant, 305 N. Main Street, glaze, LLC, Kristina A. Eckert, Agent, 149 Green Bay Road, Thiensville Fire Department, Inc., Andrew Match, Agent, 250 Elm Street. **MOTION CARRIED UNANIMOUSLY.**

5. Operator’s Licenses-Renewal

a. Walgreens Co.

Aaron C. Baker, Jennifer K. Bandt, Kristin L. Freimuth, Elizabeth A. Goettl, Joanne F. Hilgendorf, Shirley C. Rodriguez, Alyssa J. Scalone, Steven A. Slutzky, Gao Seng Thao, Todd R. Tischer, Mini Vijayan Nalini

b. B-1 Burger

Patricia A. Bolling, Jordan J. Lee, Lenora M. Large

c. Remington’s

Charise E. Albers, Bruce F. Anderson, Cynthia C. Check, Sarah V. Endlich, Nicole M. Gresbach, Amy M. Ollman, Sandra L. Pintor, Lindsay M. Rischmann, Kristina L. Specht

d. Shully’s

Beth M. Berdes, Sandra D. Fedele-Jacoby, Douglas M. Hogan, John J. Janz, Scott S. Jones, Julie A. Koskinen, Christopher D. Marks, Edwina Silverstein, Patricia L. Sommerfeldt, Steven R. Thuilliez, Kim I. White, Nathan M. Zetting, Mark D. Lavine

e. Grace Lutheran Church

Mary J. Gieschen, Richard M. Koch

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6. Operator's Licenses-New

- a. Walgreens Co.**
Timothy J. Sullivan
- b. Cheel**
Lauryn M. Thompson
- c. Shully's**
Lisbeth A. Leder-Shein, Jacob C. Shully, Jane F. Weske
- d. B-1 Burger**
Jeremy W. Waters

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to approve the following operator's licenses:
Renewal: Walgreens Co. Aaron C. Baker, Jennifer K. Bandt, Kristin L. Freimuth, Elizabeth A. Goettl, Joanne F. Hilgendorf, Shirley C. Rodriguez, Alyssa J. Scalone, Steven A. Slutzky, Gao Seng Thao, Todd R. Tischer, Mini Vijayan Nalini; B-1 Burger Patricia A. Bolling, Jordan J. Lee, Lenora M. Large; Remington's Charise E. Albers, Bruce F. Anderson, Cynthia C. Check, Sarah V. Endlich, Nicole M. Gresbach, Amy M. Ollman, Sandra L. Pintor, Lindsay M. Rischmann, Kristina L. Specht; Shully's Beth M. Berdes, Sandra D. Fedele-Jacoby, Douglas M. Hogan, John J. Janz, Scott S. Jones, Julie A. Koskinen, Christopher D. Marks, Edwina Silverstein, Patricia L. Sommerfeldt, Steven R. Thuilliez, Kim I. White, Nathan M. Zetting, Mark D. Lavine; Grace Lutheran Church Mary J. Gieschen, Richard M. Koch; New: Walgreens Co. Timothy J. Sullivan; Cheel Lauryn M. Thompson; Shully's Lisbeth A. Leder-Shein, Jacob C. Shully, Jane F. Weske; B-1 Burger Jeremy W. Waters. **MOTION CARRIED UNANIMOUSLY.**

7. Cigarette License Renewal

Walgreens, Thiensville Mobile, **Village BP, LLC**

8. Amusement Devices Renewal

Robert J. Ollman and Amy M. Ollman, Inc., Remington's (5 machines),

MOTION by Trustee Holyoke, **SECONDED** by Trustee Heinritz to approve the following Cigarette License and Amusement Devices Renewals: Cigarette License Renewal Walgreens, Thiensville Mobile, Village BP, LLC; Amusement Devices Renewal Robert J. Ollman and Amy M. Ollman, Inc., Remington's (5 machines). **MOTION CARRIED UNANIMOUSLY.**

9. (Skippy's) Big Day, LLC

Class B Beer and B Liquor
Operator's License-Renewal: **Samantha R. Luedtke**
Cigarette License Renewal
Amusement Device Renewal (3 machines)
Billiard & Pool Table Renewal
Lions Club Operator's License-Renewal: Kenneth Kucharski

MOTION by Trustee Lange, **SECONDED** by Trustee Holyoke to approve the following licenses for (Skippy's) Big Day, LLC: Class B Beer and B Liquor, Operator's License-Renewal: Samantha R. Luedtke, Cigarette License Renewal, Amusement Device Renewal (3 machines), Billiard & Pool Table Renewal, Lions Club Operator's License-Renewal: Kenneth Kucharski.

Ayes: President Mobley, Trustees Beck, Heinritz, Holyoke, Lange and Treffert

Abstain: Trustee Kucharski

MOTION CARRIED.

10. Temporary Class B Beer and Class B Wine

Thiensville-Mequon Lions Club, Lion Fest 2015 June 12-14, 2015

MOTION by Trustee Beck, **SECONDED** by Trustee Lange to approve the Temporary Class B Beer and Class B Wine for Thiensville-Mequon Lions Club, Lion Fest 2015 June 12-14, 2015. **MOTION CARRIED UNANIMOUSLY.**

X. ADMINISTRATOR'S REPORT

A. Department Reports

1. Administrator's Report

Administrator Robertson reported that the staff met with representatives of the DOT to discuss the approved 90% plans. Additional comments and procedures were presented to the engineering firm representing the Village, Ruekert & Mielke, for modification. Everything else is on schedule.

The North Main Street sewer project is complete, and Administrator Robertson expressed that Globe Contractors was great to work with.

The Park rest room footings and foundation has been poured and the sub-grade plumbing is near completion. Director of Public Works, Andy LaFond has been responsible for the daily inspections, which will save Village costs.

The staff has begun organizing an internal committee to begin review of playground equipment, make recommendations for repairs and/or replacements, researching grant opportunities and organizing a fund raising component. The location of the new restrooms have crowded the older playground pieces. This is a good time to look at the overall equipment. Andy LaFond and Colleen Landisch-Hansen are spearheading this.

The incoming revenue is \$4,280.62 for Time Warner Cable 1st Quarter 2015 Franchise Fees and \$3,127.22 for AT&T 1st Quarter 2015 Franchise Fees.

**2. Building Inspection Department (Receipt)
a. April, 2015 Report**

The building inspection report was received.

XI. ATTORNEY'S REPORT

No report.

XII. COMMITTEE REPORTS

A. Acceptance of Letter of Gratitude from Randy Ray and Family

A Letter of Gratitude was read by Randy Ray and his son recognizing and thanking the Thiensville Fire Department and Thiensville Police Department for the care and respect they received for the care of Randy's late wife, Pam. The Board thanked Mr. Ray for the kind words and extended condolence.

MOTION BY Trustee Beck, **SECONDED** by Trustee Lange to accept the Letter of Gratitude from Randy Ray and Family. **MOTION CARRIED UNANIMOUSLY.**

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- B.** Review and approval of obtaining bids, financing, surveying property owners and looking into ordinance issues regarding water mains from Willowbrook to Junior Tire

Administrator Robertson reported that she and Attorney Robert Feind spoke to Ken Ward, engineer at Ruekert & Mielke, who is very familiar with special assessment procedures. Mr. Ward verified that this project is eligible for a special assessment and can defer any assessment where property owners do not voluntarily hook up in a designated period of time. Administrator Robertson's suggestion would be to charge an interest rate for the first 10 years and then freeze the interest rate because if hook-up does not happen for 10-15 years, the interest will be greater than the hook-up charge. Mr. Ward will work up some scenarios for financing, in particular, formulas for special assessing. Included with this will be estimates on Green Bay Road that was discussed at the Committee of the Whole meeting.

For the financing, Administrator Robertson suggested using the Tax Stabilization Fund which is almost \$500,000. The State Trust Fund Loan interest rate for 1-2 years is 2.5%, 3-5 years is 3%, 6-10 years is 3.25% and 11-20 years is 3.75%. Another option is to borrow the money reserved for Main Street and then replenish those funds with next year's TIF money.

Attorney Feind furnished a League of Wisconsin Municipalities Manual on Special Assessments in Wisconsin and pointed out that this needs to be done in a fair and equitable manner. Mr. Ward pointed out that because parcels are not all uniform in size, that there could be an average frontage per-unit assessment and also a frontage assessment that might be 50% per unit basis. Attorney Feind explained that when you assess by value, the engineer has to make a determination of the benefits of the assessment. The benefits of having water or sewer are not necessarily based on the value of the house, it is based on how much water and sewerage is used.

Administrator Robertson shared that there are rough estimates from Ruekert & Mielke. President Mobley reported that the cost of the project does not depend on how it is funded.

Trustee Treffert suggested that he believes that there is a high probability that many properties will not hook up and feels that the Village should do some anticipatory water main placement so future hook up will not tear up Main Street. Attorney Feind explained that underground borings may be used to preserve the integrity of the environment.

President Mobley and Administrator Robertson shared that Fiddleheads, Suburban Motors, Dr. Lewis, the old Village Fire Station, Susan Stockton, Mikelle Flannery and possibly White Coach are interested in hooking up to water. This is just a rough estimate.

Trustee Holyoke expressed his concern to offer special financing for the first year only.

MOTION by Trustee Beck, **SECONDED** by Trustee Lange to move ahead with obtaining bids, surveying property owners and looking into ordinance issues regarding water mains from Willowbrook to Junior Tire and an alternate on Green Bay Road. **MOTION CARRIED UNANIMOUSLY.**

Trustee Heinritz clarified that the installation of water main would qualify for a special assessment, and that assessment can be deferred. Administrator Robertson reported that most typically this can be deferred for 10 years but it can be deferred indefinitely as well.

Trustee Heinritz clarified that if you are having a special assessment, every property along the main would qualify. Administrator Robertson reported that the way the ordinance reads now is that property owners must pay the assessment if it is not deferred on sale. If it is deferred, you can defer it among multiple property owners.

Administrator Robertson is hoping to acquire 4-5 financing options and reported that Mequon's credit went from \$3,400 to \$1,100 for connection.

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It was reported that since the Village's letter of intent was sent on April 9, 2015 the waiver for Dr. Lewis' office has not been granted yet from the State so Dr. Lewis cannot occupy their new office yet. Administrator Robertson will follow up with the State.

MOTION by Trustee Lange, **SECONDED** by Trustee Heinritz for Administrator Robertson to prepare different financing options regarding water mains from Willowbrook to Junior Tire and an alternate on Green Bay Road. **MOTION CARRIED UNANIMOUSLY.**

- C. Review and approval of the installation of wrought iron fencing at Creekside Park and at the culvert at Riverview

Trustee Beck inquired about replacing the split rail fencing behind Mr. Houpt's property. Director LaFond reported that the first priority was Creekside Park because of the view towards the river, and at some point carrying the wrought iron fencing throughout the Village.

Trustee Heinritz inquired as to if there would be some removable sections of the wrought iron fencing because his concern is that the fencing will be damaged during snow removal. Director LaFond and Trustee Kucharski confirmed that the snow removal will not damage the fence and that snow has not been pushed into that area for years.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to approve the installation of wrought iron fencing at Creekside Park and at the culvert at Riverview. **MOTION CARRIED UNANIMOUSLY.**

- D. Review and approval of the Contract for a 2015 Market Update and Maintenance of Assessment Records 2016-2018; \$17,250 for revaluation

MOTION by Trustee Beck, **SECONDED** by Trustee Kucharski to approve the Contract for a 2015 Market Update and Maintenance of Assessment Records 2016-2018; \$17,250 for revaluation. **MOTION CARRIED UNANIMOUSLY.**

- E. Review and approval to fund two additional publications of the Mequon-Thiensville Today Magazine for the cost of \$2,600

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to approve funding two additional publications of the Mequon-Thiensville Today Magazine for the cost of \$2,600.

Ayes: President Mobley, Trustees Beck, Heinritz, Kucharski, Lange and Treffert

Naes: Trustee Holyoke

MOTION CARRIED.

- F. Review and approval for a Street Closing Permit for Suburban Motors for Block Fest July 11, 2015 from 5PM to 12AM from Riverview to Green Bay on Main Street

MOTION by Trustee Kucharski, **SECONDED** by Trustee Holyoke to approve a Street Closing Permit for Suburban Motors for Block Fest July 11, 2015 from 5PM to 12AM from Riverview to Green Bay on Main Street. **MOTION CARRIED UNANIMOUSLY.**

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- G.** Review and approval of a Certificate of Recognition to Michael Wheatley,
Eagle Scout Troup #852

MOTION by Trustee Beck, **SECONDED** by Trustee Heinritz to approve a Certificate of Recognition to Michael Wheatley, Eagle Scout Troup #852. **MOTION CARRIED UNANIMOUSLY.**

- H.** Hear appeal by Meghan Joyce regarding denial of her Beverage Operator's License

Ms. Joyce was not in attendance.

MOTION by Trustee Treffert, **SECONDED** by Trustee Holyoke to deny Meghan Joyce of her Beverage Operator's License. **MOTION CARRIED UNANIMOUSLY.**

- I.** Discussion regarding the May 13, 2015 Business Forum

President Mobley shared that he felt the Business Forum went very well.

Trustee Beck shared that at the Business Forum three topics that were addressed and asked for any feedback.

How Can the Village Help?

F/T or P/T Marketing Event coordinator

Get more people to drive North off Mequon Road, "Thiensville business District this way" signage

One way streets

More signage for public parking

Low interest loan program

Façade grant program

Shaded seating and place to park bike along Interurban Trail

Central source of information for doing business in Thiensville, local business employment opportunities on Village website

Attracting New Business

Draw from the bike path

Wall Dogs painting murals – possibly on the bike path

Thiensville business signage on I-43

Ground waterfall in business district

Get on state tourism map

Branding Thiensville

The Village to Watch

Cottage Town

Small Town America

Destination for Families

Update Village logo

Trustee Treffert commented on the businesses that were not in attendance. Trustee Lange shared that he believes that the businesses that were not represented were more than likely not available due to the fact that they are small businesses and simply not available.

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Attorney Feind inquired as to using river frontage for kayak and stand-up paddle board use. Director LaFond responded by reporting that he had just spoken to a business regarding this today and that it was not too dangerous as there are enough warning buoys.

President Mobley stated that any signage on I-43 needs to go through the Department of Transportation and if a business feels that the signage will help their business, they should rent the space on the sign. Trustee Beck inquired as to if the Village could act as an intermediary between any business and the Department of Transportation. If the Village pays for a sign, concern is what business will get the space on the sign.

President Mobley addressed the ground waterfall in the business district idea. Director LaFond shared that is was his intent to address the Board regarding this as an idea for the park.

Trustee Kucharski inquired as to signage by the bike path. Trustee Heinritz shared that the property belongs to the Electric Company and they will not allow private business signs on their property. President Mobley inquired as to where signs would be allowed and visible from the bike path. The parking lot right off Buntrock Avenue was suggested as a possible site for signage. Director LaFond also suggested a Business District Map.

Trustee Beck inquired as to if there was anywhere on the bike path in the Village for shaded seating. Director LaFond did suggest having an area by the sewer lift station and Harris Bank.

Trustee Heinritz stated that he felt murals would be nice east of the bike path on the back of the buildings. Trustee Beck reported that Wall Dogs does very nice work. President Mobley reported that the Village ordinance states “no murals”. Trustee Beck inquired as to if the Board could geographically define where murals would be allowed. President Mobley shared that Planner Jon Censky could be contacted regarding this ordinance.

President Mobley addressed getting on the tourism map. Administrator Robertson reported that she has been working on this.

J. Review and approval of:

CITIZEN APPOINTMENTS:

<u>Community Development Authority</u>	Greg Huffman, 208 E. Freistadt Road, Four-Year Term
<u>Historic Preservation Commission</u>	Henry Kolbeck, 425 Alta Loma Drive, Three-Year Term
	Joseph Miller, 307 Riverview Drive, Three-Year Term
<u>River Advisory Committee</u>	Daniel Knuth, 713 Riverview Drive, Three-Year Term
	Julie Cabaniss, 503 Riverview Drive, Three-Year Term
<u>Zoning Board of Appeals</u>	James (Tony) Engle, 610 Crescent Lane, Three-Year Term
	Andy Match, 505 Alta Loma Drive, Three-Year Term
	Carol Olkowski, 512 Laurel Drive, Three-Year Term
<u>M-T Bikeway Commission</u>	Daniel Waschow, 502 Laurel Lake Road #8,
	Three-Year Term to replace Orlando Frets

MOTION by Trustee Treffert, **SECONDED** by Trustee Kucharski to approve the following Citizen Appointments: Community Development Authority Greg Huffman, 208 E. Freistadt Road, Four-Year Term; Historic Preservation Commission Henry Kolbeck, 425 Alta Loma Drive, Three-Year Term, Joseph Miller, 307 Riverview Drive, Three-Year Term; River Advisory Committee Daniel Knuth, 713 Riverview Drive, Three-Year Term, Julie Cabaniss, 503 Riverview Drive, Three-Year Term; Zoning Board of Appeals James (Tony) Engle, 610 Crescent Lane, Three-Year Term, Andy Match, 505 Alta Loma Drive, Three-Year Term, Carol Olkowski, 512 Laurel Drive, Three-Year Term; M-T Bikeway Commission Daniel Waschow, 502 Laurel Lake Road #8, Three-Year Term to replace Orlando Frets.
MOTION CARRIED UNANIMOUSLY.

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STAFF APPOINTMENTS:

<u>Assessor</u>	Michael Grota, Two-Year Term
<u>Attorney</u>	Robert L. Feind, Jr., Two-Year Term
<u>Auditor</u>	John Knepel, CPA, Annually
<u>Building Inspector</u>	Paul Mortimer, Two-Year Term
<u>Emergency Government Director</u>	Andy J. LaFond, Two-Year Term
<u>Engineer</u>	Michael Campbell, Two-Year Term
<u>Planner</u>	Jonathan P. Censky, Annually

MOTION by Trustee Treffert, **SECONDED** by Trustee Lange to approve the following Staff Appointments: Assessor Michael Grota, Two-Year Term, Attorney Robert L. Feind, Jr., Two-Year Term, Auditor John Knepel, CPA, Annually, Building Inspector Paul Mortimer, Two-Year Term, Emergency Government Director Andy J. LaFond, Two-Year Term, Engineer Michael Campbell, Two-Year Term, Planner Jonathan P. Censky, Annually. **MOTION CARRIED UNANIMOUSLY.**

NEXT RESOLUTION NUMBER:	2015-05
NEXT ORDINANCE NUMBER:	2015-01

XIII. REPORTS AND COMMUNICATIONS

XIV. UNFINISHED BUSINESS

XV. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE APRIL 20, 2015 VILLAGE BOARD MEETING.

- A. Inter-Governmental Committee with Mequon
- B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report of Gifts Received:
 - 1. Michael and Linda Frieze, \$25, Fire Department
 - 2. Ron and Pat Heinritz, \$25, Fire Department
 - 3. Richard and Bonnie Sippl, \$50, Fire Department
 - 4. Ronald and Lynn Shuster, \$50, Fire Department
 - 5. John Crane Engineered Bearings, \$50, Fire Department, Leroy Depies Memorial
 - 6. Gordon Brothers Group, LLC, \$250, Fire Department
 - 7. Thiensville-Mequon Lions Club, Inc., \$7,000
 - 8. Mequon Thiensville Optimist Club Safety Town, \$1,300, Police Dept., Police Bike
 - 9. Unknown Donor, \$20, Fire Department
 - 10. Janice Davis, \$25, Fire Department
 - 11. Mark and Lori Kuefler, \$25, Fire Department
 - 12. Eleanor Smith, \$20, Fire Department
 - 13. Linda Johnson, \$50, Fire Department
 - 14. Blaine and Kathleen Bergmann, \$50, Fire Department
 - 15. Joseph and Judith McGinty, \$15, Fire Department
 - 16. Greg and Rachel Langen, \$40, Fire Department
 - 17. Simon and Lindsay Kramer, \$25, Fire Department

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18. Elizabeth Kolvenbach, \$50, Fire Department
19. James and Betty Kurth, \$25, Fire Department
20. Brooks Tractor, \$200, Fire Department
21. Richard and Dayle Dieffenbach, \$25, Fire Department
22. Grafton Professional Policemens Association, \$100, Fire Department
23. Gregory and Wendy Kickbush, \$100, Fire Department
24. Schramka Funeral Home, \$50, Fire Department
25. John Crane Engineered Bearings, \$50, Fire Department
26. Schmit Ford Corp., \$100, Police Department

MOTION by Trustee Treffert, **SECONDED** by Trustee Lange to accept the gifts with much gratitude. **MOTION CARRIED UNANIMOUSLY.**

- D. Dialog with Mequon regarding water utility service
- E. Review next month's meeting date schedule

XVI. ADJOURNMENT

MOTION by Trustee Treffert, **SECONDED** by Trustee Holyoke to adjourn the meeting at 7:30PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,

Approved by,

Amy L. Langlois
Village Clerk

Dianne S. Robertson
Village Administrator