

**VILLAGE OF THIENSVILLE
BOARD OF TRUSTEES
MINUTES**

DATE: Monday, March 16, 2015

**LOCATION: 250 Elm Street
Thiensville, WI**

TIME: Immediately following Special Board at 6:00PM

I. CALL TO ORDER

President Mobley called the meeting to order at 6:41 PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Kim Beck (excused)	Kenneth Kucharski
	Ronald Heinritz	David Lange
	Rob Holyoke	John Treffert
Administrator:	Dianne Robertson	
Attorney:	Robert Feind	
Staff:	Fire Chief Brian Reiels, Police Chief Scott Nicholson,	
	Assistant Administrator Colleen Landisch	

III. PLEDGE OF ALLEGIANCE

Trustee Lange led the recitation of the Pledge of Allegiance.

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

IV. APPROVAL OF MINUTES

A. Board of Trustees

1. February 16, 2015

V. DEPARTMENT REPORTS (Receipt)

A. Department Reports (Receipt)

1. Fire Department
 - a. February, 2015
2. Police Department
 - a. February, 2015
3. Public Works Department
 - a. February, 2015

VI. COMMITTEE REPORTS

A. Committee of the Whole

1. March 2, 2015

VII. REPORTS AND COMMUNICATIONS

A. Historic Preservation Commission

1. February 11, 2015

VII. REPORTS AND COMMUNICATIONS CONTINUED

- B. Plan Commission**
 - 1. March 3, 2015
- C. Business Renaissance Committee**
 - 1. November 24, 2014 (not complete)
 - 2. January 26, 2015
 - 3. February 23, 2015
- D. M-T Bike Pedestrian Commission**
 - 1. April 4, 2014
 - 2. May 30, 2014
 - 3. September 12, 2014
 - 4. October 3, 2014
 - 5. December 5, 2014
 - 6. January 9, 2015
- E. Capital Expenditures**

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to approve the consent agenda. **MOTION CARRIED UNANIMOUSLY.**

BUSINESS AGENDA

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

- A. Accounts Payable For All Funds**
 - 1. **Accounts Payable**
 - a. February 14, 2015 through March 20, 2015

MOTION by Trustee Heinritz, **SECONDED** by Trustee Holyoke to approve the accounts payable from February 14, 2015 through March 20, 2015 in the amount of \$623,723.61. **MOTION CARRIED UNANIMOUSLY.**

- 2. **Financial Report (Receipt)**
 - a. December, 2014 Final Report
 - b. January, 2015

The financial reports were received.

IX. PRESIDENT'S REPORT

- A. Appointments**
 - 1. **Class B Liquor & B Beer:**
 - 2. **Operators Licenses-New: Walgreens:** Jennifer K. Bandt, Elizabeth A. Goettl,
GaoSeng Thao
 - 3. **Operators Licenses-Denial: Walgreens:** Rebecca S. Iwinski
 - 4. **Operators License Renewal:**
 - 5. **Miscellaneous:**
 - a) **Special Police Members:** Mackenzie S. Kuether & Cory D. Lake

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MOTION by Trustee Holyoke, **SECONDED** by Trustee Heinritz to approve Jennifer K. Bandt, Elizabeth A. Goettl and GaoSeng Thao for new Operators Licenses. **MOTION CARRIED UNANIMOUSLY.**

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to deny Rebecca S. Iwinski an Operator's License. **MOTION CARRIED UNANIMOUSLY.**

MOTION by Trustee Heinritz, **SECONDED** by Trustee Lange to approve Mackenzie S. Kuether and Cory D. Lake as Special Police Members. **MOTION CARRIED UNANIMOUSLY.**

X. ADMINISTRATOR'S REPORT

A. Department Reports

1. Administrator's Report

MAIN STREET PROJECT

The 90% plans went to the State. Staff looked at possible places of medians and the roads are still marked so you can drive up and down Main Street to see the placement of potential medians. They can either be scaled back, removed or made smaller, but not larger. They were placed where the traffic study declared it was safe to do.

NORTH MAIN STREET SEWER

The project was approved by the Board, finished signing the contracts today and signed by the village attorney. The pre-construction meeting will be on Tuesday, March 24, 2015, with Globe Contractors.

MEQUON/THIENSVILLE INTERCEPTOR PROJECT

No new information on the interceptor other than Mequon is proceeding with the bidding process for the repair of that segment. Estimate \$250,000, but that will not be for the entire segment. It will come out of the sewer budget.

2. Building Inspection Department (Receipt)

a. February, 2015 Report

The building inspection report was received.

XI. ATTORNEY'S REPORT

At the last board meeting, the board rejected the claim of the 58 condo owners who were seeking to have their assessments lowered and have the amounts refunded. The Board had talked about possibly having a reassessment of the condos. Administrator Robertson stated that Attorney Fiend did make required disclosure of this to the auditors.

XII. COMMITTEE REPORTS

- A. Review and approval of the Park Comfort Station Construction bid to Magill Construction in the amount of \$389,500 with staff authorized to make cost reductions where available**

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to approve the Park Comfort Station Construction bid to Magill Construction in the amount of \$389,500 with staff authorized to make cost reductions where available.

Ayes: Trustees Heinritz, Kucharski, Lange, Treffert, President Mobley.

Naes: Trustee Holyoke

MOTION CARRIED.

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- B.** Review and approval of Resolution No. 2015-03 Adopting the 2015 Sewer Utility Budget

Administrator Robertson explained that the Village's portion of this budget remained flat. The increase in costs and bills are directly related to the increase in capital and operation/maintenance budget for the Milwaukee Metropolitan Sewerage District.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Kucharski to approve Resolution No. 2015-03 Adopting the 2015 Sewer Utility Budget. **MOTION CARRIED UNANIMOUSLY.**

- C.** Review and approval of a Contract with Grota Appraisals, LLC to perform a market update revaluation of all condominium properties in the Village in the amount of \$4,800

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to approve the Contract with Grota Appraisals, LLC to perform a market update revaluation of all condominium properties in the Village in the amount of \$4,800. **MOTION CARRIED UNANIMOUSLY.**

- D.** Review and approval of job descriptions for all Village positions

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to approve the job descriptions for all Village positions. **MOTION CARRIED UNANIMOUSLY.**

- E.** Review and acceptance of the 2014 Police Department Annual Report

MOTION by Trustee Kucharski, **SECONDED** by Trustee Lange to accept the 2014 Police Department Annual Report. **MOTION CARRIED UNANIMOUSLY.**

NEXT RESOLUTION NUMBER:	2015-04
NEXT ORDINANCE NUMBER:	2015-01

XIII. REPORTS AND COMMUNICATIONS

- A.** Plan Commission
- B.** Frank L. Weyenberg Library
- C.** Mid-Moraine Legislative Committee
- D.** Historic Preservation Commission
- E.** Telecommunication & IT Oversight Committee
- F.** C.D.A.
- G.** Bike Trail Committee
- H.** Farmland Preservation Committee
- I.** Thiensville Business Association/Renaissance Committee

XIV. UNFINISHED BUSINESS

XV. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE FEBRUARY 16, 2015 VILLAGE BOARD MEETING.

- A. Inter-Governmental Committee with Mequon
- B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report of Gifts Received
 - 1. Donald & Marcella Demerath, \$250.00, Thiensville Paramedics
- D. Dialog with Mequon regarding water utility service
- E. Review next month's meeting date schedule

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to accept the gift from Donald & Marcella Demerath, \$250.00, to the Thiensville Paramedics with gratitude. **MOTION CARRIED UNANIMOUSLY.**

XVI. MOTION TO ADJOURN TO CLOSED SESSION

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to adjourn to closed session at 7:16PM pursuant to Chapter 19.85(1)(f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations regarding medical history of an employee and Pursuant to Chapter 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding property purchase.

- 1. Roll Call Vote

Ayes: Trustee Heinritz, Holyoke, Kucharski, Lange, Treffert and President Mobley.

Naes: None

MOTION CARRIED.

MOTION TO RECONVENE IN OPEN SESSION

- 1. Vote of Board to reconvene.

MOTION by Trustee Lange, **SECONDED** by Trustee Holyoke to reconvene in open session at 8:42PM. **MOTION CARRIED UNANIMOUSLY.**

- 2. Review and possible adoption of a leave (vacation & comp time) donation policy.

MOTION by Trustee Lange, **SECONDED** by Trustee Holyoke approve Resolution No. 2015-04 Adopting 20.3(K) Vacation & Compensatory Time Donation Policy. **MOTION CARRIED UNANIMOUSLY.**

XVI. ADJOURNMENT

MOTION by Trustee Lange, **SECONDED** by Trustee Holyoke to adjourn the meeting at 8:42 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted and approved by,

Dianne S. Robertson
Village Clerk