VILLAGE OF THIENSVILLE
COMMITTEE OF THE WHOLE
AGENDA

DATE: Monday, November 2, 2020

LOCATION: 250 Elm Street
Thiensville, WI

Time: Immediately following 2021 Budget Public Hearing Scheduled at 6:00 PM

I. CALL TO ORDER

II. ROLL CALL
President: Van Mobley
Trustees: Jennifer Abraham Angenlina Apostolos Kristina Eckert
Rob Holyoke
Kenneth Kucharski David Lange
Administrator: Colleen Landisch-Hansen Staff: Police Chief Curt Kleppin Fire Chief Brian Reiels
Director of Community Services/Public Works Andy LaFond
Village Clerk/Deputy Treasurer Amy L. Langlois

III. BUSINESS

A. Review Capital Expenditures List

B. Review 2020 Fund Balance Report

Documents:

2020 FUND BALANCE REPORT.PDF

C. Review And Recommendation Regarding Resolution 2020-14 Adopting The 2021 Budget And Establishing The 2020 Tax Levy And Rate

Documents:

RESOLUTION 2020-14.PDF

D. Review And Recommendation Regarding Resolution 2020-20 Approving An Agreement Between The Village Of Thiensville And The Thiensville Professional Police Association Of The Wisconsin Professional Police For The Years 2021-2023

Documents:

RESOLUTION 2020-20.PDF

E. Review And Recommendation Regarding Resolution No. 2020-16 Fixing Salaries For Village Employees And Elected Officials For The Fiscal Period Ending December 31, 2021

F. Review And Recommendation Regarding Resolution 2020-15 Approving The 2021 Fee Schedule For The Village Of Thiensville

Documents:

RESOLUTION 2020-15.PDF

G. Review And Recommendation Regarding Resolution 2020-18 For The Issuance And Sale Of $375,000 Promissory Note

Documents:

PROMISSORY NOTE.PDF

H. Review And Recommendation Regarding Resolution 2020-19 For The Issuance And Sale Of $530,000 Promissory Notes

Documents:

PROMISSORY NOTE-2.PDF

I. Review And Recommendation Regarding Appointing Tyler J. Borkin As A New Fire Department Member

J. Review And Recommendation To Accept Resignation Of Assistant Chief, Michael Barrett From The Thiensville Fire Department And TFD Corporation Effective November 1, 2020

Documents:

BARRETT RESIGNATION.PDF

IV. BUSINESS FROM THE FLOOR

A. Citizens to be Heard

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

V. MISCELLANEOUS BUSINESS BY TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD.

A. Inter-Governmental Committee With Mequon

B. Use Of 101 Green Bay Road, Old Village Hall & Fire Station

C. Acceptance/Report Of Gifts Received:

1. $15,000 For Village Park Reimagined-Ice Recreation From Harold W. Schnell

D. Dialog With Mequon Regarding Water Utility Service

E. Review Meeting Date Schedule:
November 16, 2020 - Board of Trustees at 6:00 PM
December 7, 2020 - Committee of the Whole at 6:00 PM
December 21, 2020 - Board of Trustees at 6:00 PM

VI. ADJOURNMENT

Amy L. Langlois, Village Clerk

October 30, 2020

Please advise the Thiensville Municipal Hall, 250 Elm Street (242-3720) at least 24 hours prior to the start of this meeting if you have disabilities and desire special accommodations.

Notice is hereby given that a quorum of the Village Board and/or Village Committees may be in attendance at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take any formal action thereto at this meeting.

TO: Village President & Village Board
FROM: Colleen Landisch-Hansen, Village Administrator
DATE: November 2, 2020
RE: Ordinance Number 2006-03
Requirements of Resolution Number 1986-22

Attached is a copy of Resolution Number 1986-22 establishing a working cash fund equivalent to one sixth of the annual budget for the previous three years. In accordance with the following calculations, no action will be required to be taken for the proposed 2021 budget.

Budget Year	Budgeted Expenditures	Less: Budgeted Debt Service	Net Expenditures
2018	2,749,704		2,749,704
2019	2,762,300		2,762,300
2020	2,826,400		2,826,400
Total	8,338,404		8,338,404

3 Year Total	3 Year Average	Required Fund Balance (Working Capital)
8,338,404	2,779,468	463,245

General Fund Balance End of Year 2019	1,577,708
2020 Estimated Revenues	2,553,419
2020 Estimated Expenditures	2,687,532
Estimated Fund Balances at 12/31/2020	**1,443,595**
Undesignated Fund Balance	
General Fund	224,652
Capital Projects Fund	126,837
Non-major Funds	461,176
Prefunding Equipment Replacement Accounts	255,612
Total Estimated Undesignated Fund Balance	**812,665**
Working Capital	463,245
Corporate Reserve	565,280
Accrued Compensated Balances	190,418
All Funds Total Estimated Fund Balance	**2,031,608**

Note: The estimated fund balance at the end of 2020 exceeds 1/6th of the average of three years of expenditures. ($463,245)

Note: The unrestricted Sewer Utility Net Position at 12/31/2019 was $1,055,175

GENERAL FUND

$	1,577,708	12/31/19 Balance
$	(134,113)	Projected Increase/Decrease
$	(463,245)	Working Capital
$	(565,280)	Corporate Reserve
$	(190,418)	Accrued Compensated Balances
$	224,652	Available Balance 12/31/20

PREFUNDED IN POOL ACCOUNTS

$	(129,580)	Fire Equipment Replacement
$	(126,032)	DPW Equipment Replacement
$	(255,612)	Available Balance 12/31/20

NON-MAJOR FUNDS

$	729,775	12/31/19 Balance
$	70,178	Fire Dept. Equipment
$	63,074	Park Improvement Fund
$	12,806	Act 102 Funds
$	5,177	Police Donation
$	6,069	Fire Donation
$	188,232	Stormwater Management
$	13,436	Old Village Hall
$	83,106	Laurel Acres B Bond Fund
$	19,098	Century Estates B Bond Fund
$	461,176	12/31/20 Projected

CAPITAL PROJECTS

$	1,307,939	12/31/19 Fund Balance
$	400,000	CPF Tax Levy
$	52,397	Special Assessments Collected
$	151,500	Grant Revenue
$	5,001	Donation Revenue
$	6,610	Sale of equipment
$	77,027	Transfers In
$	(1,125,536)	YTD Expenditures
$	(35,000)	Municipal Center Roof (Year 1 of 2 - Phase 1)
$	(10,000)	Telephone System Upgrade
$	(14,500)	Rooftop HVAC Board Room
$	(60,000)	Front Office Security/Reception Upgrades
$	(4,514)	Property File Digitization
$	(786)	Squad Cars (Year 2 of 3)
$	(26,000)	P25 Radio
$	(2,300)	Booking Room Furniture
$	(800)	Lunch Room Cabinet
$	(2,500)	Computer & Software
$	(11,759)	Fire Tire Replacement
$	(17,234)	Fire Hose Replacement
$	(11,225)	Fire Pager Replacement
$	(20,544)	Fire Turnout Gear
$	(1,000)	Extrication Cribing
$	(1,500)	Extrication Chocks
$	(16,000)	Fire Station Exhaust Modification
$	(25,000)	Repair/Replace Apparatus Bay Floor
$	(5,507)	Fire Hydro Testing
$	(8,000)	TFD Training Ground Upgrades
$	(375)	Training in Process Sign
$	(124,571)	Garbage Truck & Cushman Replace Reserve
$	(870)	Emerald Ash Borer
$	(12,000)	Sidewalk Maintenance Program
$	(13,000)	DPW Radio Replacement
$	(106,863)	DPW Bldg/Architectural
$	(15,000)	Pigeon Creek Maintenance
$	(2,758)	Fish Ladder Maintenance
$	(18,000)	Tennis Court Light Replacement
$	(44,000)	Tennis Court Resurface
$	(5,557)	Park Building Maintenance
$	(8,000)	Park Garbage Cans
$	(14,000)	Park Lights
$	(26,644)	Old Village Hall Study
$	(14,078)	Main St Final DOT Invoice
$	(9,912)	DPW Yard Remediation
$	(18,825)	Paramedic/EMS Study
$	52,292	Village Park Improvements - River Stage
$	(41,419)	Village Park Improvements - Water Feature
$	(50,000)	North Main Street Bike Trail Spur
$	(50,000)	Stormsewer Improvement
$	(144,215)	Road Reserve Program
$	(2,893)	Buntrock Lot Improvements
$	(61,311)	Green Bay Rd Lighting & Road Retention
$	(272,342)	Village Park Boat Launch
$	174,634	Buntrock Water Main
$	350,000	Orchard Street Development Incentive
$	5,775	Alta Loma/Riverview Storm Water Contingency (Note: in projected balance)
$	126,837	12/31/20 Projected

RESOLUTION NO. 1986 - 22
VILLAGE OF THIENSVILLE

A RESOLUTION ESTABLISHING A WORKING CASH FUND EQUIVALENT TO ONE-SIXTH OF THE VILLAGE OF THIENSVILLE'S ANNUAL BUDGET FOR THE LAST THREE YEARS

WHEREAS, the Village of Thiensville annually prepares a budget in accordance with Chapter 3.03 of the Village Code and relevant Wisconsin Statutes, and

WHEREAS, pursuant to Chapter 3.03 (2)(b)(4) of the Village Code, the Village is required to estimate the amount of money which raised from general property taxes and other sources will be necessary to meet the proposed expenditures on an annual basis, and

WHEREAS, said annualized estimate does not take into consideration the surpluses and shortfalls occurring through the year because of the irregular flows of income and expenses recognized by the Village and the resulting working capital shortfalls which accrue from time to time unless an adequate cash surplus is provided for in the prior year's budget, and

WHEREAS, the Village auditors have recommended that a working cash fund equivalent to one-sixth of the Village's average annual budget based on the last three years experience be established, and

WHEREAS, the Village Board recognizes that the establishment of such a fund would, among other things:

PASSED AND ADOPTED this 21st day of April,

1986.

VILLAGE OF THIENSVILLE

Robert C. Warber

Village President

ATTEST:

John A. Gibbons

Village Clerk

VILLAGE OF THIENSVILLE
ORDINANCE NO. 2006-03

AN ORDINANCE CREATING SECTIONS 70-32 OF THE VILLAGE OF THIENSVILLE CODE PERTAINING TO CORPORATE RESERVE FUNDS

The Village Board of the Village of Thiensville hereby creates Sections 70-32 of the Village of Thiensville Zoning Code as follows:

70-32 RESERVE FUNDS

1) Corporate Reserve Fund - Establishment

The Village Treasurer shall establish 2 corporate reserve funds. One fund shall be identified as the "corporate reserve fund" and the other shall be identified as the "tax stabilization fund". Year-end cash reserves in excess of the current year operating budget shall be divided between these 2 accounts at a vote of the Village Board. The corporate reserve fund account shall be maintained in an amount not less than 20% of the current year operating budget and the funds from the year-end cash reserves shall first be placed in this account to maintain this percentage. The Village Board shall determine into which fund the balance of the year-end cash reserves may be deposited.

2) Corporate Reserve Fund

The purpose of the corporate reserve fund shall be to maintain a working capital reserve and to provide for unanticipated expenses of a non-recurring nature. This fund shall be available for interfund loans to all other funds of the Village. Each loan will be approved by the Village Board, including conditions of the loan, its repayment schedule and the rate of interest, if any.

3) Tax Stabilization Fund

The purpose of the tax stabilization fund shall be to reduce the levy for the operating budget. The Village Board may apply up to 10% of the fund toward the reduction of the tax levy without a public hearing and by a majority vote of the members of the Village Board. If the Village Board applies more than 10% of the fund toward reduction of the tax levy, it shall hold a public hearing at least 30 days before such action and approval shall require a 2/3 vote of the total members of the Village Board. It is anticipated that there may be years that there are not monies available to place into this account.

Passed and adopted by the Village of Thiensville this 16th day of October, 2006.

Village of Thiensville
A municipal corporation

By: K. V. Hertz

Karl V. Hertz, Village President

ATTESTED TO:

Dianne S. Robertson

Dianne Robertson, Village Clerk

VILLAGE OF THIENSVILLE

RESOLUTION NO. 2020-14

A RESOLUTION ADOPTING THE 2021 BUDGET AND ESTABLISHING THE 2020 TAX LEVY AND RATE

WHEREAS, Chapter 70 of the Municipal Code of the Village of Thiensville requires an annual budget appropriating monies to finance activities of the Village for the ensuing fiscal year; and

WHEREAS, the Village Board of Trustees have duly considered and discussed a budget for 2021 as requested by the Thiensville/Mequon Joint Library, the Village Departments and as proposed by the Administrator; and

WHEREAS, the Village Board of Trustees held a Public Hearing November 2, 2020 on the 2021 proposed budget as required; and

WHEREAS, the 2021 budget requires a tax levy to partially finance the appropriations.

NOW, THEREFORE BE IT RESOLVED by the Village Board of the Village of Thiensville, Wisconsin that:

Budgeted revenue estimates and expenditure appropriations for the year 2021 for the Village's General Fund; Fire Equipment Replacement Fund; Park Improvement Fund; Old Village Hall Fund; Stormwater Management Fund; Capital Equipment and Improvement Fund; Special Assessment Collection Fund and Tax Increment District No. 2 be and hereby is adopted as set forth in the attachment and established in detail in the budget document.

BE IT RESOLVED, that the property tax levy in the amount of $2,374,749 as required to finance the 2021 Budget is authorized by the Village Board to be spread upon all taxable property in the Village of Thiensville by applying a tax rate of $7.288414 per thousand of assessed value. The results of the 2020 tax rate are as follows:

0.348574%	Increase in Levy
0.10737%	Increase in Assessed Tax Rate
-4.254764%	Decrease in Equalized Tax Rate

PASSED AND ADOPTED by the Village Board of the Village of Thiensville, County of Ozaukee, State of Wisconsin on this 16th day of November, 2020.

Van A. Mobley, Village President

Amy L. Langlois, Village Clerk

Village of Thiensville
2021 Budget
Levy and Tax Rate Summary

		2020 ADOPTED BUDGET		ALLOWED BY STATE LEVY LIMIT & RECOMMENDED		
GENERAL FUND	$	1,921,500.00	$	1,929,749.00		
CAPITAL PROJECTS FUND	$	400,000.00	$	400,000.00		
OLD VILLAGE HALL FUND	$	3,000.00	$	3,000.00		
STORMWATER MGMT. FUND	$	42,000.00	$	42,000.00		
SUBTOTAL ACTUAL LEVY	$	2,366,500.00	$	2,374,749.00		
TOTAL LEVY	$	2,366,500.00	$	2,374,749.00		
% INCREASE IN TAX LEVY		0.264357%		0.348574%		
TAX RATE COMPARISON	$	0.007280597	$	0.007288414		
DIFFERENCE/TAX RATES	$	0.000012900	$	0.000007817		
	$	0.012900	$	0.007817		
PERCENTAGE/TAX RATES		0.17750%		0.10737%		
TOTAL VILLAGE TAXES PAID ON A HOME VALUED AT $241,200	$	1,752.97	$	1,757.97		
ADDED TAXES TO A HOME VALUED AT $241,200	$	(124.65)	$	5.00		
EQUALIZED TAX RATE	$	0.006317862	$	0.006049052		
DIFFERENCE/EQUALIZED RATES	$	(0.000338299)	$	(0.000268810)		
	$	(0.338299)	$	(0.268810)		
PERCENTAGE/EQUALIZED RATES		-5.082490%		-4.254764%		
2019 ASSESSED VALUE		325,042,012			2020 ASSESSED VALUE	325,825,200
2019 EQUALIZED VALUE		374,572,900			2020 EQUALIZED VALUE	392,582,000
10/5/2020					**ASSESSED TO EQUALIZED RATIO**	**82.995%**

VILLAGE OF THIENSVILLE

RESOLUTION NO. 2020-20

A RESOLUTION APPROVING AN AGREEMENT BETWEEN THE VILLAGE OF THIENSVILLE AND THE THIENSVILLE PROFESSIONAL POLICE ASSOCIATION LOCAL OF THE WISCONSIN PROFESSIONAL POLICE ASSOCIATION FOR YEARS 2021-2023

WHEREAS, the Thiensville Professional Police Association and the Village of Thiensville have agreed to a three (3) year agreement.

NOW THEREFORE BE IT RESOLVED, that an Agreement between the Village of Thiensville and the Thiensville Professional Police Association Local of the Wisconsin Professional Police Association for years 2021-2023 be approved.

PASSED AND ADOPTED by the Village Board of the Village of Thiensville, County of Ozaukee, State of Wisconsin on this 16th day of November, 2020.

____________________________	____________________________
Van A. Mobley, Village President	Amy L. Langlois, Village Clerk

VILLAGE OF THIENSVILLE

RESOLUTION NO. 2020-15

APPROVING THE 2021 FEE SCHEDULE
FOR THE VILLAGE OF THIENSVILLE

WHEREAS, the Village of Thiensville last updated the fee schedule in 2019; and

WHEREAS, it is felt that the fees charged by the community is a form of a tax; and

WHEREAS, the Village staff recommends a periodic review of fees to lessen the impact of taxes by charging the user of the services.

NOW, THEREFORE BE IT RESOLVED by the Village Board of the Village of Thiensville that the 2021 Fee Schedule is hereby approved.

PASSED AND ADOPTED by the Village Board of the Village of Thiensville, County of Ozaukee, State of Wisconsin on this 16th day of November, 2020.

____________________________	____________________________
Van A. Mobley, Village President	Amy L. Langlois, Village Clerk

250 Elm Street
Thiensville, WI 53092
Phone (262) 242-3720
village.thiensville.wi.us

VILLAGE OF THIENSVILLE PRICING SCHEDULE

DESCRIPTION	Current (2020) FEES	2021 FEES
ADMINISTRATION		
GATE CARDS		
New Gate Card	$20.00	$20.00
Annual Gate Card Renewal		$20.00
Gate Card - Replacement	$10.00	$10.00
Gate Card - VOT Annual Contractor	$250.00	$250.00
(Serving Village Residents Only)		
DUMPSTER		
6-yard Dumpster Residential Cleanup	$100.00	$125.00
6-yard Dumpster Remodeling/Roofing	$250.00	$250.00
LIQUOR LICENSE FEES		
Publication Fee	$5.00	$5.00
Class A Beer	$100.00	$100.00
Class A Liquor	$500.00	$500.00
Class B Beer	$100.00	$100.00
Class B Liquor	$500.00	$500.00
Class B Combination	$600.00	$600.00
Class C Wine	$100.00	$100.00
Cigarette License	$25.00	$25.00
Coin Machines	$10.00	$10.00
Pool Tables (each)	$15.00	$15.00
Temporary License (Charitable org. bona fide club, church, lodge or society, veteran's organization or fair association)	$10.00	$10.00
OPERATOR'S LICENSES (Bartenders)		
New Licenses	$30.00 - 1 YEAR	$30.00 - 1 YEAR
Provisional License (temporary)	$15.00	$15.00
Renewal	$20.00	$20.00
PET LICENSING		
Dog License - Male	$15.00	$15.00
Dog License - Neutered Male	$10.00	$10.00
Dog License - Female	$15.00	$15.00
Dog License - Spayed Female	$10.00	$10.00
Late Fee after April 1 for both Dog & Cat	$5.00	$5.00
Cat License - Male	$15.00	$15.00
Cat License - Neutered Male	$10.00	$10.00
Cat License - Female	$15.00	$15.00
Cat License - Spayed Female	$10.00	$10.00
SOLICITORS/PEDDLERS PERMIT		
Application Fee	$100.00	$100.00
Fee per individual	$15.00	$15.00
MISCELLANEOUS ITEMS		
Check Returned for Insufficient Funds	$35.00	$35.00
Interest on Deliquent Receivables	1.5% per month	1.5% per month
Historic Book - Old 1976	$5.00	$5.00
Historic Book - New 2010	$10.00	$10.00
Clear Water Code Inspection - Voluntary	$40.00	$40.00
Clear Water Reinspection upon problem	$25.00 per hour	$25.00 per hour
Assessment Request	$50.00	$50.00
Black and White Maps	$6.00	$6.00
Copies per page (Black & White)	$0.25	$0.25
Copies per page (Color)	$0.50	$0.50
Notary Fee (Non-residents)	$0.50 per document	$0.50 per document
Street Closing - Parade Permit	$100.00 plus actual costs	$100.00 plus actual costs
Street Closing - Parade Permit (Community Events)	$100.00	$100.00
Wayfinding Sign annual fee (per sign face)	new	$50.00
Mulch sale and delivery - 5 yards	$90.00	$90.00
Well Operations Permit	$100.00 (5 Years)	$100.00 (5 Years)

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VILLAGE OF THIENSVILLE PRICING SCHEDULE

DESCRIPTION	Current (2020) FEES	2021 FEES
PARK		
Octagon Buildings	$100.00/building/event	$100.00/building/event
PWSB River Stage	$100.00/event	$100.00/event
Park Deposit	$100.00	$100.00
Park Pavilion Rental		
25-50 Thiensville Residents	$50.00	$50.00
25-50 Mequon Residents	$65.00	$65.00
25-50 Non-Residents	$105.00	$105.00
51-100 Thiensville Residents	$100.00	$100.00
51-100 Mequon Residents	$130.00	$130.00
51-100 Non-Residents	$210.00	$210.00
101-200 Thiensville Residents	$150.00	$150.00
101-200 Mequon Residents	$195.00	$195.00
101-200 Non-Residents	$315.00	$315.00
201-300 Thiensville Residents	$200.00	$200.00
201-300 Mequon Residents	$262.50	$262.50
201-300 Non-Residents	$420.00	$420.00
301 & More Thiensville Residents	$300.00	$300.00
301 & More Mequon Residents	$395.00	$395.00
301 & More Non-Residents	$625.00	$625.00
Garbage Fee for Groups over 201	$100.00	$100.00
Baseball Diamond Rental (per game)		$50.00
Baseball Diamond Rental (daily)	$150.00	$150.00
Administrative Fees: Staff time, utility charges, etc.	Actual charges	Actual charges
Park Fees - Improvement Fund-Suggested Donation	$25.00	$25.00
Park Impact Fee	$500.00	$500.00
UTILITY FEES		
Sewer New Connection Charge	$1,200.00	$1,200.00
Assessment Sewer Request Only	$20.00	$20.00
POLICE DEPARTMENT		
Accident Report Copies	$1.00	$1.00
Open Records Request	$.25 per page	$.25 per page
Administrative fee added to per page charge if large request	$25.00	$25.00
Warrants	$35.00	$35.00
Fingerprinting - free to Village Residents & Businesses	$10.00	$10.00
Bicycle License	$5.00	$5.00
Parking Tickets	$20 - $100 depending on violation	$20 - $100 depending on violation
Traffic Citations	Set by state bond schedule	Set by state bond schedule
Photographs	$1.75	$1.75
Electronic Records (CD-ROM)	$25.00	$25.00

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VILLAGE OF THIENSVILLE PRICING SCHEDULE

DESCRIPTION	Current (2020) FEES	2021 FEES
LAND DEVELOPMENT REQUEST		
Sign Review	$150.00	$150.00
Pre-Application Phone Consultation	$25.00	$25.00
Pre-Application Conference at V. Hall	$150.00	$150.00
Rezoning Requests/Parcel Splitting	400.00 plus $95.00/hr. for consultant's time over 4 hours	400.00 plus $95.00/hr. for consultant's time over 4 hours
Site Plan Review		
Minor Requests	$150.00 plus $95.00/hr. for consultants time over 6 hours**	$150.00 plus $95.00/hr. for consultants time over 6 hours**
BSOP (Building, Site and Operational Plan) Construction <10,000sf	$150.00	$150.00
BSOP Construction 10,000sf - 50,000sf	$900.00 and $95/hr. for consultant's time over 9 hours**	$900.00 and $95/hr. for consultant's time over 9 hours**
Certified Survey Map	$300.00 and $95.00/hr for consultants time over 3 hours**	$300.00 and $95.00/hr for consultants time over 3 hours**
Amendment to the Zoning Ordinance (Map or Text)*	$250.00 and 95.00/hr. for consultants time over 2 hours**	$250.00 and 95.00/hr. for consultants time over 2 hours**
Planned Unit Development Overlay*	$835.00 and $95.00/hr. for consultants time over 8 hours**	$835.00 and $95.00/hr. for consultants time over 8 hours**
Request for Variance	$150.00	$150.00
Conditional Use Permit*	$350.00 and $95.00/hr. for consultants time over 4 hours and the cost of the public hearing notice**	$350.00 and $95.00/hr. for consultants time over 4 hours and the cost of the public hearing notice**
Special Exception Request	$275.00 and $95.00/hr. for consultants time over 4 hours**	$275.00 and $95.00/hr. for consultants time over 4 hours**

FIPCO

W. B. A.	223B (8/06)	11328

Boxes checked are applicable.
Boxes not checked are inapplicable.

Prepared and intended for use by commercial banks in transactions governed by Wisconsin Law.

EXHIBIT A
RESOLUTION
[Term Credit Agreement]

(Adopted at an Open Meeting held ______________________________)

WHEREAS the Village of Thiensville, Ozaukee County, Wisconsin ("Village"), is presently in need of funds up to a maximum aggregate amount of Three Hundred Seventy-Five Thousand and 00/100 ----------Dollars ($ 375,000.00) for public purpose(s) of: (1)

Purchase and raze TIF property in Thiensville, WI

; and

WHEREAS, the Village Board deems it necessary and in the best interests of the Village that, pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, the sum of up to Three Hundred Seventy-Five Thousand and 00/100 ---------- Dollars Dollars ($ 375,000.00) be borrowed for such purpose(s) from time to time upon the terms and conditions hereinafter set forth:

NOW, THEREFORE, BE IT RESOLVED, that for the purpose(s) hereinabove set forth the Village, by its President, and Clerk, pursuant to Section 67.12(12), Wisconsin Statutes, borrow from Port Washington State Bank ("Lender"), from time to time, in one or more advances, a maximum aggregate amount of $ 375,000.00, or, if less, the aggregate principal amount of all advances as may be required to meet the above - stated purpose(s);

BE IT FURTHER RESOLVED, that each such advance shall be requested in writing by the Village Clerk and/or ____________, which request may be conclusively relied upon by Lender;

BE IT FURTHER RESOLVED, that to evidence such indebtedness, said President and Village Clerk shall make, execute and deliver to the Lender for and on behalf of the Village the promissory note of the Village to be dated ______________, in said principal amount with interest at the rate of Two and One Half percent (2.50 %) per annum and payable as follows:

[Check (a), (b), (c) or (d); only one shall apply.]

(a) ☐ **Single Payment.** In one payment on ______________, **PLUS** interest payable as set forth below.

(b) ☐ **Installments of Principal and Interest (2).** In ________ equal payments of $ ________ due on ______________, and on ☐ the same days(s) of each ______________ month thereafter ☐ every 7th day thereafter ☐ every 14th day thereafter, **PLUS** a final payment of the unpaid balance and accrued interest due on ______________. All payments include principal and interest.

(c) ☐ **Installments of Principal.** In ________ equal payments of principal of $ ________ due on ______________, and on ☐ the same day(s) of each ______________ month thereafter ☐ every 7th day thereafter ☐ every 14th day thereafter, **PLUS** a final payment of the unpaid principal due on ______________ **PLUS** interest payable as set forth below.

(d) ☒ **Other.** Accrued Interest payments

Interest is payable on ______________, and on ☒ the same day of each quarterly month thereafter, ☐ every 7th day thereafter, ☐ every 14th day thereafter, and at maturity, or, if box (b) is checked, at the times so indicated.

Interest is computed for the actual number of days principal is unpaid on the basis of ☒ a 360 day year ☐ a 365 day year. **(2)**

Said interest to be payable on the dates set forth above on the outstanding principal balance, with ☐ no prepayment privileges ☒ prepayment privileges on any principal or interest payment date on or after inception of note.

A copy of the promissory note shall be attached to this resolution.

---

(1) Here describe each purpose in detail. If the purpose is meeting general and current municipal expenses or refinancing obligations of the Village, so specify.

(2) Section 67.12(12), Wisconsin Statutes, does not place any restrictions on the basis of interest rate calculations.

Boxes checked are applicable.
Boxes not checked are inapplicable.

BE IT FURTHER RESOLVED, that there be, and there hereby is, levied on all the taxable property of the Village, a direct annual irrepealable tax sufficient in amount to pay the principal and interest on said note as the same becomes due and payable, said tax to be in the following minimum amounts: (3)

Amount of Tax (principal and interest)	To Meet Note Payments Due On	Year of Levy (must be in year(s) prior to due date)
$ ______	______	For the year ______ .
$ ______	______	For the year ______ .
$ ______	______	For the year ______ .
$ ______	______	For the year ______ .
$ ______	______	For the year ______ .
$ ______	______	For the year ______ .
$ ______	______	For the year ______ .
$ ______	______	For the year ______ .
$ ______	______	For the year ______ .
$ ______	______	For the year ______ .

If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said note when due, the requisite amount shall be paid from other funds of the Village then available, which sums shall be replaced upon the collection of the taxes herein levied.

In the event that the Village exercises its prepayment privilege, if any, then no such direct annual tax shall be included on the tax rolls for the prepayments made and the amount of direct annual tax hereinabove levied shall be reduced accordingly for the year or years with respect to which said note was prepaid.

In each of said levy years, the direct annual tax so levied shall be carried into the tax rolls each year and shall be collected in the same manner and at the same time as other taxes of the Village for such years are collected; provided, that the amount of tax carried into the tax roll may be reduced in any year by the amount of any surplus in the debt service account for the note. So long as any part of the principal of, or interest on, said note remains unpaid, the proceeds of said tax shall be segregated in a special fund used solely for the payment of the principal of, and interest on, said note.

BE IT FURTHER RESOLVED, that there be and there hereby is established in the treasury of the Village, if one has not already been established, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Sinking funds established for obligations previously issued by the Village may be considered as separate and distinct accounts within the debt service fund. Within the debt service fund, there be and there hereby is established a separate and distinct account designated as the "Debt Service Account for Promissory Note dated ______," which account shall be used solely for the purpose of paying principal of and interest on said note. There shall be deposited in said account any accrued interest paid on said note at the time it is delivered to the Lender, all money raised by taxation or appropriated pursuant hereto, and such other sums as may be necessary to pay principal and interest on said note when the same shall become due.

BE IT FURTHER RESOLVED, that the proceeds of said note shall be used solely for the purposes for which it is issued, but may be temporarily invested until needed in legal investments, provided that no such investment shall be in such a manner as would cause said note to be an "arbitrage bond" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended, or the Regulations of the Commissioner of Internal Revenue thereunder; and an officer of the Village, charged with the responsibility for issuing the note, shall certify by use of an arbitrage certificate, if required, that, on the basis of the facts, estimates and circumstances in existence on the date of the delivery of the note, it is not expected that the proceeds will be used in a manner that would cause said note to be an "arbitrage bond."

BE IT FURTHER RESOLVED, that the projects financed by the note and their ownership, management and use will not cause the note to be a "private activity bond" within the meaning of Section 141 of the Internal Revenue Code of 1986, as amended, and that the Village shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the note.

BE IT FURTHER RESOLVED, that the Village Clerk shall keep records for the registration and for the transfer of the note. The person in whose name the note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on the note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such note to the extent of the sum or sums so paid. The note may be transferred by the registered owner thereof by presentation of the note at the office of the Village Clerk, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his legal representative duly authorized in writing. Upon such presentation, the note shall be transferred by appropriate entry in the registration records and a similar notation, including date of registration, name of new registered owner and signature of the Village Clerk, shall be made on such note.

☐ BE IT FURTHER RESOLVED, that the note is hereby designated as a "qualified tax-exempt obligation" for purposes of Section 265 of the Internal Revenue Code of 1986, as amended, relating to the ability of financial institutions to deduct from income, for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations. (4)

BE IT FURTHER RESOLVED, that the Village officials are hereby authorized and directed, so long as said note is outstanding, to deliver to the Lender any audit statement or other financial information the Lender may reasonably request and to discuss its affairs and finances with the Lender.

BE IT FURTHER RESOLVED, that said note shall be delivered to the Lender on or after the date of said note, upon receipt of the total principal amount of the loan evidenced thereby, plus accrued interest, if any, to date of delivery, provided that, if this is a refinancing, the refunding note shall be immediately exchanged for the note being refinanced.

(3) First tax levy should be for the current year unless tax roll has already been delivered for collection, and amount of levy should be sufficient to meet all principal and interest payments coming due prior to date for collection of next succeeding tax levy.

(4) Do not check this box if the Village will be issuing more than $10,000,000 of tax-exempt obligations in the calendar year. In that case, lenders will not be entitled to deduct, for federal income tax purposes, interest expense that is allocable to carrying or acquiring the note.

FIPCO
W. B. A. | 223B (8/06) | 11328

Boxes checked are applicable.
Boxes not checked are inapplicable.

Prepared and intended for use by commercial banks in transactions governed by Wisconsin Law.

EXHIBIT A
RESOLUTION
[Term Credit Agreement]

(Adopted at an Open Meeting held ______________________________)

WHEREAS the Village of Thiensville, Ozaukee County, Wisconsin ("Village"), is presently in need of funds up to a maximum aggregate amount of Five Hundred Thirty Thousand and 00/100 --------------------Dollars ($ 530,000.00) for public purpose(s) of: **(1)**

Water Main Improvements on Buntrock Avenue.

; and

WHEREAS, the Village Board deems it necessary and in the best interests of the Village that, pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, the sum of up to Five Hundred Thirty Thousand and 00/100 -------------------- Dollars ($ 530,000.00) be borrowed for such purpose(s) from time to time upon the terms and conditions hereinafter set forth:

NOW, THEREFORE, BE IT RESOLVED, that for the purpose(s) hereinabove set forth the Village, by its President, and Clerk, pursuant to Section 67.12(12), Wisconsin Statutes, borrow from Port Washington State Bank ("Lender"), from time to time, in one or more advances, a maximum aggregate amount of $ 530,000.00, or, if less, the aggregate principal amount of all advances as may be required to meet the above - stated purpose(s);

BE IT FURTHER RESOLVED, that each such advance shall be requested in writing by the Village Clerk and/or ______________, which request may be conclusively relied upon by Lender;

BE IT FURTHER RESOLVED, that to evidence such indebtedness, said President and Village Clerk shall make, execute and deliver to the Lender for and on behalf of the Village the promissory note of the Village to be dated ______________, in said principal amount with interest at the rate of Two and One Half percent (2.50 %) per annum and payable as follows:

[Check (a), (b), (c) or (d); only one shall apply.]

(a) ☐ **Single Payment.** In one payment on ______________, **PLUS** interest payable as set forth below.

(b) ☐ **Installments of Principal and Interest (2).** In ________ equal payments of $ ________ due on ______________, and on ☐ the same days(s) of each ______________ month thereafter ☐ every 7th day thereafter ☐ every 14th day thereafter, **PLUS** a final payment of the unpaid balance and accrued interest due on ______________. All payments include principal and interest.

(c) ☐ **Installments of Principal.** In ________ equal payments of principal of $ ________ due on ______________, and on ☐ the same day(s) of each ______________ month thereafter ☐ every 7th day thereafter ☐ every 14th day thereafter, **PLUS** a final payment of the unpaid principal due on ______________ **PLUS** interest payable as set forth below.

(d) ☒ **Other.** Payments of accrued interest

Interest is payable on ______________, and on ☒ the same day of each quarterly month thereafter, ☐ every 7th day thereafter, ☐ every 14th day thereafter, and at maturity, or, if box (b) is checked, at the times so indicated.

Interest is computed for the actual number of days principal is unpaid on the basis of ☒ a 360 day year ☐ a 365 day year. **(2)**

Said interest to be payable on the dates set forth above on the outstanding principal balance, with ☐ no prepayment privileges ☒ prepayment privileges on any principal or interest payment date on or after inception of note.

A copy of the promissory note shall be attached to this resolution.

---

(1) Here describe each purpose in detail. If the purpose is meeting general and current municipal expenses or refinancing obligations of the Village, so specify.

(2) Section 67.12(12), Wisconsin Statutes, does not place any restrictions on the basis of interest rate calculations.

Boxes checked are applicable.
Boxes not checked are inapplicable.

BE IT FURTHER RESOLVED, that there be, and there hereby is, levied on all the taxable property of the Village, a direct annual irrepealable tax sufficient in amount to pay the principal and interest on said note as the same becomes due and payable, said tax to be in the following minimum amounts: (3)

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$ ________	________	For the year________ .
$ ________	________	For the year________ .
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Michael Barrett
1625 Robin Court
Grafton, WI 53024

Dear Village Board, Chief Reiels, TFD Officer Core and TFD Corporation Executive Board:

It is with heartfelt emotion through bittersweet circumstances I announce my resignation from the Thiensville Fire Department and Corporation effective November 1st, 2020.

My wife and young family have been searching for a new home for some time, centering our focus on the Mequon/Thiensville school district. Most recently we had placed an offer and lost out on a home in the district and thus continued our search outside the area. Not long afterwards, we came across our dream home in the town of Cedarburg and it presented an opportunity we are not willing to look beyond.

This has, however, put my service to the Village of Thiensville at risk and after much thought and deliberation has presented me clarity I must resign. I pride myself on being an active member, available whenever I can schedule myself to be, and a leader that is as present as possible. Unfortunately, I know all too well how this plays out if I stay on the department, and I do not want to put the department through that, nor would I be able to feel comfortable not being "present" both figurately and literally.

The Thiensville Fire Department has afforded me so many opportunities. Coming from Menomonee Falls with only a FF1 and EMT certifications, TFD has supported me through countless trainings, certifications and Federally required education while also allowing me to grow through the ranks of the department. The opportunities I have had continued to support my decision to join over a decade ago, and I would not change that decision for anything.

The people, culture, community, and leadership have left a mark on me I will carry forever. I will continue to be an advocate for the Village of Thiensville, especially the Fire Department. I believe all departments in the county are facing the same staffing challenges and Thiensville continues to be strong and strive to find different ways to accomplish stability. I believe Thiensville will push and find the right long-term solution to solve for the staffing shortfall. I wish I could stay around and be part of the solution, but also have the utmost confidence the Village has the talent to figure it out.

In closing, I want to ensure it is clear how much I believe Thiensville has positively shaped my Emergency Services career, made me a better leader and ultimately a better person. Thank you for the opportunities you have afforded me.

Sincerely,

Assistant Chief, Michael Barrett