

VILLAGE OF THIENSVILLE
COMMITTEE OF THE WHOLE
AGENDA

DATE: Monday, December 2, 2019

LOCATION: 250 Elm Street
Thiensville, WI

Time: 6:00 PM

I. CALL TO ORDER

II. ROLL CALL

President: Van Mobley
Trustees: Samuel Azinger Kristina Eckert
Ronald Heinritz (excused)
Rob Holyoke
Kenneth Kucharski David Lange
Administrator: Colleen Landisch-Hansen
Staff: Police Chief Curt Kleppin
Fire Chief Brian Reiels
Director of Community Services/Public Works Andy LaFond
Village Clerk/Deputy Treasurer Amy Langlois

III. BUSINESS

A. Review Capital Expenditures List

Documents:

[CAPITAL EXPENDITURES.PDF](#)

B. Discussion Regarding School Resource Officer With Matthew Joynt, Superintendent,
Mequon-Thiensville School District

C. Review And Recommendation Regarding School Resource Officer, Mequon-Thiensville
School District

Documents:

[SCHOOL RESOURCE OFFICER MEMO.PDF](#)

D. Review And Recommendation Regarding Request From Katie Schreiner For A Variance
To Ordinance 1995-07 An Ordinance Repealing And Recreating Village Of Thiensville
Municipal Code Sections 16.01 Through 16.14 Pertaining To The Electrical Code,
Burying Of Utilities, 173 Green Bay Road

Documents:

[ELECTRICAL ORDINANCE REQUEST.PDF](#)

E. Review And Recommendation Regarding Leukemia & Lymphoma Society - MWOY
Campaign Application For Parade Permit Or Street Closing, Turkey Trot Route (See
Attached Map), Saturday, May 2, 2020, 8:00 AM Until 12:00 PM, Amanda Baltz

Documents:

[APPLICATION FOR STREET CLOSING.PDF](#)

- F. Review And Recommendation Regarding Resolution No. 2019-16 A Resolution Adopting The 2020 Sewer Utility Budget

Documents:

[RESOLUTION NO. 2019-16.PDF](#)

- G. Review And Recommendation Regarding Resolution 2019-18 A Resolution Authorizing The Reduction Of Election Officials And Combining Of Wards For All Elections Held In 2020 & 2021

Documents:

[RESOLUTION NO. 2019-18.PDF](#)

- H. Review And Recommendation Regarding:

1. Operator's License - New

- a. Walgreens
David Brian Haberman

- I. Discussion Regarding Mequon Pool

IV. BUSINESS FROM THE FLOOR

- A. Citizens to be Heard

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

V. MISCELLANEOUS BUSINESS BY TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD.

- A. Inter-Governmental Committee With Mequon

- B. Use Of 101 Green Bay Road, Old Village Hall & Fire Station

- C. Acceptance/Report Of Gifts Received:

1. \$20.00 From Brian And Kelsey Scheller To The Thiensville Fire Department
2. \$10.00 From An Anonymous Donor To The Thiensville Fire Department

- D. Dialog With Mequon Regarding Water Utility Service

- E. Review Meeting Date Schedule:

December 16, 2019 - Village Board at 6:00 PM

January 20, 2020 - Combined Committee of the Whole and Village Board at 6:00 PM

VI. ADJOURNMENT

Amy L. Langlois, Village Clerk
November 27, 2019

Please advise the Thiensville Municipal Hall, 250 Elm Street (242-3720) at least 24 hours prior to the start of this meeting if you have disabilities and desire special accommodations.

Notice is hereby given that a quorum of the Village Board and/or Village Committees may be in attendance at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take any formal action thereto at this meeting.

VILLAGE OF THIENSVILLE
2019 CAPITAL PROJECT EXPENDITURE REPORT
DECEMBER 2, 2019

<u>ITEM BUDGETED</u>	<u>AMOUNT IN RESERVES</u>	<u>AMOUNT BUDGETED</u>	<u>OUTSIDE CONTRIBUTIONS</u>	<u>TOTAL AMOUNT AVAILABLE</u>	<u>ACTUAL EXPENSE</u>	<u>DIFFERENCE</u>
<u>ADMINISTRATION</u>						
Municipal Center Roof Evaluation	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	\$ 2,300.00	\$ 200.00
Replace Rooftop HVAC Board Room	\$ 14,500.00	\$ -	\$ -	\$ 14,500.00	\$ -	\$ 14,500.00
Village Board iPad Upgrade	\$ 4,755.99	\$ -	\$ -	\$ 4,755.99	\$ 3,025.92	\$ 1,730.07
Administrative Staff Computers	\$ -	\$ -	\$ -	\$ -	\$ 963.92	\$ (963.92)
Front Office Security/Reception Upgrades	\$ -	\$ 60,000.00	\$ -	\$ 60,000.00	\$ -	\$ 60,000.00
Security Camera Additions	\$ -	\$ 7,500.00	\$ -	\$ 7,500.00	\$ -	\$ 7,500.00
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 21,755.99	\$ 67,500.00	\$ -	\$ 89,255.99	\$ 6,289.84	\$ 82,966.15
<u>POLICE DEPARTMENT</u>						
1 Squad Replacement (Year 1 of 3)	\$ 8,224.65	\$ 22,000.00	\$ -	\$ 30,224.65	\$ -	\$ 30,224.65
2 Station Computers	\$ -	\$ 2,400.00	\$ -	\$ 2,400.00	\$ 2,632.00	\$ (232.00)
3 Pepper Ball Pistols	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00
Fast ID Hand Held	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00
2 Squad Head Rest Printers	\$ -	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 559.90	\$ 940.10
Thermal Camera	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 919.89	\$ 80.11
2 Ballistic Shield Replacements	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 2,998.00	\$ 2.00
Crime Scene Canopy Tent with Sides	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	\$ 500.00
Body Cameras	\$ 968.00	\$ -	\$ -	\$ 968.00	\$ -	\$ 968.00
P25 Radio	\$ 13,500.00	\$ 3,500.00	\$ -	\$ 17,000.00	\$ -	\$ 17,000.00
	\$ 23,192.65	\$ 38,900.00	\$ -	\$ 62,092.65	\$ 7,109.79	\$ 54,982.86
<u>FIRE DEPARTMENT</u>						
Fire Department Tires	\$ 11,290.92	\$ 8,600.00	\$ -	\$ 19,890.92	\$ 5,274.40	\$ 14,616.52
Hose Replacement Program	\$ 7,234.00	\$ 5,000.00	\$ -	\$ 12,234.00	\$ -	\$ 12,234.00
Equipment Replacement Fund	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00	\$ 50,000.00	\$ -
Pager Replacement	\$ 6,225.25	\$ -	\$ -	\$ 6,225.25	\$ -	\$ 6,225.25
Turnout Gear	\$ 30,000.00	\$ 10,000.00	\$ -	\$ 40,000.00	\$ 29,456.00	\$ 10,544.00
Hydro Testing	\$ 3,500.00	\$ 3,500.00	\$ -	\$ 7,000.00	\$ 1,493.25	\$ 5,506.75
Repair/Replace Apparatus Bay Floor	\$ -	\$ 25,000.00	\$ -	\$ 25,000.00	\$ -	\$ 25,000.00
Station Exhaust Modification	\$ 16,000.00	\$ -	\$ -	\$ 16,000.00	\$ -	\$ 16,000.00
	\$ 74,250.17	\$ 102,100.00	\$ -	\$ 176,350.17	\$ 86,223.65	\$ 90,126.52
<u>PUBLIC WORKS DEPARTMENT</u>						
Vehicle Replacement Fund	\$ -	\$ 20,000.00	\$ 9,347.68	\$ 29,347.68	\$ 29,347.68	\$ -
Garbage Truck & Cushman Replace Reserve	\$ -	\$ 124,571.00	\$ -	\$ 124,571.00	\$ -	\$ 124,571.00
Emerald Ash Borer Program	\$ 8,005.00	\$ 8,000.00	\$ -	\$ 16,005.00	\$ 13,679.25	\$ 2,325.75
Utility Trailer	\$ 5,800.00	\$ -	\$ -	\$ 5,800.00	\$ 5,715.00	\$ 85.00
Radio Replacement	\$ 13,000.00	\$ -	\$ -	\$ 13,000.00	\$ -	\$ 13,000.00
Public Works Building Reserve	\$ -	\$ 25,000.00	\$ -	\$ 25,000.00	\$ -	\$ 25,000.00
Public Works Bldg Improvement-Architectural	\$ 81,863.00	\$ -	\$ -	\$ 81,863.00	\$ -	\$ 81,863.00
	\$ 108,668.00	\$ 177,571.00	\$ 9,347.68	\$ 295,586.68	\$ 48,741.93	\$ 246,844.75
<u>DPW PARK DEPARTMENT</u>						
Annual Pigeon Creek Maintenance	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	\$ -	\$ 15,000.00
Annual Fishladder Maintenance	\$ 2,758.00	\$ -	\$ -	\$ 2,758.00	\$ -	\$ 2,758.00
Tennis Court Light Replacement	\$ 8,000.00	\$ 10,000.00	\$ -	\$ 18,000.00	\$ -	\$ 18,000.00
Tennis Court Resurface	\$ -	\$ 24,000.00	\$ -	\$ 24,000.00	\$ -	\$ 24,000.00
Octagon Building/Snack Shack Improvements	\$ 5,567.15	\$ -	\$ -	\$ 5,567.15	\$ 10.51	\$ 5,556.64
	\$ 31,325.15	\$ 34,000.00	\$ -	\$ 65,325.15	\$ 10.51	\$ 65,314.64
<u>UNCLASSIFIED IMPROVEMENT FUND</u>						
Entryway Feature-Cedarburg & Mequon Rds	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00
Old Village Hall Upper Floor Study	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	\$ 2,821.81	\$ 27,178.19
Profile & Concrete Replace. Main Street	\$ 14,078.16	\$ -	\$ -	\$ 14,078.16	\$ -	\$ 14,078.16
Remediation DPW Yard	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	\$ 3,780.25	\$ 16,219.75
Thiensville Business Association	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ (10,000.00)
EMS/Paramedic Study	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	\$ -	\$ 20,000.00
Village Park Improvement Plan	\$ 87,805.27	\$ -	\$ -	\$ 87,805.27	\$ 288,100.15	\$ (200,294.88)
Spring Street Connection to Bike Path	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Storm Sewer Improvement Madero/Riverview/Lui	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00
North Main Street Bike Trail Spur	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00
Road Program Reserve	\$ 437,000.00	\$ 10,000.00	\$ -	\$ 447,000.00	\$ 18,288.72	\$ 428,711.28
Buntrock Lot Improvement	\$ 2,893.00	\$ -	\$ -	\$ 2,893.00	\$ -	\$ 2,893.00
Emergency Management Barricades (2018)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Green Bay Road Overlay & Lights	\$ 105,910.13	\$ -	\$ -	\$ 105,910.13	\$ 611.50	\$ 105,298.63
Freistadt Entryway Features	\$ -	\$ -	\$ -	\$ -	\$ 2,798.41	\$ (2,798.41)
Village Park Boat Launch	\$ -	\$ -	\$ -	\$ -	\$ 29,756.92	\$ (29,756.92)
CONTINGENCY	\$ 162,000.00	\$ -	\$ 2,118.50	\$ 164,118.50	\$ 2,500.00	\$ 161,618.50
	\$ 1,004,686.56	\$ 35,000.00	\$ 2,118.50	\$ 1,041,805.06	\$ 358,657.76	\$ 683,147.30
TOTALS	\$ 1,263,878.52	\$ 455,071.00	\$ 11,466.18	\$ 1,730,415.70	\$ 507,033.48	\$ 1,223,382.22

MEMORANDUM OF UNDERSTANDING FOR
SCHOOL RESOURCE OFFICER PROGRAM

This Agreement is entered into by and between the Mequon-Thiensville School District, the City of Mequon, and the Village of Thiensville.

I. Purpose

The purpose of this Memorandum of Understanding is to establish a School Resource Officer (SRO) Program and to set forth guidelines to ensure that law enforcement, school officials, and the communities they serve, have a shared understanding of the goals of the SRO Program.

II. Plan of Operation

A. Cost of the SRO program

1. The SRO program shall be staffed with at least two full-time School Resource Officers from the City of Mequon. Should the parties to this agreement determine that additional SRO's in excess of two be desired or warranted, this agreement may be modified as appropriate to reflect such an enhanced deployment.
2. The Mequon-Thiensville School District (District) will pay 50% of the cost per SRO of salary and benefits at 68% of a full time Mequon Police Department contract (based on the number of days school is in session for the Mequon-Thiensville School District). The amount shall be determined by June 1 of the preceding school year.
3. The Village of Thiensville (Village) will contribute an annual amount equivalent to the cost of initially providing uniforms and equipment for two full-time resource officers. The Village will contribute the same amount in each subsequent year of the agreement. In addition to future equipment and uniform needs, the Village's contributions may also be utilized to satisfy training requirements for both SRO positions.
4. The City of Mequon will provide all remaining funding to satisfy remaining salary, benefit and other ancillary costs (that may occur from time-to-time) for the two SRO positions. Annual contribution amounts effective for the period beginning on January 1, 2020 are depicted in Exhibit A, as attached hereto. Exhibit B, which is also attached, contains an itemized listing of all salary and benefit amounts for the position of School Resource Officer, as well as all uniform and equipment necessary to outfit a newly hired SRO. Amounts shown in Exhibit A shall be adjusted annually by the Consumer Price Index (CPI) for the 12-month period ending on September 30 of the year that precedes the next year during which such CPI adjustment(s) is scheduled to take effect.
5. Payments by the District will be made in 10 equal installments during the course of the applicable calendar year.
6. Payments by the Village will be made one-time each year, no later than April 1.

Each of the participating parties is solely responsible for its own staff costs and shall not be responsible for any payments, costs or fees incurred by any of the other

participating parties except as expressly set forth herein. A summary cost allocation detailing each participating party's contribution(s) for 2020 is attached herein as Exhibit A.

B. Duration

1. This memorandum of understanding shall become effective immediately upon execution by signature and remain effective until June 30, 2021 and shall automatically renew each July 1, for up to three (3) years (June 30 2022, 2023, 2024) unless any party gives written notice to the other parties prior to April 1 of its intent to not renew the agreement for the succeeding school district fiscal year. Such notice shall be made by certified mail and addressed to the following:

City of Mequon:

City Administrator
City of Mequon
11333 N. Cedarburg Road
Mequon, WI 53092

Village of Thiensville

Village Administrator
Village of Thiensville
250 Elm Street
Thiensville, WI 53092

School District:

Superintendent of Schools
Mequon-Thiensville School District
5000 W. Mequon Road
Mequon, WI 53092

2. This memorandum must be reviewed annually by all signatories or their successors before being renewed.

C. Evaluation of the Program

1. The SRO Program will be assessed annually and the evaluation will be conducted jointly between the Mequon Police Department, the Village of Thiensville and the Mequon-Thiensville School District. The following areas will be used to evaluate the program:
 - a) The success of established goals and objectives.
 - b) Police-citizen contacts (citations, arrests, community and school outreach activities, etc.).
 - c) Community feedback.
 - d) The accomplishment of tasks agreed upon as part of any work plan written in conjunction with the leaders of the District safety committee.

D. Employment of SRO

1. The SRO shall be an employee of the Mequon Police Department and shall be subject to the administration, supervision, and control of the Mequon Police Department.

2. The SRO shall be subject to all personnel policies and practices of the Mequon Police Department except as such policies or practices may be modified by the terms and conditions of this agreement.
3. The Mequon Police Department, in its sole discretion, shall have the power and authority to hire, discharge, and discipline the SRO.
4. A joint committee composed of representatives of the Mequon Police Department and the Mequon-Thiensville School District shall make recommendations for the SRO position to the Chief of Police who shall assign such officers.
5. The Mequon-Thiensville School District Superintendent may request the immediate removal and/or reassignment of an officer from the program..
6. Suggested assignment term to the SRO program shall be for a period of four (4) years. Ultimately, the length of term for the assignment will be at the Chief of Police's discretion.
7. SRO staff transitions must occur in different years in order to create consistency in training and to enhance community relationships.
8. On years of new assignments, the officer must be selected by January 1 to allow for collaborative transition planning and training. The Mequon-Thiensville School District and Mequon Police Department will work together to create a transition plan.

E. Chain of Command

1. As employees of the Police Department, the SRO will be subject to the chain of command of the Police Department.
2. In the performance of their duties, the SRO shall coordinate and communicate with the Superintendent or their designee.

F. Duty Hours

1. The SRO shall be available for duty at the schools when the schools are in session in conjunction with the school calendar. Those days during the year when the SRO would not be assigned to the schools and thus available for other police activities and/or assignment outside the schools and apart from the program are as follows:
 - a) Winter break
 - b) Spring break
 - c) Summer vacation
 - d) Holidays and other anticipated or unexpected times of school closure
2. It is preferred by the Mequon-Thiensville School District that to the extent practicable, and subject to terms of the current Collective Bargaining Agreement (CBA) between the City and the Mequon Police Association (MPA), all efforts will be made to ensure that approved vacation requests for an SRO shall not conflict with student contact days.

3. As part of his/her responsibility, the SROs may be required to attend and assist at certain selected extra-curricular activities of the school, from time to time, which are approved by both the applicable principal and a police supervisor, at no additional cost to the District.
4. It is understood and agreed that time spent by the SRO attending municipal court, juvenile court, and/or criminal cases arising from their employment as SRO shall be considered hours worked as part of this agreement.
5. In the event an SRO is absent from work, the SRO shall notify his or her supervisor and the Department will provide notification to the District Superintendent or designee. The District shall be provided with as much notice as possible of any such unscheduled absence prior to the commencement of said shift.

G. Uniforms

1. The SRO will wear department uniform, business casual, and formal with appropriate logos and name badges depending on the time of the school year, the type of activity or program, and the requests of the school and/or police department.
2. The SRO will wear their department-issued weapons in accordance with department policy.
3. The use of any body camera by an SRO will conform with City of Mequon Police Departmental policy, and the District will have access to review such policy. Body camera footage recorded on District property is considered a "law enforcement unit record" and will not be considered a pupil record maintained by the District unless such records are obtained by the District pursuant to this Interagency Agreement or as otherwise authorized by Wisconsin law.

H. Training Requirements

1. The SRO shall receive such training as is necessary to permit the SRO to effectively advance the school's educational mission in the context of his or her duties as SRO. Training topics, goals, and objectives shall be determined jointly by representatives of the District and the Mequon Police Department. SRO's shall complete currently recommended and available SRO-specific training as soon as practical, and attend the annual Wisconsin NASRO SRO conference.
2. Additional training shall be provided in the following areas:
 - a) School values and mission - Required (District provided)
 - b) Positive behavioral support and strategies - Required (District provided)
 - c) Trauma-informed practices - Required (Dept of Public Instruction)
 - d) Adolescent mental health training - Recommended (NASRO)

I. Expectations of a School Resource Officer

The purpose of the School Resource Officer program is to provide support and resources for school-aged children throughout the community. The program will help foster positive relationships between law enforcement and school-aged children

throughout the community by developing strategies to help resolve problems affecting them. The program will also provide valuable resources to school staff members in order to maintain safe environments so all children can reach their fullest potential.

The SRO Program will support and facilitate the educational process within the Mequon-Thiensville School District by building and establishing meaningful relationships with students and staff and proactively interacting with the school community to ensure the enforcement of city and state laws, preservation of public order, protection of life and the prevention, detection, or investigation of crime.

1. SRO's shall meet with building-level school administrators, local Parent/Teacher Organizations (PTOs), and student councils at the secondary level at least annually to discuss the program and both its realized and intended outcomes.
2. SRO's shall be integrated into the school community through participation in faculty and student meetings and assemblies as appropriate.
3. SRO's shall conduct courses and workshops in conjunction with staff and parents for school-aged children in Mequon and Thiensville to promote social awareness, relationship skills, self-management, self-awareness, and responsible decision making.
4. SRO's will be an active member and participant on the District's safety committee which includes at least the completion of building walkthroughs and monitoring building safety drills and reporting back on results to District administration.
5. SRO's shall work collaboratively with public safety agencies to serve as a liaison between school and community to deter criminal and delinquent behavior.
6. At the request of the school administration, an SRO will be present at selected co-curricular activities, subject to the provision of an annual listing of such events provided to the Police Department by the District prior to July 1 of the ensuing school year.
7. The SRO will support each of the community's private schools offering K-12 educational services, including, but not limited to: Lumen Christi, Christ Alone and Trinity Lutheran. Each school has the right to deny SRO services which must be done in writing. If services are denied, the Mequon Police Department will notify the Mequon-Thiensville School District Superintendent or designee.
8. The SRO will support the community's school-aged children currently being homeschooled at the request of a group/network of home-schooled parents in the community.

J. Access to Education Records

1. The school district designates the SRO a "school official" as provided in the Federal Educational Rights and Privacy Act (FERPA) 20 U.S.C. 1232g, and 118.125(2)(d) of the Wisconsin Statutes. The SRO may be provided access to student records information maintained by the school district only as needed by the SRO to perform his or her duties as SRO. The SRO may also be granted access to student records

information in the event of an emergency situation threatening the health or safety of a student or other individual. The SRO may only re-disclose student records information consistent with FERPA and Wisconsin pupil records law.

2. Records created and maintained by a SRO for the purpose of ensuring the safety and security of persons or property in the school, District, or for the enforcement of local, state, or federal laws or ordinances shall not be considered student records - even when such records may serve the dual purpose of enforcing school rules - and are not subject to the same prohibitions of access or disclosure by the SRO. (This provision does not prohibit school personnel from complying with the notice and reporting requirements of seclusion or restraint of a student by the SRO as specified in 118.305(4) of the Wisconsin Statutes.)

K. Procedures

1. The SRO will not be involved in ordinary school discipline but is permitted to be called as a witness in a student disciplinary meeting, suspension meeting or expulsion proceeding. The ability of the SRO to provide police records for the purpose of school disciplinary hearing will be subject to the provisions of Wis. Stats. Sec. 938.396.
2. Absent a real and immediate threat to student, teacher, or school safety, and absent the situations described herein where formal law enforcement intervention is deemed appropriate, building-level school administrators shall have final authority in the building.
3. The school administrator shall conduct his/her own investigation into whether the student violated school rules. This investigation may be conducted in conjunction with or separate from the SRO's investigation, but the school may not use the law enforcement records as the sole basis for disciplinary action.
4. If the SRO's or either Police Department receives information of an ordinance violation or crime on campus, the SRO's shall notify the administration of the violation before initiating an investigation, unless the matter poses imminent danger, as soon as possible either directly, through email or telephone to the extent practical.
5. It is the intent of this agreement that SRO's will report and process all crimes originating on campus to the Mequon and/or Thiensville Police Departments, as may be appropriate. Information on cases worked off-campus by the police department or other agencies involving students of the District will be provided to the SRO, but the SRO will not normally be actively involved in off-campus investigations(s).
6. The SRO will coordinate his/her actions with District administration for law enforcement cases that occur outside the school environment.
7. The SRO may assist school administration in conducting searches at the request of school administration, as long as the SRO is assisting school officials in furtherance of the school's objectives in maintaining a safe and proper education environment as opposed to gathering evidence of a crime.

L. Police Interviewing of Students at School

1. Under District Board Policy #5539, SRO's may conduct an investigation within the school building and interview students as witnesses in school during the school day. The interview may be recorded by an SRO. SRO's shall work in conjunction with school administration when conducting an interview. Upon the conclusion of the interview and pursuant to terms of their respective notification procedures for such (see Exhibits B & C), the School Resource Officers, the respective Police Departments and/or the District shall contact the parents about the interview. The school resource officer and the school principal (or designee) will confer to determine if the incident requires further law enforcement consideration. If it is deemed that the incident requires additional law enforcement consideration, Policy #5540 - Police and Other Agency Interrogation, will be enacted. If the incident is deemed a school-related issue, the principal (or designee) will assume full responsibility for the continued investigation.
2. Requests from law enforcement officers or other agencies to interrogate students will be made through the principal's office. Upon receiving a request, it will be the responsibility of the principal to determine whether the request will be granted and parents will be called.
3. The SRO or police officer(s) does not need parental permission from a student if the interview is initiated by a student, involves child abuse, or when a matter of health or safety.

M. Taking a Student Into Custody

1. Students shall not be taken into custody at school, except where a student poses a real and immediate threat to students, staff or public safety or pursuant to a warrant or violent felony investigation.
2. School administration shall be consulted prior to a student being taken into custody when practicable.
3. The student's parent or guardian shall be notified of a child being taken into custody as soon as practicable.

N. Mequon-Thiensville School District Video Surveillance

1. The District surveillance cameras are considered a tool to assist the District and the Police Department to protect the health, welfare, and safety of students, staff, and visitors.
2. The District, the SRO, and the Police Department shall have access to the District-owned surveillance camera system to the extent there is no violation of student privacy rights under state or federal law. Police Department access shall be limited to emergency or active threat situations on school grounds, if that access will assist the Department in responding to an emergency or threat and protecting the health or safety of any individual.
3. The District personnel and the Police Department shall follow board policy regarding the District video surveillance system.
4. The District is responsible for the retention and administration of pupil records. The SRO and municipality are responsible for the retention and administration of law

enforcement records. The parties to this memorandum of understanding will discuss the record retention and confidentiality aspects of the video record before a request and transfer of a video record occurs.

O. Fiscal Agent - Receipt and Disbursement of Funds

1. The City of Mequon is to be the operator and fiscal agent of the SRO program and shall contract with employee(s) to provide services in said program and shall be deemed the employer of said employee(s).
2. The SRO will be an employee of the Mequon Police Department. The city will be responsible for payment of the SRO salary and all other related benefits. The Police Department will maintain records relating to the SRO's hours of work. The city will be responsible for payroll administration.

P. Emergency Powers Unaffected

1. The Chief of Police shall retain the authority to temporarily suspend the city's participation in this program and reassign the police officer assigned to the program in the event that the Chief of Police determines that such suspension and reassignment are necessary for the health, welfare, safety and best interest of the community, and/or such is required by the City of Mequon, City ordinance, state law, and/or other exigent and/or compelling circumstances. Such suspension shall only be based on demonstrable, legitimate interests of the City and community, and suspension from the School Resource Officer Program, under this provision, shall not be arbitrary or based upon unreasonable criteria. In cases of absence longer than three consecutive workdays from the school, the District shall not be charged under the provisions of this memorandum of understanding.

CITY OF MEQUON

By: _____

Name: _____

Title: _____

Dated: _____

MEQUON-THIENSVILLE SCHOOL DISTRICT

By: _____

Name: _____

Title: _____

Dated: _____

VILLAGE OF THIENSVILLE

By: _____

Name: _____

Title: _____

Dated: _____

EXHIBIT A

2020 School Resource Officer Funding Formula

Salary & Benefits	\$110,831.00
Initial Uniform Costs	\$2,266.00
Initial Equipment Costs	\$4,064.00
Total Officer Cost	\$117,161.00

School Resource Officer "A" Salary and Benefits	\$110,831.00	School Resource Officer "B" Salary and Benefits	\$110,831.00
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MTSD Contribution	\$37,683.00	MTSD Contribution	\$37,683.00
Mequon Contribution	\$73,148.00	Mequon Contribution	\$73,148.00
Thiensville Contribution	\$6,330.00	Thiensville Contribution	\$6,330.00

Total MTSD Yearly Contribution	*\$75,366.00
Total Thiensville Yearly Contribution	**\$12,660.00
Total Mequon Yearly Contribution	\$146,296.00

*MTSD Formula Based on a 260-Day Officer Contract

Number of Days of Student Attendance/Instruction = 177

177 Days of 260 Days = 68%

School District to Pay 50% of the Cost per SRO at 68% of Cost of a Full-Time Officer.

**Thiensville to Pay Amount = Annual Equipment Costs for Two Officers

Mequon to Pay Remaining Costs

Hi Colleen,

Thank you for our phone meeting today. This is the background you requested to set a time to come before the board.

My mother Margaret Larkin was living in the lower apartment until September and has been moved to assisted living as the result of surgery. Her apartment is vacant. The tenant, Ana, we have living upstairs is a gal in her early 20's with autism and lower cognitive ability who now lives in the house alone. When my mom was there, she could take care of the outdated electrical issues such as consistent changing of fuses and was there to get Ana out in the event of a fire. I have a daughter with autism and low cognitive development myself, and I know with a smoke alarm going off, she might be so upset, she could hide and be unable to vacate the building; I became concerned for Ana's safety and wanted to update the electrical panel for the safest possible situation. We have had several estimates for the electrical work and have contracted with Frank Gillitzer for \$3250.

Thiensville has an ordinance that requires moving electrical underground when a change is made. They do give variances for landscaping, etc, issues and waive the requirement. We are asking for a variance as Weenergies came back with a \$2099. price to put the electrical underground. We cannot afford to make this change with this added cost. Gillitzer electric says that the current line is perfectly fine to hook up to, and it is just an aesthetic issue to the village.

I would like to do whatever it takes to see if the board might consider waiving the ordinance in this unique case to make this project possible.

--

Katie Schreiner

ELECTRICAL CODE

ORDINANCE NO. 1995-07

AN ORDINANCE REPEALING AND RECREATING VILLAGE OF THIENSVILLE
MUNICIPAL CODE SECTIONS 16.01 THROUGH 16.14 PERTAINING TO THE
ELECTRICAL CODE

The Village Board of the Village of Thiensville do ordain as follows:

Sections	16.01	Title
	16.02	State and National Electrical Code Adopted
	16.03	Electrical Permit Required
	16.04	Electrical Inspector
	16.05	General Management and Control
	16.06	Power and Authority to Enter Upon Premises
	16.07	Notice to Inspect
	16.08	Authority to Discontinue Electrical Operation
	16.09	Backyard Lighting
	16.10	Application and Permits
	16.11	Electrical License Required
	16.12	Underground Service
	16.13	Permit Fees
	16.14	Penalties

are hereby repealed and recreated as follows:

- 16.01 TITLE. This chapter shall be known as the Electrical Code of the Village of Thiensville.
- 16.02 STATE AND NATIONAL ELECTRICAL CODE ADOPTED. The Village Board of the Village of Thiensville hereby adopts the Wisconsin State Electrical Code, Volume 1, Wisconsin Administrative Code Chapter PSC 114 and Volume 2, Wisconsin Administrative Code Chapter ILHR 16, along with the National Electrical Code, and any future additions, deletions, amendments or modifications of the same, and makes them a part of this Code by reference. Said Codes shall govern the electrical installation, alteration or repair occurring in the Village of Thiensville. In the event that there is a conflict between the State and National Codes, the State Code shall control. In the event that there is a conflict within the State Codes, then Wisconsin Administrative Code Chapter ILHR 16 prevails.

ELECTRICAL CODE

16.03 ELECTRICAL PERMIT REQUIRED. No person, firm or corporation shall alter, install, or repair electrical wires and apparatus for any purpose whatsoever in the Village of Thiensville unless and until a permit be obtained from the Village Electrical Inspector in compliance with the terms of this Code.

16.04 ELECTRICAL INSPECTOR.

(1) The Electrical Inspector shall be appointed by the Village. The Electrical Inspector shall be paid as determined by the Village Board. The Electrical Inspector shall be subject to removal from office by the Village Board.

(2) The Electrical Inspector shall supervise and approve inspected electrical work, whether new installations, alterations or repairs occurring within the Village of Thiensville.

(3) The Electrical Inspector shall enforce the provisions of this Code and shall be responsible for collection of fees and preparation of suitable forms and permits necessary for obtaining compliance with this Code.

(4) The Electrical Inspector shall be well versed in approved methods of electrical construction for safety of life and property, the statutes of the State of Wisconsin relating to electrical work, the rules and regulations issued by the Wisconsin Department of Industry, Labor and Human Relations under authority of the Statutes.

(5) The Electrical Inspector shall keep complete records of all applications, permits and inspections.

(6) The Electrical Inspector shall not engage in the business of electrical wiring or installation and shall not profit, either directly or indirectly, from any such business in the Village of Thiensville.

16.05 GENERAL MANAGEMENT AND CONTROL. The Electrical Inspector shall have, except where otherwise provided in this Code, the general management and control of all matters pertaining to electrical inspection and shall enforce all State laws and Village Ordinances relating to the safeguarding of life and property. The purpose of this Code is to reduce personal injury and fire hazards resulting from electrical causes. The Electrical

ELECTRICAL CODE

Inspector shall not furnish engineering or technical assistance nor provide any service in any form other than that of inspection.

- 16.06 POWER AND AUTHORITY TO ENTER UPON PREMISES. The Electrical Inspector or authorized agent shall have the power and authority at all reasonable hours, for any proper purpose, to enter any public or private building or premises in the discharge of official duties, or for the purpose of making any inspection or test of the electrical wires or appliances contained there in. The Electrical Inspector or authorized agent shall be given prompt access to any premises upon notification to the owner or person in immediate charge of the premises. Any person who shall willfully or knowingly resist or obstruct the Inspector in the performances of the Inspector's duty, shall be guilty of a violation of this Chapter.
- 16.07 NOTICE TO INSPECT. Upon completion of "roughed in" wiring, before covering form view, it shall be the duty of the person, persons, firm or corporation doing said electrical work in the Village of Thiensville, to notify the Electrical Inspector at least 24 hours before inspection is required that the premises are ready to be inspected.
- 16.08 AUTHORITY TO DISCONTINUE ELECTRICAL OPERATION. The Electrical Inspector shall have the authority to disconnect all electrical current to any equipment which is found to be unsafe, to disconnect electrical current in cases of emergency and to disconnect electrical current which is dangerous to life or property or may interfere with the work of the Fire Department. No person, firm or corporation shall reconnect any equipment thus cut off until permission is given by the Electrical Inspector.
- 16.09 BACKYARD LIGHTING.
- (1) A Building Permit shall be required for all backyard lighting or illumination which is erected 10' above ground level and uses a 50-watt or greater bulb.
 - (2) The Building Inspector shall approve a location for the installation of the light.
 - (3) No sodium vapor lighting shall be permitted.

ELECTRICAL CODE

- 16.10 APPLICATION AND PERMITS. No electrical wiring, whether in the nature of installation, alteration or repair shall be done without the filing of an application on a form prescribed by the Village, the issuance of a permit, and the payment of inspection fees. The contractor shall do the work in accordance with this Code as required. The Electrical Inspector may refuse to issue a permit if the application form is not completely filled out in accordance with the terms of this Code.
- 16.11 ELECTRICAL LICENSE REQUIRED.
- (1) No person, firm or corporation shall alter, install or repair electrical wires and apparatus for any purposes whatsoever in the Village of Thiensville without a Village of Thiensville Contractor's License.
 - (2) The Village of Thiensville will grant a license if the applicant has State certification by the State of Wisconsin pursuant to Chapter ILHR 17, Wisconsin Administrative Code. A photostatic copy of the State certificate and Certificate of Insurance must be furnished to the Village before a Contractor's License will be granted.
 - (3) The fee for the Contractor's License shall be established by resolution of the Village Board and shall be paid at the time of issuance or renewal.
 - (4) Electrical Contractor Licenses shall be renewed on ? of each year.
- 16.12 UNDERGROUND SERVICE. Any electrical service change or new installation after October 10, 1986, shall be installed with underground service.
- 16.13 FEES. All fees under the terms of this Section shall be determined and set by resolution of the Village Board from time to time without the necessity of a formal hearing and shall be paid by the applicant to the Electrical Inspector prior to issuance of the permit.
- 16.14 PENALTIES. Any person who shall violate the provision of this Section shall be subject to a penalty as provided in Section S25.04 of this Municipal Code.

ELECTRICAL CODE

ORDINANCE NO. 1995-07

AN ORDINANCE REPEALING AND RECREATING VILLAGE OF THIENSVILLE
MUNICIPAL CODE SECTIONS 16.01 THROUGH 16.14 PERTAINING TO THE
ELECTRICAL CODE

This ordinance shall take effect and be enforceable one day after
its passage and posting, as provided by law.

Passed and adopted by the Village Board of the Village of
Thiensville, this 16th day of October, 1995.

Donald Molyneux
Donald Molyneux, Village President

ATTEST:

John A. Gibbons
John A. Gibbons, Village Clerk



VILLAGE OF THIENSVILLE
APPLICATION FOR PARADE PERMIT OR STREET CLOSING
(No Candy or Candy Throwing – Effective August 2008)

Date: 11/20/2019 \$100.00 permit fee receipt # _____

The undersigned requests the use of the streets and highways of the Village of Thiensville.
NO PERMANENT MARKINGS ON ANY VILLAGE STREETS OR PROPERTY! (Applicant may be subject to fines).

PURPOSE OF PARADE OR STREET CLOSING: Leukemia & Lymphoma Society - MWOY Campaign

DATE OF USE: May 2, 2020

HOURS OF USE FROM: 8AM TO: 12PM

ROUTE OF PARADE OR STREET TO BE CLOSED: _____

The undersigned agrees to be personally liable to the Village of Thiensville and to indemnify the Village of Thiensville for property damage and for any expense incurred by, at, or in consequence of, such use of the Village streets and highways.

The undersigned further agrees to hold the Village of Thiensville, its servants, agents and employees, harmless from any and all causes of action, claims or damages arising out of the use of the streets and highways by the undersigned and any and all persons permitted upon those street and highways by the undersigned.

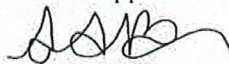
The Village of Thiensville reserves the right to require property damage and public liability insurance in an amount sufficient to protect the Village of Thiensville.

The undersigned further agrees to abide by regulations of the Village of Thiensville.

The person and/or entity seeking to close a Village street for the purpose of a party, parade or similar activity shall, not less than 30 days prior to the scheduled event, apply for a permit from the Village Clerk.

Leukemia & Lymphoma Society - MWOY Campaign
Organization

Amanda Baltz
Name of Applicant

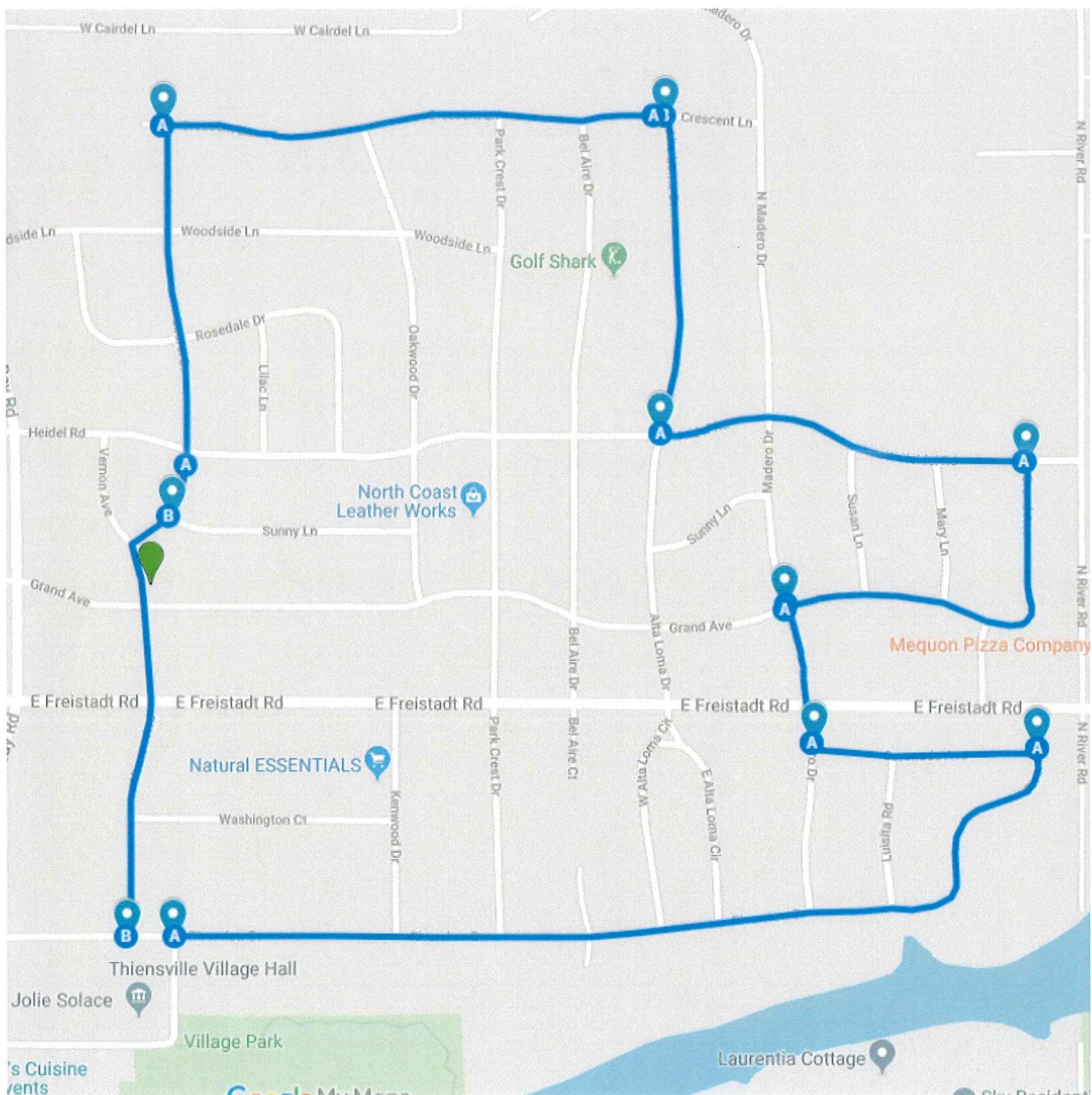

Signature of Applicant

12924 N Cobblestone Ct Mequon, WI 53097
Address

414-704-8033
Phone Number

Approval – Village Administrator

Date



VILLAGE OF THIENSVILLE

RESOLUTION NO. 2019-16

A RESOLUTION ADOPTING THE 2020 SEWER
UTILITY BUDGET

WHEREAS, the Village of Thiensville has reviewed the anticipated Sewer Utility revenues for Fiscal Year 2020; and

WHEREAS, the Village Board has considered the expenditure requests of the Sewer Utility; and

NOW, THEREFORE BE IT RESOLVED that:

1. The Village Board hereby approves a Sewer Utility Budget of \$1,346,314.
2. That an annual user charge of \$340.00 CONN and \$328.00 REC be established for all Village of Thiensville residents.
3. That an annual user charge of \$232.00 CONN and \$256.00 REC be established for those City of Mequon residents being billed by the Village of Thiensville including their share of the O & M. In addition they will be charged actual capital charges billed by MMSD.
4. That an annual user charge of \$388.00 CONN and \$380.00 REC be established for the Wisconsin Lutheran Seminary being billed by the Village of Thiensville.
5. That an annual user charge of \$4,924.00 be established for the MATC being billed by the City of Mequon through the Village of Thiensville.

PASSED AND ADOPTED by the Village Board of the Village of Thiensville, County of Ozaukee, State of Wisconsin on this 16th day of December, 2019.

Van A. Mobley, Village President

Amy L. Langlois, Village Clerk

VILLAGE OF THIENSVILLE
2020 Sewer Utility Rate Summary

	2019	2020	Change	%	2015	2016	2017	2018
Thiensville								
Charge / Conn	\$332.00	\$340.00	\$8.00	2.6%	\$316.00	\$308.00	\$312.00	\$320.00
Charge / REC	\$324.00	\$328.00	\$4.00	1.3%	\$288.00	\$300.00	\$304.00	\$312.00
Total Residential	\$656.00	\$668.00	\$12.00	2.0%	\$604.00	\$608.00	\$616.00	\$632.00
Mequon								
Charge / Conn	\$352.00	\$388.00	\$36.00	10.7%	\$344.00	\$336.00	\$340.00	\$360.00
Charge / REC	\$452.00	\$492.00	\$40.00	9.1%	\$428.00	\$440.00	\$444.00	\$460.00
Total Residential	\$804.00	\$880.00	\$76.00	9.8%	\$772.00	\$776.00	\$784.00	\$820.00
Mequon (alternative)								
Charge / Conn	\$208.00	\$232.00	\$24.00	12.8%	\$200.00	\$188.00	\$188.00	\$208.00
Charge / REC	\$236.00	\$256.00	\$20.00	9.3%	\$208.00	\$216.00	\$216.00	\$236.00
Subtotal Residential	\$444.00	\$488.00	\$44.00	10.9%	\$408.00	\$404.00	\$404.00	\$444.00
Plus MMSD Capital	varies	varies			varies	varies	varies	varies
Seminary								
Charge / Conn	\$376.00	\$388.00	\$12.00	3.4%	\$356.00	\$348.00	\$352.00	\$360.00
Charge / REC	\$372.00	\$380.00	\$8.00	2.4%	\$328.00	\$340.00	\$348.00	\$356.00
MATC								
Connection Charge	1.00	\$168.00	\$20.00	12.5%	\$160.00	\$160.00	\$156.00	\$172.00
REC Charge	37.00	\$4,292.00	\$444.00	11.5%	\$3,700.00	\$3,848.00	\$3,848.00	\$4,440.00
Total	\$4,460.00	\$4,924.00	\$464.00	11.6%	\$3,860.00	\$4,008.00	\$4,004.00	\$4,612.00

Village of Thiensville
2020 Sewer Utility Budget

Description	2020 Budget	2020 Budget for Rates	2019 Budget	2019 as % of 2019
EXPENSES				
ACTIVITY 1 - PERSONNEL SERVICES				
100 Salaries & Wages	\$97,520	\$97,520	\$38,000	256.6%
101 Overtime	\$565	\$565	\$1,115	50.7%
102 Part-Time	\$0	\$0	\$5,200	0.0%
111 Weekend Pay	\$0	\$0	\$0	Not VALID
199 Fringe Benefits	\$47,757	\$47,757	\$20,000	238.8%
Other				Not VALID
Total	\$145,842	\$145,842	\$64,315	226.8%
ACTIVITY 2 - CONTRACTUAL SERVICES				
200 Printing & Publishing	\$600	\$600	\$600	100.0%
201 Postage	\$1,500	\$1,500	\$1,800	83.3%
202 FLOW	\$200	\$200	\$500	40.0%
203 Training & Meetings	\$200	\$200	\$800	25.0%
204 Transportation	\$200	\$200	\$200	100.0%
207 Legal Counsel	\$1,000	\$1,000	\$900	111.1%
209 Engineering Services	\$15,000	\$15,000	\$16,000	93.8%
210 Data Processing	\$900	\$900	\$0	Not VALID
223 Radio Maintenance	\$200	\$200	\$500	40.0%
226 Equipment Rental	\$0	\$0	\$0	Not VALID
248 Sewer Repair/Maintenance	\$65,000	\$65,000	\$65,000	100.0%
249 Sewer Charge - General	\$40,000	\$40,000	\$65,000	61.5%
250 Sewer Cleaning	\$10,000	\$10,000	\$10,000	100.0%
251 Lift Station Repairs	\$5,500	\$5,500	\$5,500	100.0%
252 Sludge Hauling	\$0	\$0	\$0	Not VALID
253 Audit	\$3,700	\$3,700	\$3,700	100.0%
254 Debt Payment	\$0	\$0	\$0	Not VALID
264 Interest Expense	\$0	\$0	\$0	Not VALID
278 Financial Consultant-Defeas Bonds	\$0	\$0	\$0	Not VALID
399 Sump Pump Inspections	\$0	\$0	\$0	Not VALID
Total	\$144,000	\$144,000	\$170,500	84.5%
ACTIVITY 3 - COMMODITIES				
300 Office Supplies	\$150	\$150	\$150	100.0%
301 Reference Material	\$0	\$0	\$0	Not VALID
303 Telephone	\$1,500	\$1,500	\$1,800	83.3%
304 Electricity	\$17,000	\$17,000	\$16,000	106.3%
305 Heat	\$500	\$500	\$600	83.3%
308 Building Supplies	\$1,000	\$1,000	\$1,000	100.0%
310 Fuel	\$0	\$0	\$0	Not VALID
329 Clothing	\$375	\$375	\$375	100.0%
330 Vehicle Maintenance	\$1,000	\$1,000	\$1,500	66.7%
342 Polymers	\$0	\$0	\$0	Not VALID
343 Alum	\$0	\$0	\$0	Not VALID
344 Lab Equipment	\$0	\$0	\$0	Not VALID
345 Chemicals	\$2,000	\$2,000	\$2,000	100.0%
346 Chlorine	\$0	\$0	\$0	Not VALID
399 Miscellaneous	\$300	\$300	\$300	100.0%
Total	\$23,825	\$23,825	\$23,725	100.4%

Description	2020 Budget	2020 Budget for Rates	2019 Budget	2019 as % of 2019
ACTIVITY 4 - CAPITAL OUTLAY				
400 Office Equipment	\$1,000	\$1,000	\$1,000	100.0%
401 Vehicles	\$20,000	\$20,000	\$0	Not VALID
402 Confined Space Entry Equipment	\$0	\$0	\$2,000	0.0%
403 Radios	\$0	\$0	\$2,000	0.0%
499 4 of 4 Year Village Wide Televising	\$40,000	\$40,000	\$40,000	100.0%
499 Lift Station Repairs	\$0	\$0	\$65,147	0.0%
499 Repairs to Interceptor shared w/ Mequon (Yr 1 o	\$204,450	\$204,450	\$137,303	148.9%
499 Other GIS	\$10,000	\$10,000	\$8,000	125.0%
Total	\$275,450	\$275,450	\$255,450	107.8%
TOTAL OPERATING BUDGET	\$589,117	\$589,117	\$513,990	114.6%
ACTIVITY 8 - DEPRECIATION				
500 Depreciation	\$85,000	\$85,000	\$72,500	117.2%
510 Replacement Fund	\$10,210	\$10,210	\$10,210	100.0%
Other	\$0	\$0	\$0	Not VALID
Total	\$95,210	\$95,210	\$82,710	115.1%
ACTIVITY 9 - DEBT SERVICE				
601 Interest on Mortgage Rev.	\$0	\$0	\$0	Not VALID
605 Principle on Mortgage Rev.	\$0	\$0	\$0	Not VALID
602 Mortgage Revenue Covenant	\$0	\$0	\$0	Not VALID
603 Sewer Revenue Bond Fees	\$0	\$0	\$0	Not VALID
630 Amort. of Debt Discount	\$0	\$0	\$0	Not VALID
Other	\$0	\$0	\$0	Not VALID
Total	\$0	\$0	\$0	Not VALID
SUBTOTAL LOCAL BUDGET	\$684,327	\$684,327	\$596,700	114.7%
640 MMSD Capital Chg.	\$425,077	\$425,077	\$455,997	93.2%
MMSD Capital Mequon	\$3,580	\$3,580	\$3,580	100.0%
Other				
Net MMSD Capital	\$428,657	\$428,657	\$459,577	93.3%
650 MMSD O&M Chg.	\$39,652	\$39,652	\$38,523	102.9%
MMSD O&M Chg.	\$193,677	\$193,677	\$188,855	102.6%
Other				
Total	\$233,330	\$233,330	\$227,378	102.6%
699 Other - Reserve Funds				
TOTAL EXPENSES	\$1,346,314	\$1,346,314	\$1,283,655	104.9%
OTHER REVENUES				
Sewer Service Penalty	\$13,000	\$13,000	\$7,000	185.7%
Interest Income	\$30,000	\$30,000	\$20,000	150.0%
Transfer from Undesignated Surplus	\$260,000	\$260,000	\$231,109	112.5%
Transfer from Settlement Proceeds	\$0	\$0	\$0	Not VALID
Total	\$303,000	\$303,000	\$258,109	117.4%
TOTAL NET REVENUE REQUIRED FROM RATES	\$1,043,314	\$1,043,314	\$1,025,546	101.7%

VILLAGE OF THIENSVILLE
2020 Sewer Utility Rate Review
Sewer Customer Information

	Adjusted Connections	Adjusted RECs
Residential	852.0	852.0
Duplex	32.0	53.0
Mequon Residences	9.0	9.0
Seminary	24.0	43.0
Commercial / Mixed Use	95.0	277.5
Churches	3.0	3.0
Church Residences	4.0	4.0
Church Schools	2.0	7.0
Condo		
Apartments and Condos (4 units & above)	171.50	674.50
Total Thiensville	1,159.52	1,871.00
Seminary	24.00	43.00
Mequon Residences	9.00	9.00
Total	1,192.52	1,923.00
MATC - Mequon	1.00	37.00

VILLAGE OF THIENSVILLE
2020 Sewer Utility Rate Calculation

	Total Budget	Billing Allocation	
		Connection	Flow
REVENUE SOURCES			
Sewer User Revenues	\$1,043,314	\$405,817	\$637,497
Other Revenues	\$303,000	\$117,858	\$185,142
Total Revenue	\$1,346,314	\$523,674	\$822,639
EXPENDITURES			
Village O&M	\$589,117	\$256,266	\$332,851
Depreciation	\$95,210	\$41,416	\$53,794
Other Reserve Funds	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0
Total Local Costs	\$684,327	\$297,682	\$386,645
MMSD O&M	\$233,330	\$39,652	\$193,677
MMSD Capital Charge	\$425,077	\$184,908	\$240,169
MMSD Capital Charge (Mequon)	\$3,580	\$1,432	\$2,148
Total Expenditures	\$1,346,314	\$523,674	\$822,639
Net	\$0	\$0	\$0
RATE CALCULATION			
Local Costs (net of Other Revenues)	\$381,327	\$179,824	\$201,503
MMSD O&M	\$233,330	\$39,652	\$193,677
Thiensville/Seminary MMSD Capital	\$425,077	\$184,908	\$240,169
Mequon Residences MMSD Capital	\$3,580	\$1,432	\$2,148
Total	\$1,043,314	\$405,817	\$637,497
Step 1 Local Costs (All Customers)			
Connection Charge	1,202.02	\$149.60	
REC Charge	1,982.25		\$101.65
Step 2 Local Costs Surcharge (Mequon, MATC, Seminary)			
Connection Charge		\$37.40	
REC Charge			\$25.41
Step 3 MMSD O&M (All Customers Excl. MATC)			
Connection Charge	1,200.77	\$33.02	
REC Charge	1,936.00		\$100.04
Step 4 MMSD O&M Surcharge (Mequon, Seminary)			
Connection Charge		\$8.26	
REC Charge			\$25.01
Step 5 Thiensville/Seminary MMSD Capital			
Connection Charge	1,183.52	\$156.24	
REC Charge	1,914.00		\$125.48
Step 6 Mequon Residences MMSD Capital			
Connection Charge	9.00	\$159.11	
REC Charge	9.00		\$238.67
Step 7 Thiensville Rates			
Thiensville Rate/Connection	\$340.00		
Thiensville Rate/REC	\$328.00		
Total Annual Residential Sewer Bill	\$668.00		
Quarterly Residential Bill	\$167.00		
Step 8 Mequon Residential Rates			
Mequon Rate/Connection	\$388.00		
Mequon Rate/REC	\$492.00		
Total Annual Residential Sewer Bill	\$880.00		
Step 8a Mequon Residential Rates (alternative)			
Mequon Rate/Connection	\$232.00		
Mequon Rate/REC	\$256.00		
Subtotal Annual Residential Sewer Bill	\$488.00		
Plus MMSD Capital (direct pass through)	varies		
Step 9 Seminary Rates			
Seminary Rate/Connection	\$388.00		
Seminary Rate/REC	\$380.00		
Step 10 MATC Annual Charge			
Annual Connection Charge	\$188.00		
Annual Volume Charge	\$128.00		

VILLAGE OF THIENSVILLE
2020 Sewer Utility Rates Revenue Check

	Units	Rate	Revenues
Thiensville			
Connections	1,159.52	\$340.00	\$394,237
RECs	1,871.00	\$328.00	\$613,688
Mequon (MMSD)			
Connections	9.00	\$388.00	\$3,492
RECs	9.00	\$492.00	\$4,428
Seminary			
Connections	24.00	\$388.00	\$9,312
RECs	43.00	\$380.00	\$16,340
MATC			
Connections	1.00	\$188.00	\$188
RECs	37.00	\$128.00	\$4,736
Total Revenue from Rates			\$1,046,421
Total Revenue Requirements			\$1,043,314
Difference*			\$3,107

* Does not net to \$0 due to rounding rates up to nearest \$4.00.

VILLAGE OF THIENSVILLE

RESOLUTION NO. 2019-18

A RESOLUTION AUTHORIZING THE REDUCTION OF ELECTION OFFICIALS
AND COMBINING OF WARDS FOR ALL ELECTIONS HELD IN 2020 & 2021

WHEREAS, Section 7.33 of the Wisconsin Statutes permits a reduction of election officials for any given election providing the governing body, by resolution or ordinance, provides for such reductions; and

WHEREAS, the Village Clerk has requested three poll workers for each combined Ward instead of the usual five workers for the February, April, August and November elections; and

WHEREAS, the combined Wards will be 1 & 2 and 3 & 4.

NOW, THEREFORE BE IT RESOLVED by the Village Board of the Village of Thiensville, Wisconsin that for all of 2020 and 2021 elections there be authorized the requested three poll workers for each combined Ward during the February, April, August and November elections and the combining of Wards 1 & 2 and 3 & 4.

BE IT FURTHER RESOLVED by the Village Board of the Village of Thiensville that the attached list of 2020 and 2021 Election Officials is hereby approved.

PASSED AND ADOPTED by the Village Board of the Village of Thiensville, County of Ozaukee, State of Wisconsin on this 16th day of December, 2019.

Van A. Mobley, Village President

Amy L. Langlois, Village Clerk

Village of Thiensville Poll Workers
Ozaukee County

Last Name	First Name	Address	Position	Phone1	Email	Party
Giuliani	Mary	409 Susan Lane	Chief Inspector and SVD	414-551-7674	linomary409@sbcglobal.net	U
Robertson	Dianne	560 W. Barnich Road	Chief Inspector and SVD	414-333-6120		U
Bingman	Clyde	212 Elm Street	Poll Worker	262-957-7475	clye212exodu@att.net	U
Bingman	Joan	212 Elm Street	Poll Worker	262-957-7475	jeb3042@att.net	U
Egelhoff	Scott	329 Crescent Lane	Poll Worker	262-242-9221		U
Frank	Joyce	748 Riverview Drive	Poll Worker	262-242-3479		R
Gattoni	Patricia	504 Alta Loma Drive	Poll Worker	262-242-1079		U
Gattoni	Richard	504 Alta Loma Drive	Poll Worker	262-242-1079		U
Gengler	Carol	137 Buntrock Avenue	Poll Worker	262-242-2123	carolgengler@att.net	U
Gennrich	Katherine	509 Laurel Drive	Poll Worker	262-242-3137	jkgennrich@gmail.com	U
Haut	John	612 Grand Avenue	Poll Worker	414-254-2919	djhaut2006@sbcglobal.net	U
Johnson	Loretta	213 S. Main Street, #305	Poll Worker	262-242-1321	lorideerskin@att.net	U
Jones	Barbara	213 S. Main Street, #303	Poll Worker	262-242-0407		R
Karthauser	Mary	301 Woodside Lane	Poll Worker	262-242-9192	marykarthauser@gmail.com	U
Kucharski	Jan	334 Riverview Drive	Poll Worker	262-444-3422		U
Meyer	Patricia	333 Crescent Lane	Poll Worker	414-322-9671	scmeyer12@gmail.com	U
Mooney	Virginia	600 Laurel Lake Road, #8	Poll Worker	262-512-1118		U
Prenzlow	Elmer	506 Oakwood Drive	Poll Worker	262-238-0907		U
Rush	Diane	720 Grand Avenue	Poll Worker	262-242-0969		U
Siefkes	Patricia	413 Vernon Avenue	Poll Worker	262-242-4434		U
Smith	Minna	614 Park Crest Drive	Poll Worker	262-242-4544	mokismith@aol.com	R
Thompson	June	426 Madero Drive	Poll Worker	262-242-1770	junebug567@hotmail.com	U
Warber	Shirley	410 Park Crest Drive	Poll Worker	262-242-2472		R

The Village of Thiensville has ONE polling location which is located at the Village Hall, 250 Elm Street, Thiensville, Wisconsin.

There are two Reporting Units that include all four Wards: Wards 1 & 2 and Wards 3 & 4.
During an election there are SIX or SEVEN Poll Workers and ONE Chief Inspector working.



The Republican Party of Ozaukee County
N62 W278 Suite 5, Washington Ave., Cedarburg, WI 53012
PAID FOR BY THE REPUBLICAN PARTY OF OZAUKEE COUNTY
Phil Georges, Chairman and Cari Anne Milhalko, Treasurer

*Village of Thiensville,
Amy Langlois, Clerk
President Van Mobley
250 Elm St
Thiensville, WI 53092*

November 15, 2019

Dear Municipal Official and Clerk,

Pursuant to Wisconsin Statute § 7.30(4), the Republican Party of Ozaukee County (RPOC) may submit a certified list of Election Inspector (EI), and Special Voting Deputy (SVD) where applicable, nominees to each municipal governing body in Ozaukee County. As the RPOC Chair, I submit the attached list of the following individuals, who have agreed to be designated Republican First-Choice nominees, to serve as election workers for the Village of Thiensville for the 2020 and 2021 calendar year elections. All of the persons listed must be invited to participate as Election Inspectors and SVDs prior to inviting any other persons who may wish to serve as a Republican representatives for your polling place for any given election.

The RPOC has worked diligently to comply with the Wisconsin State Statutes related to this responsibility as a Republican Party county organization. By providing this list of qualified election inspectors, we are proud of helping ensure that Wisconsin's elections remain open, fair, and transparent.

If you have questions, please feel free to contact me.

Sincerely,

*Phillip S. Georges
Chair, RPOC
414-758-9192*

*Mary Handeland
Secretary, RPOC
262-665-2900*



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Phil Georges, Chairman and Cari Anne Milhalko, Treasurer

Village of Thiensville
Poll Worker List 2020/2021

15 November 2019

LAST NAME	FIRST NAME	STREET ADDRESS	CITY/STATE/ZIP	PHONE	EMAIL	POSITION
Frank	Joyce	748 Riverview Dive	Thiensville, WI 53092	262-242-3479		EI
Gattoni	Patricia L.	504 Alta Loma Drive	Thiensville, WI 53092	262-2421079 262-309-1275	gattoni72@att.net	EI
Gattoni, Jr	Richard S	504 Alta Loma Drive	Thiensville, WI 53092	262-2421079	rgattoni72@gmail.com	EI
Gosewehr	Robert	4435 W. Lavema Ave.	Mequon, WI 53092	262-242-9506		SVD
Giuliani	Mary R	409 Susan Lane	Thiensville, WI 53092	414-551-7674	linomary409@sbcglobal.net	EI
Jones	Barbara-Ann	213 S Main Street, #303	Thiensville, WI 53092	262-242-0407		EI
Meyer	Partricia K	333 Cresent Lane	Thiensville, WI 53092	414-322-9671	scmeyer12@gmail.com	EI
Prenzlow	Elmer	506 Oakwood Drive	Thiensville, WI 53092	262-238-0907	eprenzlow@hotmail	EI
Smith	Minna R	614 Park Crest Drive	Thiensville, WI 53092	262-242-4544	mokismith@aol.com	EI
Warber	Shirley	410 Park Crest Dr	Thiensville, WI 53092	262-242-2472	warbs@sbcglobal.net	EI



Wisconsin Elections Commission

212 East Washington Avenue | Third Floor | P.O. Box 7984 | Madison, WI 53707-7984
(608) 266-8005 | elections@wi.gov | elections.wi.gov

MEMORANDUM

TO: Wisconsin Municipal Clerks
City of Milwaukee Election Commission
Wisconsin County Clerks
Milwaukee County Election Commission

FROM: Meagan Wolfe
Administrator

Diane Lowe
Lead Elections Specialist

DATE: August 30, 2019

SUBJECT: Appointment of Election Inspectors from Lists Submitted by Political Parties

Appointment of Election Inspectors

December 31, 2019 marks the end of the current term of Election Inspectors. Unless your current inspectors are reappointed by your governing body, they will no longer be Election Inspectors after the end of this year. At a meeting in December, not later than December 31, 2019, the municipal governing body shall appoint Election Inspectors for a two-year term which begins January 1, 2020 and ends December 31, 2021. Wis. Stats. §§ 7.30(4)(a), 7.30(6).

At the time your governing body makes appointments for the coming term, **all 2018-2019 inspector positions are considered vacant** and available for appointment. There are no automatic carry-overs.

Submission of Inspector Nominee Lists by Political Parties

- No later than November 30, 2019*, the two major political parties (generally, the Democratic and Republican parties) whose candidates for governor or president at the last general election received the largest number of votes at an *individual polling place* may submit a certified list of Election Inspector nominees to the municipal governing body. Wis. Stat. §7.30(4)(b), (c).

**November 30, 2019 falls on a Saturday. If the clerk does not have office hours on Saturday, the deadline is moved to Monday, December 2, 2019. Wis. Stat. § 990.01(4)(c).*

- Each party may submit names of nominees equal to at least the number of inspectors to which the party is entitled. The party must certify that each nominee has been contacted by the party and has agreed to serve. Wis. Stat. §7.30(4)(b).

Wisconsin Elections Commissioners

Dean Knudson, chair | Marge Bostelmann | Julie M. Glancey | Ann S. Jacobs | Jodi Jensen | Mark L. Thomsen

Administrator
Meagan Wolfe

- The position of Election Inspector is an appointed public office. Appointment to the position of comes with the expectation that the Election Inspector intends to work every scheduled election conducted during their 2-year term and can be counted on to do so. A nominee who is not willing to make this commitment or expresses a desire to work only a specific election should not be appointed. Making this commitment may require adjusting personal schedules to accommodate availability for each election.
- The party whose candidate received the largest number of votes *at each polling place* is entitled to one more inspector than the party whose candidate received the next largest number of votes at that polling place. Wis. Stat. § 7.30(2)(a)
- For inspector appointments made this December, the election used to determine the two dominant parties and which party is entitled to the extra poll worker at each polling place is the November 6, 2018 Gubernatorial Election. Wis. Stat. § 7.30(2)(a).

Example:

- Five election inspectors are to be placed at a polling place. Tony Evers received the most votes at the polling place at the November 2018 election. Therefore, the Democratic Party is entitled to one more inspector than the Republican Party.
- The Democratic Party may nominate three inspectors and the Republican Party may nominate two inspectors.

Note: It is possible for the party whose candidate for Governor received the most votes to differ between polling places in the same municipality.

Qualifications

In addition to being able to read and write the English language and being capable and of good understanding,

- Election Inspectors must be qualified electors of the county in which they serve. Wis. Stat. § 7.30(2)(a).
- Each party may establish additional criteria that a prospective nominee must meet in order to be included on the list submitted by the party. This may include a requirement to be a member of the party or to belong to an organization affiliated with the party.

Public Records Requests by Parties

The Democratic and Republican Parties are working to assemble and submit lists of Election Inspector nominees to as many municipalities as possible. You may receive a public records request from one or both parties asking you to provide the names of your current inspectors and their party affiliations.

- Your list of current inspectors is an open record and subject to the public records law. However, not all information regarding the inspector should be released. The inspector's name, address and party affiliation (if any) must be released in response to an open records request. Email address, phone number or social security number may not be released unless the Election Inspector has specifically authorized release of this information. Wis. Stat. §§ 19.32(1)(bg), 19.36(10)(11).
- Any current inspectors who were appointed from a party list in 2017 must have their party affiliation listed by their name.
- Current inspectors who were *not appointed from party lists* must be indicated by the word "unaffiliated" by their name.
- Providing a list of your current inspectors and their party affiliations, if any, may encourage the parties to nominate experienced inspectors.

No inspector on your list should be listed with a party affiliation unless that inspector was appointed from a party-submitted list. Do not insist that inspectors who were not nominated by a party disclose their political party leanings to you.

Delivery/Transmission of Lists

Wis. Stat. § 7.30(4), provides that the lists are to be submitted to the Mayor, Village President or Town Board Chairperson. (In the City of Milwaukee, the lists are to be submitted to the City of Milwaukee Board of Election Commissioners.) Though not required, the parties have been advised to also provide a copy to the municipal clerk in order to facilitate the process.

- It is a good practice for the chief elected official (Mayor, Village President or Town Board Chairperson) to share the list with the Clerk upon receipt. In addition, if the party submits its list to the Clerk's office, the Clerk should forward it to the chief elected official or notify the party that it is required to do so.
- Letters have been sent to the Democratic and Republican state parties reminding them of the local parties' responsibility to submit lists of poll worker nominees. Copies of the letters accompany this correspondence.

The statutory deadline for submission of lists by the Parties is Saturday, November 30, 2019. If the municipal clerk's office is not open on Saturday, the deadline is moved to Monday, December 2. Wis. Stat. § 990.01(4)(c).

- Lists of inspector nominees may be submitted by personal delivery or electronically (by fax or email) no later than close of business on the deadline. Wis. Stat. § 7.30(4)(c).
- If the list is submitted electronically, the list containing the original signature(s) of the appropriate party affiliate must follow, postmarked no later than the deadline. Wis. Adm. Code EL § 6.04.

Appointments Must be Made from the Lists

If Lists are Received from One or Both Parties

- When lists of Election Inspector nominees are submitted by one or both Parties, appointments must be made from the lists submitted by the Party for as long as Election Inspector positions are available. Wis. Stat. § 7.30(4)(c).
- Current inspectors may not be reappointed unless their name appears on a party list, the party list is insufficient, or no party list is received.
- If party lists have been timely received, positions must be filled from the lists until the names on those lists have been depleted.
- The lists may designate individuals as “first-choice” nominees, who must be appointed if they qualify and so long as positions are available. Wis. Stat. §7.30(4)(b)2.c.
- If the governing body has good cause not to appoint an individual whose name is submitted as a “first-choice” nominee, it may request the WEC authorize non-appointment, and may not decline to appoint such individual until receiving the WEC’s authorization. Wis. Stat. §7.30(4)(e).

If Lists are Received but are Insufficient

- If a Party’s list is insufficient to fill the positions available for that party’s nominees, the remaining positions may be filled without regard to party affiliation (unaffiliated inspectors). Wis. Stat. §7.30(4)(c).

Example:

Seven inspectors are to be placed at a polling place. Scott Walker (Republican) received the most votes at the polling place in November 2018. Therefore, the Republican Party is entitled to one more inspector than the Democratic Party.

- If sufficient lists from both parties are submitted, four names would be appointed from the Republican list and three names would be appointed from the Democratic list.
- If there are only *three* names on the Republican list and no Democratic list was submitted, the governing body appoints the three Republican names. The Mayor, Village President or Town Board Chairperson nominates other qualified individuals, regardless of party affiliation, and submits the names to the governing body for appointment to the remaining four “unaffiliated” positions.
- If the Democratic Party submitted a list with two names in addition to the Republican Party list containing three names, only two unaffiliated positions would be appointed.

If No Lists are Received

- If no lists are submitted, the Mayor, Village President or Town Board Chairperson nominates other qualified individuals, regardless of party affiliation, and submits the names to the governing body for appointment. All appointments are made without regard to party affiliation (unaffiliated).
- While qualified electors of the county may be nominated and appointed, qualified electors of the municipality are to be given preference when the governing body appoints without regard to party affiliation. Wis. Stat. §7.30(4)(c).
- Municipalities may require appointed individuals to comply with standard personnel policies and requirements, such as the submission of contact information and documents necessary to process compensation. If you are unsure whether such a requirement adds an impermissible qualification for nominated individuals, you may seek guidance from WEC staff.

Please refer to the Election Official section of the Election Administration Manual for additional information. If you have questions, please contact the WEC Help Desk at (608) 261-2028, or elections@wi.gov. Thank you.

Attachments: Letters to State Democratic and Republican Parties
Guide to Political Party Submission of Nominees