

VILLAGE OF THIENSVILLE
COMMITTEE OF THE WHOLE
AGENDA

DATE: Monday, November 4, 2019

LOCATION: 250 Elm Street
Thiensville, WI

Time: 6:00 PM

I. CALL TO ORDER

II. ROLL CALL

President: Van Mobley
Trustees: Samuel Azinger Kristina Eckert
Ronald Heinritz
Rob Holyoke
Kenneth Kucharski David Lange
Administrator: Colleen Landisch-Hansen
Staff: Police Chief Curt Kleppin
Fire Chief Brian Reiels
Director of Community Services/Public Works Andy LaFond
Village Clerk/Deputy Treasurer Amy Langlois

III. BUSINESS

- A. Review Capital Expenditures List - No Requests
- B. Update From Thiensville Business Association (Ron Knaus, Rob Kos)
- C. Update Regarding Old Village Hall (Director LaFond)
- D. Update Regarding Mequon-Thiensville Interceptor Project (Director LaFond)
- E. Review And Recommendation Regarding Ordinance 2019-05 An Ordinance Adopting Wisconsin Commercial Building Codes For The Purpose Of Becoming A Municipality With Delegated State Authority To Conduct Commercial Building, HVAC, Fire Alarm System, Fire Suppression System And Plumbing Plan Reviews And Inspections

Documents:

[ORDINANCE FOR STATE DELEGATED AUTHORITY.PDF](#)

- F. Discussion Regarding Community School Resource Officer Program
- G. Review And Recommendation Of Resolution 2019-13 Approving The 2020 Fee Schedule For The Village Of Thiensville

Documents:

[RESOLUTION 2019-13.PDF](#)

- H. Review And Recommendation Of Resolution No. 2019-15 A Resolution Fixing Salaries For Village Employees And Elected Officials For The Fiscal Period Ending December 31, 2020

IV. BUSINESS FROM THE FLOOR

A. Citizens to be Heard

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

V. MISCELLANEOUS BUSINESS BY TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD.

A. Inter-Governmental Committee With Mequon

B. Use Of 101 Green Bay Road, Old Village Hall & Fire Station

C. Acceptance/Report Of Gifts Received:

D. Dialog With Mequon Regarding Water Utility Service

E. Review Meeting Date Schedule:

November 11, 2019 - 2020 Budget Public Hearing at 6:00 PM

November 18, 2019 - Village Board at 6:00 PM

December 2, 2019 - Committee of the Whole at 6:00 PM

December 16, 2019 - Village Board at 6:00 PM

VI. ADJOURNMENT

Amy L. Langlois, Village Clerk

November 1, 2019

Please advise the Thiensville Municipal Hall, 250 Elm Street (242-3720) at least 24 hours prior to the start of this meeting if you have disabilities and desire special accommodations.

Notice is hereby given that a quorum of the Village Board and/or Village Committees may be in attendance at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take any formal action thereto at this meeting.

**VILLAGE OF THIENSVILLE
OZAUKEE COUNTY, WISCONSIN
ORDINANCE NO. 2019-05**

**AN ORDINANCE ADOPTING WISCONSIN COMMERCIAL BUILDING
CODES FOR THE PURPOSE OF BECOMING A MUNICIPALITY WITH DELEGATED
STATE AUTHORITY TO CONDUCT COMMERCIAL BUILDING, HVAC, FIRE
ALARM SYSTEM, FIRE SUPPRESSION SYSTEM, AND PLUMBING PLAN REVIEWS
AND INSPECTIONS**

WHEREAS, The Village of Thiensville desires to obtain delegated authority from the State of Wisconsin to conduct its own state-level plan reviews and inspections of Commercial Buildings, HVAC Systems, Fire Alarm Systems, Fire Suppression Systems, and Plumbing; and

WHEREAS, the Village Board has determined that obtaining this delegated authority will increase the efficiency and improve the process for plan reviews and inspections for future developments; an

NOW, THEREFORE, the Village Board of the Village of Thiensville does ordain as follows:

DIVISION 8 of CHAPTER 14 is hereby created as follows:

**DIVISION 8 – STATE PLAN REVIEW AND INSPECTIONS DELEGATED TO THE VILLAGE
OF THIENSVILLE**

Section 14-197 - Authority.

These regulations are adopted under the authority granted by s. 101.12, stats.

Section 14-198 - Purpose.

The purpose of this ordinance is to promote the general health, safety and welfare by enforcing the adopted codes.

Section 14-198 – Adoption of Codes.

For purposes of plan review and inspections, notwithstanding any chapter in the Village of Thiensville Code to the contrary, the following Wisconsin Administrative Codes, their referenced codes and standards, and subsequent revisions are adopted for municipal enforcement by the building inspector and/or plans examiner, who shall be commercially certified by the WI Division of Industry Services.

Chs. SPS 302	Plan review fee schedules
Chs. SPS 360-366	Wisconsin Commercial Building Code*
Chs. SPS 375-379	Buildings Constructed Prior to 1914 Code
Chs. SPS 381-387	Wisconsin Plumbing Code

*Except for those sections in Chapter 34 of the Village of Thiensville Prevention Code that were grandfathered by the DSPS pursuant to 2013 Act 270.

Section 14-199 – Appointed Agent Responsibilities.

The Division of Industry Services has granted the Village of Thiensville the authority to conduct Commercial Building, HVAC, Fire Alarm System, Fire Suppression System, and Plumbing plan reviews and inspections for buildings of any size.

Section 14-200 - Plan Review Process.

Notwithstanding any provision in the Thiensville Municipal code to the contrary, Building, HVAC, Fire Alarm, and Fire Suppression System plans shall be submitted and reviewed in accordance with the procedures detailed in SPS 361. Applicants for plan review shall submit the following directly to the Village of Thiensville:

1. Application form SBD-118.
2. Plan review fee per table SPS 302.31-2. Payment shall be made to the Village of Thiensville.
3. Digital or hardcopy plans in accordance with SPS 361.

Plumbing plans shall be submitted and reviewed in accordance with the procedures detailed in SPS 382. Applicants for plan review shall submit the following directly to the Village of Thiensville:

1. Application form SBD-6154.
2. Plan review fee per SPS 302.64. Payment shall be made to the Village of Thiensville.
3. Digital or hardcopy plans in accordance with SPS Table 382.20-2.

Section 14-201 - Acceptance of DSPS Review.

The Village of Thiensville will continue to accept any plan reviews conducted by the Division of Industry Services if applicants are unaware of the Village of Thiensville's ability to conduct such plan reviews or choose to send their projects to the Division of Industry Services for review.

Section 14-202 - Optional Waiver of Plan Review Responsibility.

The Village of Thiensville may choose for any reason to waive their plan review responsibilities and require a building or building component be reviewed by the Division of Industry Services.

Section 14 – 203 - Building Inspector / Plans Examiner.

The building inspector and / or plans examiner authorized by the Village of Thiensville to enforce the adopted codes and responsibilities shall be properly certified by the Division of Industry Services.

Section 14 – 204 - Building Permit Required.

No person shall build or cause to be built any new public building or alter a public building without first submitting plans and specifications to the building inspector and obtaining a building permit for such building.

Section 14 – 205 - Building Permit Fee.

Building permit fees shall be determined by resolution and a schedule of fees will be available for review at Village Hall.

Section 14 – 206 - Penalties.

Enforcement of this section shall be by means of withholding of building permits, imposition of forfeitures and injunctive action. Forfeitures shall be not less than \$25.00 nor more than \$1,000 for each day of noncompliance.

Section 14 – 207 – Effective Date.

This ordinance shall be effective upon passage and publication as provided by law.

PASSED AND ADOPTED this ____ day of _____, 2019.

Van A. Mobley, Village President

ATTESTED TO:

Amy L. Langlois, Village Clerk

Published:_____.

VILLAGE OF THIENSVILLE

RESOLUTION NO. 2019-13

APPROVING THE 2020 FEE SCHEDULE
FOR THE VILLAGE OF THIENSVILLE

WHEREAS, the Village of Thiensville last updated the fee schedule in 2018; and

WHEREAS, it is felt that the fees charged by the community is a form of a tax; and

WHEREAS, the Village staff recommends a periodic review of fees to lessen the impact of taxes by charging the user of the services.

NOW, THEREFORE BE IT RESOLVED by the Village Board of the Village of Thiensville that the 2020 Fee Schedule is hereby approved.

PASSED AND ADOPTED by the Village Board of the Village of Thiensville, County of Ozaukee, State of Wisconsin on this 18th day of November, 2019.

Van A. Mobley, Village President

Amy L. Langlois, Village Clerk



250 Elm Street
Thiensville, WI 53092
Phone (262) 242-3720
village.thiensville.wi.us

VILLAGE OF THIENSVILLE PRICING SCHEDULE

DESCRIPTION	Current (2019) FEES	2020 (Proposed) FEES
ADMINISTRATION		
GATE CARDS		
Gate Card - New	\$20.00	\$20.00
Gate Card - Replacement	\$10.00	\$10.00
Gate Card - VOT Annual Contractor - Serving Vill Residents Only	\$250.00	\$250.00
DUMPSTER		
6-yard Dumpster Residential Cleanup	\$100.00	\$100.00
6-yard Dumpster Remodeling/Roofing	\$250.00	\$250.00
LIQUOR LICENSE FEES		
Publication Fee	\$5.00	\$5.00
Class A Beer	\$100.00	\$100.00
Class A Liquor	\$500.00	\$500.00
Class B Beer	\$100.00	\$100.00
Class B Liquor	\$500.00	\$500.00
Class B Combination	\$600.00	\$600.00
Class C Wine	\$100.00	\$100.00
Cigarette License	\$25.00	\$25.00
Coin Machines	\$10.00	\$10.00
Pool Tables (each)	\$15.00	\$15.00
Temporary License (Charitable org. bona fide club, church, lodge or society, veteran's organization or fair association)	\$10.00	\$10.00
MISCELLANEOUS ITEMS		
Check Returned for Insufficient Funds	\$35.00	\$35.00
Interest on Delinquent Receivables	1.5% per month	1.5% per month
Historic Book - Old 1976	\$5.00	\$5.00
Historic Book - New 2010	\$10.00	\$10.00
Clear Water Code Inspection - Voluntary	\$40.00	\$40.00
Clear Water Reinspection upon problem	\$25.00 per hour	\$25.00 per hour
Assessment Request	\$40.00	\$50.00
Assessment Sewer Request Only	\$15.00	\$20.00
Black and White Maps	\$6.00	\$6.00
Copies per page (Black & White)	\$0.25	\$0.25
Copies per page (Color)	\$0.50	\$0.50
Notary Fee (Non-residents)	\$0.50 per document (Non-residents)	\$0.50 per document (Non-residents)
Street Closing - Parade Permit	\$100.00 plus actual costs	\$100.00 plus actual costs
Street Closing - Parade Permit (Community Events)	\$100.00	\$100.00
Mulch sale and delivery - 5 yards	\$90.00	\$90.00
Well Operations Permit	\$100.00 (5 Years)	\$100.00 (5 Years)
Sewer New Connection Charge		\$1,200.00
OPERATOR'S LICENSES (Bartenders)		
New Licenses	\$30.00 - 1 YEAR	\$30.00 - 1 YEAR
Provisional License (temporary)	\$15.00	\$15.00
Renewal	\$20.00	\$20.00



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DESCRIPTION	Current (2019) FEES	2020 (Proposed) FEES
PET LICENSING		
Dog License - Male	\$15.00	\$15.00
Dog License - Neutered Male	\$10.00	\$10.00
Dog License - Female	\$15.00	\$15.00
Dog License - Spayed Female	\$10.00	\$10.00
Late Fee after April 1 for both Dog & Cat	\$5.00	\$5.00
Cat License - Male	\$15.00	\$15.00
Cat License - Neutered Male	\$10.00	\$10.00
Cat License - Female	\$15.00	\$15.00
Cat License - Spayed Female	\$10.00	\$10.00
SOLICITORS/PEDDLERS PERMIT		
Application Fee	\$100.00	\$100.00
Fee per individual	\$15.00	\$15.00
PARK RENTAL		
Octagon Buildings	\$100.00/building/event	\$100.00/building/event
PWSB River Stage	\$0.00	\$100.00/event
Park Deposit	\$100.00	\$100.00
Park Pavilion Rental		
25-50 Thiensville Residents	\$50.00	\$50.00
25-50 Mequon Residents	\$65.00	\$65.00
25-50 Non-Residents	\$105.00	\$105.00
51-100 Thiensville Residents	\$100.00	\$100.00
51-100 Mequon Residents	\$130.00	\$130.00
51-100 Non-Residents	\$210.00	\$210.00
101-200 Thiensville Residents	\$150.00	\$150.00
101-200 Mequon Residents	\$195.00	\$195.00
101-200 Non-Residents	\$315.00	\$315.00
201-300 Thiensville Residents	\$200.00	\$200.00
201-300 Mequon Residents	\$262.50	\$262.50
201-300 Non-Residents	\$420.00	\$420.00
301 & More Thiensville Residents	\$300.00	\$300.00
301 & More Mequon Residents	\$395.00	\$395.00
301 & More Non-Residents	\$625.00	\$625.00
Garbage Fee for Groups over 201	\$100.00	\$100.00
Baseball Diamond Rental	\$0.00	\$150.00
Administrative Fees: Staff time, utility charges, etc.	Actual charges	Actual charges
Park Fees - Improvement Fund-Suggested Donation	\$25.00	\$25.00
POLICE DEPARTMENT		
Accident Report Copies	\$1.00	\$1.00
Open Records Request	\$.25 per page	\$.25 per page
Administrative fee added to per page charge if large request	\$25.00	\$25.00
Warrants	\$35.00	\$35.00
Fingerprinting	\$10.00	\$10.00
Bicycle License	\$5.00	\$5.00
Parking Tickets	\$20 - \$100 depending on violation	\$20 - \$100 depending on violation
Traffic Citations	Set by state bond schedule	Set by state bond schedule
Photographs	\$1.75	\$1.75
Electronic Records (CD-ROM)	To be discussed	\$25.00



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DESCRIPTION	Current (2019) FEES	2020 (Proposed) FEES
LAND DEVELOPMENT REQUEST		
Sign Review	\$150.00	\$150.00
Pre-Application Phone Consultation	\$25.00	\$25.00
Pre-Application Conference at V. Hall	\$200.00	\$200.00
Rezoning Requests/Parcel Splitting	400.00 plus \$95.00/hr. for consultant's time over 4 hours	400.00 plus \$95.00/hr. for consultant's time over 4 hours
Site Plan Review Minor Requests	\$150.00 plus \$95.00/hr. for consultants time over 6 hours**	\$150.00 plus \$95.00/hr. for consultants time over 6 hours**
BSOP (Building, Site and Operational Plan) Construction <10,000sf	\$150.00	\$150.00
BSOP Construction 10,000sf - 50,000sf	\$900.00 and \$95/hr. for consultant's time over 9 hours**	\$900.00 and \$95/hr. for consultant's time over 9 hours**
Certified Survey Map	\$300.00 and \$95.00/hr for consultants time over 3 hours**	\$300.00 and \$95.00/hr for consultants time over 3 hours**
Amendment to the Zoning Ordinance (Map or Text)*	\$250.00 and 95.00/hr. for consultants time over 2 hours**	\$250.00 and 95.00/hr. for consultants time over 2 hours**
Planned Unit Development Overlay*	\$835.00 and \$95.00/hr. for consultants time over 8 hours**	\$835.00 and \$95.00/hr. for consultants time over 8 hours**
Request for Variance	\$150.00	\$150.00
Conditional Use Permit*	\$350.00 and \$95.00/hr. for consultants time over 4 hours and the cost of the public hearing notice**	\$350.00 and \$95.00/hr. for consultants time over 4 hours and the cost of the public hearing notice**
Special Exception Request	\$275.00 and \$95.00/hr. for consultants time over 4 hours**	\$275.00 and \$95.00/hr. for consultants time over 4 hours**