VILLAGE OF THIENSVILLE
COMMITTEE OF THE WHOLE
AGENDA

DATE: Tuesday, September 8, 2015

LOCATION: 250 Elm Street
Thiensville, WI

Tme: 6:00 PM

I. CALL TO ORDER

II. ROLL CALL

President: Van Mobley
Trustees: Kim Beck, Kenneth Kucharski, Ronald Heinritz, David Lange, Rob Holyoke, John Treffert
Administrator: Dianne Robertson
Staff: Director of Public Works Andy LaFond
Fire Chief Brian Reiels
Police Chief Scott Nicholson
Asst. Administrator Colleen Landisch-Hansen
Clerk Amy Langlois

III. BUSINESS

A. Review Capital Expenditures List

Documents: CAPITAL EXPENDITURES.PDF

B. Discussion Regarding Ice Rink (Kim Beck)

C. Discussion Regarding Public Art Project (Kim Beck)

D. Discussion On 2015 Fund Balance Report And 2016 Budget

Documents: 2015 FUND BALANCE REPORT AND 2016 BUDGET.PDF

E. Review And Recommendation Regarding Restricting The Use Of Drones Within The Village Limits (Chief Nicholson)

F. Discussion On Committee Vacancies:
1. Police Disciplinary Committee, Expires April 2020
2. Two Community Development Authority, Expires May 2018

G. Review And Recommendation Regarding A Water Agreement Between The Village Of Thiensville And Mequon Water Utility

H. Review And Recommendation Regarding Proclamation Establishing Sunday, October 25, 2015 As Beggar's Night For The Year 2015 In The Village Of Thiensville With Hours Being From 4:00 PM To 7:00 PM

Documents: BEGGARS NIGHT PROCLAMATION.PDF

IV. BUSINESS FROM THE FLOOR

A. Citizens to be Heard

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

V. MISCELLANEOUS BUSINESS BY TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD.

1. Inter-Governmental Committee with Mequon
2. Use of 101 Green Bay Road, Old Village Hall & Fire Station
3. Acceptance/Report of Gifts Received:
4. Dialog with Mequon regarding water utility service
5. Review next month's meeting date schedule

VI. MOTION TO ADJOURN TO CLOSED SESSION

Pursuant to Chapter 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding police promotion.

1. Roll Call Vote

MOTION TO RECONVENE IN OPEN SESSION

1. Vote of Board to reconvene.
2. Recommendation to promote a police employee to Investigator.

VII. ADJOURNMENT

Amy L. Langlois, Village Clerk
September 4, 2015

Please advise the Thiensville Municipal Hall, 250 Elm Street (242-3720) at least 24 hours prior to the start of this meeting if you have disabilities and desire special accommodations.

Notice is hereby given that a quorum of the Village Board and/or Village Committees may be in attendance at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take any formal action thereto at this meeting.

VILLAGE OF THIENSVILLE
2015 CAPITAL PROJECT EXPENDITURE REPORT
SEPTEMBER 8, 2015

ITEM BUDGETED	AMOUNT BUDGETED	AMOUNT IN RESERVES	TOTAL AMOUNT AVAILABLE	ACTUAL EXPENSE	DIFFERENCE
ADMINISTRATION					
Replace Rooftop HVAC-Village Board Room	$ 14,000.00	$ -	$ 14,000.00	$ -	$ 14,000.00
Copy Machine for Administrative Office	$ 6,000.00	$ -	$ 6,000.00	$ 6,579.00	$ (579.00)
Riverview Drive Bike Route Signs	$ -	$ 2,100.00	$ 2,100.00	$ -	$ 2,100.00
New Voting Machine	$ -	$ 7,502.12	$ 7,502.12		$ 7,502.12
	$ 20,000.00	$ 9,602.12	$ 29,602.12	$ 6,579.00	$ 23,023.12
POLICE DEPARTMENT					
3 Tactical Vests	$ -	$ -	$ -	$ 4,840.00	$ (4,840.00)
2 Squad Replacement (Year 4 of 4)	$ 22,000.00	$ 60,000.00	$ 82,000.00	$ 73,784.47	$ 8,215.53
3 Tazers	$ 3,000.00	$ -	$ 3,000.00	$ 4,408.55	$ (1,408.55)
3 Portable Radios	$ 4,500.00	$ -	$ 4,500.00	$ -	$ 4,500.00
	$ 29,500.00	$ 60,000.00	$ 89,500.00	$ 83,033.02	$ 6,466.98
FIRE DEPARTMENT					
	$ -	$ -	$ -	$ -	$ -
Replace Station Compressor	$ 2,500.00	$ -	$ 2,500.00	$ 1,639.98	$ 860.02
Dive Truck Springs	$ 3,000.00	$ -	$ 3,000.00	$ -	$ 3,000.00
Hose Replacement Program	$ -	$ 8,984.37	$ 8,984.37	$ 2,711.70	$ 6,272.67
Equipment Replacement Fund	$ 154,697.00	$ 102,393.54	$ 257,090.54	$ -	$ 257,090.54
Radio Replacement	$ 5,000.00	$ -	$ 5,000.00	$ -	$ 5,000.00
	$ -	$ -	$ -	$ -	$ -
	$ 165,197.00	$ 111,377.91	$ 276,574.91	$ 4,351.68	$ 272,223.23
PUBLIC WORKS DEPARTMENT					
	$ -	$ -	$ -	$ -	$ -
Vehicle Replacement Fund	$ 20,000.00	$ 86,191.57	$ 106,191.57	$ 35,000.00	$ 71,191.57
DPW Office Remodel	$ -	$ -	$ -	$ -	$ -
DPW Replacement Truck	$ -	$ -	$ -	$ 32,998.45	$ (32,998.45)
Street Light Pole Replacements	$ 6,500.00	$ 15,196.91	$ 21,696.91	$ -	$ 21,696.91
Emerald Ash Borer Program	$ 9,500.00	$ 16,563.50	$ 26,063.50	$ 4,335.00	$ 21,728.50
Utility Trailer	$ 9,000.00	$ -	$ 9,000.00	$ 5,800.00	$ 3,200.00
Camera Upgrade-Public Works Yard	$ 5,000.00	$ -	$ 5,000.00	$ -	$ 5,000.00
Downtown Wayfinding Signs	$ -	$ 5,000.00	$ 5,000.00	$ -	$ 5,000.00
Brush Chipper	$ 30,000.00	$ -	$ 30,000.00	$ -	$ 30,000.00
Replace Street Light Glass Fixtures	$ -	$ 87,587.34	$ 87,587.34	$ -	$ 87,587.34
Public Works Employee Uniforms	$ -	$ 2,000.00	$ 2,000.00	$ -	$ 2,000.00
Front End Loader Tires	$ 7,000.00	$ -	$ 7,000.00	$ -	$ 7,000.00
	$ 87,000.00	$ 212,539.32	$ 299,539.32	$ 78,133.45	$ 221,405.87
DPW PARK DEPARTMENT					
Diamond Groomer	$ -	$ 22,000.00	$ 22,000.00	$ 15,290.00	$ 6,710.00
Mower	$ 14,000.00	$ -	$ 14,000.00	$ 21,034.00	$ (7,034.00)
Bleachers	$ 30,000.00	$ -	$ 30,000.00	$ -	$ 30,000.00
Seal Bike Path	$ 7,500.00	$ -	$ 7,500.00	$ 8,026.00	$ (526.00)
Annual Pigeon Creek Maintenance	$ 10,000.00	$ -	$ 10,000.00	$ 2,440.20	$ 7,559.80
Annual Fishladder Maintenance	$ 5,000.00	$ -	$ 5,000.00	$ 1,038.20	$ 3,961.80
Geese Control	$ -	$ 1,600.00	$ 1,600.00	$ -	$ 1,600.00
	$ 66,500.00	$ 23,600.00	$ 90,100.00	$ 47,828.40	$ 42,271.60
UNCLASSIFIED IMPROVEMENT FUND					
Water Main on Main Street	$ -	$ -	$ -	$ 50,867.29	$ (50,867.29)
Assessment Revaluation	$ 13,520.00	$ 4,000.00	$ 17,520.00	$ -	$ 17,520.00
Entryway Feature	$ 50,000.00	$ -	$ 50,000.00	$ -	$ 50,000.00
Old Village Hall Upper Floor Study	$ 7,000.00	$ -	$ 7,000.00	$ -	$ 7,000.00
Downtown Improvements	$ -	$ -	$ -	$ 20,656.11	$ (20,656.11)
Profile & Concrete Replace. Main Street	$ 350,000.00	$ 172,792.65	$ 522,792.65	$ 73,357.25	$ 449,435.40
Replace Park Restrooms	$ 95,500.00	$ 191,667.71	$ 287,167.71	$ 281,313.17	$ 5,854.54
Remediation DPW Yard	$ 10,000.00	$ -	$ 10,000.00	$ -	$ 10,000.00
Thiensville Business Association Event	$ 5,000.00	$ -	$ 5,000.00	$ -	$ 5,000.00
Bridge Over Pigeon Creek Glaze to Lewis	$ -	$ -	$ -	$ -	$ -
CONTINGENCY	$ 25,000.00	$ (36,667.23)	$ (11,667.23)	$ 125.25	$ (11,792.48)
	$ 556,020.00	$ 331,793.13	$ 887,813.13	$ 426,319.07	$ 461,494.06
TOTALS	$ 924,217.00	$ 748,912.48	$ 1,673,129.48	$ 646,244.62	$ 1,026,884.86

VILLAGE OF THIENSVILLE

250 Elm Street
Thiensville, WI 53092-1602

Phone (262) 242-3720
Fax (262) 242-4743

TO: Village President & Village Board
FROM: Dianne S. Robertson, Village Administrator
DATE: September 8, 2015
RE: Ordinance Number 2006-03
Requirements of Resolution Number 1986-22

Attached is a copy of Resolution Number 1986-22 establishing a working cash fund equivalent to one sixth of the annual budget for the previous three years. In accordance with the following calculations, no action will be required to be taken for the proposed 2016 budget.

Budget Year	Budgeted Expenditures	Less Budgeted Debt Service	Net Expenditures
2013	$2,661,724		$2,661,724
2014	$2,661,677		$2,661,677
2015	$2,679,812		$2,679,812
Total	$8,003,213		$8,003,213

3 Year Total 3 Year Average Required Fund Balance (Working Capital)
$8,003,213 divided by 3 = $2,667,738 times 1/6 = $444,623

General Fund Balance End of Year 2014	$	1,962,708
2015 Estimated Revenues	$	2,491,682
TOTAL	$	4,454,390
2015 Estimated Expenditures	$	2,490,000
EST. GENERAL FUND BALANCE END OF YEAR	$	1,964,390

Estimated Fund Balances at 12/31/15 (See Attached)

General Fund	353,091
Capital Projects Fund	16,713
Non Major Funds	793,742
($200,000 is for Stormwater Luisita/Riverview Project)	
TID District	9,533
TOTAL ESTIMATED UNDESIGNATED FUND BALANCE	$1,173,069
Working Capital	444,623
Corporate Reserve	532,345
Tax Stabilization Fund	0
Accrued Compensated Balances	174,543
ALL FUNDS TOTAL ESTIMATED FUND BALANCE	**$ 2,324,580**

Note: The estimated fund balance at the end of 2014 exceeds the average of three expenditures X 1/6 ($444,623).
Note: The unrestricted Sewer Utility Fund Balance at 12/31/14 was $1,320,178.

GENERAL FUND

$ 1,962,708	12/31/14 Balance
$ 1,682	Projected Increase
$ (444,623)	Working Capital
$ (532,345)	Corporate Reserve
$ (459,788)	Tax Stabilization Fund
$ (174,543)	Accrued Compensated Balances
$ 353,091	Available Balance 12/31/15

PREFUNDED IN POOL ACCOUNT

$ (102,466)	Fire Equipment Replacement
$ (86,252)	DPW Equipment Replacement
$ (188,718)	Available Balance 12/31/15

NON-MAJOR FUNDS

$ 793,742	12/31/14 Balance
$ 159,114	Fire Dept. Equipment
$ 14,144	Act 102 Funds
$ 5,746	Police Donation
$ 19,361	Fire Donation
$ (6,396)	Stormwater Management
$ 200,000	Storm-Luisita/Riverview
$ 7,304	Old Village Hall
$ 219,183	Laurel Acres B Bond Fund
$ 175,286	Century Estates B Bond Fund
$ 793,742	12/31/15 Projected

CAPITAL PROJECTS

$ 560,328	12/31/14 Fund Balance
	See Attached List
$ 242,600	CPF Tax Levy
$ 681,617	TIF Levy
$ (505,215)	Expenses YTD
$ -	Bike Route Signs
$ (7,302)	HAVA Election Supplies
$ (200)	Election Grant
$ -	Assessment Revaluation
$ (29,347)	Profile Main Street Reserves
$ -	Replace Street Light Glass Fixtures
$ -	Replace Street Light Poles
$ (693,264)	Main Street Water Reserve
$ -	Squad Cars (1, 2 & 3 Year)
$ (2,140)	Fire Hose Replacement
$ -	Fire 4 Sets of Turnout Gear
$ (5,800)	DPW Utility Trailer
$ -	Downtown Wayfinding Signs
$ (55,797)	Entryway Features
$ -	Emerald Ash Borer
$ -	DPW Office Furniture & Files
$ -	DPW Office Remodel
$ -	DPW Employee Uniforms
$ -	Park Diamond Groomer
$ -	Geese Control
$ -	Park Fish Ladder Annual Maintenance
$ -	Park Pigeon Creek Annual Maintenance
$ -	TBA Event
$ (12,890)	Fencing at Pigeon Creek
$ (8,026)	Seal Bike Path
$ (181,277)	Replace Park Restrooms
$ -	Public Works Yard Remediation
$ (16,713)	12/31/15 Projected Surplus

TID DISTRICT

$ 7,520	12/31/14 Balance
$ 2,013	Revenues over expenses
$ 9,533	12/31/15 Projected

Village of Thiensville
2015 Capital Projects Replacement Fund Designations
09/08/2015 EST

				Original 2015 Budget		
Bike Route Signs						
	-	-	2010	$ 2,100.00		
	-					
HAVA Election Supplies						
Year 1		4,000.00	2005			
Year 2		1,500.00	2006			
		4,660.00	2009			
		200.00	Election Grant			
		(2,857.88)	less pmts 2008			
	7,502.12					
Assessment Revaluation						
	-	-	2014	$ 17,520.00		
	-					
Main Street Reconstruction				$ 178,428.19	Main Street Reconstruction	29,346.85
		29,346.85	2015		Street Light Gas Fixtures	-
	29,346.85				Street Light Pole Fixtures	-
						29,346.85
DPW Replace Street Light Glass Fixtures						
	-	-	2015			
	-			$ 87,587.34		
DPW Replace Street Light Pole Fixtures						
	-	-	2015			
	-			$ 21,696.91		
Main Street Water Main Project						
		1,153,264.44	2015			
Tax Stabilization		(460,000.00)	2015			
	693,264.44					
Police Squad Cars						
Year 1 of 3		-				
	-					
Police Dept. Radio Replacement						
	-	-	2015	$ 4,500.00		
	-					
Fire Dept. Hose Replacement						
		2,140.00	2015	$ 4,132.67		
	2,140.00					
Fire Dept. Dive Truck Springs						
	-	-	2015			
	-			$ 3,000.00		
Fire Dept. Radio Replacement						
	-	-	2015			
	-			$ 5,000.00		
DPW Downtown Wayfinding Signs						
	-	-	2014			
	-			$ 5,000.00		
DPW Emerald Ash Borer Program						
	-	-	2015			
	-			$ 21,728.50		

Village of Thiensville
2015 Capital Projects Replacement Fund Designations
09/08/2015 EST

				Original 2015 Budget
DPW Utility Trailer	5,800.00	5,800.00	2015	
DPW Camera Upgrade at Yard	-	-	2015	$ 5,000.00
DPW Brush Chipper	-	-	2015	$ 30,000.00
DPW Front End Loader Tires	-	-	2015	$ 7,000.00
Park Bleachers	-	-	2015	$ 30,000.00
Park Pigeon Creek Maintenance	-	-	2015	$ 7,559.80
Park Geese Control	-	-	2009	$ 1,600.00
Park Fishladder Maintenance	-	-	2015	$ 3,961.80
Village Board Room HVAC	-	-	2015	$ 14,000.00
Mequon/Cedarburg Entryway Feature	-	-	2015	$ 50,000.00
Old Village Hall Study	-	-	2015	$ 7,000.00
TBA Event	-	-	2015	$ 5,000.00
Entryway Features	55,796.83	55,796.83	2015	
Fencing at Pigeon Creek	12,890.00	12,890.00	2015	
Seal Bike Path	8,026.00	8,026.00	2015	
Replace Park Restrooms	181,276.90	181,276.90	2015	
Public Works Remediation	-	-	2015	$ 10,000.00

Total Designated Fund Balance 996,043.14

tb-414

Note: Total Fund Balance Under Designated $ 16,712.85

Note: Total CP Fund Balance $ 1,012,755.99

$ 521,815.21

PROCLAMATION

BEGGAR'S NIGHT - OCTOBER 25, 2015

WHEREAS, the President of the Village of Thiensville has given consideration to the pleasure of our children by virtue of tradition; and

WHEREAS, Beggar's Night falls on Sunday, October 25, 2015, activities connected therewith present safety hazards; and

WHEREAS, the number of children on the streets of our community on this night requires extreme caution to be observed by motorists; and

WHEREAS, extreme caution must be observed by the youngsters in their travels and it is urged that they travel in groups and be accompanied by an adult, with children and adults wearing light colored clothing for better visibility to motorists; further that those walking shall use the sidewalks where available, while those using the streets shall proceed on the shoulder facing traffic and avoid darting into the street, and not wear masks that impair vision:

NOW, THEREFORE BE IT PROCLAIMED that Sunday, October 25, 2015 be known as "BEGGAR'S NIGHT" and children participate in their "TRICK-OR-TREAT" activities between the hours of 4:00 p.m. and 7:00 p.m.

FURTHER BE IT PROCLAIMED that all citizens of the Thiensville community cooperate in efforts of safely involving children abroad at this time.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 21st day of September 2015.

_____

Van A. Mobley, President
Village of Thiensville