

VILLAGE OF THIENSVILLE
COMMITTEE OF THE WHOLE
AGENDA

DATE: Monday, May 5, 2014

LOCATION: 250 Elm Street
Thiensville, WI

Tme: 6:00 PM

I. CALL TO ORDER

II. ROLL CALL

President:	Van Mobley	
Trustees:	Kim Beck	Kenneth Kucharski
	Ronald Heinritz	David Lange (excused)
	Rob Holyoke	John Treffert
Administrator:	Dianne Robertson	
Staff:	Director of Public Works Andy LaFond, Fire Chief Brian Reiels	
	Police Chief Scott Nicholson,	

III. BUSINESS

A. Review Capital Expenditures

Documents: [CAPITAL EXPENDITURES 5-5-2014.PDF](#)

B. Review And Recommendation Regarding Thiensville-Mequon Lions Fest From June 13, 2014 To June 15, 2014

1. Temporary Class B Beer License
2. Permission to have carnival rides only on Thursday, June 12, 2014 from 5PM to 9PM

C. Hear County Supervisor Karl Hertz Provide A County Board Update

D. Review And Recommendation Regarding Community Fun Events, June 28, 2014

1. Temporary Class B Beer License
2. Parade/Street Closing Permit 10 AM to 12:30 PM

E. Review And Recommendation Regarding Cigarette License Approvals:

1. Thiensville Mobil, 301 N. Main Street
2. Village BP, 246 S. Main Street

F. Review And Recommendation Regarding Renewal Beverage Operator's License For Lenora M. Large, B-1 Burger

G. Review And Recommendation Regarding New Beverage Operator's Licenses

1. Alyssa J. Shelvik, Walgreens
2. Mini Vijayan Nalini, Walgreens

H. Review And Recommendation Regarding Renewal Beverage Operator's License For Heidi M. Goldschmidt, Skippy's Sports Pub & Grub

I. CITIZEN APPOINTMENTS

Historic Preservation Commission	Jennifer Abraham, 211 Riverview Drive, Three-Year
	Term
	Judy Ziebell, 727 Riverview Drive, Three-Year
Term	
Zoning Board of Appeals	Carolyn Abraham, 530 Park Crest Drive, Three-

Year

Term
William Davis, 220 Bel Aire Court, Three-Year

Term

Community Development Authority
Year Bruno Franceschi, 610 Alta Loma Drive, Four-

Term

TBRC Rick Schneyder, VP of US Bank, Brown Deer

STAFF APPOINTMENTS

Planner Jonathan P. Censky, Annually

J. Review And Recommendation Regarding Naming Of Park North Of The Old Village Hall/Fire Station And Date For Dedication

1. Sunday, September 7th
2. Sunday, October 5th

K. Review And Recommendation Regarding Police Uniformed Investigators Position

Documents: [UNFORMED INVESTIGATOR JOB DESCRIPTION 5-1-14.PDF](#)

L. Review And Recommendation Regarding Resolution 2014-06 Fair Housing Month

Documents: [RESOLUTION 2014-06.PDF](#)

IV. BUSINESS FROM THE FLOOR

A. Citizens to be Heard

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

V. MISCELLANEOUS BUSINESS BY TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD.

1. Inter-Governmental Committee with Mequon
2. Use of 101 Green Bay Road, Old Village Hall & Fire Station
3. Acceptance/Report of Gifts Received
4. Dialog with Mequon regarding water utility service
5. Review next month's meeting date schedule
6. Village/City Bike to Work event Thursday, May 15, 2014 beginning at Mequon City Hall
at 9AM to Concordia University

VI. MOTION TO ADJOURN TO CLOSED SESSION

Pursuant to Chapter 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding police personnel .

1. Roll Call Vote

MOTION TO RECONVENE IN OPEN SESSION

1. Vote of Board to reconvene.

VII. ADJOURNMENT

Dianne S. Robertson, Village Clerk
May 2, 2014

Please advise the Thiensville Municipal Hall, 250 Elm Street (242-3720) at least 24 hours prior to the start of this meeting if you have disabilities and desire special accommodations.

Notice is hereby given that a quorum of the Village Board and/or Village Committees may be in attendance at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take any formal action thereto at this meeting.

VILLAGE OF THIENSVILLE
2014 CAPITAL PROJECT EXPENDITURE REPORT
MAY 5, 2014

ITEM BUDGETED	AMOUNT BUDGETED	AMOUNT IN RESERVES	TOTAL AMOUNT AVAILABLE	ACTUAL EXPENSE	DIFFERENCE
<u>ADMINISTRATION</u>					
	\$ -	\$ -	\$ -	\$ -	\$ -
Riverview Drive Bike Route Signs	\$ -	\$ 2,100.00	\$ 2,100.00	\$ -	\$ 2,100.00
New Voting Machine	\$ -	\$ 7,502.12	\$ 7,502.12	\$ -	\$ 7,502.12
	\$ -	\$ 9,602.12	\$ 9,602.12	\$ -	\$ 9,602.12
<u>POLICE DEPARTMENT</u>					
	\$ -	\$ -	\$ -	\$ -	\$ -
Body Worn Cameras	\$ -	\$ -	\$ -	\$ 3,803.00	\$ (3,803.00)
2 Radar Custom Signal	\$ -	\$ 3,500.00	\$ 3,500.00	\$ 2,948.00	\$ 552.00
2 Squad Replacement (Year 3 of 4)	\$ 20,000.00	\$ 40,000.00	\$ 60,000.00	\$ -	\$ 60,000.00
Gun/Rifle Locker	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -
Squad Lap Top Replacements/Computers	\$ -	\$ -	\$ -	\$ 2,168.35	\$ (2,168.35)
Livscan System W/Printer	\$ -	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 25,000.00
Portable Radio	\$ -	\$ 1,609.53	\$ 1,609.53	\$ -	\$ 1,609.53
	\$ 25,000.00	\$ 70,109.53	\$ 95,109.53	\$ 13,919.35	\$ 81,190.18
<u>FIRE DEPARTMENT</u>					
	\$ -	\$ -	\$ -	\$ -	\$ -
Front Tires for 562	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 1,167.84	\$ 1,332.16
Rear Dump Replacement for 562	\$ 7,300.00	\$ -	\$ 7,300.00	\$ 7,237.00	\$ 63.00
Replace Exterior Door Code Locks	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 2,800.00	\$ 200.00
Hose Replacement Program	\$ 3,000.00	\$ 6,952.41	\$ 9,952.41	\$ -	\$ 9,952.41
2 Stainless Steel Pump Cans	\$ -	\$ 360.89	\$ 360.89	\$ 574.76	\$ (213.87)
Repair Corrosion on Apparatus Equipment	\$ -	\$ 5,054.78	\$ 5,054.78	\$ -	\$ 5,054.78
Replace Extrication Air Bags	\$ -	\$ 8,500.00	\$ 8,500.00	\$ 5,981.27	\$ 2,518.73
4 Sets of Turnout Gear	\$ -	\$ 8,000.00	\$ 8,000.00	\$ -	\$ 8,000.00
Equipment Replacement Fund	\$ -	\$ 102,305.85	\$ 102,305.85	\$ -	\$ 102,305.85
Radio Replacement	\$ -	\$ 2,755.57	\$ 2,755.57	\$ -	\$ 2,755.57
Paging System	\$ -	\$ 6,453.00	\$ 6,453.00	\$ -	\$ 6,453.00
10 Minitor V Pagers W/Warranty	\$ -	\$ 4,500.00	\$ 4,500.00	\$ 4,375.00	\$ 125.00
	\$ 15,800.00	\$ 144,882.50	\$ 160,682.50	\$ 22,135.87	\$ 138,546.63
<u>PUBLIC WORKS DEPARTMENT</u>					
	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicle Replacement Fund	\$ 20,000.00	\$ 86,128.54	\$ 86,128.54	\$ -	\$ 86,128.54
DPW Office Remodel	\$ -	\$ 20,700.00	\$ 20,700.00	\$ -	\$ 20,700.00
Office Furniture & Files	\$ -	\$ 4,250.00	\$ 4,250.00	\$ 299.99	\$ 3,950.01
Street Light Pole Replacements	\$ 6,500.00	\$ 8,696.91	\$ 15,196.91	\$ -	\$ 15,196.91
Emerald Ash Borer Program	\$ 9,500.00	\$ 13,845.00	\$ 23,345.00	\$ 7,200.00	\$ 16,145.00
Add Geomelt Salt System to Truck #1	\$ -	\$ 1,985.00	\$ 1,985.00	\$ -	\$ 1,985.00
Geomelt Storage Tank	\$ -	\$ 2,500.00	\$ 2,500.00	\$ -	\$ 2,500.00
Downtown Wayfinding Signs	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00
E. Freistadt Road Entrance Sign	\$ -	\$ 1,350.00	\$ 1,350.00	\$ -	\$ 1,350.00
Replace Street Light Glass Fixtures	\$ 36,000.00	\$ 51,587.34	\$ 87,587.34	\$ -	\$ 87,587.34
Public Works Employee Uniforms	\$ 2,000.00	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00
	\$ 74,000.00	\$ 176,042.79	\$ 250,042.79	\$ 7,499.99	\$ 242,542.80
<u>DPW PARK DEPARTMENT</u>					
	\$ -	\$ -	\$ -	\$ -	\$ -
Diamond Groomer	\$ -	\$ 22,000.00	\$ 22,000.00	\$ -	\$ 22,000.00
Farmer's Market	\$ 2,000.00	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00
2 Chain Saws	\$ -	\$ 400.00	\$ 400.00	\$ 506.26	\$ (106.26)
Tennis Ct. Practice Wall/Pickle Ball/Fence Rep.	\$ -	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00
Annual Pigeon Creek Maintenance	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00
Annual Fishladder Maintenance	\$ 5,000.00	\$ 575.26	\$ 5,575.26	\$ -	\$ 5,575.26
Geese Control	\$ -	\$ 1,600.00	\$ 1,600.00	\$ -	\$ 1,600.00
	\$ 17,000.00	\$ 34,575.26	\$ 51,575.26	\$ 506.26	\$ 51,069.00

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<u>UNCLASSIFIED IMPROVEMENT FUND</u>					
Water Main on Main Street	\$ -	\$ 455,589.00	\$ 455,589.00	\$ -	\$ 455,589.00
Assessment Revaluation	\$ -	\$ 4,000.00	\$ 4,000.00	\$ -	\$ 4,000.00
Road Repairs/Alta Loma/Madero/Bei Aire	\$ -	\$ 428,441.23	\$ 428,441.23	\$ 15,420.90	\$ 413,020.33
"Creekside" Retainage	\$ -	\$ 19,781.00	\$ 19,781.00	\$ 13,341.28	\$ 6,439.72
Pigeon Creek Wall Repair/Lewis	\$ -	\$ 50,000.00	\$ 50,000.00	\$ 3,548.12	\$ 46,451.88
Profile & Concrete Replace. Main Street	\$ -	\$ 248,494.11	\$ 248,494.11	\$ 6,618.73	\$ 241,875.38
Replace Park Restrooms	\$ 205,600.00	\$ -	\$ 205,600.00	\$ -	\$ 205,600.00
Remediation DPW Yard	\$ 10,000.00	\$ -	\$ 10,000.00	\$ 6,481.25	\$ 3,518.75
Replenish Bury Utilities & Creekside Park	\$ 218,872.00	\$ -	\$ 218,872.00	\$ -	\$ 218,872.00
Bridge Over Pigeon Creek Glaze to Lewis	\$ 75,000.00	\$ -	\$ 75,000.00	\$ 879.50	\$ 74,120.50
CONTINGENCY	\$ 30,000.00	\$ -	\$ 30,000.00	\$ 10,792.25	\$ 19,207.75
	\$ 539,472.00	\$ 1,206,305.34	\$ 1,745,777.34	\$ 57,082.03	\$ 1,688,695.31
 TOTALS	 \$ 671,272.00	 \$ 1,641,517.54	 \$ 2,312,789.54	 \$ 101,143.50	 \$ 2,211,646.04

Thiensville Police Department

Uniformed Investigator

Job Description

REQUIREMENTS

1. Working knowledge of departmental policies, procedures, general orders.
2. Knowledge of principals, practices, and methods employed in the crime detection and criminal investigation.
3. Working knowledge of criminal law, village ordinance, and civil rights.
4. Ability to maintain an effective working relationship with outside agencies, Chief of Police, and all other department employees.

QUALIFICATIONS

1. Associate Degree or 60 college credits required. Bachelor's degree in criminal justice, management or related field preferred.
2. Minimum of 5 year work experience as a law enforcement officer.
3. Investigative experience preferred
4. Must possess a valid Wisconsin Driver's license
5. Must possess Law Enforcement Certification granted by the Wisconsin Law Enforcement Training and Standards Board.

JOB DUTIES AND RESPONSIBILITIES

The following duties are normal for this position and shall be directed by the Chief of Police. These are not to be construed as exclusive or all inclusive: other duties may be required or assigned by the Chief of Police/Lieutenant of Police.

1. Actively supports and ensures compliance with the mission, general orders, programs, objectives, philosophies, and vision of the Thiensville Police Department. Promotes departmental conduct based on a philosophy of "Professional and Ethical standards, set by the law enforcement community".
2. Shall report to the Chief of Police on all matters of police interest or importance to the department which may come to his/her attention. During the Chiefs absence, the Investigator shall make certain to personally communicate with the Lieutenant, or the officer in charge for briefing and communication of the department interests and matters.

3. Shall conduct initial follow-up investigation of suspected criminal activities as assigned by the Chief of Police or designee. The uniformed investigator is responsible for all criminal investigations within the Thiensville Police Department. This includes, but is not limited to all felony and misdemeanor investigations, worthless checks, search warrants, subpoenas, surveillance, narcotics, etc. The uniformed investigator is responsible for any and all investigations as directed by the Chief of Police/Lieutenant of Police.
4. Shall be responsible for the review of all incident, investigative, arrest, narrative reports, and police files completed by reporting officers. Shall suggest appropriate follow-up and /or make investigative recommendations to the Chief of Police/Lieutenant of Police.
5. Shall act as a department liaison between the Ozaukee County District Attorney's Office, maintaining a high quality of professionalism and rapport. This includes prompt review, preparation, and delivery of all case evidence, videotapes, audiotapes, and other related documents needed for court proceedings.
6. Shall act as the department liaison with any multi-jurisdictional investigation or effort involving this department, always maintaining a high level of courtesy and professionalism.
7. Shall plan investigations and recommend patrol officer's investigative activities as needed. Provide assistance and guidance to patrol officers as deemed necessary and appropriate.
8. Conducts interviews with witnesses, victims, and suspects. Compiles and reviews data and evidence. Prepare accurate and detailed reports in a timely manner.
9. Shall testify in court if subpoenaed.
10. Shall assist as a training officer, conducting training of subordinates on a continuous basis and assisting in preparing training guidelines for patrol officers.
11. Whenever a crime of great magnitude or importance or a matter of serious departmental concern is reported, he/she shall immediately advise the Lieutenant and/or the Chief of Police of the facts pertaining to departmental policy.
12. Participates in ongoing department professional development and training.
13. Shall have the ability to perform all duties of patrol. (See Police Officer Job Description).
14. Shall report to the Chief of Police/Lieutenant of Police in a timely manner, current case status, case load, planned investigations, itinerary information, etc. Shall keep the Chief of Police/Lieutenant of Police informed of any and all department investigations.

VILLAGE OF THIENSVILLE

RESOLUTION NO. 2014-06

A RESOLUTION RECOGNIZING FAIR HOUSING MONTH

WHEREAS, April 2014 is the 46th anniversary of the passage of Title VIII of the Civil Rights Act of 1968, known as the Fair Housing Law, and Wisconsin is celebrating the 49th anniversary of the Wisconsin Open Housing Law; and

WHEREAS, fair housing occurs when people have a wide range of housing choices based on their income and needs regardless of race, color, sex, sexual orientation, religion, national origin, ancestry, age, marital status, lawful source of income, disability, family status, or status as a victim of domestic abuse, sexual abuse or stalking; and

WHEREAS, the Village of Thiensville participates in the Community Development Block Grant/HOME Investment Partnership Program through the lead agency Waukesha County.

NOW THEREFORE, BE IT RESOLVED that the Village of Thiensville Board of Trustees recognizes the month of April to be Fair Housing Month.

PASSED AND ADOPTED by the Village Board of the Village of Thiensville, County of Ozaukee, State of Wisconsin on this 19th day of May, 2014.

Van A. Mobley, Village President

Dianne S. Robertson, Village Clerk